



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Budget - Final

**Council Chairman Holly Fonseca**  
**Councilmembers Michael A. Mobley, La Sandra D. Wilson,**  
**Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,**  
**Bob Fisher, Michele deBruler**

Tuesday, October 28, 2025

9:00 AM

Council Chambers, Courthouse

### Budget Hearing

### ATTENDANCE

**Present** 7 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Walter Pilié, Willie Comardelle, Bob Fisher, and Michele deBruler  
**Absent** 2 - Heather Skiba, and Michelle O'Daniels

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Public Information Officer Francesca Holt Blanchard, Finance Director Grant Dussom, Homeland Security and Emergency Preparedness Director Jason Tastet, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Community Services Director Joan Tonglet Diaz, Economic Development and Tourism Director Patrick Beard, Parks and Recreation Director Duane Foret, Animal Control Director Jena Troxler, Risk Management Officer Rechell Champagne, Dayna Parker, Personnel Officer, General Government Buildings Facilities Manager Bob Messerly, WIOA Director Tommy Scott, Erik Dufrene, Computer Systems Supervisor, Luis Martinez, GIS Specialist, Justin Tassin, Contract Monitoring Specialist, Procurement Officer Brenda Campos, Joel T. Chaisson, District Attorney, Judge Lauren Rogers, Judge Connie Aucoin, Judge Rochelle Fahrig, Brian J. Champagne, Registrar of Voters, Donna Breaux, Finance Department, Nicole Whitney, Public Works Department, Brad Berthelot, Wastewater Department, Jessica Naquin, Utility Billing Coordinator, Lance Marino, Clerk of Court, Brian Fabre, Clerk of Court, Sheriff Greg Champagne, Nicole Henry, Sheriffs' Office, Chief Barry Minnich, Nancy Whann, Coroner's Office, Chief Joe Ganote, Alyssa Tarrant, Horticulture Extension Agent (Parish Farm), Michelle Impastato, Council Secretary

### CALL TO ORDER

*Councilwoman Michelle O'Daniels arrived in the meeting.*

**PRAYER / PLEDGE**

Pastor Charles Johnson, Sr.  
Mount Zion Community Church, Boutte

**Budget Message – 2026 Consolidated Operating & Capital Budget  
(Parish President Matthew Jewell)**

Read

**ORDINANCE SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2025-0161](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2026.

**Sponsors:** Mr. Jewell and Department of Finance

**Public Hearing Requirements Satisfied**

Enactment No: 25-11-2

## General Fund:

- District Court - Reported
- Grand Jury - Reported
- District Court Div. C - Reported
- District Court Div. E - Reported
- District Court Div. D - Reported
- District Attorney - Reported
- Clerk of Court - Reported
- Registrar of Voters - Reported

## Council Discussion

Mr. Brian J. Champagne spoke on the matter.

Sheriff - Reported

## Council Discussion

Parish President Matthew Jewell spoke on the matter.

Sheriff Greg Champagne spoke on that matter.

Coroner - Reported

Chief Barry Minnich, Coroner's Office, reported on behalf of Dr. Brian Brogle.

Parish Farm Agent - Reported

Alyssa Tarrant, Horticulture Extension Agent, reported on behalf of Kali Zammit

## Public Hearing Requirements Satisfied

## General Fund:

- Council - Reported
- Community Center - Reported

Parks and Recreation Director Duane Foret reported on behalf of Anedra Coleman

## Council Discussion

## Special Revenue Funds:

- Retired Senior Volunteer Program (Federal, State, Local) - Reported

Donna Breaux, Finance Department spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Recreation (Recreation, Recreation-Explanation of Capital Outlay, Prime Time Seniors, Summer Camp) - Reported

## Council Discussion

Parks and Recreation Director Duane Foret spoke on the matter.

Donna Breaux, Finance Department spoke on the matter.

Grants Officer Carla Chiasson spoke on the matter.

