

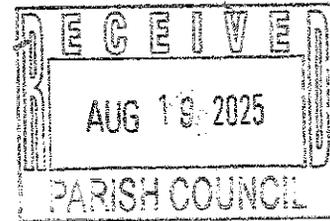


# ST. CHARLES PARISH

## FINANCE

MATTHEW JEWELL  
PARISH PRESIDENT

GRANT M. DUSSOM, CPA  
CHIEF FINANCIAL OFFICER



August 19, 2025

Honorable Tab Troxler  
Assessor, St. Charles Parish  
Hahnville, LA 70057

Dear Mr. Troxler:

We are enclosing herewith one original affidavit from the Parish Council Secretary attesting to the lawful execution of a public meeting in which the Parish Council levied property taxes for the next year. Also enclosed is the corresponding notice of public meeting, meeting agenda, tear sheet from the official journal of the Parish showing the notice of public meeting from the August 7, 2025 St. Charles Parish Herald Guide, and a copies of Ordinance Number 25-8-9 adopted by the Parish Council on August 18, 2025.

Please take whatever steps are necessary to enforce the provisions of this ordinance.

Thank you in advance for your cooperation in this matter.

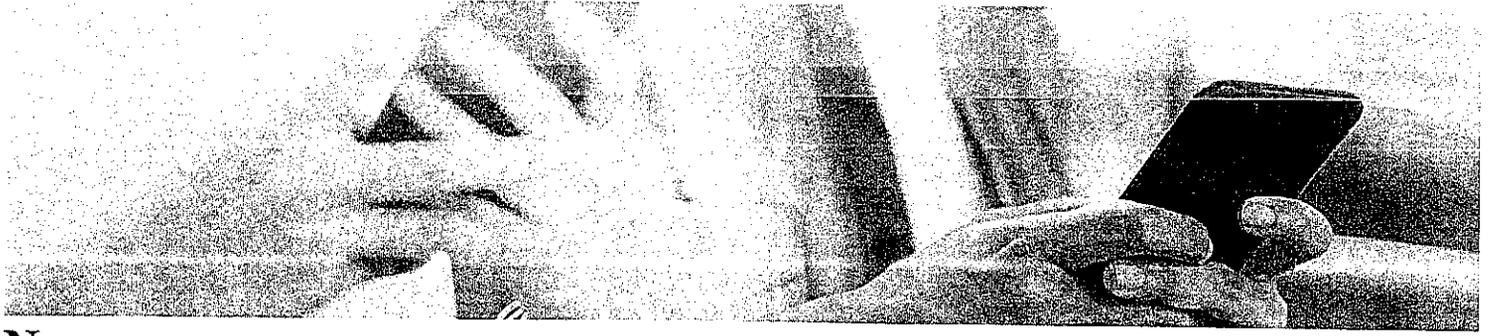
Yours Truly,

A handwritten signature in black ink, appearing to read "G. M. Dussom, CPA".

Grant M. Dussom, CPA  
Finance Director

Enclosure

cc: Matthew Jewell, Parish President  
Jason Akers, Foley & Judell (w/enclosure)



## News

# Notice of Public Meeting to Adopt Millage Rates

**Post Date:** August 14, 2025 2:00 PM

A public meeting will be held on Monday, August 18, 2025, at 6:00 p.m. to adopt the millage rates. The meeting will be held in the St. Charles Parish Council Chambers, located at 15045 River Road, Hahnville, LA 70057.

During the meeting, the Parish Council will vote on an ordinance that sets forth, levies, and imposes taxes on all property subject to taxation in St. Charles Parish for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program I and 2; Road Lighting District No. I; Library Service District No. I; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Michelle Impastato at 985-783-5000 describing the assistance that is necessary.

*[Return to full list >> \(/connect/stay-in-touch/news\)](/connect/stay-in-touch/news)*

every minor detail of construction and equipment. Therefore, any material or parts, the omission of which would be detrimental to the seaworthiness or serviceability of the barge and the inclusion of which is generally accepted good shipbuilding practice, shall be provided by the Contractor to the satisfaction of the POSL's Representative and without increase in cost to POSL.

A **Mandatory Pre-Bid Conference** will be held on **Tuesday, August 19, 2025 at 10:00 a.m. CST** at the office of Port of South Louisiana, 1720 Highway 44, Reserve Louisiana. Contractors/Suppliers planning to submit proposals are required to attend. Bidders shall become familiar with the requirements of this project prior to submitting a bid.

