



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

Monday, October 21, 2024

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 1 - Willie Comardelle

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Planning & Zoning Director Michael Albert, Eric Zurcher, Public Information Office

CALL TO ORDER

Meeting called to order at 6:11 pm.

PRAYER / PLEDGE

Reverend Carvin Smith
Philadelphia Baptist Church, Hahnville

APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of October 7, 2024. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2024-0335](#)

Proclamation: "Arc Fall Fest and Trunk or Treat in St. Charles Parish"

Sponsors: Ms. Skiba

Read

[2024-0336](#)

Proclamation: "National First Responders Day in St. Charles Parish"

Sponsors: Ms. Skiba

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0337](#)

Department of Public Works

Public Works Director Miles Bingham reported.

Councilwoman O'Daniels spoke on the matter.

Mr. Bingham spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Chief Administrative Officer Mike Palamone spoke on the matter.

Councilwoman Wilson spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

[2024-0338](#)

Department of Wastewater

Wastewater Director David deGeneres reported.

Reported

[2024-0339](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, OCTOBER 29, 2024, 9:00 A.M.; THURSDAY, OCTOBER 31, 2024, 1:00 P.M.; AND MONDAY, NOVEMBER 4, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0201](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2025.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on October 29, 2024

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 4, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0341](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement by and between St. Charles Parish and Hunt, Guillot & Associates, LLC, to perform Program Administrative/Management Services in the implementation of the St. Charles Parish CDBG - Disaster Recovery Program in the amount of \$185,000.00.

Sponsors: Mr. Jewell and Grants Office

Publish/Scheduled for Public Hearing to the Parish Council on November 4, 2024

[2024-0342](#)

An ordinance approving and authorizing the execution of Change Order No. 2 for the Willowdale Turn Lane (Project No. P230804), to increase the contract amount by \$45,876.93.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on November 4, 2024

[2024-0343](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Professional Engineering Consultants to perform engineering services for West Bank D Plant Clarifier Upgrade (Project No. WWKS 114), in the amount of \$317,066.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on November 4, 2024

[2024-0344](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on property designated as the Stephen Kinler Lot, 11001 River Road, Ama as requested by Michael Ezimuo and Kristen Guilford.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on November 4, 2024

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0329](#)

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for the Des Allemands Boat Launch (Project No. P210705), to reallocate funds for the current and future boat launch project phases.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-10-3

Council Discussion

Parish President Matthew Jewell spoke on the matter.
Chief Administrative Officer Mike Palamone spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 24-10-3

[2024-0330](#)

An ordinance to approve a purchase and/or expropriate a .31 acre temporary construction servitude for replacement parking over property now or formerly owned by S-One Properties, LLC, for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-10-4

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 24-10-4

[2024-0331](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from One Buck Store, LLC, for the purchase of property located at 15110 River Road in Hahnville, in the amount of \$735,000.00.

Sponsors: Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-10-5

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Wilson, Skiba, O'Daniels, Fisher and deBruler

Nay: 1 - Pilié

Absent: 1 - Comardelle

Enactment No: 24-10-5

[2024-0332](#)

An ordinance to approve a purchase and/or expropriate a .104 acre temporary construction servitude over property now or formerly owned by Storehouse Lane Investments, LLC, for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-10-6

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 24-10-6

[2024-0333](#)

An ordinance to approve a purchase and/or expropriate a .012 acre perpetual drainage servitude and a .078 acre temporary construction servitude over property now or formerly owned by ACSI Properties, LLC, for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-10-7

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 24-10-7

[2024-0334](#)

An ordinance to approve a purchase and/or expropriate a .011 acre perpetual drainage servitude and a .062 acre temporary construction servitude over property now or formerly owned by Hill Heights Country Club, Inc., for the Ormond Area Flood Mitigation, CN Railroad Culvert Installation Project (P200801).

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-10-8

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 24-10-8

PERSONS TO ADDRESS THE COUNCIL

[2024-0340](#)

Ms. Tanza Robertson: Civil source fees and position as a 3rd party concerning constituents property (real estate)

Chairman Fisher spoke on the matter.
Ms. Robertson spoke on the matter.

Heard

ADJOURNMENT

A motion was made by Councilmember deBruler, seconded by Councilmember Skiba, to adjourn the meeting at approximately 7:42 pm. The motion carried by the following vote:

Yea: 8 - Moblely, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary