



ST. CHARLES PARISH

2025 BUDGET DATA

2025 Board/Agencies Budget Data

**2025 BOARDS/AGENCIES
BUDGET DATA**

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PARISH COUNCIL

BUDGET DETAIL		
St. Charles Council on Aging, Inc.		
	2024	2025
Salaries and Wages (31 staff FY24)(31 staff FY25)	\$ 776,439.00	\$ 1,051,508.00
Fringe (FICA, LUTA, Health Insurance COA Portion, Deferred Comp Match)	\$ 98,925.00	\$ 122,455.00
Travel	\$ 384.00	\$ 3,000.00
Total	\$ 875,748.00	\$ 1,176,963.00
Operation Services (Accountant, Advertising, Bldg. Maintenance, Computer Services, Due/Subscriptions, Equipment Maintenance, Internet, Cable, Telephone, Insurance (Vehicle, Workers Comp, Liability, Volunteer, Property), Licenses & Fees, Medical Waste Pick up, Postage, Uniforms, and Vehicle Insurance and Maintenance)	\$ 393,283.00	\$ 413,811.00
Operation Supplies (Automotive Gas & Oil, and Facility, Program, & Office Supplies)	\$ 229,500.00	\$ 106,000.00
Other Cost (Audit, Bank Charges, Payroll Fees, Background Checks, MVRs, Drug Screening, Medical Exams, Nutritionist Consultant, & Training)	\$ 27,560.00	\$ 32,510.00
Subcontracts (Legal, Medical Alert, Homemaker, Personal Care, Respite Care, Health Promotion & Disease Prevention, and Material Aide Supplies)	\$ 431,678.00	\$ 839,561.00
Senior Center Operations (Bldg. & Equipment Maintenance, Internet, Cable, Telephone, Utilities, Facility Supplies, and Pest Control)	\$ 63,150.00	\$ 82,750.00
Meals (122,136 meals)	\$ 350,222.00	\$ 494,358.00
Senior Center Activities and Special Events	\$ 18,000.00	\$ 36,800.00
Meals Under 60 (United Way)	\$ 6,376.00	\$ 19,394.00
Intergovernmental charges by the Parish	\$ 138,682.00	\$ 145,000.00
Capital Outlays (replacement meal delivery vehicle \$30,000, New Building Construction \$4,335,000, New Building Architect \$875,000, replacement laptops& monitors (3) \$6,690,)	\$ 994,819.00	\$ 159,000.00
Other Cost Paid from the General Fund Due to Their Nature - board meetings, open house for the new facility, and unexpected costs	\$ 8,000.00	\$ 11,000.00
STPH Public Health Workforce Grant	\$ 17,202.00	\$ -
Total	\$ 2,678,472.00	\$ 2,340,184.00
Total Expenditures	\$ 3,554,220.00	\$ 3,517,147.00
Income		
Property Tax	\$ 3,631,000.00	\$ 3,635,000.00
Governor's Office of Elderly Affairs	\$ 542,183.00	\$ 513,845.00
United Way of St. Charles	\$ 31,648.00	\$ 31,648.00
Interest Income	\$ 152,300.00	\$ 153,000.00
Miscellaneous	\$ 13,316.00	\$ 14,000.00
Contributions - unrestricted	\$ 2,300.00	\$ 2,000.00
MIPA	\$ 5,200.00	\$ 4,800.00
STPH	\$ 17,202.00	\$ -
Contributions - restricted for programs	\$ 40,439.00	\$ 38,700.00
Public Support - Restricted	\$ 7,400.00	\$ 1,400.00
Proceeds from Loan	\$ -	\$ -
Total Revenues	\$ 4,442,988.00	\$ 4,394,393.00
FORECASTED REVENUES OVER (UNDER) EXPENDITURES	\$ 888,768.00	\$ 877,246.00
Note: the deficit for FY 2024 was covered by the Council's unrestricted fund balance		

**ST. CHARLES PARISH HOSPITAL
FYE 2024 BUDGET
OPERATING BUDGET**

	ACTUAL FYE 12-31-2021	% OF	ACTUAL FYE 12-31-2022	% OF	BUDGET FYE 12-31-2023	% OF	ACTUAL FYE 12-31-2023	% OF	BUDGET FYE 12-31-2024	% OF	2024 v 2023 VARIANCE	% CHG
MAJOR STATISTICS												
BEHAVIORIAL HEALTH UNIT DAYS	4,213		4,980		5,840		5,353		5,856		503	9.4%
INTENSIVE CARE UNIT DAYS	791		651		551		587		541		(46)	-7.8%
MEDICAL/SURGICAL DAYS	2,461		2,101		2,430		1,733		1,969		236	13.6%
MED PSYCH DAYS	2,956		3,441		3,285		3,063		3,222		159	5.2%
OUT PATIENT VISITS	45,651		52,428		52,016		57,966		58,511		545	0.9%
EMERGENCY ROOM VISITS	14,128		15,333		15,273		15,781		15,937		156	1.0%
AMBULANCE RUNS	7,201		6,476		6,408		6,195		6,199		4	0.1%
SURGERIES	2,882		3,250		3,611		3,083		3,214		131	4.2%
DISCHARGES	1,813		1,789		1,947		1,835		2,048		213	11.6%
REVENUES AND ADJUSTMENTS												
HOSPITAL PATIENT REVENUES												
INPATIENT REVENUE	37,530,015	22.8%	36,980,445	20.8%	40,112,427	21.7%	35,951,247	17.1%	38,492,265	18.0%	2,541,018	7.1%
OUTPATIENT REVENUE	127,285,942	77.2%	141,082,988	79.2%	144,336,288	78.3%	174,293,250	82.9%	174,864,275	82.0%	571,025	0.3%
TOTAL HOSPITAL PATIENT REVENUES	164,815,957	100.0%	178,063,433	100.0%	184,448,715	100.0%	210,244,496	100.0%	213,356,540	100.0%	3,112,043	1.5%
LESS: CONTRACTUALS & ADJUSTMENTS	(120,704,488)	73.2%	(129,949,164)	73.0%	(136,205,396)	73.8%	(154,453,795)	73.5%	(154,881,900)	72.6%	(428,105)	0.3%
NET HOSPITAL PATIENT REVENUES	44,111,469	82.1%	48,114,269	79.1%	48,243,319	78.9%	55,790,701	76.5%	58,474,640	78.2%	2,683,939	4.8%
NET HOSPITAL RECOVERY RATE	26.8%		27.0%		26.2%		26.5%		27.4%			
NET OPERATING REVENUE	44,111,469	82.1%	48,114,269	79.1%	48,243,319	78.9%	55,790,701	76.5%	58,474,640	78.2%	2,683,939	4.8%
OTHER REVENUES												
RENTAL INCOME	1,574,139		1,718,261		1,696,275		1,734,023		1,869,993		135,970	7.8%
UNRESTRICTED CONTRIBUTIONS	434,566		-		-		-		-		-	0.0%
OTHER REVENUE	472,632		599,208		614,796		857,501		986,915		129,414	15.1%
TOTAL OTHER REVENUE	2,481,337	4.6%	2,317,469	3.8%	2,311,071	3.8%	2,591,524	3.6%	2,856,909	3.8%	265,385	10.2%
UPL-RURAL HOSPITAL GRANT	5,513,835	10.3%	8,215,220	13.5%	9,332,880	15.3%	10,746,288	14.7%	11,878,556	15.9%	1,132,268	10.5%
MCIP	1,586,443	3.0%	2,179,748	3.6%	1,278,336	2.1%	3,760,283	5.2%	1,606,391	2.1%	(2,153,892)	-57.3%
EHR INCENTIVE PYMTS	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
GAIN/LOSS ON INSURANCE PROC	41,087	0.1%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
TOTAL NET REVENUES	53,734,171	100.0%	60,826,706	100.0%	61,165,606	100.0%	72,888,796	100.0%	74,816,497	100.0%	1,927,700	2.6%

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PARISH COUNCIL

**ST. CHARLES PARISH HOSPITAL
FYE 2024 BUDGET
OPERATING BUDGET**

	ACTUAL FYE 12-31-2021		ACTUAL FYE 12-31-2022		BUDGET FYE 12-31-2023		ACTUAL FYE 12-31-2023		BUDGET FYE 12-31-2024		2024 v 2023 VARIANCE % CHG	
		% OF		% OF		% OF		% OF		% OF		
EXPENSES												
PHYSICIAN SALARIES	190,446	0.3%	191,079	0.3%	201,000	0.3%	193,139	0.3%	180,000	0.2%	(13,139)	-6.8%
EMPLOYEE SALARIES	13,594,769	22.9%	15,535,463	25.0%	14,910,600	24.4%	14,005,519	19.2%	14,232,775	19.0%	227,255	1.6%
BENEFITS	2,353,324	4.0%	2,400,382	3.9%	2,508,772	4.1%	2,618,662	3.6%	2,802,562	3.7%	183,901	7.0%
MEDICAL SUPPLIES AND SERVICES	9,139,374	15.4%	10,826,755	17.4%	11,222,318	18.3%	13,877,112	19.0%	14,326,469	19.1%	449,357	3.2%
SUPPLIES	846,809	1.4%	962,600	1.5%	1,005,954	1.6%	991,093	1.4%	1,025,199	1.4%	34,106	3.4%
BUILDING AND EQUIPMENT	5,593,983	9.4%	4,182,814	6.7%	3,935,616	6.4%	2,873,135	3.9%	2,753,474	3.7%	(119,661)	-4.2%
INSURANCE	1,051,896	1.8%	1,756,672	2.8%	2,064,012	3.4%	2,296,769	3.2%	2,697,438	3.6%	400,669	17.4%
PROF FEES AND PURCH SVCS GEN AND ADMINISTRATIVE	190,989 1,027,940	0.3% 1.7%	205,617 819,930	0.3% 1.3%	359,928 3,524,696	0.6% 5.8%	189,846 8,301,540	0.3% 11.4%	255,564 9,795,468	0.3% 13.1%	65,718 1,493,928	34.6% 18.0%
MCD PROGRAM SUPPORT	22,098,808	37.3%	21,250,000	34.1%	17,995,704	29.4%	22,750,000	31.2%	22,000,000	29.4%	(750,000)	-3.3%
DEPRECIATION	3,162,038	5.3%	4,098,117	6.6%	3,407,844	5.6%	4,762,193	6.5%	4,717,860	6.3%	(44,333)	-0.9%
AMORTIZATION	30,441	0.1%	30,068	0.0%	30,072	0.0%	29,787	0.0%	29,788	0.0%	1	0.0%
TOTAL EXPENSES	59,280,817	100%	62,259,497	100%	61,166,516	100%	72,888,796	100%	74,816,596	100%	1,927,800	2.6%
OPERATING NET INCOME (LOSS)	(5,546,646)		(1,432,790)		(910)		(0)		(100)		(100)	23275.6%
NON - OPERATING INCOME / EXPENSES												
NON-OPERATING INCOME												
GAIN/LOSS ON INSURANCE PROCEEDS	-	0.0%	759,769	6.2%	-	0.0%	2,308,989	16.0%	-	0.0%	(2,308,989)	-100.0%
GAIN/LOSS ON DEFEASANCE OF LOAN	1,101,396	8.7%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
DONATIONS	209,425	1.7%	55,000	0.4%	-	0.0%	2,000	0.0%	-	0.0%	(2,000)	-100.0%
IN-KIND CONTRIBUTION	-	0.0%	1,683,490	13.7%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
CARES ACT FUNDING	2,725,163	21.5%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
FEMA REVENUE	-	0.0%	-	0.0%	-	0.0%	838,489	5.8%	-	0.0%	(838,489)	-100.0%
AD VALOREM TAX - MAINTENANCE	3,817,511	30.2%	4,289,445	34.9%	4,227,540	44.1%	5,339,193	37.1%	5,177,760	47.6%	(161,433)	-3.0%
AD VALOREM TAX - DEBT SERVICE	4,780,044	37.8%	5,403,129	43.9%	5,323,572	55.5%	5,610,859	39.0%	5,454,768	50.1%	(156,091)	-2.8%
B & I FUND INTEREST INCOME	49,693	0.4%	133,440	1.1%	34,992	0.4%	200,577	1.4%	236,016	2.2%	35,439	17.7%
B & I FUND UNREALIZED GAIN/LOSS	(31,030)	-0.2%	(26,323)	-0.2%	-	0.0%	67,454	0.5%	19,512	0.2%	(47,942)	-71.1%
INC FROM UNRESTRICT INVEST	-	0.0%	-	0.0%	-	0.0%	24,456	0.2%	-	0.0%	(24,456)	-100.0%
TOTAL NON-OPERATING REVENUES	12,652,202	100%	12,297,950	100%	9,586,104	100%	14,392,017	100%	10,888,056	100%	(3,503,961)	-24.3%
NON-OPERATING EXPENSES												
INTEREST EXPENSE	1,268,783	88.2%	1,308,929	98.0%	1,290,540	95.5%	1,101,358	98.1%	1,123,471	98.0%	22,113	2.0%
B & I FUND FEES	169,710	11.8%	26,676	2.0%	61,320	4.5%	21,632	1.9%	23,184	2.0%	1,552	7.2%
TOTAL NON-OPERATING EXPENSES	1,438,493	100%	1,335,605	100%	1,351,860	100%	1,122,990	100%	1,146,655	100%	23,665	2.1%
NON-OPERATING NET INCOME (LOSS)	11,213,709		10,962,345		8,234,244		13,269,027		9,741,401		(3,527,626)	-26.6%
NET INCOME (LOSS)	5,667,063		9,529,555		8,233,334		13,269,027		9,741,301		(3,527,726)	-26.6%