**STATE REQUIREMENTS**

La. R.S. 38:2212 (FC). Whenever a public entity desires to purchase technical equipment, apparatus, machinery, materials, or supplies of a certain type and such purchases are clearly in the public interest, the public entity may specify a particular brand, make, or manufacturer in the specifications let out for public bid as provided by this Part. If a particular brand, make, or manufacturer is specified, the model or catalog number also shall be specified.

Whenever in specifications the name of a certain brand, make, manufacturer, or definite specification is utilized, the specifications shall state clearly that they are used only to denote the quality standard of product desired and that they do not restrict bidders to the specific brand, make, manufacturer, or specification named; that they are used only to set forth and convey to prospective bidders the general style, type, character, and quality of product desired; and that equivalent products will be acceptable.

**FEDERAL REQUIREMENTS**

The PORT in partnership with the Louisiana Department of Economic Development ("LEED"), has been awarded a U.S. Economic Development Administration ("EDA") Grant under EDA's American Rescue Plan Act, Build Back Better (BBB) Regional Challenge (referenced by CEDA Number 11.307 Public Works and Economic Adjustment Assistance Program), EDA Award Number 08-20-05671, which will partially fund the Project to be delivered by Bidder to PORT pursuant to plans and specifications. Bidder will comply with all applicable local, state and federal law, regulations, executive orders, EDA policies, procedures, directives and the following:

**Project Name:** Port of South Louisiana Procurement of H2 the Future E-Methanol Hydrogen Fueling Barge

**Louisiana Department of Economic Development (LEED) 23135-PC- Must adhere to all state rules and regulations included in the bid package.**

**St. John the Baptist Parish, Louisiana Economic Development Agency (EDA) No. 08-29-05671 – Must adhere to all federal rules and regulations included in the bid package.**

- Department of Commerce Financial Assistance Standard Terms and Conditions
- "EDA "Notice of Requirements for Affirmative Action"
- Lathving Restriction Term (Form CD-512)
- Appendix H to 2 CFR Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards

A PERFORMANCE BOND and a PAYMENT BOND, each in the amount of one hundred percent (100%) of the CONTRACT PRICE, with a corporate SURETY approved by the OWNER, will be required for the faithful performance of the CONTRACT. Only those surety companies authorized under La. R.S. 38:2219 will be accepted.

A Bid will be considered responsive if it conforms in all respects with the conditions and requirements of the Bidding Documents. Port of South Louisiana reserves the right to reject any and all bids in accordance with State Bid Law.

Paul Mathews, Executive Director

PUBJLSH:  
 July 24, 2025  
 July 31, 2025  
 August 7, 2025

Tab Trowler, Assessor  
 St. Charles Parish Assessment District  
 Publish: St. Charles Herald – Guide, August 7, 2025 & August 14, 2025



**ST. CHARLES PARISH**  
 FINANCE

**Public Notice**

**NOTICE OF PUBLIC MEETING**

A public meeting will be held as follows:

**DATE:** August 18, 2025  
**TIME:** 6:00 PM  
**PLACE OF MEETING:** St. Charles Parish Council Chambers  
 15045 River Road, Hahnville, La. 70057

**AGENDA:**  
 Call to Order  
 Roll Call  
 Approval of Minutes from last meeting, August 4, 2025.

**New Business:**  
 1. Adopt the millage rates, An Ordinance setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47:1205(B) for General Parochial Purpose: construction, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with other flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E911 Telephone System, Health Unit and Council on Aging program 1 and 2; Road Lighting District No. 1; Library Service District No. 1; the APC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Holly Farnsworth, Council Chairman  
 St. Charles Parish  
 15045 River Road, Hahnville, LA 70057  
 985-783-5900

**Publish on: August 7, 2025**

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact: Kristabelle Lippstadt at 985-783-5000 describing the assistance that is necessary.

copy of which is on file with the Clerk of Court of St. Charles Parish, Louisiana, as PORTION OF LOTS 23 AND ALL OF LOT 24 OF BLOCK "B", being more fully described as follows:  
 The portion of Lot 23, adjoining Lot 24, measures 40 feet front on Carlon Drive, same width in the rear; by a depth of 119 feet between equal and parallel lines.

LOT 24 forms the corner of Carlon Drive and Cynthia Drive and measures 60 feet front on Carlon Drive, same width in the rear; by a depth and front on Cynthia Drive of 119 feet between equal and parallel lines, subject to restrictions, servitudes, rights-of-way and outstanding mineral rights of record affecting the property.

