



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Michael A. Mobley, Holly Fonseca,**  
**La Sandra D. Wilson, Heather Skiba, Walter Pilié,**  
**Willie Comardelle, Michelle O'Daniels, Michele deBruler**

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Monday, February 5, 2024

6:00 PM

Council Chambers, Courthouse

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## ATTENDANCE

**Present** 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

## Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Parks and Recreation Director Duane Foret, Risk Management Officer Rechell Champagne, Eric Zurcher, Public Information Office

## CALL TO ORDER

Meeting called to order at 6:01 pm.

## PRAYER / PLEDGE

Silent Prayer

Pledge was led by Chairman Bob Fisher (Councilman, District VI).

## APPROVAL OF MINUTES

**A motion was made by Councilmember Fonseca, seconded by Councilmember Comardelle, to approve the minutes from the regular meeting of January 22, 2024. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2024-0051](#)

In Recognition: Sadie Digirolamo Trosclair, 100th Birthday

**Sponsors:** Mr. Fisher

Mr. Patrick Bergeron Jr., spoke on behalf of his Grandmother, Ms. Sadie Digirolamo Trosclair.

**Read**

[2024-0052](#)

Proclamation: "Krewe of G-Old Timers Day"

**Sponsors:** Mr. Jewell

**Read**

[2024-0053](#)

Proclamation: "Krewe of Montz Day"

**Sponsors:** Mr. Fisher

**Read**

[2024-0054](#)

Proclamation: "Hardline Mardi Gras Fest"

**Sponsors:** Ms. Skiba

**Read**

[2024-0055](#)

Proclamation: "Krewe of Lul Day"

**Sponsors:** Ms. Skiba

**Read**

[2024-0056](#)

In Recognition: Mr. Mark Harmon and Mrs. Aleta Harmon - 2024 King and Queen, Krewe of Lul

**Sponsors:** Mr. Jewell

**Read**

[2024-0057](#)

In Recognition: Mr. James J. Chrisham - 2024 Grand Marshal, Krewe of Lul

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell recognized the Captain of Krewe of Lul, Quincee Berthelot during File No. 2024-0057.

**Read**

[2024-0058](#)

Proclamation: "Krewe of Des Allemands Day"

**Sponsors:** Mr. Comardelle

**Read**

[2024-0059](#)

In Recognition: Mr. Merlin "Little Merlin" Schaubhut and Mrs. Joyce Chiasson Schaubhut - 2024 King and Queen, Krewe of Des Allemands

**Sponsors:** Mr. Jewell

**Read**

[2024-0060](#)

In Recognition: Ms. Peggy Matherne - 2024 Grand Marshal, Krewe of Des Allemands

**Sponsors:** Mr. Jewell

**Read**

[2024-0061](#)

In Recognition: Ms. Linda Schaubhut Cunningham - 2024 Grand Marshal, Krewe of Des Allemands

**Sponsors:** Mr. Jewell

Councilman Comardelle spoke on the matter.

**Read**

[2024-0062](#)

Peanut Butter Collection Drive - Mr. Jarrett Fuselier, AVP Nursing Administrator and Mr. Keith Dacus, CEO, St. Charles Parish Hospital

**Sponsors:** Mr. Fisher

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2024-0063](#)

German Coast Farmers' Market

Ms. Carmen Johnson, German Coast Farmers' Market, reported.

Councilwoman O'Daniels spoke on the matter.

**Reported**

[2024-0067](#)

Risk Management/Safety

Risk Management Officer Rechell Champagne reported.

Councilwoman Wilson spoke on the matter.

Ms. Champagne spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**Reported**

[2024-0068](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, FEBRUARY 19, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2024-0066](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for AHU-5 HVAC System Replacement (Project No. GB-AC-0220), to decrease the contract amount by \$3,034.00.

**Sponsors:** Mr. Jewell and General Government Buildings

**Publish/Scheduled for Public Hearing to the Parish Council on February 19, 2024**

[2024-0069](#)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance No. 23-5-2 which approved the Professional Services Agreement with Alpha Testing and Inspection, Inc. for additional testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$25,000.00, bringing the overall agreement amount to \$70,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on February 19, 2024**

[2024-0070](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Triton Controls & Engineering, Inc., to perform engineering services for the Wastewater PLC Upgrade (Project No. S240101), in the amount not to exceed \$156,778.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Publish/Scheduled for Public Hearing to the Parish Council on February 19, 2024**

**PLANNING AND ZONING PETITIONS**

[2024-0040](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 27A-1, Square 33, New Sarpy Subdivision, 545 W. McAdoo Street, New Sarpy as requested by Kim Trahan and Justin Gonzalez.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Justin Gonzalez, New Sarpy

**Public Hearing Requirements Satisfied**

Enactment No: 24-2-1

Council Discussion

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-2-1

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0037](#)

An ordinance approving and authorizing the execution of a Change Order No. 1 and Final for the Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities (Project Numbers WWKS 107 and WWKS 108-334) to increase the contract amount by \$4,727.00 and to increase the contract time by 5 calendar days.

**Sponsors:** Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Waterworks Director Gregory Gorden spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-2-2

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-2-2

[2024-0038](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement by and between St. Charles Parish and Barowka and Bonura Engineers and Consultants, L.L.C. for FEMA Public Assistance Program Services.

**Sponsors:** Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval  
Grants Officer Carla Chiasson spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-2-3

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-2-3

[2024-0046](#)

An ordinance approving and authorizing the execution of Change Order No. 2 for Road Maintenance 2022-23 (Project No P220501), to decrease the contract amount by \$137,764.48, and decrease the contract time by sixteen (16) days.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-2-4

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-2-4

[2024-0047](#)

An ordinance approving and authorizing the execution of a Contract with Orion Industrial Construction, LLC for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), in the amount of \$3,185,675.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval  
Waterworks Director Gregory Gorden spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-2-5

Council Discussion

Mr. Gorden spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-2-5

[2024-0048](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Hydraulic Bottleneck Near Destrehan P.S. No. 2, (Project No. P190507), to increase the contract amount by \$476,447.31 and increase the contract time by 76 days.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 24-2-6

Council Discussion

Mr. Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-2-6



[2024-0049](#)

An ordinance approving and authorizing the execution of a Construction Manager at Risk (CMAR) Pre-Construction Services Agreement (Contract) with Cajun Industries, Inc., for the Engineers Canal Pump Station Improvements (Project No. P220206), in the amount of \$2,550,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

Speakers:

Mr. Bobby Donaldson, Norco

Council Discussion

**Public Hearing Requirements Satisfied**

Enactment No: 24-2-7

Further Council Discussion

Mr. Palamone spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 24-2-7

**RESOLUTIONS**

[2024-0064](#)

A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$70,000.00 to be utilized for the Odd Fellows Lodge #2842.

**Sponsors:** Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval  
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

Council Discussion

Councilwoman Wilson stated her reason for abstaining.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Abstain:** 1 - Wilson

Enactment No: 6752

[2024-0065](#)

A resolution supporting the application for funding of the River Point/River Village Drainage Improvement project through the Louisiana Office of Community Development's FY 2023-2024 Local Government Assistance Program.

**Sponsors:** Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval  
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

Council Discussion

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

Enactment No: 6753

**ADJOURNMENT**

**A motion was made by Councilmember O'Daniels, seconded by Councilmember Wilson, to adjourn the meeting at approximately 7:50 pm. The motion carried by the following vote:**

**Yea:** 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

\_\_\_\_\_  
**Michelle Impastato**  
**Council Secretary**