



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, November 21, 2022

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Troy D. Smith, Sr.
True Vine Baptist Church, Hahnville

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2022-0332](#) Proclamation: "Norco Christmas Parade Day"
Sponsors: Mr. Fisher
Attachments: [2022-0332 Norco Christmas Parade.pdf](#)

- 2 [2022-0333](#) Proclamation: Christmas Celebration
Sponsors: Ms. Clulee
Attachments: [2022-0333 Christmas Celebration.pdf](#)

- 3 [2022-0334](#) Proclamation: "Fresh Faith Worship Center Pop-Up Shop Day"
Sponsors: Mr. Fisher
Attachments: [2022-0334 Pop-Up Shop.pdf](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2022-0319](#) Workforce Innovations and Opportunity Act (WIOA)
Attachments: [2022-0319 Revised WIOA Council 11.21.22 PowerPoint DRAFT](#)
- [2022-0320](#) Parish President Remarks/Report
Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, December 5, 2022 6:00 pm, Council Chambers, Courthouse, Hahnville

- 4 [2022-0321](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Community C.A.R.E. Center Foundation, Inc. (d/b/a St. Charles CARE Center) for the provision of services.

Sponsors: Mr. Jewell, Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Attachments: [COOPERATIVE ENDEAVOR AGREEMENT C.A.R.E. LMJEdits 2](#)

- 11 [2022-0322](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to C-3 on Lots A, B2, C2, D, E, F, G, H, J, K, L, M, N, O, P, Q, & 24, Square 2, Destrehan Park Subdivision, as shown on the survey by Michael Blanchard, PLS dated October 4, 2022, as requested by Bunge North America, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0322 RECOMMENDATIONS AT A GLANCE](#)

[2022-0322 Minutes](#)

[2022-0322 LUR 2022-18-R](#)

[2022-0322 Survey](#)

[2022-0322 AERIAL](#)

[2022-0322 ZONING](#)

[2022-0322 FLUM](#)

[2022-0322 Application Page 1](#)

Legislative History

10/17/22	Department of Planning & Zoning	Received/Assigned PH
11/3/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/3/22	Planning Commission	Recommended Approval to the Parish Council

- 22** [2022-0323](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to R-1A(M) on a lot designated a Portion of Lot 1, Block 5, Town of Hahnville, municipal address 106 Durr Street, Hahnville, as requested by Kendall Bossier.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0323 RECOMMENDATIONS AT A GLANCE](#)

[2022-0323 Minutes](#)

[2022-0323 LUR 2022-17-R](#)

[2022-0323 AERIAL](#)

[2022-0323 ZONING](#)

[2022-0323 FLUM](#)

[2022-0323 Application Page 1](#)

Legislative History

10/6/22	Department of Planning & Zoning	Received/Assigned PH
11/3/22	Department of Planning & Zoning	Recommended Denial to the Planning Commission
11/3/22	Planning Commission	Recommended Denial to the Parish Council

- 33** [2022-0326](#) An ordinance to amend Ordinance No. 22-5-5, as previously amended, to provide for the change of Polling Places for Precincts 1-2, 1-2A, 2-3, 4-1, and 4-1A.

Sponsors: Mr. Fisher

- 34** [2022-0327](#) An ordinance approving and authorizing the execution of Change Order No. 1 for the Ashton Park Development Restroom Facility Project, to increase the contract time by 23 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2022-0327 Change Order No. 1 Ashton Park_increase time](#)

PLANNING AND ZONING PETITIONS

- 37 [2022-0303](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from O-L to C-3 on approximately 82,000 sq. ft. of a property designated as Lot 13-M-1, portion of Lot 13, Coteau De France, as shown on the survey by David L. Patterson, PLS dated June 16, 2022, as requested by RaceTrac, Inc. for Lloyd Dufrene.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0303 RECOMMENDATIONS AT A GLANCE](#)

[2022-0303 Minutes](#)

[2022-0303 LUR_2022-15-R](#)

[2022-0303 Survey2](#)

[2022-0303 AERIAL](#)

[2022-0303 ZONING](#)

[2022-0303 FLUM](#)

[2022-0303 Application Page 1](#)