And from the proceeds of said sale to pay petitioner by preference over all other claims, the sum of:  
 FIFTY-NINE THOUSAND NINE HUNDRED AND THIRTY-NINE AND THIRTY-FIVE (\$59,939.35) DOLLARS, along with interest and attorney's fees and all other costs including my own costs and charges.

**TERMS AND CONDITIONS OF SALE: CASH IN THE FORM OF A CASHIER'S CHECK DUE BY 2:00 P.M. DAY OF THE SALE. PUBLISH ON: August 7, 2025 September 4, 2025**

GREG CHAMPAGNE-SHERIFF  
 & EX-OFFICIO TAX COLLECTOR  
 ST. CHARLES PARISH  
 ATTORNEY FOR PLAINTIFF:  
 Zachary G. Young  
 1505 North 19th Street P.O. Box 2867  
 Monroe, LA 71207  
 SCSO-CIV-209-0402

AFFIDAVIT

STATE OF LOUISIANA  
PARISH OF ST. CHARLES

BEFORE ME, the undersigned notary public, duly commissioned and qualified within and for the aforesaid parish and state, personally came and appeared:

Michelle Impastato, Council Secretary  
(Authorized person to represent the taxing district)

who, after first being duly sworn, did depose and state that:

He/she is the duly authorized Council Secretary of the Parish of St. Charles.  
(Title or position) (Taxing district)

(Mark the appropriate box below to show how you complied with the Open Meetings Law.)

Affiant, Michelle Impastato, who did depose and hereby states: "A public meeting was held in accordance with the Open Meetings Law at R.S. 42:11, *et seq.*, including allowing a public comment period before taking a vote, R.S. 42:14(D), to adopt the millage rates for the 2025 tax year. Public written notice of the agenda, date, time, and place of the meeting  was posted on the building where the meetings of this taxing authority are usually held no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays and/or  was published in the official journal no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays.

A quorum or simple majority of the total membership of the taxing authority was physically present and voting at the public meeting, which was held on the 18<sup>th</sup> day of August, 2025, at 6:00pm. at St. Charles Parish Courthouse, 2<sup>nd</sup> Floor, Council Chambers, 15045 Highway 18, Hahnville, LA 70057(Complete address) The meeting was conducted in accord with the prior noticed agenda. Matters not included on the agenda were not discussed without the unanimous approval of the members present after complying with all provisions of R.S. 42:19(A)(1)(b)(ii)(cc)".

Copies of all required notices and agenda are attached hereto and incorporated herein by reference.

Michelle Impastato  
(Signature of affiant)

Michelle Impastato  
(Printed name)

SWORN TO AND SUBSCRIBED Before Me, this 19 day of August,  
2025, at Hahnville, Louisiana.

[Signature]  
Notary Public

Printed or Typed Name (as commissioned): Corey M. Oubre

Notary ID or Bar Roll No.: 28709

COREY M. OUBRE  
NOTARY PUBLIC  
LSBA NO. 28709  
LA NOTARY NO. 77473  
St. Charles Parish, Louisiana  
My Commission is issued for Life

2025-0198

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF FINANCE)

ORDINANCE NO. 25-8-9

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That acting under the authority of Section 23 of Article VII of the Constitution of the State of Louisiana and Section 47.1705(B) of the Louisiana Revised Statutes of 1950, as amended.

A. As Governing authority of St. Charles Parish, Library Service District No. 1, and Road Lighting District No.1 of St. Charles Parish, acting under the authority of special elections held in said Parish, there is hereby levied, assessed and imposed special taxes on all of the taxable property within the Parish and the respective Districts for the year 2025 for the respective purposes contained in the propositions voted upon at said elections, and said taxes shall be levied, assessed and imposed at the following millage rates:

	2025 Millages Levied
General Parochial	2.85
Levees	3.50
ARC	0.58
Road Lighting District No. 1	0.78
Library Service District No. 1	3.65
Road Maintenance Program	5.18
Recreation Program	2.68
Mosquito Control Program	0.84
Council on Aging Program	0.83
Council on Aging Program (2)	0.65
Fire Protection	1.40
E-911 Telephone System	0.88
Wastewater Facilities	2.01
Health Unit	0.53

**SECTION II.** That the proper administrative officers of the Parish of St. Charles, State of Louisiana, be and they are hereby empowered, authorized and directed to spread said taxes, as herein above set forth, upon the assessment roll of said Parish for the year 2025, and to make the collection of the respective taxes imposed for and on behalf of said Parish and said Districts, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and the collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE  
ABSTAIN: NONE