## Capital Projects Funds:

- Recreation Facilities Construction - Reported

## Public Hearing Requirements Satisfied

## General Fund:

- Council District I - Reported
- Council District II - Deferred until Thursday, October 30, 2025

Council District III - Reported

**Amendment No. 1**

**Reduce the following General Fund Accounts from District 3 (001-400113) 2025 budget**

001-4001134210 Advertising	(\$400)
001-4001134222 Printing	(\$3,140)
001-4001134241 Postage	(\$5,700)
001-4001134242 Telephone	(\$3,370)
001-4001134250 Rental	(\$700)
001-4001134260 Maintenance of Property	(\$800)
001-4001134270 Contractual	(\$1,765)
001-4001134280 Professional Services	(\$2,000)
001-4001134305 Non Consumable	(\$9,500)
001-4001134310 Office Supplies	(\$1,500)
001-4001134325 Food and Clothing	(\$700)
001-4001134410 Travel	(\$10,000)
	(\$39,575)

**To transfer the total \$39,575 from the General Fund to Fund 112-420260 Drainage for the following:**

**\$30,475 for Improvements Other Than Buildings - Cross Canal - Cleaning from the Houmas to Ormond Weir in Lake 1**

**\$9,100 for Improvements Other Than Buildings - Cypress Lakes CC Golf Course Drainage Conveyance Ponds**

**A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to approve Amendment No. 1. The motion carried by the following vote:**

Yea: 8

Nay: 0

Absent: Skiba

Council District IV - Reported

Council District V - Reported

Council District VI - Reported

Council District VII - Reported

**Amendment No. 2**

**Reduce the following General Fund Accounts from District 7 (001-400117) 2025 budget**

001-4001134222 Printing	(\$2,000)
001-4001134241 Postage	(\$4,690)
001-4001134242 Telephone	(\$1,600)
001-4001134250 Rental	(\$700)
001-4001134260 Maintenance of Property	(\$800)
001-4001134270 Contractual	(\$2,985)
001-4001134280 Professional Services	(\$2,000)
001-4001134305 Non Consumable	(\$8,000)
001-4001134310 Office Supplies	(\$1,900)
001-4001134325 Food and Clothing	(\$700)
	(\$25,375)

**To transfer the total \$14,000 from the General Fund to Fund 113 Recreation for**

the following:

**\$14,000 for Improvements Other Than Buildings - Dog Park (Rainbow Bridge)**

**A motion was made by Councilmember deBruler, seconded by Councilmember O'Daniels, to approve Amendment No. 2. The motion carried by the following vote:**

Yea: 8

Nay: 0

Absent: Skiba

**Amendment No. 3**

**To transfer the total \$11,375 from the General Fund to Fund 001-430231-250-Community Services for the following:**

**to add \$11,375 to Community Services for Rental Assistance**

**A motion was made by Councilmember deBruler, seconded by Councilmember Wilson, to approve Amendment No. 3. The motion carried by the following vote:**

Yea: 8

Nay: 0

Absent: Skiba

Council Division A - Reported

Council Division B - Reported

Parish President - Reported

Special Revenue Funds:

Parish Transportation - Reported

Road & Drainage (Flood Control, Paved Streets, Sidewalks & Crosswalks, Cross Bayou, Drainage) - Reported

Council Discussion

Public Works Director Miles Bingham spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Donna Breaux, Finance Department spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Capital Projects Funds:

GOMESA CONSTRUCTION FUND - Reported

Council Discussion

Public Works Director Miles Bingham spoke on the matter.

Special Revenue Funds:

Road Lighting District #1 - Reported

Council Discussion

Justin Tassin, Contract Monitor Specialist spoke on the matter.

Nicole Whitney, Public Works spoke on the matter.

Mosquito Control - Reported

Enterprise Funds:

Solid Waste Collection & Disposal (Solid Waste Collection & Disposal, Recycling) - Reported

Special Revenue Funds:

Flood Protection - Reported

Council Discussion  
Senior Projects Manager Sam Scholle spoke on the matter.

Capital Projects Funds:  
West Bank Hurricane Protection Levee - Reported

Public Hearing Requirements Satisfied

Enterprise Funds:  
Wastewater (Administration, Collection & Maintenance, Treatment) - Reported  
Council Discussion  
Wastewater Director David deGeneres spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.  
Donna Breaux, Finance Department spoke on the matter.