**ST. CHARLES PARISH HOSPITAL
MONTHLY BUDGET
FISCAL YEAR ENDING DECEMBER 31ST, 2024**

	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	Total 2024
MAJOR STATISTICS													
BEHAVIORAL HEALTH UNIT DAYS	496	464	496	480	496	480	496	496	480	496	480	496	5,856
INTENSIVE CARE UNIT DAYS	46	43	46	44	46	44	46	46	44	46	44	46	541
MEDICAL/SURGICAL DAYS	167	156	167	161	167	161	167	167	161	167	161	167	1,969
MED PSYCH DAYS	273	255	273	264	273	264	273	273	264	273	264	273	3,222
OUT PATIENT VISITS	4,810	4,575	4,594	5,059	5,275	4,594	5,060	5,083	4,627	5,321	4,632	4,881	58,511
EMERGENCY ROOM VISITS	1,350	1,263	1,350	1,306	1,350	1,306	1,350	1,350	1,306	1,350	1,306	1,350	15,937
AMBULANCE RUNS	525	491	525	508	525	508	525	525	508	525	508	525	6,199
SURGERIES	273	259	258	287	263	228	253	290	263	308	251	281	3,214
DISCHARGES	173	163	173	169	173	169	173	173	168	173	168	173	2,048
REVENUES AND ADJUSTMENTS													
HOSPITAL PATIENT REVENUES													
INPATIENT REVENUE	3,267,404	3,047,301	3,292,156	3,200,562	3,270,851	3,218,306	3,187,205	3,182,464	3,150,926	3,262,082	3,150,926	3,262,082	38,492,265
OUTPATIENT REVENUE	14,230,298	13,703,396	13,656,956	15,024,200	15,703,625	13,848,594	15,253,006	15,283,656	13,826,542	15,903,811	13,841,486	14,588,705	174,864,275
TOTAL HOSPITAL PATIENT REVENUES	17,497,702	16,750,697	16,949,112	18,224,761	18,974,476	17,066,899	18,440,211	18,466,120	16,977,468	19,165,893	16,992,412	17,850,788	213,356,540
LESS: IP CONTRACTUALS & ADJUSTMENTS	(1,964,272)	(1,863,826)	(1,932,020)	(1,939,849)	(1,985,127)	(1,965,995)	(1,956,332)	(1,937,188)	(1,905,502)	(1,980,692)	(1,905,576)	(1,974,132)	(23,310,512)
LESS: OP CONTRACTUALS & ADJUSTMENTS	(10,687,033)	(10,320,068)	(10,242,916)	(11,287,885)	(11,786,045)	(10,435,273)	(11,504,414)	(11,558,130)	(10,402,174)	(11,959,452)	(10,413,365)	(10,974,633)	(131,571,388)
NET HOSPITAL PATIENT REVENUES	4,846,397	4,566,803	4,774,177	4,997,027	5,203,304	4,665,631	4,979,465	4,970,802	4,669,792	5,225,749	4,673,471	4,902,022	58,474,640
NET HOSPITAL RECOVERY RATE	27.7%	27.3%	28.2%	27.4%	27.4%	27.3%	27.0%	26.9%	27.5%	27.3%	27.5%	27.5%	27.4%
NET OPERATING REVENUE	4,846,397	4,566,803	4,774,177	4,997,027	5,203,304	4,665,631	4,979,465	4,970,802	4,669,792	5,225,749	4,673,471	4,902,022	58,474,640
OTHER REVENUES													
RENTAL INCOME	153,530	153,530	153,530	155,065	155,065	155,065	156,600	156,600	156,600	158,136	158,136	158,136	1,869,993
UNRESTRICTED CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER REVENUE	82,243	82,243	82,243	82,243	82,243	82,243	82,243	82,243	82,243	82,243	82,243	82,243	986,915
TOTAL OTHER REVENUES	235,773	235,773	235,773	237,308	237,308	237,308	238,843	238,843	238,843	240,379	240,379	240,379	2,856,909
UPL-RURAL HOSPITAL GRANT	989,880	11,878,556											
MCIP	133,866	133,866	133,866	133,866	133,866	133,866	133,866	133,866	133,866	133,866	133,866	133,866	1,606,391
TOTAL NET REVENUES	6,205,916	5,926,321	6,133,695	6,358,081	6,564,358	6,026,684	6,342,054	6,333,391	6,032,381	6,589,873	6,037,595	6,266,147	74,816,497
EXPENSES													
PHYSICIAN SALARIES	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	180,000
EMPLOYEE SALARIES	1,154,963	1,188,942	1,005,907	1,228,410	1,210,984	1,162,344	1,245,501	1,260,328	1,165,738	1,259,674	1,166,635	1,183,348	14,232,775
BENEFITS	230,257	237,606	199,231	245,855	236,990	227,152	244,056	247,182	227,787	247,072	227,971	231,402	2,802,562
MEDICAL SUPPLIES AND SERVICES	1,177,394	1,204,325	1,399,414	1,002,127	1,017,344	1,218,546	1,238,845	1,283,400	1,144,475	1,291,987	1,145,485	1,203,127	14,326,469
SUPPLIES	92,895	94,220	81,247	104,371	54,852	67,474	85,439	104,727	81,313	91,794	81,385	85,481	1,025,199
BUILDING AND EQUIPMENT	229,456	229,456	229,456	229,456	229,456	229,456	229,456	229,456	229,456	229,456	229,456	229,456	2,753,474
INSURANCE	217,535	217,535	217,535	217,535	217,535	228,412	228,412	228,412	228,412	228,412	228,412	228,412	2,697,438
PROF FEES AND PURCH SVCS	21,297	21,297	21,297	21,297	21,297	21,297	21,297	21,297	21,297	21,297	21,297	21,297	255,564
GEN AND ADMINISTRATIVE	75,441	75,441	75,441	75,441	75,441	75,441	75,441	75,441	75,441	75,441	75,441	75,441	9,795,468
MCD PROGRAM SUPPORT	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	1,833,333	22,000,000
DEPRECIATION	393,155	393,155	393,155	393,155	393,155	393,155	393,155	393,155	393,155	393,155	393,155	393,155	4,717,860
AMORTIZATION	2,482	2,482	2,482	2,482	2,482	2,482	2,482	2,482	2,482	2,482	2,482	2,482	29,788
TOTAL EXPENSES	5,443,209	5,512,793	5,473,498	5,368,463	5,318,747	5,474,093	5,612,418	5,694,212	5,417,891	5,689,105	5,420,053	14,392,114	74,816,596
OPERATING NET INCOME (LOSS)	762,706	413,528	660,197	989,618	1,245,611	552,592	729,636	639,179	614,490	900,769	617,543	(8,125,968)	(100)
NON-OPERATING INCOME / EXPENSES													
NON-OPERATING REVENUE													
GAIN/LOSS ON INSURANCE PROCEEDS	-	-	-	-	-	-	-	-	-	-	-	-	-
DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-
FEMA REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-
AD VALOREM TAX - MAINTENANCE	431,480	431,480	431,480	431,480	431,480	431,480	431,480	431,480	431,480	431,480	431,480	431,480	5,177,760
AD VALOREM TAX - DEBT SERVICE	454,564	454,564	454,564	454,564	454,564	454,564	454,564	454,564	454,564	454,564	454,564	454,564	5,454,768
B & I FUND INTEREST INCOME	19,668	19,668	19,668	19,668	19,668	19,668	19,668	19,668	19,668	19,668	19,668	19,668	236,016
B & I FUND UNREALIZED GAIN/LOSS	1,626	1,626	1,626	1,626	1,626	1,626	1,626	1,626	1,626	1,626	1,626	1,626	19,512
TOTAL NON-OPERATING REVENUES	907,338	10,888,056											
NON-OPERATING EXPENSES													
INTEREST EXPENSE	93,623	93,623	93,623	93,623	93,623	93,623	93,623	93,623	93,623	93,623	93,623	93,623	1,123,471
B & I FUND FEES	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	1,932	23,184
TOTAL NON-OPERATING EXPENSES	95,555	1,146,655											
NON-OPERATING NET INCOME (LOSS)	811,783	9,741,401											
NET INCOME (LOSS)	1,574,490	1,225,312	1,471,980	1,801,401	2,057,394	1,364,375	1,541,419	1,450,962	1,426,274	1,712,552	1,429,326	(7,314,184)	9,741,301



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OCT 01 2024

PARISH COUNCIL

Date: September 30, 2024

To: Michelle Impastato, Council Secretary

From: Leann Benedict, Library Director

Attached is the 2025 Proposed Budget for the St. Charles Parish Library. The Library Board of Control will hold a public hearing on the Library's proposed 2024 budget at 6:00 p.m., November 19, 2024, in council chambers at the Courthouse in Hahnville. In addition, I will be at the council's budget hearing on October 31, 2024 to answer questions. Please note that this is the current draft of the proposed budget. If any changes are made before the budget is presented to the Library Board of Control for approval, the council will be sent a copy of the updated proposed budget.

A copy of the budget will be available for inspection at all St. Charles Parish Library locations and the Library's website (www.myscpl.org) prior to the hearing.

Please let me know if you have any questions or need further information.

cc: Grant Dussom, Chief Financial Officer

ST. CHARLES PARISH LIBRARY
2025 Budget Summary
and
Public Hearing Notice

In accordance with the requirements of the Louisiana Local Government Budget Act 504 of the 1980 session of the Legislature, R.S. 39:1301 *et. seq.*, a summary of the proposed 2025 budget for the St. Charles Parish Library is herewith presented.

A public hearing on the Library's proposed 2025 budget will be held at 6:00 p.m., November 19, 2024, in Council Chambers at the St. Charles Parish Courthouse in Hahnville. A copy of the budget will be available for inspection at all St. Charles Parish Library locations and the Library's website (www.myscpl.org) prior to the hearing.

ANTICIPATED FUND BALANCE FROM PREVIOUS YEAR \$14,954,728

REVENUES

Ad Valorem Taxes	9,386,000
FCC Universal Service Program	40,000
State Revenue Sharing	61,000
Fees, Fines, and Forfeitures	1,000
Insurance Refunds/Proceeds	0
Interest Earnings	785,000
Total Receipts	<u>10,273,000</u>

EXPENDITURES

Personnel Services	5,965,180
Operating Services	1,842,090
Materials & Supplies	366,000
Travel & Training	66,000
Capital Outlay	9,058,545
Intergovernmental	573,000
Total Expenditures	<u>17,870,815</u>

PROJECTED ENDING FUND BALANCE 7,356,912

**ST. CHARLES PARISH LIBRARY
Proposed Budget for 2025**

Anticipated Revenue

	Budgeted 2024	Anticipated 2025	\$ Variance	% Variance
01 Fund Balance from Previous Year	10,841,866	14,954,728	4,112,862	38%
02 Ad Valorem Taxes (3110)	8,994,500	9,386,000	391,500	4.35%
03 FCC Universal Service Program (3310.86)	40,000	40,000	0	0%
04 State Revenue Sharing (3340)	67,455	61,000	-6,455	-10%
05 Charges for Photocopier (3410.50)	4,000	0	-4,000	-100%
06 Miscellaneous Revenues (3410.99)	8,000	1,000	-7,000	-88%
07 Fines (Books) (3520.10)	0	0	0	0%
08 Interest Earnings (3610.00)	550,000	785,000	235,000	43%
09 Insurance Refunds/Proceeds (3750.00)	0	0	0	0%
10 Gifts and donations (3730.00)	0	0	0	0%
11 <i>Total New Receipts</i>	<u>9,663,955</u>	<u>10,273,000</u>	<u>609,045</u>	<u>6%</u>
12 Total New Receipts & Fund Balance from Previous Year	<u>20,505,821</u>	<u>25,227,728</u>	<u>4,721,907</u>	<u>23%</u>

ST. CHARLES PARISH LIBRARY
Proposed Budget for 2025

Anticipated Expenditures

PERSONNEL SERVICES		Budgeted 2024	Anticipated 2025	\$ Variance	% Variance
Salaries and Wages					
13	Directors' Salary (110)	127,151	132,288	5,137	4.0%
14	Professional Salaries (115)	683,500	761,218	77,718	11.4%
15	Regular Salaries (120)	2,518,928	2,637,364	118,436	4.7%
16	Part-Time Wages (130)	862,015	945,482	83,467	9.7%
17	<i>Total Salaries and Wages</i>	<u>4,191,594</u>	<u>4,476,352</u>	<u>284,758</u>	<u>6.8%</u>
Employee Benefits and Costs					
18	FICA/Social Security (151)	53,445	58,620	5,175	10%
19	Retirement Contributions (152)	382,902	406,050	23,148	6%
20	Life/Health Insurance (153)	540,000	692,400	152,400	28%
21	Workers Compensation (154)	36,000	36,000	0	0%
22	Unemployment Insurance (155)	2,008	2,008	0	0%
23	Medicare Insurance (156)	60,778	64,907	4,129	7%
24	Disability insurance (157)	10,988	9,403	-1,584	-14%
25	Retired Employees Insurance (158)	88,000	88,000	0	0%
26	Dental (160)	4,500	5,760	1,260	28%
27	OPEB Contribution (161)	116,535	123,580	7,045	6%
28	Miscellaneous/Drug Testing (199)	2,000	2,100	100	5%
29	<i>Total Benefits and Costs</i>	<u>1,297,156</u>	<u>1,488,829</u>	<u>191,673</u>	<u>15%</u>
30	Total Personnel Services (100's)	<u>5,488,750</u>	<u>5,965,180</u>	<u>476,431</u>	<u>9%</u>
OPERATING SERVICES					
Advertising, Dues and Subscriptions					
31	Membership Dues (214)	4,000	4,500	500	13%
32	Advertising (215)	10,000	10,000	0	0%
33	<i>Total Dues and Advertising</i>	<u>14,000</u>	<u>14,500</u>	<u>500</u>	<u>4%</u>
Periodicals and Digital Materials					
34	Periodicals (216)	20,000	20,000	0	0%
35	Digital Books (217)	130,000	132,000	2,000	2%
36	<i>Total Periodicals & Digital Materials</i>	<u>150,000</u>	<u>152,000</u>	<u>2,000</u>	<u>1%</u>
Printing and Public Program Speakers/Performers					
37	Printing (221)	40,000	40,000	0	0%
38	Adult Prog Speakers/Perf (22300001)	6,500	7,000	500	8%
39	Child Prog Speakers/Perf (22300002)	26,000	26,000	0	0%
40	<i>Total Printing & Programming</i>	<u>72,500</u>	<u>73,000</u>	<u>500</u>	<u>1%</u>
Utilities					
41	Electrical light and Power (231)	185,000	185,000	0	0%
42	Gas (232)	2,000	2,000	0	0%
43	Water (233)	7,000	7,000	0	0%
44	<i>Total Utilities</i>	<u>194,000</u>	<u>194,000</u>	<u>0</u>	<u>0%</u>
Communications					
45	Postage and Box Rent (241)	12,000	12,000	0	0%
46	Telephone (242)	151,000	151,000	0	0%
47	Electronic Services (245)	90,000	100,000	10,000	11%
48	<i>Total Communications</i>	<u>253,000</u>	<u>263,000</u>	<u>10,000</u>	<u>4%</u>
Rentals					
49	Building Rentals (251)	4,500	4,500	0	0%
50	Equipment Rentals (252)	40,000	40,000	0	0%
51	Film rentals (259)	0	0	0	0%
52	<i>Total Rentals</i>	<u>44,500</u>	<u>44,500</u>	<u>0</u>	<u>0%</u>

St. Charles Parish Library
Proposed Budget for 2025
Expenditures, page 2

		Budgeted 2024	Anticipated 2025	\$ Variance	% Variance
	Maintenance				
53	Maintenance of Grounds (261)	125,000	125,000	0	0%
54	Maintenance of Buildings (262)	120,000	120,000	0	0%
55	Maintenance of Vehicles (263)	10,000	10,000	0	0%
56	Maintenance of Equipment (264)	5,000	5,000	0	0%
57	Maintenance of Plumbing and HVAC (265)	85,000	85,000	0	0%
58	Maintenance of Furniture & Office Equipment (266)	1,000	1,000		0%
59	Electrical Maintenance (272)	5,000	5,000	0	0%
60	Pest Control (274)	9,000	9,000	0	0%
61	Janitorial Maintenance (275)	25,000	10,000	-15,000	-60%
62	Maintenance of Automation Systems (277)	140,000	142,700	2,700	2%
63	<i>Total Maintenance</i>	<u>525,000</u>	<u>512,700</u>	<u>-12,300</u>	<u>-2%</u>
	Professional Services				
64	Miscellaneous (280)	60,000	60,000	0	0%
65	Merchant Services (281)	1,000	1,000	0	0%
66	<i>Total Professional Services</i>	<u>61,000</u>	<u>61,000</u>	<u>0</u>	<u>0%</u>
	Insurance and Surety Bonds				
67	Fire, Casualty, and Liability (291)	470,390	470,390	0	0%
68	Vehicles (293)	41,510	50,000	8,490	20%
69	Employee Liability (294)	6,470	7,000	530	8%
70	<i>Total Insurance</i>	<u>518,370</u>	<u>527,390</u>	<u>9,020</u>	<u>2%</u>
71	Total Operating Services (200's)	<u>1,832,370</u>	<u>1,842,090</u>	<u>9,720</u>	<u>1%</u>
	<u>MATERIALS AND SUPPLIES</u>				
72	Non-Consumable Office Supplies (305)	40,000	40,000	0	0%
73	Technology Supplies (306)	80,000	85,000	5,000	6%
74	Office Supplies (310)	60,000	65,000	5,000	8%
75	Adult Program Supplies (32100001)	37,700	45,000	7,300	19%
76	Child/YA Progr. Supplies (32100002)	47,500	50,000	2,500	5%
77	Maint- Buildings/Grounds (326)	60,000	60,000	0	0%
78	Vehicle Supplies (327)	13,000	13,000	0	0%
79	Planetarium Supplies (329)	8,000	8,000	0	0%
80	Total Materials and Supplies (300's)	<u>346,200</u>	<u>366,000</u>	<u>19,800</u>	<u>6%</u>
81	Travel, Workshops, Expense Reimbursement (410)	66,000	66,000	0	0%
82	Elections - Official Fees (440)	0	0	0	
83	Total Travel and Training (400's)	<u>66,000</u>	<u>66,000</u>	<u>0</u>	<u>0%</u>