Legislative History

9/13/22	Department of Planning & Zoning	Received/Assigned PH
10/13/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/13/22	Planning Commission	Recommended Approval to the Parish Council
11/7/22	Parish President	Introduced
11/7/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 51 [2022-0305](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-2 to R-1A(M) on approximately 4,500 sq. ft. of a lot designated as a portion of Parcel A, and approximately 700 sq. ft. of a lot designated a portion of Parcel C, as shown on a Survey of a Portion of Parcels "A" and "C", Carolyn Drive Subdivision, by Lucien C. Gassen, PLS dated May 6, 1974, as requested by Kenneth Martin, Jr.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0305 RECOMMENDATIONS AT A GLANCE](#)

[2022-0305 Minutes](#)

[2022-0305 LUR 2022-16-R](#)

[2022-0305 Survey](#)

[2022-0305 Martin 22-16 AERIAL](#)

[2022-0305 ZONING](#)

[2022-0305 FLUM](#)

[2022-0305 Application First Page](#)

Legislative History

9/13/22	Department of Planning & Zoning	Received/Assigned PH
10/13/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/13/22	Planning Commission	Recommended Approval to the Parish Council
11/7/22	Parish President	Introduced
11/7/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 65 [2022-0302](#) An ordinance approving and authorizing the execution of Change Order No. 2 for Asphalt Pavement Maintenance, Parish Project No. P210302, to decrease the contract amount by \$396,163.17.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0302 Change Order](#)

Legislative History

11/7/22	Parish President	Introduced
11/7/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

69 [2022-0304](#) An ordinance to revoke and abandon unimproved Wood Court, Square H, Luling Heights Subdivision Section B, as shown on the map by Adloe Orr, Jr., CE, dated September 13, 1956, revised June 1, 1957.

Sponsors: Mr. Jewell and Department of Planning & Zoning

- Attachments:** [2022-0304 Act of Revocation \(revised\)](#)
 [2022-0304 RECOMMENDATIONS AT A GLANCE](#)
 [2022-0304 Minutes](#)
 [2022-0304 LUR 2022-1-REV Wood Court](#)
 [2022-0304 Resubdivision Survey](#)
 [2022-0304 AERIAL](#)
 [2022-0304 ZONING](#)
 [2022-0304 FLUM](#)
 [2022-0304 Memo to Public Works](#)
 [2022-0304 No Objection-DPWWW](#)
 [2022-0304 Memo to Waterworks](#)
 [2022-0304 No Objection-Waterworks](#)
 [2022-0304 Application](#)

Legislative History

6/13/22	Department of Planning & Zoning	Received/Assigned PH
10/13/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/13/22	Planning Commission	Recommended Approval to the Parish Council
11/7/22	Parish President	Introduced
11/7/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

92 [2022-0306](#) An ordinance to approve and authorize the execution of an Act of Donation by and between Chevron U.S.A. Inc. (“Chevron”) and St. Charles Parish for a certain parcel of land comprising of approximately 0.9 acres adjacent to property already donated for the Boat Launch and Park along Bayou Des Allemands.

Sponsors: Mr. Jewell

- Attachments:** [2022-0306 FINAL DONATION 10 13 2022](#)
 [2022-0306 2022 10 19 to M Impastato for Intro](#)

Legislative History

11/7/22	Parish President	Introduced
11/7/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 105** [2022-0324](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Elvin J. Dufrene and Jason M. Adams.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0324 RECOMMENDATIONS AT A GLANCE](#)

[2022-0324 Minutes](#)

[2022-0324 LUR_2022-27-MIN](#)

[2022-0324 Plat](#)

[2022-0324 AERIAL](#)

[2022-0324 ZONING](#)

[2022-0324 FLUM](#)

[2022-0324 Waiver Request](#)

Legislative History

10/4/22	Department of Planning & Zoning	Received/Assigned PH
11/3/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
11/3/22	Planning Commission	Recommended Approval to the Parish Council

- 117** [2022-0325](#) A resolution in support of the Planning and Zoning Commission's approval of 2022-17-SPU for an accessory dwelling unit in an R-1A zoning district, Lot 354, Fashion Plantation Estates Phase 3, 808 S. Fashion Boulevard, Hahnville, as requested by Shane McCully.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0325 RECOMMENDATIONS AT A GLANCE](#)

[2022-0325 Minutes](#)

[2022-0325 LUR 2022-17-SPU](#)

[2022-0325 Plans](#)

[2022-0325 AERIAL](#)

[2022-0325 ZONING](#)

[2022-0325 FLUM](#)

[2022-0325 Waiver Request](#)

Legislative History

9/22/22	Department of Planning & Zoning	Received/Assigned PH
11/3/22	Department of Planning & Zoning	Recommended Denial to the Planning Commission

11/3/22 Planning Commission Rcmnd'd Approval w/Stip. to the Parish Council
Approval with a waiver from the requirement restricting the overall size of ADU's (Appendix A, Section VII., item 1. Accessory Buildings.b.ix).