And the ordinance was declared adopted this 18th day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Nelly Fonseca  
SECRETARY: Michelle Dupontato  
DLVD/PARISH PRESIDENT: August 19, 2025  
APPROVED:  DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: August 19, 2025  
AT: 11:54 am RECD BY: [Signature]



# St. Charles Parish

## Meeting Agenda

### Parish Council

*Council Chairman Holly Fonseca*

*Councilmembers Michael A. Mobley, La Sandra D. Wilson,  
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,  
Bob Fisher, Michele deBruler*

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
www.stcharlesparish.gov

Monday, August 18, 2025

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Zachary Adams  
Lord's House Community Church, Luling*

PUBLIC NOTICE POSTED ON  
COURTHOUSE AUGUST 14, 2025

*Michelle O'Daniels  
August 19, 2025*

### APPROVAL OF MINUTES

*Regular Meeting -- August 4, 2025*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

2025-0238 In Recognition: Peyton John Sumrall, Eagle Scout

Sponsors: Mr. Comardelle

2025-0239 Proclamation: "Suicide Prevention Awareness Month" and "World  
Suicide Prevention Day"

Sponsors: Ms. Fonseca

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2025-0240 Grants Office

2025-0241 Parish President Remarks/Report

Sponsors: Mr. Jewell

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

Monday, September 8, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville

*(No items for the regular Agenda)*

**ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)**

2025-0198 An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

**ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)**

2025-0232 An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed of \$52,767.00.

Sponsors: Mr. Jewell and Department of Public Works

2025-0233 An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), to increase the contract amount by \$133,715.51.

Sponsors: Mr. Jewell and Department of Waterworks

2025-0234 An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Article II, Departments, Sec. 2-18. Department of emergency preparedness., to change the name of the Department of Emergency Preparedness to the Department of Homeland Security and Emergency Preparedness on the Chapter's title page as well as (a) and (c) of Sec. 2-18.

**Sponsors:** Mr. Jewell and Department of Emergency Preparedness

## PERSONS TO ADDRESS THE COUNCIL

2025-0246 Mr. Christian Bergeron: Elleanor Claire Memorial Foundation  
Introduction and memorial site in honor of Mason Kiley

## RESOLUTIONS

2025-0237 A resolution authorizing the St. Charles Parish President to send certification to GOHSEP waiving any land use regulations relative to permitting for temporary housing and shelter assistance during declared emergencies.

**Sponsors:** Mr. Jewell

2025-0242 A resolution adopting the St. Charles Parish Hazard Mitigation Plan.

**Sponsors:** Mr. Jewell, Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Comardelle, Ms. O'Daniels, Mr. Fisher and Ms. deBruler

2025-0243 A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service Fiscal Year (FY) 2025 Housing Preservation Grant Program.

**Sponsors:** Mr. Jewell and Grants Office

## APPOINTMENTS

2025-0220 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 1.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Ms. Sarah Thigpen. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.*

2025-0222 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 2.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Charles A. Smith. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.*

2025-0224

A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 3.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Ray Matheme. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.*

2025-0226

A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 4.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Craig N. Melancon. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.*

2025-0227

A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 5.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy created for the late Mr. Arthur W. Carlson, Jr. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*

2025-0228

A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 6.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*

2025-0229

A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 7.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*

2025-0235

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

*On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Jeffery Lemoine, Jr., Six (6) year term to begin October 1, 2025 and expire October 1, 2031.*

2025-0236

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

*On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Zachary "Zack" Young. Six (6) year term to begin October 1, 2025 and expire October 1, 2031.*

2025-0244

Accept resignation of Mr. Corey Faucheux - Industrial Development Board of the Parish of St. Charles

2025-0245

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

*On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the resignation of the term of Mr. Corey Fauchaux. Unexpired term to begin immediately and expire October 1, 2027.*

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*BOARD OF ADJUSTMENT (ZBA): Thursday, 8/21/25, 6PM, Council Chambers  
HOUSING AUTHORITY: Tuesday, 8/26/25, 6PM, Council Chambers  
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 8/27/25, 2PM, Council Chambers  
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 9/3/25, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie  
PLANNING & ZONING COMMISSION: Thursday, 9/4/25, 6PM, Council Chambers  
COMMUNICATIONS DISTRICT (911): Monday, 9/8/25, 5PM, 911 Center, 222 Joe Louis Lane, Hahnville  
ST. CHARLES PARISH COUNCIL: Monday, 9/8/25, 6PM, Council Chambers*