St. Charles Parish Library
Proposed Budget for 2025
Expenditures, page 3

	Budgeted 2024	Anticipated 2025	\$ Variance	% Variance
<u>CAPITAL OUTLAY</u>				
Acquisition of Land and Vehicles				
84	0	0	0	
85	0	0	0	
86	0	0	0	
87	120,000	120,000	0	0%
88	<u>120,000</u>	<u>120,000</u>	<u>0</u>	<u>0%</u>
Acquisition of Equipment				
89				
90	120,000	150,000	30,000	25%
91	250,000	250,000	0	0%
92	200,000	250,000	50,000	25%
93	<u>570,000</u>	<u>650,000</u>	<u>80,000</u>	<u>14%</u>
94	400,000	400,000	0	0%
95	5,750,000	7,000,000	1,250,000	22%
96	250,000	493,745	243,745	97%
Library Materials				
97	160,000	160,000	0	0%
98	23,400	21,400	-2,000	-9%
99	27,400	27,400	0	0%
100	<u>210,800</u>	<u>208,800</u>	<u>-2,000</u>	<u>-1%</u>
101	1,000	1,000	0	0%
102	10,000	10,000	0	0%
103	175,000	175,000	0	0%
104	<u>7,486,800</u>	<u>9,058,545</u>	<u>1,571,745</u>	<u>21%</u>
<u>INTERGOVERNMENTAL COSTS</u>				
105				
106	280,000	298,000	18,000	6.43%
107	5,000	5,000	0	0%
108	265,000	270,000	5,000	2%
109	<u>550,000</u>	<u>573,000</u>	<u>23,000</u>	<u>4%</u>
110	<u>15,770,120</u>	<u>17,870,815</u>	<u>2,100,696</u>	<u>13%</u>
PROJECTED ENDING				
111	<u>4,735,701</u>	<u>7,356,912</u>	<u>2,621,211</u>	<u>55%</u>



2025 Proposed Budget

NOTES

NOTES TO THE 2025 BUDGET: REVENUES

Line 01: The projected **Fund Balance from Previous Year** is based on actual revenues and expenditures as of September 24, 2024, and projected expenditures through the remainder of the year. It does not include projected new revenues from the 2024 tax roll. Those are included on Line 02 as new receipts for 2025.

According to the comprehensive annual financial report prepared by the Finance Department, the library had a fund balance of \$14,065,762 at the end of 2023. As of 9/24/2024, the library's current revenues totaled \$9,827,724 and expenditures totaled \$5,423,284. We are estimating total expenditures for 2024 to be approximately 8.9 million dollars. This leaves an anticipated ending fund balance of approximately \$14,954,728.

Line 02: Revenues listed on Line 02 are estimates of **Ad Valorem Taxes** to be collected for the library on the 2024 tax roll. These funds will be collected primarily in 2025.

The estimate is based on reports provided by the Finance Department. In August 2020, the voters approved a continuation of the library millage for 10 years at 4.53 mills. In 2021 and 2022, the millage was collected at the full 4.53 mills. Last year, the parish council rolled the library millage back to a rate of 4.08 mills. This year, the parish council rolled the library millage rate back to a rate of 3.80. Based on projections from the Finance department, revenues from Ad Valorem taxes are expected to be approximately \$9,386,000.

Line 03: The library receives reimbursement for Internet and data lines each year through the **FCC Universal Service Program**, also known as eRate.

Line 04: This line shows the amount of anticipated **State Revenue Sharing** based on figures from the Parish Finance Department. The Office of the State Treasurer determines the amount of revenue sharing funds each eligible recipient body is to receive. Eligible tax recipient bodies are those supported by ad valorem taxes and whose millages are included in the Revenue Sharing Act. The amount listed is what is due to the library after statutory deductions.

Line 05: **Photocopy Receipts** Decrease based on reduction in revenue from photocopying.

Line 06: **Miscellaneous Revenues** includes revenue from planetarium fees and any other miscellaneous revenues. Decrease based on reduction in revenue from printing.

Line 07: **Fines (Books)** includes revenue from fines paid for lost or damaged materials, library card replacements, and out-of-parish cards. No amount is budgeted because they are generally very modest and should not be counted on as significant sources of revenue.

Line 08: **Interest Earnings** are based on estimates provided by the Finance Department.

St. Charles Parish Library
2025 Budget Notes – Page 2

- Line 09: **Insurance Refunds/Proceeds** The library is currently awaiting reimbursements from approximately 1.2 million dollars in expenditures from building insurance for West Regional Library Hurricane Ida repairs. No amount is budgeted as we do not know when those funds will be released.
- Line 10: No amount is budgeted for **Gifts and Donations** because they are generally very modest and should not be counted on as significant sources of revenue.
- Line 11: **TOTAL NEW RECEIPTS** are projected new revenues to be earned in 2025.
- Line 12: **TOTAL NEW RECEIPTS AND FUND BALANCE FROM THE PREVIOUS YEAR.**

NOTES TO THE 2025 BUDGET: EXPENDITURES

Lines 13-17: The Parish uses the April-to-April *CPI for All Urban Consumers* to determine cost of living increases. That index showed a 3.4% increase this year. It is my recommendation that a 2.0% cost of living adjustment be approved for library employees as this is what the parish is budgeting for parish employees.

Budgeted personnel salaries reflect standard one-step increases of 2% for most employees and a few possible additional step increases, which are given for exceptional performance and/or increased responsibilities. A small amount is also set aside for possible mid-year merit increases.

- Line 13 – Library Director’s salary. A standard one-step increase is budgeted.
- Line 14 – Salaries for professional librarians. Includes one possible new position for a Collection Development Librarian.
- Line 15 – Salaries for all other full-time employees. Includes five possible new positions to assist with programming, training, circulation, and cataloging. The library is currently working on plans to add a makerspace to the West Regional Library (in the space where the Louisiana Room used to be) with a second to follow at the East Regional Library. Additional staff will be required to operate these services and is included in the budgeted amount as possible new positions.
- Line 16 – Wages for all part-time employees. Includes three possible new part-time circulation assistant positions.
- Line 17 – Total salaries and wages.

