



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, October 21, 2024

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Carvin Smith
Philadelphia Baptist Church, Hahnville

APPROVAL OF MINUTES

Regular Meeting – October 7, 2024

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2024-0335](#) Proclamation: "Arc Fall Fest and Trunk or Treat in St. Charles Parish"

Sponsors: Ms. Skiba

Attachments: [2024-0335 ARC Fall Fest and Trunk or Treat](#)

2 [2024-0336](#) Proclamation: "National First Responders Day in St. Charles Parish"

Sponsors: Ms. Skiba

Attachments: [2024-0336 Nat'l First Responders Day in SCP](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0337](#) Department of Public Works

[2024-0338](#) Department of Wastewater

Attachments: [2024-0338 Wastewater 2024](#)

[2024-0339](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCE INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Tuesday, October 29, 2024, 9:00 am; Thursday, October 31, 2024, 1:00 pm; and Monday, November 4, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 3 [2024-0201](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2025.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2024-0201 CALENDAR OF OFFICIAL ACTION FOR 2025 BUDGET-updated](#)
[2024-0201 2025 Budget A&B](#)
[2025 Consolidated Budget](#)
[2025 Executive Summary](#)

Legislative History

6/3/24	Parish Council	Accepted
	Reported:	
	Finance Department Recommended:	Approval
	Finance Director Grant Dussom spoke on the matter.	
	Public Hearings scheduled for:	Tuesday, October 29, 2024 at 9 am; Thursday, October 31, 2024 at 1 pm; and Monday, November 4, 2024 at 6 pm
	Public comment opened; no public comment	
6/3/24	Parish Council	Accepted
9/23/24	Parish President	Introduced
9/23/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/7/24	Parish President	Introduced
10/7/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, November 4, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 6 [2024-0341](#) An ordinance to approve and authorize the execution of a Professional Services Agreement by and between St. Charles Parish and Hunt, Guillot & Associates, LLC, to perform Program Administrative/Management Services in the implementation of the St. Charles Parish CDBG - Disaster Recovery Program in the amount of \$185,000.00.

Sponsors: Mr. Jewell and Grants Office

Attachments: [2024-0341 Hunt, Guillot & Associates LLC - Profes...Agreement - September 23](#)
 [2024-0341 Corporate Resolution](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 41 [2024-0329](#) An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for the Des Allemands Boat Launch (Project No. P210705), to reallocate funds for the current and future boat launch project phases.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0329 Duplantis Design Group - Amendment - September 30, 2024](#)
 [2024-0329 Attachment C-1 Rate sheet](#)
 [2024-0329 Duplantis Design Group - Corporate Resolution - September 30, 2024](#)

Legislative History

10/7/24	Parish President	Introduced
10/7/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 47 [2024-0330](#) An ordinance to approve a purchase and/or expropriate a .31 acre temporary construction servitude for replacement parking over property now or formerly owned by S-One Properties, LLC, for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0330 Survey of Lot 2010 _Ormond Country Club Estates_clean copy](#)
 2024-0330 Oubre Appraisal 240277 9-26-24 FINAL-REVIEWED
 2024-0330 Lot 2010 (S-One Props) APPRAISAL REVIEW BIRD 9-26-24