### ANNOUNCEMENTS

*PARISH HOLIDAY: Monday, September 1, 2025 - Labor Day*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, SEPTEMBER 8, 2025, COUNCIL CHAMBERS, COURTHOUSE.*

*Board of Review: Parish Council will be sitting as a Board of Review September 24 – October 8, 2025*

*2025 Assessment List*

*Written or Oral Protests must be received by the Parish Council Office by September 29, 2025 – 4:00 pm*

*Public Hearings to consider the Proposed 2026 Capital and Consolidated Operating Budget:*

*Tuesday, October 28, 2025, 9AM*

*Thursday, October 30, 2025, 1PM*

*Monday, November 3, 2025, 6PM*

### Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.



# St. Charles Parish

## Meeting Agenda

### Parish Council

*Council Chairman Holly Fonseca  
Councilmembers Michael A. Mobley, La Sandra D. Wilson,  
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,  
Bob Fisher, Michele deBruler*

St. Charles Parish Courthouse  
13045 Highway 16  
P.O. Box 902  
Hahnville, LA 70057  
985-763-5125  
www.stcharlesparish.gov

Monday, August 18, 2025

6:00 PM

Council Chambers, Courthouse

Final

#### CALL TO ORDER

#### PRAYER / PLEDGE

*Pastor Zachary Adams  
Lord's House Community Church, Luling*

AGENDA - DATE POSTED: AUGUST 14, 2025

*Michelle Dupontato  
August 19, 2025*

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*Regular Meeting – August 4, 2025*

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Sponsors: Mr. Comardelle

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Sponsors: Ms. Fonseca

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**Sponsors:** Mr. Jewell and Department of Finance

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**Sponsors:** Mr. Jewell and Department of Public Works

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**Sponsors:** Mr. Jewell and Department of Waterworks

2025-0234 An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Article II, Departments, Sec. 2-18. Department of emergency preparedness., to change the name of the Department of Emergency Preparedness to the Department of Homeland Security and Emergency Preparedness on the Chapter's title page as well as (a) and (c) of Sec. 2-18.

Sponsors: Mr. Jewell and Department of Emergency Preparedness

**PERSONS TO ADDRESS THE COUNCIL**

2025-0246 Mr. Christian Bergeron: Elleanor Claire Memorial Foundation Introduction and memorial site in honor of Mason Kiley

**RESOLUTIONS**

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Sponsors: Mr. Jewell

2025-0242 A resolution adopting the St. Charles Parish Hazard Mitigation Plan.

Sponsors: Mr. Jewell, Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Comardelle, Ms. O'Daniels, Mr. Fisher and Ms. deBruler

2025-0243 A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service Fiscal Year (FY) 2025 Housing Preservation Grant Program.

Sponsors: Mr. Jewell and Grants Office

**APPOINTMENTS**

2025-0220 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 1.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Ms. Sarah Thigpen. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.*

2025-0222 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 2.

*Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Charles A. Smith. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.*

- 2025-0224 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 3.
- Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Ray Matheme. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.*
- 2025-0226 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 4.
- Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Craig N. Melancon. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.*
- 2025-0227 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 5.
- Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy created for the late Mr. Arthur W. Carlson, Jr. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*
- 2025-0228 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 6.
- Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*
- 2025-0229 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 7.
- Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*
- 2025-0235 A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.
- On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Jeffery Lemoine, Jr., Six (6) year term to begin October 1, 2025 and expire October 1, 2031.*
- 2025-0236 A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.
- On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Zachary "Zack" Young. Six (6) year term to begin October 1, 2025 and expire October 1, 2031.*
- 2025-0244 Accept resignation of Mr. Corey Faucheux - Industrial Development Board of the Parish of St. Charles

2025-0245

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

*On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the resignation of the term of Mr. Corey Faucheux. Unexpired term to begin immediately and expire October 1, 2027.*

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*BOARD OF ADJUSTMENT (ZBA): Thursday, 8/21/25, 6PM, Council Chambers  
HOUSING AUTHORITY: Tuesday, 8/26/25, 6PM, Council Chambers  
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 8/27/25, 2PM, Council Chambers  
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 9/3/25, 6PM, Lafourche Basin  
Levee District Office, 21380 Highway 20, Vacherie  
PLANNING & ZONING COMMISSION: Thursday, 9/4/25, 6PM, Council Chambers  
COMMUNICATIONS DISTRICT (911): Monday, 9/8/25, 5PM, 911 Center, 222 Joe Louis  
Lane, Hahnville  
ST. CHARLES PARISH COUNCIL: Monday, 9/8/25, 6PM, Council Chambers*