APPOINTMENTS

- 142 [2022-0316](#) A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

Council Chairman will accept nominations to the South Central Louisiana Human Services Authority Board to fill the vacancy created by the expiration of the term of Ms. Barbara M. Fuselier in accordance with Louisiana Revised Statute 28:913.4. The Board shall be comprised of nine (9) members; one (1) resident from the Parish of St. Charles to be appointed by the Parish Council. Three (3) year term to begin January 1, 2023 and expire January 1, 2026.

Legislative History

2/3/20 Parish Council Enacted Legislation
Barbara M. Fuselier appointed to the South Central Louisiana Human Services Authority Board on February 3, 2020 per Resolution No. 6467
Term: Immediately - January 1, 2023

11/7/22 Parish Council Vacancy Announced

- 143 [2022-0317](#) A resolution appointing a member to the Regional Planning Commission.

Council Chairman will accept nominations to the Regional Planning Commission to fill the vacancy created by the expiration of the term of Mr. Tommy Fauchaux in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Five (5) year term to begin January 8, 2023 and expire January 8, 2028.

Legislative History

12/7/20 Parish Council Enacted Legislation
Mr. Tommy Fauchaux appointed to the Regional Planning Commission on December 7, 2020 per Resolution No. 6525
Term: Immediately (12/7/20) - January 8, 2023

11/7/22 Parish Council Vacancy Announced

- 144 [2022-0318](#) A resolution appointing a member to the Regional Planning Commission.

Council Chairman will accept nominations to the Regional Planning Commission to fill the vacancy created by the expiration of the term of Pastor Thomas Hines in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Five (5) year term to begin January 8, 2023 and expire January 8, 2028.

Legislative History

7/5/22 Parish Council Enacted Legislation
Pastor Thomas Hines appointed to the Regional Planning Commission on
July 5, 2022, per Resolution No. 6649
Term: Immediately (July 5, 2022) - January 8, 2023

11/7/22 Parish Council Vacancy Announced

[2022-0328](#)

Council Ex-Officio Appointment to the St. Charles Parish Housing
Authority.

On Monday, December 5, 2022, Council Chairman will accept nominations to the St. Charles Parish Housing Authority to fill the vacancy created by the expiration of the term of Councilwoman Marilyn B. Bellock (Council Ex-Officio Appointment). One (1) year term to begin January 14, 2023 and expire January 8, 2024.

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

HOUSING AUTHORITY: Tuesday, 11/29/22, 6PM, Council Chambers

HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 11/30/22, 2PM, Council Chambers

PLANNING & ZONING COMMISSION: Thursday, 12/1/22, 6PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 12/5/22, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Thursday, 11/24/22 & Friday, 11/25/22 – Thanksgiving

Norco Christmas Parade: Sunday, 12/4/22, 1PM, Norco

IMPORTANT DATES FOR THE DECEMBER 10, 2022 ELECTION:

**Tuesday, December 6, 2022 - Last day to Request Absentee by Mail Ballots*

**Early Voting: Saturday, November 26 and Monday November 28th - Saturday December 3rd, At The Registrar of Voters Office (8:30 am - 6:00 pm): Westbank - Courthouse, 15045 River Rd. Hahnville; Eastbank - Arterbury Building, 14564 River Rd. New Sarpy*

**Friday December 9, 2022 - Last Day for Registrar to receive Voted Absentee Ballot*

**Saturday December 10, 2022 - Election Day – Polls open 7:00 am – 8:00 pm*

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 145 [2022-0329](#) Review 2023 Parish Council Meeting Schedule [Adopt December 5, 2022]

Attachments: [2023 PC Schedule](#)
[2023 Color Coded Calendar with explan](#)

- [2022-0330](#) Accept Nominations - Presiding Officer for 2023; Chairman, St. Charles Parish Council [Confirm December 5, 2022]

- [2022-0331](#) Accept Nominations - Presiding Officer for 2023; Vice-Chairman, St. Charles Parish Council [Confirm December 5, 2022]

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.