Consolidated Waterworks District No. 1 (Administration, Billing & Collection, Meter Readers, Distribution, Plant) - Reported  
Council Discussion  
Waterworks Director Gregory Gorden spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.  
Donna Breaux, Finance Department spoke on the matter.

Agencies & Boards:  
Council on Aging - Reported

Public Hearing Requirements Satisfied

General Fund:  
Public Information - Reported  
Cable TV Administration - Reported

*Councilman Willie Comardelle exited the meeting.*

Purchasing - Reported  
Personnel - Reported  
Council Discussion  
Dayna Parker, Personnel Officer, spoke on the matter.

Legal Services - Reported  
Council Discussion  
Legal Services Director Corey Oubre spoke on the matter.

Planning & Zoning - Reported  
Coastal Zone Management - Reported  
ICC Building Codes - Reported  
Information Technology - Reported  
GIS - Reported  
Council Discussion  
Luis Martinez, GIS Specialist, spoke on the matter.

General Gov't Buildings - Reported  
Risk Management - Reported  
Council Discussion  
Risk Management Officer Rechell Champagne spoke on the matter.

Grants Administration - Reported  
Council Discussion  
Grants Officer Carla Chiasson spoke on the matter.

Elevation Grant Program - Reported

Capital Projects Funds:  
LCDBG - Reported  
Council Discussion  
Grants Officer Carla Chiasson spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**Amendment No. 4**

**To Amend the narrative line item on Page 239 from CDBG - RCIP New Sarpy Pump Station to CDBG - RCIP New Sarpy Pump Station and New Sarpy Culvert Crossing.**

**A motion was made by Councilmember Wilson, seconded by Councilmember O'Daniels, to approve Amendment No. 4. The motion carried by the following vote:**

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

General Fund:

Economic Development - Reported  
Council Discussion  
Economic Development and Tourism Director Patrick Beard spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.  
Donna Breaux, Finance Department spoke on the matter.

Tourist Information Center - Reported

Public Hearing Requirements Satisfied

**A motion was made by Councilmember O'Daniels, seconded by Councilmember Wilson, to break for lunch for one hour. The motion carried by the following vote:**

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

**A motion was made by Councilmember Wilson, seconded by Councilmember O'Daniels, to return to the regular order of the budget agenda. The motion carried by the following vote:**

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

Voice vote was held due to technical difficulties.

**Amendment No. 5**

**To transfer the total \$100,000 from the General Fund to Fund 112-420210 - Road & Drainage - Paved Streets for the following:**

**\$100,000 for Improvements Other Than Buildings - Spillway Road Repairs**

**A motion was made by Councilmember Fisher, seconded by Councilmember Pilié, to approve Amendment No. 5. The motion carried by the following vote:**

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

General Fund:

Emergency Preparedness - Reported

Council Discussion

Homeland Security and Emergency Preparedness Director Jason Tastet spoke on the matter.

Emergency Prep. Subsid. - Reported

Council Discussion

Finance Director Grant Dussom spoke on the matter.

Homeland Security and Emergency Preparedness Director Jason Tastet spoke on the matter.

EOC - 24 Hours Coverage - Reported

Council Discussion

Homeland Security and Emergency Preparedness Director Jason Tastet spoke on the matter.

Animal Control - Reported

Council Discussion

Health & Safety Rehab. - Reported

Revitalization Fund Program - Reported

Housing Preservation Grant - Reported

Council Discussion

Community Services Director Joan Tonglet Diaz spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

HUD/HOME Rental Assistance - Reported

Community Services - Reported

Energy Assistance - Reported

Summer Feeding - Reported

Council Discussion

Community Services Director Joan Tonglet Diaz spoke on the matter.