### ANNOUNCEMENTS

*PARISH HOLIDAY: Monday, September 1, 2025 - Labor Day*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, SEPTEMBER 8, 2025, COUNCIL CHAMBERS, COURTHOUSE.*

*Board of Review: Parish Council will be sitting as a Board of Review September 24 – October 8, 2025*

*2025 Assessment List*

*Written or Oral Protests must be received by the Parish Council Office by September 29, 2025 – 4:00 pm*

*Public Hearings to consider the Proposed 2026 Capital and Consolidated Operating Budget:*

*Tuesday, October 28, 2025, 9AM*

*Thursday, October 30, 2025, 1PM*

*Monday, November 3, 2025, 6PM*

### Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.

**ORDINANCE INTRODUCED FOR PUBLICATION, PUBLIC HEARING, & ADOPTION, BY THE ST. CHARLES PARISH COUNCIL AT THE PUBLIC MEETING ON MONDAY, AUGUST 18, 2025, 6:00 P.M., COUNCIL CHAMBERS, PARISH COURTHOUSE, 15045 RIVER ROAD, HAHNVILLE:**

**2025-0198** (8/4/25, Jewell, G. Dussom)

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

**ORDINANCES AND RESOLUTIONS INTRODUCED FOR PUBLIC HEARING BY THE ST. CHARLES PARISH COUNCIL, ON MONDAY, AUGUST 18, 2025, 6:00 P.M., COUNCIL CHAMBERS, PARISH COURTHOUSE, 15045 RIVER ROAD, HAHNVILLE:**

**2025-0232** (8/4/25, Jewell, M. Bingham)

An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed of \$52,767.00.

**2025-0233** (8/4/25, Jewell, G. Gorden)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), to increase the contract amount by \$133,715.51.

**2025-0234** (8/4/25, Jewell, J. Tastet)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Article II, Departments, Sec. 2-18. Department of emergency preparedness., to change the name of the Department of Emergency Preparedness to the Department of Homeland Security and Emergency Preparedness on the Chapter's title page as well as (a) and (c) of Sec. 2-18.

**PUBLISH: August 7, 14, 2025**



# St. Charles Parish

## Meeting Agenda

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
www.stcharlesparish.gov

### Parish Council

*Council Chairman Holly Fonseca  
Councilmembers Michael A. Mobley, La Sandra D. Wilson,  
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,  
Bob Fisher, Michele deBruler*

Monday, August 4, 2025

6:00 PM

Council Chambers, Courthouse

Final

#### CALL TO ORDER

#### PRAYER / PLEDGE

*Pastor D. B. Mollaire  
Good Hope Missionary Baptist Church, Norco*

#### APPROVAL OF MINUTES

*Regular Meeting – July 21, 2025*

#### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

2025-0207 In Recognition: Merrick "Ricky" Rousselle

Sponsors: Mr. Jewell

2025-0208 Proclamation: "Hahnville High School Alumni Day in St. Charles Parish"

Sponsors: Mr. Jewell

2025-0231 Confirmation Hearing for Appointment of Director - Department of Economic Development and Tourism - Mr. Patrick Beard

Sponsors: Mr. Jewell

#### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2025-0209 The Arc of St. Charles

2025-0210 Department of Waterworks

2025-0211 Parish President Remarks/Report

Sponsors: Mr. Jewell

**ORDINANCE INTRODUCED FOR PUBLICATION, PUBLIC HEARING, & ADOPTION AT THE PUBLIC HEARING**

Monday, August 18, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville

2025-0198 An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

Monday, August 18, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville

*(No items for the regular Agenda)*

**ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)**

2025-0197 An ordinance approving and authorizing the execution of a Professional Services Agreement with Fairway Consulting and Engineering, LLC, for the Circle K Sewer Force Main Extension Feasibility Study (Project No. S250601), in the lump sum of \$100,000.00.

Sponsors: Mr. Jewell and Department of Wastewater

2025-0199 An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-3-3, which approved the Professional Services Agreement with H. Davis Cole & Associates, LLC, for Murray Hill and Destrehan Drives Drainage Improvements (Project No. P201001), to add resident inspection funds, in the amount not to exceed \$109,750.00, increasing the overall contract value to \$434,418.00.