St. Charles Parish Library
2025 Proposed Full-Time Payscale

		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	Step 23	Step 24	Step 25	Step 26	Step 27	Step 28	Step 29	Step 30	
Range 9	Hourly	\$ 38.70	\$ 39.54	\$ 40.33	\$ 41.14	\$ 41.99	\$ 42.80	\$ 43.66	\$ 44.53	\$ 45.42	\$ 46.33	\$ 47.20	\$ 48.11	\$ 49.07	\$ 50.15	\$ 51.15	\$ 52.17	\$ 53.21	\$ 54.27	\$ 55.36	\$ 56.47	\$ 57.60	\$ 58.75	\$ 59.93	\$ 61.13	\$ 62.35	\$ 63.60	\$ 64.87	\$ 66.17	\$ 67.40	\$ 68.64	
Librarian III	Biweekly	\$ 3,100.80	\$ 3,163.20	\$ 3,226.40	\$ 3,291.20	\$ 3,356.80	\$ 3,424.00	\$ 3,492.80	\$ 3,562.40	\$ 3,633.00	\$ 3,706.40	\$ 3,780.80	\$ 3,856.80	\$ 3,933.60	\$ 4,012.00	\$ 4,092.00	\$ 4,173.60	\$ 4,256.80	\$ 4,341.60	\$ 4,428.80	\$ 4,517.60	\$ 4,608.00	\$ 4,700.00	\$ 4,794.40	\$ 4,890.40	\$ 4,988.00	\$ 5,088.00	\$ 5,189.60	\$ 5,293.60	\$ 5,398.20	\$ 5,507.20	
Director	Annually	\$60,620.80	\$62,243.20	\$63,869.40	\$65,571.20	\$67,276.80	\$69,024.00	\$70,812.80	\$72,622.40	\$74,473.00	\$76,366.40	\$78,300.80	\$80,276.80	\$82,293.60	\$84,352.00	\$86,453.60	\$88,607.20	\$90,813.60	\$93,072.00	\$95,383.60	\$97,748.00	\$100,166.40	\$102,638.00	\$105,163.60	\$107,743.20	\$110,376.80	\$113,064.40	\$115,806.00	\$118,601.60	\$121,450.40	\$124,352.40	
Range 8	Hourly	\$ 33.74	\$ 34.41	\$ 35.10	\$ 35.80	\$ 36.52	\$ 37.25	\$ 38.00	\$ 38.76	\$ 39.54	\$ 40.33	\$ 41.14	\$ 41.96	\$ 42.80	\$ 43.66	\$ 44.53	\$ 45.42	\$ 46.33	\$ 47.26	\$ 48.21	\$ 49.17	\$ 50.15	\$ 51.15	\$ 52.17	\$ 53.21	\$ 54.27	\$ 55.36	\$ 56.47	\$ 57.60	\$ 58.75	\$ 59.93	
Librarian II	Biweekly	\$ 2,800.20	\$ 2,752.80	\$ 2,806.00	\$ 2,864.00	\$ 2,921.60	\$ 2,980.00	\$ 3,040.00	\$ 3,100.80	\$ 3,163.20	\$ 3,226.40	\$ 3,291.20	\$ 3,356.80	\$ 3,424.00	\$ 3,492.80	\$ 3,562.40	\$ 3,633.00	\$ 3,706.40	\$ 3,780.80	\$ 3,856.80	\$ 3,933.60	\$ 4,012.00	\$ 4,092.00	\$ 4,173.60	\$ 4,256.80	\$ 4,341.60	\$ 4,428.80	\$ 4,517.60	\$ 4,608.00	\$ 4,700.00	\$ 4,794.40	\$ 4,890.40
Assistant Director	Annually	\$70,176.20	\$71,572.60	\$73,000.80	\$74,464.00	\$75,961.60	\$77,490.00	\$79,040.00	\$80,620.80	\$82,243.20	\$83,895.40	\$85,571.20	\$87,276.80	\$89,024.00	\$90,813.60	\$92,622.40	\$94,473.00	\$96,366.40	\$98,300.80	\$100,276.80	\$102,293.60	\$104,352.00	\$106,453.60	\$108,607.20	\$110,813.60	\$113,072.00	\$115,383.60	\$117,748.00	\$120,166.40	\$122,638.00	\$125,163.60	
Range 7	Hourly	\$ 29.37	\$ 29.96	\$ 30.56	\$ 31.17	\$ 31.79	\$ 32.43	\$ 33.08	\$ 33.74	\$ 34.41	\$ 35.10	\$ 35.80	\$ 36.52	\$ 37.25	\$ 38.00	\$ 38.76	\$ 39.54	\$ 40.33	\$ 41.14	\$ 41.96	\$ 42.80	\$ 43.66	\$ 44.53	\$ 45.42	\$ 46.33	\$ 47.26	\$ 48.21	\$ 49.17	\$ 50.15	\$ 51.15	\$ 52.17	
Librarian I	Biweekly	\$ 2,348.60	\$ 2,399.80	\$ 2,448.80	\$ 2,495.20	\$ 2,543.20	\$ 2,594.40	\$ 2,648.40	\$ 2,699.20	\$ 2,752.60	\$ 2,808.00	\$ 2,864.00	\$ 2,921.60	\$ 2,980.00	\$ 3,040.00	\$ 3,100.80	\$ 3,163.20	\$ 3,226.40	\$ 3,291.20	\$ 3,356.80	\$ 3,424.00	\$ 3,492.80	\$ 3,562.40	\$ 3,633.00	\$ 3,706.40	\$ 3,780.80	\$ 3,856.80	\$ 3,933.60	\$ 4,012.00	\$ 4,092.00	\$ 4,173.60	
Library Associate	Annually	\$61,089.60	\$62,316.80	\$63,584.00	\$64,893.60	\$66,232.20	\$67,604.40	\$69,008.00	\$70,473.00	\$71,972.00	\$73,508.00	\$75,080.00	\$76,688.00	\$78,332.00	\$80,024.00	\$81,756.00	\$83,528.00	\$85,340.00	\$87,192.00	\$89,084.00	\$91,016.00	\$92,988.00	\$95,000.00	\$97,052.00	\$99,144.00	\$101,276.00	\$103,448.00	\$105,660.00	\$107,912.00	\$110,204.00	\$112,536.00	
Range 6	Hourly	\$ 25.58	\$ 26.00	\$ 26.61	\$ 27.14	\$ 27.68	\$ 28.23	\$ 28.70	\$ 29.37	\$ 29.96	\$ 30.56	\$ 31.17	\$ 31.79	\$ 32.43	\$ 33.08	\$ 33.74	\$ 34.41	\$ 35.10	\$ 35.80	\$ 36.52	\$ 37.25	\$ 38.00	\$ 38.76	\$ 39.54	\$ 40.33	\$ 41.14	\$ 41.96	\$ 42.80	\$ 43.66	\$ 44.53	\$ 45.42	
Library Associate	Biweekly	\$ 2,046.40	\$ 2,087.20	\$ 2,128.80	\$ 2,171.20	\$ 2,214.40	\$ 2,258.40	\$ 2,303.20	\$ 2,349.60	\$ 2,396.80	\$ 2,444.80	\$ 2,493.60	\$ 2,543.20	\$ 2,594.40	\$ 2,646.40	\$ 2,699.20	\$ 2,752.60	\$ 2,808.00	\$ 2,864.00	\$ 2,921.60	\$ 2,980.00	\$ 3,040.00	\$ 3,100.80	\$ 3,163.20	\$ 3,226.40	\$ 3,291.20	\$ 3,356.80	\$ 3,424.00	\$ 3,492.80	\$ 3,562.40	\$ 3,633.00	
LTA III	Annually	\$53,206.40	\$54,297.20	\$55,348.80	\$56,451.20	\$57,574.40	\$58,718.40	\$59,883.20	\$61,089.60	\$62,316.80	\$63,564.80	\$64,833.60	\$66,123.20	\$67,454.40	\$68,806.40	\$70,179.20	\$71,572.80	\$73,008.00	\$74,464.00	\$75,961.60	\$77,480.00	\$79,040.00	\$80,620.80	\$82,243.20	\$83,895.40	\$85,571.20	\$87,276.80	\$89,024.00	\$90,812.80	\$92,622.40	\$94,473.00	
Range 5	Hourly	\$ 25.58	\$ 26.00	\$ 26.61	\$ 27.14	\$ 27.68	\$ 28.23	\$ 28.70	\$ 29.37	\$ 29.96	\$ 30.56	\$ 31.17	\$ 31.79	\$ 32.43	\$ 33.08	\$ 33.74	\$ 34.41	\$ 35.10	\$ 35.80	\$ 36.52	\$ 37.25	\$ 38.00	\$ 38.76	\$ 39.54	\$ 40.33	\$ 41.14	\$ 41.96	\$ 42.80	\$ 43.66	\$ 44.53	\$ 45.42	
Supervisor II	Biweekly	\$ 2,046.40	\$ 2,087.20	\$ 2,128.80	\$ 2,171.20	\$ 2,214.40	\$ 2,258.40	\$ 2,303.20	\$ 2,349.60	\$ 2,396.80	\$ 2,444.80	\$ 2,493.60	\$ 2,543.20	\$ 2,594.40	\$ 2,646.40	\$ 2,699.20	\$ 2,752.60	\$ 2,808.00	\$ 2,864.00	\$ 2,921.60	\$ 2,980.00	\$ 3,040.00	\$ 3,100.80	\$ 3,163.20	\$ 3,226.40	\$ 3,291.20	\$ 3,356.80	\$ 3,424.00	\$ 3,492.80	\$ 3,562.40	\$ 3,633.00	
LTA III	Annually	\$53,206.40	\$54,297.20	\$55,348.80	\$56,451.20	\$57,574.40	\$58,718.40	\$59,883.20	\$61,089.60	\$62,316.80	\$63,564.80	\$64,833.60	\$66,123.20	\$67,454.40	\$68,806.40	\$70,179.20	\$71,572.80	\$73,008.00	\$74,464.00	\$75,961.60	\$77,480.00	\$79,040.00	\$80,620.80	\$82,243.20	\$83,895.40	\$85,571.20	\$87,276.80	\$89,024.00	\$90,812.80	\$92,622.40	\$94,473.00	
Range 4	Hourly	\$ 22.28	\$ 22.73	\$ 23.18	\$ 23.64	\$ 24.11	\$ 24.59	\$ 25.08	\$ 25.58	\$ 26.00	\$ 26.61	\$ 27.14	\$ 27.68	\$ 28.23	\$ 28.70	\$ 29.37	\$ 29.96	\$ 30.56	\$ 31.17	\$ 31.79	\$ 32.43	\$ 33.08	\$ 33.74	\$ 34.41	\$ 35.10	\$ 35.80	\$ 36.52	\$ 37.25	\$ 38.00	\$ 38.76	\$ 39.54	
Supervisor I	Biweekly	\$ 1,782.40	\$ 1,818.40	\$ 1,854.40	\$ 1,891.20	\$ 1,928.80	\$ 1,967.20	\$ 2,006.40	\$ 2,046.40	\$ 2,087.20	\$ 2,128.80	\$ 2,171.20	\$ 2,214.40	\$ 2,258.40	\$ 2,303.20	\$ 2,349.60	\$ 2,396.80	\$ 2,444.80	\$ 2,493.60	\$ 2,543.20	\$ 2,594.40	\$ 2,646.40	\$ 2,699.20	\$ 2,752.60	\$ 2,808.00	\$ 2,864.00	\$ 2,921.60	\$ 2,980.00	\$ 3,040.00	\$ 3,100.80	\$ 3,163.20	
LTA II	Annually	\$46,342.40	\$47,278.40	\$48,214.40	\$49,171.20	\$50,148.80	\$51,147.20	\$52,166.40	\$53,206.40	\$54,297.20	\$55,348.80	\$56,451.20	\$57,574.40	\$58,718.40	\$59,883.20	\$61,089.60	\$62,316.80	\$63,564.80	\$64,833.60	\$66,123.20	\$67,454.40	\$68,806.40	\$70,179.20	\$71,572.80	\$73,008.00	\$74,464.00	\$75,961.60	\$77,480.00	\$79,040.00	\$80,620.80	\$82,243.20	
Range 3	Hourly	\$ 19.39	\$ 19.78	\$ 20.18	\$ 20.58	\$ 20.99	\$ 21.41	\$ 21.84	\$ 22.28	\$ 22.73	\$ 23.18	\$ 23.64	\$ 24.11	\$ 24.59	\$ 25.08	\$ 25.58	\$ 26.00	\$ 26.61	\$ 27.14	\$ 27.68	\$ 28.23	\$ 28.70	\$ 29.37	\$ 29.96	\$ 30.56	\$ 31.17	\$ 31.79	\$ 32.43	\$ 33.08	\$ 33.74	\$ 34.41	
Library Assistant	Biweekly	\$ 1,551.20	\$ 1,582.40	\$ 1,614.40	\$ 1,646.40	\$ 1,679.20	\$ 1,712.80	\$ 1,747.20	\$ 1,782.40	\$ 1,818.40	\$ 1,854.40	\$ 1,891.20	\$ 1,928.80	\$ 1,967.20	\$ 2,006.40	\$ 2,046.40	\$ 2,087.20	\$ 2,128.80	\$ 2,171.20	\$ 2,214.40	\$ 2,258.40	\$ 2,303.20	\$ 2,349.60	\$ 2,396.80	\$ 2,444.80	\$ 2,493.60	\$ 2,543.20	\$ 2,594.40	\$ 2,646.40	\$ 2,699.20	\$ 2,752.60	
LTA I	Annually	\$40,331.20	\$41,142.40	\$41,974.40	\$42,806.40	\$43,659.20	\$44,532.80	\$45,427.20	\$46,342.40	\$47,278.40	\$48,214.40	\$49,171.20	\$50,148.80	\$51,147.20	\$52,166.40	\$53,206.40	\$54,297.20	\$55,348.80	\$56,451.20	\$57,574.40	\$58,718.40	\$59,883.20	\$61,089.60	\$62,316.80	\$63,564.80	\$64,833.60	\$66,123.20	\$67,454.40	\$68,806.40	\$70,179.20	\$71,572.80	
Range 2	Hourly	\$ 16.88	\$ 17.22	\$ 17.58	\$ 17.91	\$ 18.27	\$ 18.64	\$ 19.01	\$ 19.39	\$ 19.78	\$ 20.18	\$ 20.58	\$ 20.99	\$ 21.41	\$ 21.84	\$ 22.28	\$ 22.73	\$ 23.18	\$ 23.64	\$ 24.11	\$ 24.59	\$ 25.08	\$ 25.58	\$ 26.00	\$ 26.61	\$ 27.14	\$ 27.68	\$ 28.23	\$ 28.70	\$ 29.37	\$ 29.96	
Library Clerk	Biweekly	\$ 1,360.40	\$ 1,377.60	\$ 1,404.80	\$ 1,432.80	\$ 1,461.60	\$ 1,491.20	\$ 1,520.80	\$ 1,551.20	\$ 1,582.40	\$ 1,614.40	\$ 1,646.40	\$ 1,679.20	\$ 1,712.80	\$ 1,747.20	\$ 1,782.40	\$ 1,818.40	\$ 1,854.40	\$ 1,891.20	\$ 1,928.80	\$ 1,967.20	\$ 2,006.40	\$ 2,046.40	\$ 2,087.20	\$ 2,128.80	\$ 2,171.20	\$ 2,214.40	\$ 2,258.40	\$ 2,303.20	\$ 2,349.60	\$ 2,396.80	
LTA I	Annually	\$35,110.40	\$35,817.60	\$36,524.80	\$37,252.80	\$38,001.60	\$38,771.20	\$39,540.80	\$40,331.20	\$41,142.40	\$41,974.40	\$42,806.40	\$43,659.20	\$44,532.80	\$45,427.20	\$46,342.40	\$47,278.40	\$48,214.40	\$49,171.20	\$50,148.80	\$51,147.20	\$52,166.40	\$53,206.40	\$54,297.20	\$55,348.80	\$56,451.20	\$57,574.40	\$58,718.40	\$59,883.20	\$61,089.60	\$62,316.80	
Range 1	Hourly	\$ 14.70	\$ 14.99	\$ 15.20	\$ 15.60	\$ 15.91	\$ 16.23	\$ 16.55	\$ 16.88	\$ 17.22	\$ 17.58	\$ 17.91	\$ 18.27	\$ 18.64	\$ 19.01	\$ 19.39	\$ 19.78	\$ 20.18	\$ 20.58	\$ 20.99	\$ 21.41	\$ 21.84	\$ 22.28	\$ 22.73	\$ 23.18	\$ 23.64	\$ 24.11	\$ 24.59	\$ 25.08	\$ 25.58	\$ 26.00	
Custodian	Biweekly	\$ 1,170.00	\$ 1,199.20	\$ 1,223.20	\$ 1,248.00	\$ 1,272.80	\$ 1,298.40	\$ 1,324.00	\$ 1,350.40	\$ 1,377.60	\$ 1,404.80	\$ 1,432.80	\$ 1,461.60	\$ 1,491.20	\$ 1,520.80	\$ 1,551.20	\$ 1,582.40	\$ 1,614.40	\$ 1,646.40	\$ 1,679.20	\$ 1,712.80	\$ 1,747.20	\$ 1,782.40	\$ 1,818.40	\$ 1,854.40	\$ 1,891.20	\$ 1,928.80	\$ 1,967.20	\$ 2,006.40	\$ 2,046.40	\$ 2,087.20	
LTA I	Annually	\$30,576.00	\$31,179.20	\$31,803.20	\$32,448.00	\$33,092.80	\$33,758.40	\$34,424.00	\$35,110.40	\$35,817.60	\$36,524.80	\$37,252.80	\$38,001.60	\$38,771.20	\$39,540.80	\$40,331.20	\$41,142.40	\$41,974.40	\$42,806.40	\$43,659.20	\$44,532.80	\$45,427.20	\$46,342.40	\$47,278.40	\$48,214.4							

PROPOSED PART-TIME HOURLY WAGE STRUCTURE - 2025

Pages and Part-Time Custodians

Beginning Page must be at least 16 years old. Progression to higher steps generally for high school graduate with significant library experience. Staff reaching the end of this scale may be promoted into the part-time assistant scale at the discretion of the Director.

STEP	2024	2025
1	\$11.32	\$11.54
2	\$11.54	\$11.77
3	\$11.77	\$12.01
4	\$12.01	\$12.25
5	\$12.25	\$12.49
6	\$12.49	\$12.74
7	\$12.74	\$13.00
8	\$13.00	\$13.26
9	\$13.26	\$13.52
10	\$13.52	\$13.79
11	\$13.79	\$14.07
12	\$14.07	\$14.35
13	\$14.35	\$14.64
14	\$14.64	\$14.93
15	\$14.93	\$15.23

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Part-Time Assistants

Entry level part-time assistants must have a high school diploma or equivalent. Performs routine tasks under close supervision. Step 3 is normally reached after 2-3 years of experience, depending upon the amount of time worked, the level of difficulty of tasks performed, and the quality of performance. Progression to Steps 4 and higher depend upon years of experience (including amount of time worked), the performance of specially assigned tasks of increasing levels of difficulty and responsibility, and the quality of performance.

STEP	2024	2025	STEP	2024	2025
entry	\$15.43	\$15.74	16	\$21.18	\$21.60
1	\$15.74	\$16.05	17	\$21.60	\$22.04
2	\$16.05	\$16.37	18	\$22.04	\$22.48
3	\$16.37	\$16.70	19	\$22.48	\$22.93
4	\$16.70	\$17.03	20	\$22.93	\$23.38
5	\$17.03	\$17.37	21	\$23.38	\$23.85
6	\$17.37	\$17.72	22	\$23.85	\$24.33
7	\$17.72	\$18.08	23	\$24.33	\$24.82
8	\$18.08	\$18.44	24	\$24.82	\$25.31
9	\$18.44	\$18.81	25	\$25.31	\$25.82
10	\$18.81	\$19.18	26	\$25.82	\$26.33
11	\$19.18	\$19.57	27	\$26.33	\$26.86
12	\$19.57	\$19.96	28	\$26.86	\$27.40
13	\$19.96	\$20.36	29	\$27.40	\$27.95
14	\$20.36	\$20.76	30	\$27.95	\$28.51
15	\$20.76	\$21.18			

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- Line 18: **Social Security (-151)** contributions for employees not eligible to participate in the Parochial Employees Retirement System. The rate is 6.2%.
- Line 19: Contributions to the **Parochial Employees Retirement System (-152)** are based on projected salaries of full-time employees. The library matches at the rate of 11.5% of total salaries paid to these employees as directed by Finance.
- Line 20: **Health Insurance (-153)** Increase based on previous and year-to-date 2024 expenditures.
- Line 21: **Worker’s Compensation (-154)** No change.
- Line 22: **Unemployment Insurance (-155)** No change.
- Line 23: **Medicare (-156)** payments of 1.45% of all salaries as directed by Finance.
- Line 24: **Disability Insurance (-157)** based on the following formula: full-time salaries x .238% (previously .33%) as directed by Finance.
- Line 25: **Retired Employees Insurance (-158)** provides matching funds towards health insurance for retired employees. No change.
- Line 26: **Dental Insurance (-160)** This line is coverage for employees who choose to sign on with the Parish’s dental insurance plan. Increase based on year-to-date 2024 expenditures.
- Line 27: Charges for **OPEB (Other Post-Employment Benefits) Contribution (-161)**. Related to retiree health benefits for contribution to the GASB 45 Trust which was started in 2014 to fund the future retiree health benefits. Calculated as 3.5% of full-time salaries as directed by Finance.
- Line 28: Charges for **Drug Testing (-199)** of employees, both new hires and randomly selected current staff. Increase based on year-to-date 2024 expenditures.
- Line 29: **Total Benefits and Costs**
- Line 30: **TOTAL PERSONNEL SERVICES (100’s)**
- Line 31: The **Membership Dues (-214)** category includes American Library Association and Public Library Association dues for library board members, the Director, and the Assistant Directors; Louisiana Library Association dues for board members and all professional librarians; modest dues in other appropriate organizations; and additional software licenses that are considered subscriptions. Increase based on year-to-date 2024 expenditures and possible new librarian position included in budget.
- Line 32: **Advertising (-215)** for job openings and legal advertisements, when necessary, as well as advertising of library programs and services. No change.
- Line 33: **Total Dues and Advertising**

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- Line 34: **Periodicals (-216)** No change.
- Line 35: **Digital Books (-217)** This line item consists of purchases of microfilm and digital materials such as downloadable audiobooks, eBooks, videos, music, and magazines. Increase per request of Technical Services Librarian for adult digital books, which will be offset by decreasing budget for adult audiobooks (6900300) by the same amount.
- Line 36: **Total Periodicals and Digital Materials**
- Line 37: **Printing (-221)** Used for professional printing to increase awareness of library services and programs and improve marketing efforts. Includes printing of summer reading program guide, which is mailed to every household in the parish. No change.
- Line 38: **Adult Program Speakers and Performers (-2230001)** Used for paying fees associated with bringing in performers and speakers for adult public programs including activities such as the adult summer reading program and National Library Week. Increase per request of Adult Programming & Outreach Librarian as the library is seeing an increase in the number of adults participating in programs.
- Line 39: **Children and Young Adult Program Speakers and Performers (-2230002)** Used for paying fees associated with bringing in performers and speakers for children's and young adult public programs for activities such as story time, the summer reading program, Children's Book Week, and National Library Week. No change.
- Line 40: **Total Printing and Public Programming**
- Line 41: **Electrical Light and Power (-231)** No change.
- Line 42: **Gas (-232)** No change.
- Line 43: **Water (-233)** No change.
- Line 44: **Total Utilities**
- Line 45: **Postage and Box Rent (-241)** No change.
- Line 46: **Telephone (-242)** No change.
- Line 47: **Electronic Services (-245)** category is used for licensing of electronic resources as well as other databases purchased directly by the Library. Increase per request of Systems Administration Librarian for possible addition of new electronic resources that would benefit patrons and staff.
- Line 48: **Total Communications**

