



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

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### COUNCIL OFFICE MEMORANDUM

DATE: FEBRUARY 26, 2025

TO: MR. MILES BINGHAM  
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO  
COUNCIL SECRETARY 

RE: CONTRACT  
STORM DEBRIS MONORING 2024  
(PROJECT NO. P241002)

On February 24, 2025, the St. Charles Parish Council adopted Ordinance No. 25-2-12 approving and authorizing the execution of a Contract with Thompson Consulting Services, LLC, for Storm Debris Monitoring 2024, (Project No. P241002).

A copy of the ordinance is enclosed for your records. Please forward to our office the necessary sets of contract documents for the referenced project. Original Contracts and Notice of Contracts have been forwarded to the third party for execution. Once fully executed Contracts and Notice of Contracts are received by our office we will record the contract in the Clerk of Court.

A recorded copy of the ordinance and a fully executed original Notice of Contract document will be forwarded to you at a later date.

MI/ag

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure  
Mr. Grant Dussom w/enclosure  
Mr. Brandon Bernard w/enclosure

2025-0029

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PUBLIC WORKS)**

**ORDINANCE NO. 25-2-12**

An ordinance approving and authorizing the execution of a Contract with Thompson Consulting Services, LLC, for Storm Debris Monitoring 2024, (Project No. P241002).

**WHEREAS,** when a disaster event occurs that produces large amounts of debris, effective coordination is required between the Parish, State and Federal Emergency Management Agency (FEMA) to ensure that debris monitoring operations are efficient, timely and eligible for FEMA Public Assistance Grant Funding; and,

**WHEREAS,** St. Charles Parish issued a Request for Proposal for Storm Debris Monitoring 2024 services to select a qualified contractor to perform these services in a manner that achieves federal reimbursement. The RFP was publicly advertised, and sealed proposals were received by St. Charles Parish on December 19, 2024, for Storm Debris Monitoring 2024, (Project No. P241002); and,

**WHEREAS,** all proposals received have been reviewed and evaluated in accordance with the Evaluation Criteria as set forth in the RFP and it is recommended that the contract be awarded to Thompson Consulting Services, LLC.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That the Contract between St. Charles Parish and Thompson Consulting Services, LLC, for the implementation of Storm Debris Monitoring 2024, (Project No. P241002), is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Contract on behalf of St. Charles Parish.

**SECTION III.** A final Notice of Contract shall be printed and filed in place of the contract documents with the St. Charles Parish Clerk of Court and in the records of the St. Charles Parish Council.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE

And the ordinance was declared adopted this 24th day of February, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Jelly Fonseca*  
SECRETARY: *Michelle Dupont*  
DLVD/PARISH PRESIDENT: February 25, 2025  
APPROVED:  DISAPPROVED:

PARISH PRESIDENT: *Matthew Jewell*  
RETD/SECRETARY: February 26, 2025  
AT: 10:42am RECD BY: *[Signature]*