Sponsors: Mr. Jewell and Department of Public Works

- 2025-0200 An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-8-14, which approved the Professional Services Agreement with Volkert, Inc. for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the not to exceed amount of \$202,712.50, increasing the overall contract value to \$389,718.34.
- Sponsors: Mr. Jewell and Department of Public Works
- 2025-0201 An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish Parks and Recreation Bethune Park Renovations (Project No. RECBP523), to decrease the contract amount by \$500.00 and increase the contract time by 84 days.
- Sponsors: Mr. Jewell and Department of Parks and Recreation
- 2025-0202 An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the Riverbend Subsurface Drainage (Project No. P250702), in the lump sum amount of \$86,544.40.
- Sponsors: Mr. Jewell and Department of Public Works
- 2025-0203 An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix A - St. Charles Parish Zoning Ordinance of 1981, Section VIII. - Site plan review and design requirements., F. Off-street parking in general.; 2., to exempt single family residences in the R-1A(M) zoning district from the permanent dust-free paving requirement.
- Sponsors: Mr. Jewell and Department of Planning & Zoning
- 2025-0204 An ordinance approving and authorizing the execution of the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the JCJR Outfall Ditches (Project No. P250701), in the lump sum amount of \$70,248.00.
- Sponsors: Mr. Jewell and Department of Public Works
- 2025-0205 An ordinance to amend Chapter 26-2 and 26-4 of the St. Charles Parish Code of Ordinances to update the composition of the Coastal Zone Advisory Committee.
- Sponsors: Mr. Jewell, Mr. Pilié and Ms. O'Daniels

2025-0206 An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 19-9-6, which approved the Engineering Services Contract with Shread-Kuyrkendall & Associates, Inc. for the Lakewood Drive Reconstruction (Project No. P190201), to increase the construction and closeout amount by \$80,000.00 for a new not to exceed amount of \$280,000.00, increasing the overall contract amount to \$799,380.24.

Sponsors: Mr. Jewell and Department of Public Works

## RESOLUTIONS

2025-0212 A resolution in support of the Planning and Zoning Commission approval of 2025-3-SPU for an Accessory Dwelling Unit in an R-1A zoning district on Lots 124, 125, 126, 127, and a 10' strip reserved, Square 3, Evangeline City Subdivision, Unit 3, 522 Evangeline Road, Montz as requested by Shelley Berthelot Villeret.

Sponsors: Mr. Jewell and Department of Planning & Zoning

2025-0213 A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size and Appendix A, Section IX. Nonconformities, item A.(2) as requested by Ronald and Marilyn Diggs.

Sponsors: Mr. Jewell and Department of Planning & Zoning

2025-0214 A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the construction of the Montz Pump Station No. 1 Project (PO-0200).

Sponsors: Mr. Jewell and Grants Office

2025-0215 A resolution to approve scope of work and budget revisions to complete flood improvements within the Fairfield and Oakland watershed area in St. Rose utilizing funding through the Louisiana Watershed Initiative.

Sponsors: Mr. Jewell, Grants Office and Department of Public Works

2025-0218 A resolution supporting the application to the U.S. Economic Development Administration's FY2025 EDA Disaster Supplemental for funding of the Fairfield and Oakland Pump Station project in St. Rose.

Sponsors: Mr. Jewell, Grants Office and Department of Public Works

2025-0230 A resolution nominating and confirming the appointment of one member who is a resident of St. Charles Parish to the Southeast Louisiana Regional Water Purification Operations Task Force.

Sponsors: Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Comardelle, Ms. O'Daniels, Mr. Fisher and Ms. deBruler

**APPOINTMENTS**

- 2025-0216 A resolution appointing a member to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office.
- Council will confirm nomination of (Retired Major) Lieutenant Sam Zinna to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office. Four (4) year term to begin August 19, 2025 and expire August 19, 2029.*
- 2025-0217 A resolution appointing a member to the St. Charles Parish Communications District representing the St Charles Parish Firemen's Association.
- Council will confirm nomination of Mr. Johnny Bourgeois to the St. Charles Parish Communications District representing the St. Charles Firemen's Association. Four (4) year term to begin August 19, 2025 and expire August 19, 2029.*
- 2025-0219 Accept resignation of Ms. Sarah Thigpen - St. Charles Parish Coastal Zone Advisory Committee
- 2025-0220 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 1.
- On Monday, August 18, 2025, Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Ms. Sarah Thigpen. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.*
- 2025-0221 Accept resignation of Mr. Charles A. Smith - St. Charles Parish Coastal Zone Advisory Committee
- 2025-0222 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 2.
- On Monday, August 18, 2025, Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Charles A. Smith. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.*
- 2025-0223 Accept resignation of Mr. Ray Matherne - St. Charles Parish Coastal Zone Advisory Committee
- 2025-0224 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 3.
- On Monday, August 18, 2025, Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Ray Matherne. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.*
- 2025-0225 Accept resignation of Mr. Craig N. Melancon - St. Charles Parish Coastal Zone Advisory Committee