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- Line 49: **Building Rentals (-251)** Amount includes funds for two storage units needed for storing surplus stock of carpet that will be used to re-carpet the St. Rose Branch and for storage of furniture awaiting to be sold through surplus auction. No change.
- Line 50: **Equipment Rentals (-252)** This category funds the cost of leasing and servicing equipment, including photocopiers and microfilm reader-printers. No change.
- Line 51: **Film Rentals (-259)** No change.
- Line 52: **Total Rentals**
- Line 53: **Maintenance of Grounds (-261)** Yard work, landscaping, tree trimming and other necessary maintenance and repairs of library grounds. No change.
- Line 54: **Maintenance of Buildings (-262)**. Includes funds for security systems at all branches, pressure washing exterior of buildings, general maintenance and repair, updating of items such as carpet as needed. Anticipate updating meeting room carpet and main public restrooms at the East Regional Library. If not completed in 2024 will be painting and replacing carpet at the St. Rose Branch. No change.
- Line 55: **Maintenance of Vehicles (-263)** No change.
- Line 56: **Maintenance of Equipment (-264)** Maintenance of Planetarium projector. No change.
- Line 57: **Maintenance of Plumbing, Heating, and A/C (-265)** is the category that includes repairs and replacements as needed for the heating and air conditioning systems at all locations. No change.
- Line 58: **Maintenance of Furniture, Office Machines, and Equipment (-266)** for items such as projectors, typewriters, video equipment, postage meter and scale, microfilm readers and computers. No change.
- Line 59: **Electrical Maintenance (-272)** No change.
- Line 60: **Pest Control (-274)** No change.
- Line 61: **Janitorial Maintenance (-275)** These funds are used to cover the cost of part-time custodians to clean some of the smaller branches, as well as additional custodial help for special programs. Decrease as the library has hired in-house custodians for all branches.
- Line 62: **Maintenance of Automation Systems (-277)** This is the category that includes service and maintenance contracts for the library's central computer system. Included are the servers, computer and peripheral equipment, automation system, the online catalog, and the operating system, filtering devices, anti-malware devices, etc. Increase per the recommendation of the Systems Administration Librarian.
- Line 63: **Total Maintenance**

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- Line 64: **Miscellaneous (-280)** professional services is the category that includes funding for deputy details, attorney’s fees, and other miscellaneous professional fees. No change.
- Line 65: **Merchant Fees (-281)** Fees for credit card services. No change.
- Line 66: **Total Professional Services**
- Line 67: **Fire, Casualty, and Liability Insurance (-291)** includes coverage for the West, East, St. Rose, Paradis, Hahnville and Norco library buildings and contents, and liability for the system. No change based on estimates from Finance.
- Line 68: **Vehicle Insurance (-293)** covers all library owned vehicles, including the delivery van, maintenance vans, and bookmobile. Increase based on estimates from Finance.
- Line 69: **Employee Liability (-294)** covers the Board and Director in the event of errors or omissions. Increase based on estimates from Finance.
- Line 70: **Total Insurance Costs**
- Line 71: **TOTAL OPERATING SERVICES (200’s)**
- Line 72: **Non-Consumable Office Supplies (-305)** includes non-consumable supplies costing under \$5000. No change.
- Line 73: **Technology Supplies (-306)** includes non-consumable technology supplies that generally cost under \$5000. Increase based on requests of IT Department.
- Line 74: **Office Supplies (-310)** Increase per request of Administrative Assistant based on 2023 actual and 2024 year-to-date expenditures.
- Line 75: **Adult Programming Supplies (32100001)** Used for purchasing supplies for outreach and adult public programs. Increase based on request from Adult Programming & Outreach Librarian. The library has seen an increase in outreach and adult programming. In December 2025 the Library will also be hosting the American Library Association and US Holocaust Memorial Museum’s traveling exhibit “Americans and the Holocaust” and there will be special programming designed around it. The library will receive \$3000 in grant funds that will help offset the increase in expenditures for this line.
- Line 76: **Children and Young Adult Programming Supplies (32100002)** Used for purchasing supplies for children, tween, and teen public programs. Increase per Youth Services Librarian’s request for additional funds to purchase learning kits to circulate to patrons.
- Line 77: **Maintenance of Buildings and Grounds Supplies (-326)** No change.
- Line 78: **Vehicle Supplies (-327)** No change.

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- Line 79: **Planetarium Supplies (-329)** No change.
- Line 80: **TOTAL MATERIALS AND SUPPLIES (300's)**
- Line 81: **Travel, Workshops, Expense Reimbursement (-410)** Includes reimbursement for use of personal vehicles to conduct library business, attendance at workshops and seminars, speakers at All Staff Meetings, and attendance at annual conferences of such organizations as the Louisiana Library Association, the American Library Association, and the Southeastern Planetarium Association, as well as training for Computer Services staff necessary to keep them current with technology changes. No change.
- Line 82: **Elections – Official Fees (-440)** Official fees for millage election. No change as millage election was held in 2020.
- Line 83: **TOTAL TRAVEL AND TRAINING (400's)**
- Line 84: **Acquisition of Land (-610)** No change.
- Line 85: **Acquisition of Buildings (-620)** No change.
- Line 86: **Improvements Other Than Buildings (-630)** No change.
- Line 87: **Acquisition of Motor Vehicles. (-640)** One new vehicle, a maintenance truck, was purchased at the end of 2022. With the increase in requests for outreach services, the library anticipates needing to purchase an additional outreach vehicle, similar to the current bookmobile, to use for outreach programs and services. A vehicle for administrative and computer services staff to use for travel between branches and to attend continuing education workshops, training, and conferences is also being considered. This was included in the 2024 budget but is being rolled over to the 2025 budget. No change.
- Line 88: **Total Acquisition of Land and Vehicles**
- Line 89: **Educational/Cultural/Recreational Equipment (-651)** This line is intended for capital technology purchases generally costing over \$5000. Funds allocated in this line are based partly on a formula that takes into consideration the life expectancy and replacement value over time of all technology equipment with the expectation that a certain number of computers, servers, routers, etc. will need to be replaced each year. The library is also working on plans to add Makerspaces at the West and East Regional Libraries, which will require additional technology purchases. Increase is based on recommendations from IT Department.
- Line 90: **Buildings/Grounds/General Plant (-652)** No change. Half of the chillers at the East Regional Library were replaced but the other unit may need replacement in 2025. We may also need to replace HVAC units at several branches in the coming year. As our buildings begin to age, we will need to begin doing some routine upgrades to branches (the St. Rose Branch is 21 years old, the East Regional Library is 14 years old, and the Paradis Branch is 13 years old). Other potential capital improvement projects being considered include:

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- Replacing the carpet, painting the interior, and re-arranging the shelving and furniture at the St. Rose Branch.
- Replacing the flooring and bathroom stalls in the main public restrooms at the East Regional Library
- Replacing carpet in the meeting room area at the East Regional Library.

- Line 91: **Office Equipment, Furniture and Fixtures (-656)** This line is funding for equipment, furniture, and fixtures generally costing over \$5000. Increased for new Hahnville Branch Library project. Once the new Hahnville Branch opens, we anticipate moving some other departments, including moving the Technical Services department to the old Hahnville branch. These changes will also require some new furniture purchases. We also plan to do some refreshing at the St. Rose Branch, which opened 21 years ago, and may need to purchase some new furnishings for it.
- Line 92: **Total Acquisition of Equipment**
- Line 93: **Major Repairs (-670)** Funds are budgeted to cover any unexpected repairs. No change.
- Line 94: **Construction in Progress (-680)** Increase. Includes funds for anticipated future Hahnville Branch Library project.
- Line 95: **Architectural fees (-681)** Increase. Includes funds for architect and design consultant fees for Hahnville Branch construction project.
- Line 96: **Books (-6900100)** No change.
- Line 97: **Audio Materials (-6900300)** Decrease based on recommendation of the Technical Services Librarian and funds moved to Digital Books (217).
- Line 98: **Video Materials (-6900500)** No change.
- Line 99: **Total Library Materials**
- Line 100: **Other Fees (-693)** Used for miscellaneous fees, such as Clerk of Court fees, associated with capital projects. No change.
- Line 101: **Library Other (-696)** Used for other expenses, such as inspection fees, associated with capital projects that fall outside of the scope of the contract. No change.
- Line 102: **Planetarium Materials and Equipment (-699)** Used for purchasing new shows, exhibits, and equipment for the planetarium. The current Star Projector System, the MediaGlobe II, was purchased more than ten years ago. Its digital components and software are aging well due to our care and maintenance, but it is one of the last MediaGlobe II projectors still in operation. The systems' digital projector and computer system are more likely to fail now more than ever, and replacement parts are hard to find. JVC no longer supports the projector unit and no longer makes replacement parts for it. A system failure is only a matter of time. No change.

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- Line 103: **TOTAL CAPITAL OUTLAY (600's)**
- Line 104: **Contributions to Retirement Systems (-730)** Statutory charges to provide funds for the State's retirement systems. Increase based on current year expenditures.
- Line 105: **Cost of AV Tax Collection (-731)** Statutory charges paid to Sheriff's Department. No change as directed by Finance.
- Line 106: **Indirect Cost Allocation (-857)** Finance Department charges to the library for accounting and other services provided for the library. Increase as directed by Finance.
- Line 107: **TOTAL INTERGOVERNMENTAL COSTS (700's)**
- Line 108: **TOTAL EXPENDITURES**
- Line 109: **PROJECTED ENDING FUND BALANCE**

9-1-1 2024-2 Budget summary

FUND	MAJOR	MINOR	DESCRIPTION	ACTUAL-2021	ACTUAL-2022	UNAUDITED-2023	2024-BUDGET	2024-PROJECTED	2025-REQUESTED	% Change
605	259900		FUND BALANCE	\$ (3,796,754)	\$ (3,333,071)	\$ (3,979,135)	\$ (4,768,970)	\$ (3,869,053)	\$ (4,284,748)	10.74
605	334590		LOCAL COMMUNICATIONS	\$ (1,565,322)	\$ (1,545,924)	\$ (1,791,939)	\$ (2,032,000)	\$ (2,032,000)	\$ (2,040,500.00)	0.42
605	342090		EMERGENCY TELEPHONE SERVICE CHARGE	\$ (172,354)	\$ (195,047)	\$ (176,523)	\$ (136,000)	\$ (122,000)	\$ (122,000)	0.00
605	342091		EMERGENCY TELEPHONE WIRELESS	\$ (640,493)	\$ (611,164)	\$ (648,864)	\$ (603,000)	\$ (635,705)	\$ (630,000)	-0.90
605	342092		PREPAID WIRELESS FEES	\$ (127,023)	\$ (109,709)	\$ (99,672)	\$ (104,000)	\$ (80,000)	\$ (81,000)	1.25
605	361000		INTEREST EARNINGS	\$ (29,706)	\$ (66,048)	\$ (226,140)	\$ (90,000)	\$ (143,000)	\$ (163,000)	13.99
605										
			TOTAL REVENUES	\$ (2,534,898)	\$ (2,527,893)	\$ (2,943,138)	\$ (2,965,000)	\$ (3,012,705)	\$ (3,036,500)	0.79
605	410165	140	COMM. DIST. - PER DIEM	\$ 960	\$ 1,040	\$ 800		\$ 1,000	\$ 1,000	-
605	410165	151	COMM. DIST. - FICA	\$ 60	\$ 64	\$ 50		\$ 100	\$ 100	-
605	410165	154	COMM. DIST. - WORKMEN'S COMPENSATION	\$ 5	\$ 4	\$ 1		\$ 10	\$ 10	-
605	410165	156	COMM. DIST. - MEDICARE	\$ 14	\$ 15	\$ 12		\$ 25	\$ 25	-
605	410165	210	COMM. DIST. - ADVERTISING/DUES/SUBSCRIPTIONS	\$ 8,393	\$ 12,914	\$ 5,940	\$ 13,000	\$ 13,000	\$ 13,000	-
605	410165	220	COMM. DIST. - PRINTING	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ 100	-
605	410165	231	COMM. DIST. - UTILITIES - ELECTRIC	\$ 31,670	\$ 45,289	\$ 41,505	\$ 43,000	\$ 43,000	\$ 43,000	-
605	410165	232	COMM. DIST. - UTILITIES - GAS	\$ 3,337	\$ 1,377	\$ 1,304	\$ 1,680	\$ 1,680	\$ 1,680	-
605	410165	233	COMM. DIST. - UTILITIES - WATER	\$ 1,449	\$ 1,309	\$ 2,514	\$ 2,400	\$ 2,400	\$ 2,400	-
605	410165	241	COMM. DIST. - POSTAGE	\$ -	\$ 23	\$ 64	\$ 100	\$ 100	\$ 100	-
605	410165	242	COMM. DIST. - TELEPHONE	\$ 37,006	\$ 25,625	\$ 25,738	\$ 38,400	\$ 38,400	\$ 38,400	-
605	410165	250	COMM. DIST. - RENTALS	\$ 339	\$ 9,725	\$ 11,248	\$ 500	\$ 800	\$ 800	-
605	410165	260	COMM. DIST. - MAINT OF PROPERTY & EQUIPMENT	\$ 25,226	\$ 10,005	\$ 5,213	\$ 16,000	\$ 10,000	\$ 10,000	-
605	410165	270	COMM. DIST. - CONTRACTUAL SERVICES	\$ 104,091	\$ 124,070	\$ 180,065	\$ 146,737	\$ 188,895	\$ 188,895	-
605	410165	280	COMM. DIST. - PROFESSIONAL FEES	\$ 1,500	\$ 10,305	\$ 3,060	\$ 10,000	\$ 5,000	\$ 5,000	-
605	410165	291	COMM. DIST. - PROPERTY INSURANCE	\$ 14,234	\$ 36,308	\$ 83,672	\$ 45,000	\$ 85,000	\$ 85,000	-
605	410165	294	COMM. DIST.-EMPLOYEE LIABILITY			\$ 5,216	\$ -	\$ 6,500	\$ 6,500	-
605	410165	295	COMM. DIST. - GENERAL LIABILITY	\$ 37,047	\$ 40,191	\$ 42,034	\$ 45,000	\$ 45,000	\$ 45,000	-
605	410165	305	COMM. DIST. - NON-CONSUMABLE OFFICE SUPP	\$ 17,156	\$ 5,381	\$ 16,370	\$ 16,000	\$ 16,000	\$ 16,000	-
605	410165	310	COMM. DIST. - OFFICE SUPPLIES	\$ 6,868	\$ 3,685	\$ 3,564	\$ 8,000	\$ 8,000	\$ 8,000	-
605	410165	321	COMM. DIST. - EDUCATIONAL	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	-
605	410165	322	COMM DIST - MEDICAL	\$ 297	\$ 907	\$ 350	\$ 600	\$ 600	\$ 600	-
605	410165	325	COMM. DIST. - FOOD/CLOTHING	\$ -	\$ 4,029	\$ 5,817	\$ 8,000	\$ 8,000	\$ 8,000	-

