



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

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Monday, July 18, 2022

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

**Absent** 1 - Nicky Dufrene

### Also Present

Parish President Matthew Jewell, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Assistant Director Brandon Bernard, Planning & Zoning Director Michael Albert, Community Services Director Joan Tonglet Diaz, Parks and Recreation Director Duane Foret, Blaine Fauchoux, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Father Paul Clark  
Our Lady of the Holy Rosary Church, Hahnville

### APPROVAL OF MINUTES

**A motion was made by Councilmember Billings, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of July 5, 2022. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Dufrene

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2022-0156](#)

In Recognition: St. Charles Parish Parks and Recreation Department, Sports ETA's Rising Up Recognition Award

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell presented Parks and Recreation Director Duane Foret with an In Recognition for receiving the Sports ETA's Rising Up Recognition Award.

Ms. Kiki Mannear, Communications and Engagement Senior Manager, Louisianan's River Parishes/River Parishes Tourist Commission presented Mr. Foret with the Sports ETA's Rising Up Recognition Award.

Councilman Gibbs spoke on the matter.

**Read**

[2022-0207](#)

Proclamation: "Vehicular Heatstroke Awareness Month"

**Sponsors:** Ms. Clulee

Chairman Fisher requested that File No. 2022-0207 be deferred to the August 1, 2022 council meeting.

**Deferred**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2022-0204](#)

River Parishes Transit Authority

Mr. Rob Killebrew, General Manager, RPTA-SE

**Reported**

[2022-0205](#)

Department of Community Services

Community Services Director Joan Diaz

Councilwoman Bellock spoke on the matter.

Ms. Diaz spoke on the matter.

**Reported**

[2022-0206](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, AUGUST 1, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2022-0210](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 112-A, Square C, St. Charles Terrace Subdivision, New Sarpy, as requested by Fredrick Kenner & Irma Lagrange.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on August 1, 2022**

[2022-0211](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on Lots 1, 2, & 3, Square 35, New Sarpy Subdivision, New Sarpy, as requested by Lydia M. Roberts.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on August 1, 2022**

[2022-0212](#)

An ordinance to approve and authorize the execution of a Professional Services Contract by and between St. Charles Parish and Barowka and Bonura Engineers and Consultants, LLC to perform Program Administrative/Management Services in the implementation of the St. Charles Parish Residential Mitigation Program in the amount of \$7,250.00 per structure mitigated.

**Sponsors:** Mr. Jewell and Grants Office

**Publish/Scheduled for Public Hearing to the Parish Council on August 1, 2022**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE RESOLUTION, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, AUGUST 15, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2022-0209](#)

A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for Bunge North America, Inc., Project ID: 20220178-ITE for participation in the Industrial Tax Exemption Program for potential projects at Bunge's Facility in Destrehan, Louisiana.

**Sponsors:** Mr. Jewell and Department of Economic Development and Tourism

**Publish/Scheduled for Public Hearing to the Parish Council on August 15, 2022**

**ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)**

[2022-0197](#)

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-7-6

Council Discussion  
Mr. Dussom spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier  
**Nay:** 0  
**Absent:** 1 - Dufrene

Enactment No: 22-7-6

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2022-0202](#)

An ordinance to approve and authorize the execution of a 3-year Cooperative Endeavor Agreement with the Louisiana Department of Natural Resources (LDNR) for “St. Charles Parish Local Coastal Program Implementation.”

**Sponsors:** Mr. Jewell, Department of Planning & Zoning and Coastal Zone Management Section

Reported:  
P & Z Department Recommended: Approval  
CZM Section Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-7-7

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier  
**Nay:** 0  
**Absent:** 1 - Dufrene

Enactment No: 22-7-7

[2022-0203](#)

An ordinance to amend Ordinance No. 21-4-5 to approve an Act of Correction to show the servitude area through Lot 83 on the Final Plat of River Road Estates Subdivision Phase I, Hahnville, St. Charles Parish, LA.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-7-8

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Dufrene

Enactment No: 22-7-8

**APPOINTMENTS**

[2022-0179](#)

A resolution to appoint a member to the St. Charles Parish Civil Service Board.

Chairman Fisher requested that File No. 2022-0179 be deferred to the August 1, 2022 council meeting.

Council Discussion

**Deferred**

**ADJOURNMENT**

**A motion was made by Councilmember Clulee, seconded by Councilmember Darensbourg Gordon, to adjourn the meeting at approximately 6:53 pm. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Dufrene

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato  
Council Secretary**