2025-0226 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 4.

*On Monday, August 18, 2025, Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Craig N. Melancon. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.*

2025-0227 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 5.

*On Monday, August 18, 2025, Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy created for the late Mr. Arthur W. Carlson, Jr. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*

2025-0228 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 6.

*On Monday, August 18, 2025, Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*

2025-0229 A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 7.

*On Monday, August 18, 2025, Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.*

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**

**MEETINGS**

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 8/6/25, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*

*PLANNING & ZONING COMMISSION: Thursday, 8/7/25, 6PM, Council Chambers*

*COMMUNICATIONS DISTRICT (911): Monday, 8/11/25, 5PM, Council Chambers*

*CIVIL SERVICE BOARD: Tuesday, 8/12/25, 6:30PM, Council Chambers*

*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 8/13/25, 5PM, Council Chambers*

*PONTCHARTRAIN LEVEE DISTRICT: Monday, 8/18/25, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher*

*ST. CHARLES PARISH COUNCIL: Monday, 8/18/25, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*"Notice is hereby given that a Public Meeting for the St. Charles Parish Council will be held in the Council Chambers on the second floor of the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA 70057 on August 18, 2025 at 6:00 P.M. to adopt millage rates."*

### Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

Draft

*Council Chairman Holly Fonseca  
Councilmembers Michael A. Mobley, La Sandra D. Wilson,  
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,  
Bob Fisher, Michele deBruler*

---

Monday, August 18, 2025

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

- Present 8 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, and Bob Fisher  
Absent 1 - Michele deBruler

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamoné, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussorn, Emergency Preparedness Director Jason Tastet, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Luis Martinez, GIS Specialist, Procurement Officer Brenda Campos

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Earl Adams, Jr.  
Lord's House Community Church, Luling

*Councilwoman Michele deBruler arrived in the meeting.*

**APPROVAL OF MINUTES**

A motion was made by Councilmember Comardelle, seconded by Councilmember Fisher, to approve the minutes from the regular meeting of August 4, 2025. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

2025-0238

In Recognition: Peyton John Sumrall, Eagle Scout

Sponsors: Mr. Comardelle

Read

2025-0239

Proclamation: "Suicide Prevention Awareness Month" and "World Suicide Prevention Day"

Sponsors: Ms. Fonseca

Read

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

2025-0240

Grants Office

Grants Officer Carla Chiasson reported.

Councilman Pilié spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilwoman O'Daniels spoke on the matter.

Councilwoman Wilson spoke on the matter.

Chairman Fonseca spoke on the matter.

Reported

2025-0241

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, SEPTEMBER 8, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2025-0247

An ordinance approving and authorizing the execution of a Professional Services Agreement with EJES, Inc. for the design of the enlargement and deepening of the Kinler St. Canal located west of Kinler St. in Luling for the Kinler St. Canal Improvements (Project No. P250705), in the amount not to exceed of \$52,101.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on September 8, 2025

**ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)**2025-0198

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**Public Hearing Requirements Satisfied**

Council Discussion

Mr. Dussom spoke on the matter.

President Jewell spoke on the matter.

Mr. Dussom requested to make an Amendment to the ordinance revising the Council on Aging Program (2) millage amount.

Chairman Fonseca requested a legal opinion whether or not the proposed Amendment is a substantial change.

Legal Services Director Corey Oubre stated the proposed Amendment would not be a substantial change.

Amendment: To Amend ordinance revising Council on Aging Program (2) millage amount from 0.66 to read 0.65.

A motion was made by Councilmember O'Daniels, seconded by Councilmember Fisher, to Amend File No. 2025-0198. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

2025-0198

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Amended

-

Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-8-9

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED August 18, 2025

*Michelle D'Arco*  
SECRETARY

ST. CHARLES PARISH COUNCIL