Legislative History

10/7/24	Parish President	Introduced
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| | 10/7/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
|--|---------|----------------|--|
- 49** [2024-0331](#) An ordinance to approve and authorize the Parish President to execute an Act of Sale from One Buck Store, LLC, for the purchase of property located at 15110 River Road in Hahnville, in the amount of \$735,000.00.
- Sponsors:** Mr. Jewell and Department of Legal Services
- Attachments:** [2024-0331 1_Executed Purchase Agreement](#)
[2024-0331 2_Seller Counteroffer No. 1](#)
[2024-0331 3_Buyer Counteroffer to No. 1](#)
[2024-0331 4_Seller Counteroffer No. 2](#)
[2024-0331 5_Buyer Counteroffer to No. 2](#)
[2024-0331 6_Seller Counteroffer No 3 Acceptance](#)
- 2024-0331 2024 08 02 Appraisal by Mosaic
2024-0331 2024 08 16 Appraisal by Ben Oubre
- Legislative History**
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|--|---------|------------------|--|
| | 10/7/24 | Parish President | Introduced |
| | 10/7/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 59** [2024-0332](#) An ordinance to approve a purchase and/or expropriate a .104 acre temporary construction servitude over property now or formerly owned by Storehouse Lane Investments, LLC, for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0332 Ormonde Serv 1_Rev02_04.19.24](#)
2024-0332 Oubre Appraisal FINAL 10-01-24
2024-0332 Appraisal Review BIRD 10-01-24
- Legislative History**
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|--|---------|------------------|--|
| | 10/7/24 | Parish President | Introduced |
| | 10/7/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 61** [2024-0333](#) An ordinance to approve a purchase and/or expropriate a .012 acre perpetual drainage servitude and a .078 acre temporary construction servitude over property now or formerly owned by ACSI Properties, LLC, for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0333 Ormonde Serv 1_Rev02_04.19.24](#)
2024-0333 Oubre Appraisal 240091c #8 Storehouse 10-01-24 FINAL-REVIEWE
2024-0333 #8 Storehouse (ACSI) Appraisal Review BIRD 10-01-24
- Legislative History**

10/7/24	Parish President	Introduced
10/7/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 63** [2024-0334](#) An ordinance to approve a purchase and/or expropriate a .011 acre perpetual drainage servitude and a .062 acre temporary construction servitude over property now or formerly owned by Hill Heights Country Club, Inc., for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0334 Ormond Drainage Serv 2](#)

2024-0334 Oubre Hill Heights Appraisal FINAL

2024-0334 Hill Heights Appraisal Review BIRD 10-02-24

Legislative History

10/7/24	Parish President	Introduced
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10/7/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
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PERSONS TO ADDRESS THE COUNCIL

- 65** [2024-0340](#) Ms. Tanza Robertson: Civil source fees and position as a 3rd party concerning constituents property (real estate)

Attachments: [2024-0340 Petition to Address T. Robertson](#)

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

OPERATIONS, MAINTENANCE, AND CONSTRUCTION MANAGEMENT COMMITTEE:

Monday, 10/21/24, 4:30PM, Council Chambers

CIVIL SERVICE BOARD: Tuesday, 10/22/24, 6:30PM, Council Chambers

HOUSING AUTHORITY: Tuesday, 10/29/24, 6PM, Council Chambers

HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 10/30/24, 2PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 11/4/24, 6PM, Council Chambers

ANNOUNCEMENTS

Public Hearings to consider the Proposed 2025 Capital and Consolidated Operating Budget:

Tuesday, October 29, 2024, 9AM

Thursday, October 31, 2024, 1PM

Monday, November 4, 2024, 6PM

IMPORTANT DATES FOR THE NOVEMBER 5, 2024 ELECTION:

Monday, October 28 - Tuesday, October 29, 2024

CLOSED Sunday, October 27, 2024

8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy

**Monday, November 4, 2024 – Last day to request Absentee by Mail Ballots*

**Monday, November 4, 2024 - Last day for Registrar to receive voted Absentee Ballot*

**Tuesday, November 5, 2024 - Election Day – 6:00 am – 8:00 pm*

IMPORTANT DATES FOR THE DECEMBER 7, 2024 ELECTION:

**Wednesday, November 6, 2024 - Last Day to Register to Vote in Person or by mail*

**Saturday, November 16, 2024 - Last Day to Register to Vote Online at geauxvote.com*

**Early Voting:*

Friday, November 22, 2024 and Saturday, November 23, 2024

Monday, November 25 – Wednesday, November 27, 2024

Saturday, November 30, 2024

CLOSED Sunday, November 24, 2024

8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy

**Tuesday, December 3, 2024 – Last day to request Absentee by Mail Ballots*

**Friday, December 6, 2024 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday, December 7, 2024 - Election Day – 7:00 am – 8:00 pm*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.