FUND	MAJOR	MINOR	DESCRIPTION	ACTUAL-2021	ACTUAL-2022	UNAUDITED-2023	2024-BUDGET	2024-PROJECTED	2025-REQUESTED	% Change
605	410165	326	COMM. DIST. - MAINT OF BUILDINGS & GROUNDS	\$ 11,989	\$ 12,582	\$ 10,068	\$ 14,000	\$ 14,000	\$ 14,000	-
605	410165	327	COMM. DIST. - VEHICLE SUPPLIES(GAS, OIL, ETC)	\$ 5,265	\$ -	\$ -	\$ 500	\$ 500	\$ 500	-
605	410165	329	COMM. DIST. - MISCELLANEOUS	\$ 623	\$ 162	\$ -	\$ 1,400	\$ 1,400	\$ 1,400	-
605	410165	410	COMM. DIST. - TRAVEL	\$ 5,388	\$ 21,086	\$ 18,954	\$ 25,000	\$ 25,000	\$ 25,000	-
605	410165	440	COMM. DIST. - OFFICIAL FEES	\$ -		\$ -	\$ 500	\$ 500	\$ 500	-
605	410165	499	COMM. DIST. - MISCELLANEOUS	\$ 208	\$ 404	\$ 173	\$ 500	\$ 500	\$ 500	-
605	410165	630	COMM. DIST.-IMP. OTHER THAN BLDGS.			\$ 11,550	\$ -	\$ -		-
605	410165	652	COMM. DIST - BLDGS, GROUNDS	\$ 1,030,721	\$ 32,093	\$ 117,417	\$ 200,000	\$ 100,000	\$ 15,000	(85.00)
605	410165	656	COMM. DIST - OFFICE EQUIPMENT	\$ 132,776	\$ 29,861	\$ -	\$ 117,000	\$ 5,000	\$ 5,000	-
605	410165	658	COMM. DIST - COMM. EQUIPMENT	\$ 48,965	\$ 58,040	\$ -	\$ 5,000	\$ 117,000	\$ 1,065,000	810.26
605	410165	670	COMM DIST. - MAJOR REPAIRS	\$ -		\$ -	\$ 2,000	\$ 5,000	\$ 5,000	-
605	410165	691	COMM. DIST. - ARCH, ENG. FEES	\$ 30,657	\$ 10,648	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	-
605	410165	693	COMM. DIST. - OTHER FEES			\$ -	\$ -	\$ -		
605	410165	731	COMM. DIST COST OF AV TAX			\$ -	\$ 2,000	\$ 2,000	\$ 2,000	-
605	410165	750	COMM. DIST. - INTERGOVERNMENTAL CHARGES	\$ 1,317,301	\$ 1,325,109	\$ 1,395,604	\$ 2,930,000	\$ 1,680,000	\$ 3,096,764	84.33
605	410165	0	INDIRECT COST ALLOCATION	\$ 136,751	\$ 160,000	\$ 165,000	\$ 170,000	\$ 170,000	\$ 170,000	-
			TOTAL EXPENDITURES	\$ 3,010,294	\$ 1,982,251	\$ 2,153,303	\$ 3,864,917	\$ 2,597,010	\$ 4,876,774	87.78
			ENDING FUND BALANCE	\$ (3,321,358)	\$ (3,878,713)	\$ (4,768,970)	\$ (3,869,053)	\$ (4,284,748)	\$ (2,445,609)	(42.92)

		2024	2025
210 - Advertising, Dues, Subscriptions			
As of 6/24:	\$5,673.00		
7/24 to 12/24 Estimate:	\$7,327.00		
	\$13,000.00	\$ 13,000.00	
Subscriptions/Advertising:			
2025 Estimate	\$13,000.00		\$ 13,000.00
Total		\$ 13,000.00	\$ 13,000.00
220 - Printing			
As of 6/24:	\$0.00		
7/24 to 12/24 Estimate:	\$100.00		
	\$100.00	\$ 100.00	
2025 Estimate:	\$100.00		\$ 100.00
Total		\$ 100.00	\$ 100.00
231 - Electrical			
As of 6/24:	\$16,139.00		
7/24 to 12/24 Estimate:	\$26,861.00		
	\$43,000.00	\$ 43,000.00	
2025 Estimate:			
12 mos. X \$3,583.00 = \$43,000.00	\$43,000.00		\$ 43,000.00
Total		\$ 43,000.00	\$ 43,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2024	2025
232 - Natural Gas			
As of 6/24:	\$475.00		
7/24 to 12/24 Estimate:	\$1,205.00		
	\$1,680.00	\$1,680.00	
2025 Estimate:			
12 mos. X \$140.00 = \$1,680.00	\$1,680.00		\$ 1,680.00
Total		\$ 1,680.00	\$ 1,680.00
233 - Water			
As of 6/24:	\$635.00		
7/24 to 12/24 Estimate:	\$1,765.00		
	\$2,400.00	\$ 2,400.00	
2025 Estimate:			
12 mos X \$200.00 = \$2,400.00	\$2,400.00		\$2,400.00
Total		\$ 2,400.00	\$ 2,400.00
241 - Postage			
As of 6/24:	\$0.00		
7/24 to 12/24 Estimate:	\$100.00		
	\$100.00	\$ 100.00	
2025 Estimate:			
	\$100.00		\$ 100.00
Total		\$ 100.00	\$ 100.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2024	2025
242 - Telephone			
As of 6/24:	\$10,891.00		
7/24 to 12/24 Estimate:	\$27,509.00		
	\$38,400.00	\$38,400.00	
2025 Estimate:			
12 mos. X \$3,200.00 = 38,400.00	\$38,400.00		\$ 38,400.00
Total		\$ 38,400.00	\$ 38,400.00
250 - Rentals			
As of 6/24:	\$316.00		
7/24 to 12/24 Estimate:	\$484.00		
	\$800.00	\$ 800.00	
2025 Estimate:			
	\$800.00		\$ 800.00
Total		\$ 800.00	\$ 800.00
260 - Maintenance of Property and Equipment			
As of 6/24:	\$303.00		
7/24 to 12/24 Estimate:	\$9,697.00		
	\$10,000.00	\$10,000.00	
2025 Estimate:			
	\$10,000.00		\$10,000.00
Total		\$ 10,000.00	\$ 10,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2024	2025
280 - Professional Services			
As of 6/24:	\$0.00		
7/24 to 12/24 Estimate:	\$5,000.00		
	\$5,000.00	\$5,000.00	
2025 Estimate:	\$5,000.00		\$ 5,000.00
Total		\$ 5,000.00	\$ 5,000.00
291 - Property Insurance			
As of 6/24:	\$32,276.00		
7/24 to 12/24 Estimate:	\$52,724.00		
	\$85,000.00	\$ 85,000.00	
2025 Estimate:	\$85,000.00		\$ 85,000.00
Total		\$ 85,000.00	\$ 85,000.00
294 - Employee Liability			
As of 6/24:	\$5,930.00		
7/24 to 12/24 Estimate:	\$570.00		
	\$6,500.00	\$ 6,500.00	
2025 Estimate:	\$6,500.00		\$ 6,500.00
Total		\$ 6,500.00	\$ 6,500.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2024	2025
295 - Insurance/General Liability			
As of 6/24:	\$34,306.00		
7/24 to 12/24 Estimate:	\$10,694.00		
	\$45,000.00	\$45,000.00	
2025 Estimate:	\$45,000.00		\$ 45,000.00
Total		\$ 45,000.00	\$ 45,000.00
305 - Office and Comm. Equipment			
As of 6/24:	\$6,497.00		
7/24 to 12/24 Estimate:	\$9,503.00		
	\$16,000.00	\$16,000.00	
2025 Estimate:	\$16,000.00		\$ 16,000.00
Total		\$ 16,000.00	\$ 16,000.00
310 - Office Supplies			
As of 6/24:	\$1,823.00		
7/24 to 12/24 Estimate:	\$6,177.00		
	\$8,000.00	\$ 8,000.00	
2025 Estimate:	\$8,000.00		\$ 8,000.00
Total		\$ 8,000.00	\$ 8,000.00

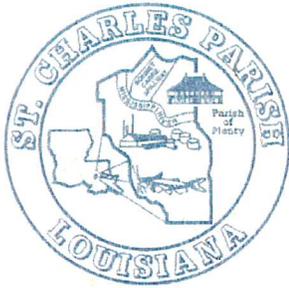
NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

321 - Education & Recreation		2024	2025
As of 6/24:	0		
7/24 to 12/24 Estimate:	\$500.00		
	\$500.00	\$ 500.00	
2025 Estimate:	\$500.00		\$ 500.00
Total		\$ 500.00	\$ 500.00
322 - Medical, Drugs			
As of 6/24:	\$417.00		
7/24 to 12/24 Estimate:	\$183.00		
	\$600.00	\$ 600.00	
2025 Estimate:	\$600.00		\$ 600.00
Total		\$ 600.00	\$ 600.00
325 - Food & Clothing			
As of 6/24:	\$1,274.00		
7/24 to 12/24 Estimate:	\$6,726.00		
	\$8,000.00	\$8,000.00	
2025 Estimate:	\$8,000.00		\$ 8,000.00
Total		\$ 8,000.00	\$ 8,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

		2024	2025
670 - Major Repairs			
As of 6/24:	\$0.00		
7/24 to 12/24 Estimate:	\$5,000.00		
	\$5,000.00	\$ 5,000.00	
2025 Estimate:	\$5,000.00		\$ 5,000.00
Total		\$ 5,000.00	\$ 5,000.00
691 - Architectural Engineering Fees			
As of 6/24:	\$0.00		
7/24 to 12/24 Estimate:	\$2,000.00		
	\$2,000.00	\$ 2,000.00	
2025 Estimate:	\$2,000.00		\$ 2,000.00
Total		\$ 2,000.00	\$ 2,000.00
700 - Indirect Cost Allocation			
As of 6/24:	\$0.00		
7/24 to 12/24 Estimate:	\$170,000.00		
	\$170,000.00	\$ 170,000.00	
2025 Estimate:	\$170,000.00		\$ 170,000.00
Total		\$ 170,000.00	\$ 170,000.00

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.



**St. Charles Parish
Communications District**

260 Judge Edward Dufresne Parkway
Luling, LA 70070
Voice: (985) 783-1280 / Fax: (985) 783-1181



Board of Commissioners

Sam M. Zinna
President

Armond Bourque
Vice-President

Johnny Bourgeois
Secretary/Treasurer

Oliver Dufrene

Michael Heath

Huey Marcel III

Mikel Melton

September 17, 2024

Michelle Impastato
Council Secretary
St. Charles Parish Council
P.O. Box 302
Hahnville, LA 70057

Dear Ms. Impastato:

Transmitted herewith is a copy of the St. Charles Parish 9-1-1 Communications District Projected 2024 and Requested 2025 Budgets.

These budgets were voted on and approved electronically by the Board of Commissioners due to the Monday, September 9, 2024 meeting being canceled because of the planning and preparation for Hurricane Francine. The approval of the budgets will be ratified at the Monday, October 14, 2024 9-1-1 meeting by the Board of Commissioners. Attached are the email documents from the board members verifying approval of the budgets.

If you have any questions, please feel free to contact me.

Thank you for your attention in this matter.

Sincerely,

Major Sam M. Zinna, President
9-1-1 Board of Commissioners

SMZ/arw

cc: Grant Dussom, Finance Director
St. Charles Parish
Finance Department

RECEIVED

SEP 24 2024

PARISH COUNCIL

Sam Zinna

From: Sam Zinna
Sent: Monday, September 16, 2024 9:35 AM
To: Sam Zinna
Subject: RE: 2024 Requested/2025 Projected 9-1-1 Budgets

Yes.

**Major Sam Zinna(Ret.)
St. Charles Parish Sheriff's Office
Administrative Assistant
260 Judge Edward Dufresne Parkway
Luling, LA 70070
Mobile: 504-329-8727**

From: Sam Zinna
Sent: Friday, September 13, 2024 2:32 PM
To: Armond Bourque <abourque@lulingvfd.org>; Johnny Bourgeois (jbourgeoisrvfd@yahoo.com) <jbourgeoisrvfd@yahoo.com>; 'oliverdufrene@gmail.com' <oliverdufrene@gmail.com>; Huey Marcel 111 (huey.marceliii@ochsner.org) <huey.marceliii@ochsner.org>; Michael Heath <mheathrun@yahoo.com>; Mikel Melton <mmelton@stcharlessheriff.org>
Subject: 2024 Requested/2025 Projected 9-1-1 Budgets

To All:

Due to not having a Monday, September 9, 2024, 9-1-1 meeting because of the Planning and Preparation for Hurricane Francine, the Board of Commissioners need to act on the 2024 Requested/2025 Projected budgets as previously sent to you electronically so that it can be forwarded to the Parish Council and Parish Finance Department in a timely manner. Please reply to this email by voting Yes to approve the budget or No to disapprove the budget.

Thanks,

Sam

**Major Sam Zinna(Ret.)
St. Charles Parish Sheriff's Office
Administrative Assistant
260 Judge Edward Dufresne Parkway
Luling, LA 70070
Mobile: 504-329-8727**

Sam Zinna

From: Oliver Dufrene, Jr <oliverdufrene@gmail.com>
Sent: Friday, September 13, 2024 7:35 PM
To: Huey Marcel III
Cc: Sam Zinna; Armond Bourque; Johnny Bourgeois (jbourgeoisrvfd@yahoo.com); Michael Heath; Mikel Melton
Subject: Re: 2024 Requested/2025 Projected 9-1-1 Budgets

Yes

Thanks, Chief

On Fri, Sep 13, 2024, 4:20 PM Huey Marcel III <huey.marceliii@ochsner.org> wrote:
Yes.

Get [Outlook for iOS](#)

From: Sam Zinna <szinna@stcharlessheriff.org>
Sent: Friday, September 13, 2024 2:32:08 PM
To: Armond Bourque <abourque@lulingvfd.org>; Johnny Bourgeois (jbourgeoisrvfd@yahoo.com) <jbourgeoisrvfd@yahoo.com>; 'oliverdufrene@gmail.com' <oliverdufrene@gmail.com>; Huey Marcel III <huey.marceliii@ochsner.org>; Michael Heath <mheathrun@yahoo.com>; Mikel Melton <mmelton@stcharlessheriff.org>
Subject: [EXTERNAL] 2024 Requested/2025 Projected 9-1-1 Budgets

CAUTION EXTERNAL EMAIL!

DO YOU RECOGNIZE THE SENDER? ARE YOU EXPECTING THIS EMAIL?

If this email looks suspicious, click the **Report Suspicious Email** button in Outlook to report it.
DO NOT click any links and **NEVER** input your username and password.

To All:

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act on the 2024 Requested/2025 Projected budgets as previously sent to you electronically so that it can be forwarded to the Parish Council and Parish Finance Department in a timely manner.

Please reply to this email by voting Yes to approve the budget or No to disapprove the budget.