Community Service Centers - Reported

Community Services Subgrants - Reported

LIHEAP Administration - Reported

CSBG - Administration - Reported

CSBG - Program Activities - Reported

Home Program - Reported

Public Hearing Requirements Satisfied

Special Revenue Funds:

Workforce Investment Act - Reported



Council Discussion  
WIOA Director Tommy Scott spoke on the matter.

General Fund:  
Ordinance & Proceedings - Reported  
Police Jury Association - Reported  
Ward Courts - Reported  
Elections - Reported  
Finance - Reported  
Council Discussion  
Finance Director Grant Dussom spoke on the matter.

Taxation - Assessor - Reported  
Taxation - Collector - Reported  
Data Processing - Reported  
Council Discussion  
Finance Director Grant Dussom spoke on the matter.

Research & Investigations - Reported  
Retirement System Contributions - Reported  
Retired Employees Group Insurance - Reported  
Juvenile - Reported  
Council Discussion  
Finance Director Grant Dussom spoke on the matter.

Motor Vehicle - Reported  
Veterans Administration - Reported  
Public Housing - Reported  
Debt Service - Reported  
Transfers - Reported  
Council Discussion  
Finance Director Grant Dussom spoke on the matter.

Special Revenue Funds:  
Criminal Court Fund (District Court, District Attorney, Sheriff, Transfers) - Reported  
Council Discussion  
Finance Director Grant Dussom spoke on the matter.  
Donna Breaux, Finance Department spoke on the matter.

*Councilman Bob Fisher exited the meeting.*

Governmental Bldgs M&O - Reported

Capital Projects Funds:  
Front Foot Assessment Capital Projects - Reported  
Council Discussion  
Donna Breaux, Finance Department spoke on the matter.  
Finance Director Grant Dussom spoke on the matter.

Public Hearing Requirements Satisfied

[2025-0161](#)

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**Sponsors:** Mr. Jewell and Department of Finance

**Budget Amendments****Amendment No. 1**

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**A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to approve Amendment No. 1. The motion carried by the following vote:**

Yea: 8

Nay: 0

Absent: Skiba

**Amendment No. 2**

**Reduce the following General Fund Accounts from District 7 (001-400117) 2025 budget**

001-4001134222 Printing	(\$2,000)
001-4001134241 Postage	(\$4,690)
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A motion was made by Councilmember deBruler, seconded by Councilmember O'Daniels, to approve Amendment No. 2. The motion carried by the following vote:

Yea: 8

Nay: 0

Absent: Skiba

**Amendment No. 3**

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**to add \$11,375 to Community Services for Rental Assistance**

A motion was made by Councilmember deBruler, seconded by Councilmember Wilson, to approve Amendment No. 3. The motion carried by the following vote:

Yea: 8

Nay: 0

Absent: Skiba

**Amendment No. 4**

To Amend the narrative line item on Page 239 from CDBG - RCIP New Sarpy Pump Station to CDBG - RCIP New Sarpy Pump Station and New Sarpy Culvert Crossing.

A motion was made by Councilmember Wilson, seconded by Councilmember O'Daniels, to approve Amendment No. 4. The motion carried by the following vote:

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

**Amendment No. 5**

To transfer the total \$100,000 from the General Fund to Fund 112-420210 - Road & Drainage - Paved Streets for the following:

**\$100,000 for Improvements Other Than Buildings - Spillway Road Repairs**

A motion was made by Councilmember Fisher, seconded by Councilmember Pilié, to approve Amendment No. 5. The motion carried by the following vote:

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

**Amendments Recorded**

Enactment No: 25-11-2

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON THURSDAY, OCTOBER 30, 2025, 1:00 P.M.; MONDAY, NOVEMBER 3, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0161](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2026.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on October 30, 2025**

Enactment No: 25-11-2

## ADJOURNMENT

A motion was made by Councilmember O'Daniels, seconded by Councilmember Wilson, to adjourn the meeting at approximately 12:43 pm. The motion carried by the following vote:

**Yea:** 6 - Mobley, Fonseca, Wilson, Pilié, O'Daniels and deBruler

**Nay:** 0

**Absent:** 3 - Skiba, Comardelle and Fisher

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

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Michelle Impastato  
Council Secretary