Thanks,

Sam Zinna

From: Huey Marcel III <huey.marceliii@ochsner.org>
Sent: Friday, September 13, 2024 4:21 PM
To: Sam Zinna; Armond Bourque; Johnny Bourgeois (jbourgeoisrvfd@yahoo.com); 'oliverdufrene@gmail.com'; Michael Heath; Mikel Melton
Subject: Re: 2024 Requested/2025 Projected 9-1-1 Budgets

Yes.

Get [Outlook for iOS](#)

From: Sam Zinna <szinna@stcharlessheriff.org>
Sent: Friday, September 13, 2024 2:32:08 PM
To: Armond Bourque <abourque@lulingvfd.org>; Johnny Bourgeois (jbourgeoisrvfd@yahoo.com) <jbourgeoisrvfd@yahoo.com>; 'oliverdufrene@gmail.com' <oliverdufrene@gmail.com>; Huey Marcel III <huey.marceliii@ochsner.org>; Michael Heath <mheathrun@yahoo.com>; Mikel Melton <mmelton@stcharlessheriff.org>
Subject: [EXTERNAL] 2024 Requested/2025 Projected 9-1-1 Budgets

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Thanks,

Sam

Major Sam Zinna(Ret.)
St. Charles Parish Sheriff's Office
Administrative Assistant
260 Judge Edward Dufresne Parkway
Luling, LA 70070
Mobile: 504-329-8727

Sam Zinna

From: JOHNNY BOURGEOIS <jbourgeoissrvfd@yahoo.com>
Sent: Friday, September 13, 2024 4:13 PM
To: Armond Bourque; 'oliverdufrene@gmail.com'; Huey Marcel 111 (huey.marceliii@ochsner.org); Michael Heath; Mikel Melton; Sam Zinna
Subject: Re: 2024 Requested/2025 Projected 9-1-1 Budgets

Yes

On Friday, September 13, 2024 at 02:32:12 PM CDT, Sam Zinna <szinna@stcharlessheriff.org> wrote:

To All:

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act on the 2024 Requested/2025 Projected budgets as previously sent to you electronically so that it can be forwarded to the Parish Council and Parish Finance Department in a timely manner.

Please reply to this email by voting Yes to approve the budget or No to disapprove the budget.

Thanks,

Sam

Major Sam Zinna(Ret.)

St. Charles Parish Sheriff's Office

Administrative Assistant

260 Judge Edward Dufresne Parkway

Luling, LA 70070

Mobile: 504-329-8727

Sam Zinna

From: Mikel Melton
Sent: Friday, September 13, 2024 2:40 PM
To: Armond Bourque; Sam Zinna
Cc: Johnny Bourgeois (jbourgeoisrvfd@yahoo.com); oliverdufrene@gmail.com; Huey Marcel 111 (huey.marceliii@ochsner.org); Michael Heath
Subject: Re: 2024 Requested/2025 Projected 9-1-1 Budgets

Yes
Mikel Melton

From: Armond Bourque <abourque@lulingvfd.org>
Sent: Friday, September 13, 2024 2:35 PM
To: Sam Zinna <szinna@stcharlessheriff.org>
Cc: Johnny Bourgeois (jbourgeoisrvfd@yahoo.com) <jbourgeoisrvfd@yahoo.com>; oliverdufrene@gmail.com <oliverdufrene@gmail.com>; Huey Marcel 111 (huey.marceliii@ochsner.org) <huey.marceliii@ochsner.org>; Michael Heath <Mheathrun@yahoo.com>; Mikel Melton <mmelton@stcharlessheriff.org>
Subject: Re: 2024 Requested/2025 Projected 9-1-1 Budgets

Approve budget (yes)

Sent from my iPhone
Armond Bourque
Luling Vol Fire Department

On Sep 13, 2024, at 2:32 PM, Sam Zinna <szinna@stcharlessheriff.org> wrote:

To All:

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Thanks,

Sam

Major Sam Zinna(Ret.)
St. Charles Parish Sheriff's Office
Administrative Assistant

Sam Zinna

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Sent: Friday, September 13, 2024 2:35 PM
To: Sam Zinna
Cc: Johnny Bourgeois (jbourgeoisrvfd@yahoo.com); oliverdufrene@gmail.com; Huey Marcel 111 (huey.marceliii@ochsner.org); Michael Heath; Mikel Melton
Subject: Re: 2024 Requested/2025 Projected 9-1-1 Budgets

Approve budget (yes)

Sent from my iPhone
Armond Bourque
Luling Vol Fire Department

On Sep 13, 2024, at 2:32 PM, Sam Zinna <szinna@stcharlessheriff.org> wrote:

To All:

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Please reply to this email by voting Yes to approve the budget or No to disapprove the budget.

Thanks,

Sam

Major Sam Zinna(Ret.)
St. Charles Parish Sheriff's Office
Administrative Assistant
260 Judge Edward Dufresne Parkway
Luling, LA 70070
Mobile: 504-329-8727

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SEP 27 2024

PARISH COUNCIL

ST. CHARLES PARISH HOUSING AUTHORITY
LOW RENT 2025 OPERATING BUDGET

	2021 Amount Actual Per Audited REAC	2022 Actual Amount Per Audited REAC	2023 Actual Amount Per Audited REAC	2021 - 2023 Amount Average	2021 - 2023 PUM Average	2024 Budget Amount	Change from Average Amount & 2024 Budget	2025 Budgeted Amount	PHA/HA Est. 2025 Adjustments	2025 Adjusted Budget Amount	% of Income	2025 Adjusted PUM
PUM (Based on Final 2023 f62723 or FDS)	875	733	582	730								1548
INCOME												
TENANT REVENUE												
703.000 Net Dwelling Rental	\$ 227,104.00	\$ 206,521.00	\$ 181,684.00	\$ 205,103.00	\$ 132.50	\$ 222,330.00	0.07748	\$ 221,000.00	\$ 2,000.00	\$ 223,000.00	26.1430%	\$ 144.06
703.001 Utility Reimbursement-Tenant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
704.000 Tenant Revenue-Other	\$ 34.00	\$ 350.00	\$ 1,050.00	\$ 478.00	\$ 0.31	\$ 500.00	0.04400	\$ 500.00	\$ 500.00	\$ 1,000.00	0.1172%	\$ 0.65
TOTAL TENANT REVENUE	\$ 227,138.00	\$ 206,871.00	\$ 182,734.00	\$ 205,581.00	\$ 132.81	\$ 222,830.00	0.07741	\$ 221,500.00		\$ 224,000.00	26.2603%	\$ 144.71
GRANT & FEE REVENUE												
706.000 HUD PHA Operating Grants-Op. Subsidy	\$ 521,672.00	\$ 539,041.00	\$ 632,396.00	\$ 564,369.67	\$ 364.58	\$ 573,333.00	0.01563	\$ 573,200.00	\$ (115,600.00)	\$ 457,600.00	53.6460%	\$ 295.61
706.001 HUD PHA Operating Grants-Op. Subsidy (Prior)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
70610 Capital Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
706.XXX 1406 to Operations	\$ 164,289.00	\$ 16,175.00	\$ 54,333.00	\$ 78,265.67	\$ 50.56	\$ 50,000.00	(0.56531)	\$ 34,100.00	\$ 37,300.00	\$ 71,400.00	8.3705%	\$ 46.12
706.XXX 1406 to Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
706.XXX 1406 to Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
706.XXX 1406 to Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
706.XXX 1406 to Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL GRANT & FEE REVENUE	\$ 685,961.00	\$ 555,216.00	\$ 686,729.00	\$ 642,635.33	\$ 415.14	\$ 623,333.00	(0.03097)	\$ 607,300.00		\$ 529,000.00	62.0164%	\$ 341.73
OTHER REVENUE												
708.000 Other Govrnt Grants	\$ -	\$ -	\$ 322,558.00	\$ 107,519.33	\$ 69.46	\$ -	-	\$ 107,600.00	\$ (107,600.00)	\$ -	0.0000%	\$ -
711.000 Investment Income (Unrestricted Interest)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
714.000 Fraud Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
715.000 Other Revenue	\$ 54,418.00	\$ 2,314,463.00	\$ 830,374.00	\$ 1,066,418.33	\$ 688.90	\$ 7,500.00	(141.18911)	\$ (149,500,300.00)	\$ 149,600,300.00	\$ 100,000.00	11.7233%	\$ 64.60
715.999 Other Revenue-Adj.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
715.XXX Waived PILOT Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
716.000 Gain On Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL OTHER REVENUE	\$ 54,418.00	\$ 2,314,463.00	\$ 1,152,932.00	\$ 1,173,937.67	\$ 758.36	\$ 7,500.00	(155,52502)	\$ (149,392,700.00)		\$ 100,000.00	11.7233%	\$ 64.60
TOTAL INCOME	\$ 967,517.00	\$ 3,076,550.00	\$ 2,022,395.00	\$ 2,022,154.00	\$ 1,306.31	\$ 853,663.00	(1.36880)	\$ (148,563,900.00)		\$ 853,000.00	100.0000%	\$ 551.04

ST. CHARLES PARISH HOUSING AUTHORITY
LOW RENT 2025 OPERATING BUDGET

	2021 Amount Actual Per Audited REAC	2022 Actual Amount Per Audited REAC	2023 Actual Amount Per Audited REAC	2021 - 2023 Amount Average	2021 - 2023 PUM Average	2024 Budget Amount	Change from Average Amount & 2024 Budget	2025 Budgeted Amount	PHA/HA Est. 2025 Adjustments	2025 Adjusted Budget Amount	% of Income	2025 Adjusted PUM
PUM (Based on Final 2023 f62723 or FDS)	875	733	582	730								1548
EXPENSES												
OPERATING EXPENDITURES												
ADMINISTRATIVE												
911.000 Administration Salaries	\$ 129,542.00	\$ 140,341.00	\$ 141,818.00	\$ 137,233.67	\$ 88.65	\$ 100,280.00	(0.36850)	\$ 86,700.00	\$ 96,000.00	\$ 182,700.00	21.4185%	\$ 118.02
912.000 Auditing Fees	\$ 10,500.00	\$ 11,200.00	\$ 17,407.00	\$ 13,035.67	\$ 8.42	\$ 15,000.00	0.13096	\$ 14,800.00	\$ 200.00	\$ 15,000.00	1.7585%	\$ 9.69
913.010 Bookkeeping Proj/Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
914.000 Advertising & Marketing	\$ 5,311.00	\$ 173.00	\$ 563.00	\$ 2,015.67	\$ 1.30	\$ 750.00	(1.68756)	\$ (1,400.00)	\$ 2,400.00	\$ 1,000.00	0.1172%	\$ 0.65
915.000 Employee Benefit Cont.-Admin	\$ 35,005.00	\$ 38,861.00	\$ 43,612.00	\$ 39,159.33	\$ 25.30	\$ 20,718.00	(0.89011)	\$ 4,400.00	\$ 25,600.00	\$ 30,000.00	3.5170%	\$ 19.38
916.000 Office Expense	\$ 50,481.00	\$ 56,183.00	\$ 74,709.00	\$ 60,457.67	\$ 39.06	\$ 35,000.00	(0.72736)	\$ 16,500.00	\$ 20,500.00	\$ 37,000.00	4.3376%	\$ 23.90
916.001 Telephone/Internet/Cable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500.00	1.00000	\$ -	\$ -	\$ -	0.0000%	\$ -
916.002 Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.003 Court Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.004 Membership Dues & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.006 Fee Accounting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,701.00	1.00000	\$ -	\$ 10,000.00	\$ 10,000.00	1.1723%	\$ 6.46
916.007 Contract Office Help	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127,000.00	1.00000	\$ -	\$ 5,000.00	\$ 5,000.00	0.5862%	\$ 3.23
916.008 Alarm Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.009 Service Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.010 Computer Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.011 Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.013 Contract Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.015 Answering Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.016 Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	1.00000	\$ -	\$ 5,000.00	\$ 5,000.00	0.5862%	\$ 3.23
917.000 Legal Expense	\$ 10,919.00	\$ 435.00	\$ 3,726.00	\$ 5,026.67	\$ 3.25	\$ 5,000.00	(0.00533)	\$ 5,000.00	\$ -	\$ 5,000.00	0.5862%	\$ 3.23
918.000 Travel	\$ 3,295.00	\$ -	\$ -	\$ 1,098.33	\$ 0.71	\$ 5,000.00	0.78033	\$ 2,000.00	\$ 3,000.00	\$ 5,000.00	0.5862%	\$ 3.23
919.000 Misc. Expense	\$ 98,495.00	\$ 60,817.00	\$ 110,482.00	\$ 89,931.33	\$ 58.10	\$ -	-	\$ 90,000.00	\$ (70,000.00)	\$ 20,000.00	2.3447%	\$ 12.92
919.020 Bid Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ 500.00	\$ 500.00	0.0586%	\$ 0.32
919.025 Background Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ 500.00	\$ 500.00	0.0586%	\$ 0.32
919.030 Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ 1,000.00	\$ 1,000.00	0.1172%	\$ 0.65
TOTAL ADMINISTRATIVE	\$ 343,548.00	\$ 308,010.00	\$ 392,317.00	\$ 347,958.33	\$ 224.79	\$ 327,949.00	(0.06101)	\$ 218,000.00		\$ 317,700.00	37.2450%	\$ 205.23
TENANT SERVICES												
924.000 Tenant Services-Other	\$ 457.00	\$ -	\$ 1,500.00	\$ 652.33	\$ 0.42	\$ 500.00	(0.30467)	\$ 500.00	\$ 500.00	\$ 1,000.00	0.1172%	\$ 0.65
924.001 Tenant Services-Relocation	\$ -	\$ 213.00	\$ -	\$ 71.00	\$ 0.05	\$ -	-	\$ 100.00	\$ -	\$ 100.00	0.0117%	\$ 0.06
924.002 Tenant Services Contract Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL TENANT SERVICES	\$ 457.00	\$ 213.00	\$ 1,500.00	\$ 723.33	\$ 0.47	\$ 500.00	(0.44667)	\$ 600.00		\$ 1,100.00	0.1290%	\$ 0.71
UTILITIES												
931.000 Water	\$ 69,603.00	\$ 90,448.00	\$ 68,725.00	\$ 76,258.67	\$ 49.26	\$ 71,000.00	(0.07407)	\$ 70,700.00	\$ 5,300.00	\$ 76,000.00	8.9097%	\$ 49.10
932.000 Electricity	\$ 14,786.00	\$ 10,404.00	\$ 19,250.00	\$ 14,813.33	\$ 9.57	\$ 12,500.00	(0.18507)	\$ 12,100.00	\$ 2,900.00	\$ 15,000.00	1.7585%	\$ 9.69
933.000 Gas	\$ 46,417.00	\$ 61,287.00	\$ 35,359.00	\$ 47,687.67	\$ 30.81	\$ 62,000.00	0.23084	\$ 58,700.00	\$ 300.00	\$ 59,000.00	6.9168%	\$ 38.11
936.000 Sewer for Utilities	\$ 82,769.00	\$ 102,347.00	\$ 76,527.00	\$ 87,214.33	\$ 56.34	\$ 80,000.00	(0.09018)	\$ 79,400.00	\$ 5,600.00	\$ 85,000.00	9.9648%	\$ 54.91
938.000 Other Utilities	\$ -	\$ -	\$ 8,937.00	\$ 2,979.00	\$ 1.92	\$ -	-	\$ 3,000.00	\$ (3,000.00)	\$ -	0.0000%	\$ -
TOTAL UTILITIES	\$ 213,575.00	\$ 264,486.00	\$ 208,798.00	\$ 228,953.00	\$ 147.90	\$ 225,500.00	(0.01531)	\$ 223,900.00		\$ 235,000.00	27.5498%	\$ 151.81

ST. CHARLES PARISH HOUSING AUTHORITY
LOW RENT 2025 OPERATING BUDGET

	2021 Amount Actual Per Audited REAC	2022 Actual Amount Per Audited REAC	2023 Actual Amount Per Audited REAC	2021 - 2023 Amount Average	2021 - 2023 PUM Average	2024 Budget Amount	Change from Average Amount & 2024 Budget	2025 Budgeted Amount	PHA/HA Est. 2025 Adjustments	2025 Adjusted Budget Amount	% of Income	2025 Adjusted PUM
PUM (Based on Final 2023 f52723 or FDS)	875	733	582	730								1548
MAINTENANCE & REPAIRS												
941.000 Maint. Operating-Labor	\$ 99,975.00	\$ 63,514.00	\$ 69,313.00	\$ 77,600.67	\$ 50.13	\$ 61,168.00	(0.26865)	\$ 56,800.00	\$ 23,100.00	\$ 79,900.00	9.3669%	\$ 51.61
942.000 Maint. Operating-Materials	\$ 22,270.00	\$ 29,035.00	\$ 66,157.00	\$ 39,154.00	\$ 25.29	\$ 12,000.00	(2.26283)	\$ (49,500.00)	\$ 79,500.00	\$ 30,000.00	3.5170%	\$ 19.38
942.001 Maint. Operating-Materials (Fuel)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.000 Ordinary Maint. & Op. Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.010 Garbage/Trash Removal	\$ 17,057.00	\$ 23,953.00	\$ 22,319.00	\$ 21,109.67	\$ 13.64	\$ 32,000.00	0.34032	\$ 28,300.00	\$ (8,800.00)	\$ 19,500.00	2.2860%	\$ 12.60
943.020 Heating & Cooling	\$ 479.00	\$ -	\$ 1,150.00	\$ 543.00	\$ 0.35	\$ 1,000.00	0.45700	\$ 800.00	\$ 200.00	\$ 1,000.00	0.1172%	\$ 0.65
943.030 Uniforms - Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.040 Equipment Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.050 Landscaping/Grounds	\$ 23,940.00	\$ 43,620.00	\$ 63,087.00	\$ 43,549.00	\$ 28.13	\$ 42,000.00	(0.03688)	\$ 42,000.00	\$ -	\$ 42,000.00	4.9238%	\$ 27.13
943.060 Unit Turnaround	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ 500.00	\$ 500.00	0.0586%	\$ 0.32
943.070 Electrical	\$ 4,050.00	\$ 4,705.00	\$ 13,000.00	\$ 7,251.67	\$ 4.68	\$ 7,500.00	0.03311	\$ 7,500.00	\$ -	\$ 7,500.00	0.8792%	\$ 4.84
943.080 Maint. Contract Plumbing	\$ 20,192.00	\$ 11,814.00	\$ 14,350.00	\$ 15,452.00	\$ 9.98	\$ 20,000.00	0.22740	\$ 19,000.00	\$ -	\$ 19,000.00	2.2274%	\$ 12.27
943.090 Maint. Extermination	\$ 9,360.00	\$ 12,388.00	\$ 12,250.00	\$ 11,332.67	\$ 7.32	\$ 12,000.00	0.05561	\$ 12,000.00	\$ 3,000.00	\$ 15,000.00	1.7585%	\$ 9.69
943.100 Janitorial	\$ -	\$ -	\$ 668.00	\$ 222.67	\$ 0.14	\$ -	-	\$ 300.00	\$ (300.00)	\$ -	0.0000%	\$ -
943.110 Routine Maintenance	\$ 3,568.00	\$ 7,666.00	\$ 7,459.00	\$ 6,231.00	\$ 4.03	\$ 6,500.00	0.04138	\$ 6,500.00	\$ -	\$ 6,500.00	0.7620%	\$ 4.20
943.120 Maint. Contract Misc.	\$ 7,859.00	\$ 10,250.00	\$ -	\$ 6,036.33	\$ 3.90	\$ 10,500.00	0.42511	\$ 8,700.00	\$ (1,700.00)	\$ 7,000.00	0.8206%	\$ 4.52
945.000 Employee Benefit Cont.-Maint	\$ 34,096.00	\$ 25,247.00	\$ 25,795.00	\$ 28,379.33	\$ 18.33	\$ 14,362.00	(0.97600)	\$ 700.00	\$ 29,300.00	\$ 30,000.00	3.5170%	\$ 19.38
TOTAL MAINTENANCE & REPAIRS	\$ 242,846.00	\$ 232,192.00	\$ 295,548.00	\$ 256,862.00	\$ 165.92	\$ 219,030.00	(0.17273)	\$ 133,100.00	\$ -	\$ 257,900.00	30.2345%	\$ 166.59
PROTECTIVE SERVICES												
953.000 Protective Services Other	\$ -	\$ 105.00	\$ -	\$ 35.00	\$ 0.02	\$ -	-	\$ 100.00	\$ (100.00)	\$ -	0.0000%	\$ -
TOTAL PROTECTIVE SERVICES	\$ -	\$ 105.00	\$ -	\$ 35.00	\$ 0.02	\$ -	-	\$ 100.00	\$ -	\$ -	0.0000%	\$ -
GENERAL EXPENDITURES												
INSURANCE PREMIUMS												
961.010 Property Insurance	\$ 64,593.00	\$ 81,062.00	\$ 107,961.00	\$ 84,538.67	\$ 54.61	\$ 92,000.00	0.08110	\$ 91,400.00	\$ 8,600.00	\$ 100,000.00	11.7233%	\$ 64.60
961.020 Liability Insurance	\$ 7,343.00	\$ 10,531.00	\$ 13,922.00	\$ 10,598.67	\$ 6.85	\$ 10,500.00	(0.00940)	\$ 10,500.00	\$ 500.00	\$ 11,000.00	1.2896%	\$ 7.11
961.030 Workers Compensation Insurance	\$ 4,123.00	\$ 3,336.00	\$ 6,931.00	\$ 4,796.67	\$ 3.10	\$ 5,000.00	0.04067	\$ 5,000.00	\$ 1,000.00	\$ 6,000.00	0.7034%	\$ 3.88
961.040 Other Insurance Expense	\$ 5,238.00	\$ 4,566.00	\$ 5,370.00	\$ 5,058.00	\$ 3.27	\$ 3,800.00	(0.33105)	\$ 3,400.00	\$ 1,600.00	\$ 5,000.00	0.5862%	\$ 3.23
961.041 Bond Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	1.00000	\$ -	\$ -	\$ -	0.0000%	\$ -
961.042 Auto Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL INSURANCE PREMIUMS	\$ 81,297.00	\$ 99,495.00	\$ 134,184.00	\$ 104,992.00	\$ 67.83	\$ 111,550.00	0.05879	\$ 110,300.00	\$ -	\$ 122,000.00	14.3025%	\$ 78.82
OTHER GENERAL EXPENDITURES												
962.000 Other General Expenses	\$ 40,894.00	\$ 57,801.00	\$ 26,162.00	\$ 41,552.33	\$ 26.84	\$ 50,000.00	0.16895	\$ 48,600.00	\$ (600.00)	\$ 48,000.00	5.6272%	\$ 31.01
962.010 Compensated Absences	\$ 6,312.00	\$ 2,109.00	\$ 6,241.00	\$ 4,887.33	\$ 3.16	\$ -	-	\$ 4,900.00	\$ 100.00	\$ 5,000.00	0.5862%	\$ 3.23
963.000 Payment in Lieu of Taxes	\$ 1,353.00	\$ -	\$ -	\$ 451.00	\$ 0.29	\$ -	-	\$ 500.00	\$ (500.00)	\$ -	0.0000%	\$ -
964.000 Collection Loss - Vacated Tenants	\$ 18,670.00	\$ 24,314.00	\$ 11,270.00	\$ 18,084.67	\$ 11.68	\$ -	-	\$ 18,100.00	\$ (8,100.00)	\$ 10,000.00	1.1723%	\$ 6.46
TOTAL OTHER GENERAL EXPENDITURES	\$ 67,229.00	\$ 84,024.00	\$ 43,673.00	\$ 64,975.33	\$ 41.97	\$ 50,000.00	0.16895	\$ 72,100.00	\$ -	\$ 63,000.00	7.3857%	\$ 40.70
TOTAL GENERAL EXPENDITURES	\$ 148,526.00	\$ 183,519.00	\$ 177,857.00	\$ 169,967.33	\$ 109.80	\$ 161,550.00	(0.05210)	\$ 182,400.00	\$ -	\$ 185,000.00	21.6882%	\$ 119.52
TOTAL OPERATING EXPENDITURES	\$ 948,952.00	\$ 988,525.00	\$ 1,076,020.00	\$ 1,004,499.00	\$ 648.90	\$ 934,529.00	(0.07487)	\$ 758,100.00	\$ -	\$ 996,700.00	116.8464%	\$ 643.86

ST. CHARLES PARISH HOUSING AUTHORITY
LOW RENT 2025 OPERATING BUDGET

	2021 Amount Actual Per Audited REAC	2022 Actual Amount Per Audited REAC	2023 Actual Amount Per Audited REAC	2021 - 2023 Amount Average	2021 - 2023 PUM Average	2024 Budget Amount	Change from Average Amount & 2024 Budget	2025 Budgeted Amount	PHA/HA Est. 2025 Adjustments	2025 Adjusted Budget Amount	% of Income	2025 Adjusted PUM
PUM (Based on Final 2023 f62723 or FDS)	875	733	582	730								1548
OTHER EXPENDITURES												
EXTRAORDINARY MAINTENANCE												
971.000 Extraordinary Maintenance	\$ 820.00	\$ -	\$ 10,895.00	\$ 410.00	\$ 0.26	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ 1,000.00	0.1172%	\$ 0.65
972.000 Casualty Loss Non-Capitalized	\$ -	\$ 114,244.00	\$ -	\$ 57,122.00	\$ 36.90	\$ -	\$ -	\$ 57,200.00	\$ (57,200.00)	\$ -	0.0000%	\$ -
TOTAL EXTRAORDINARY MAINTENANCE	\$ 820.00	\$ 114,244.00	\$ 10,895.00	\$ 57,532.00	\$ 37.16	\$ -	\$ -	\$ 57,700.00	\$ -	\$ 1,000.00	0.1172%	\$ 0.65
OTHER EXPENDITURES												
974.000 Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
999.020 Replacement of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
999.040 Betterments & Additions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL OTHER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL EXPENSES	\$ 949,772.00	\$ 1,102,769.00	\$ 1,086,915.00	\$ 1,062,031.00	\$ 686.06	\$ 934,529.00	(0.13643)	\$ 815,800.00	\$ -	\$ 997,700.00	116.9637%	\$ 644.51
SURPLUS	\$ 17,745.00	\$ 1,973,781.00	\$ 935,480.00	\$ 960,123.00	\$ 620.25	\$ (80,866.00)	12.87301	\$ (149,379,700.00)	\$ -	\$ (144,700.00)	-16.9637%	\$ (93.47)

Provision for and Estimated or Actual Operating Reserve at Fiscal Year End	
Operating reserve at End of previous fiscal year -2023 actual per Audited FDS	\$ 1,798,283.00
Provision for Operating Reserve - Previous Budget Year (Check One)	
<input checked="" type="checkbox"/> Estimated for FYE	
<input type="checkbox"/> Actual for FYE	(80,866.00)
Operating reserve at End of Previous Budget Year (Check one)	
<input checked="" type="checkbox"/> Estimated for FYE	\$ 1,717,417.00
<input type="checkbox"/> Actual for FYE	
Provision for Operating Reserve - Requested Budget Year Estimated for FYE	(144,700.00)
Operating Reserve at End of Requested Budget Year Estimated for FYE	\$ 1,572,717.00

ST. CHARLES PARISH HOUSING AUTHORITY
Section 8 2025 OPERATING BUDGET

	2021 Amount Actual Per Audited REAC	2022 Actual Amount Per Audited REAC	2023 Actual Amount Per Audited REAC	2021 - 2023 Amount Average	2021 - 2023 PUM Average	2024 Budget Amount	Change from Average Amount & 2024 Budget	2025 Budgeted Amount	PHA/HA Est. 2025 Adjustments	2025 Adjusted Budget Amount	% of Income	2025 Adjusted PUM
PUM (Based on FDS or UMA)	3165	2368	2624									2368
INCOME												
OPERATING/GRANT REVENUES												
706.010 HAP Disbursements Earned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
706.020 Administrative Fees Earned	\$ 196,473.00	\$ 196,793.00	\$ 184,141.00	\$ 192,469.00	\$ 81.28	\$ 207,540.00	0.07262	\$ 206,500.00	\$ 1,040.00	\$ 207,540.00	73.0415%	\$ 87.64
TOTAL OPERATING/GRANT REVENUES	\$ 196,473.00	\$ 196,793.00	\$ 184,141.00	\$ 192,469.00	\$ 81.28	\$ 207,540.00	0.07262	\$ 206,500.00		\$ 207,540.00	73.0415%	\$ 87.64
OTHER REVENUE												
711.000 Investment Income - Unrestricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
714.000 Fraud Recovery	\$ 4,089.00	\$ 3,088.00	\$ 4,351.00	\$ 3,842.67	\$ 1.62	\$ -	-	\$ 3,900.00	\$ 100.00	\$ 4,000.00	1.4078%	\$ 1.69
715.022 Wiaved PILOT Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
715.000 Other Revenue	\$ 48,392.00	\$ 45,469.00	\$ 84,018.00	\$ 59,293.00	\$ 25.04	\$ -	-	\$ 59,300.00	\$ 13,300.00	\$ 72,600.00	25.5508%	\$ 30.66
716.000 Gain on the Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
720.010 Investment Income Restricted	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL OTHER REVENUE	\$ 52,481.00	\$ 48,557.00	\$ 88,369.00	\$ 63,135.67	\$ 26.66	\$ -	-	\$ 63,200.00		\$ 76,600.00	26.9585%	\$ 32.35
TOTAL INCOME	\$ 248,954.00	\$ 245,350.00	\$ 272,510.00	\$ 255,604.67	\$ 107.94	\$ 207,540.00	0.07262	\$ 269,700.00		\$ 284,140.00	100.0000%	\$ 119.99
EXPENSES												
OPERATING EXPENDITURES												
ADMINISTRATIVE												
911.000 Administration Salaries	\$ 26,950.00	\$ 38,945.00	\$ 65,761.00	\$ 43,885.33	\$ 18.53	\$ 119,000.00	0.63122	\$ 71,600.00	\$ 130,000.00	\$ 201,600.00	70.9509%	\$ 85.14
912.000 Auditing Fees	\$ 10,500.00	\$ 2,800.00	\$ 5,802.00	\$ 6,367.33	\$ 2.69	\$ 10,500.00	0.39359	\$ 8,900.00	\$ 1,100.00	\$ 10,000.00	3.5194%	\$ 4.22
913.010 Bookkeeping Proj/Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
914.000 Advertising & Marketing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
915.000 Employee Benefit Cont.-Admin	\$ 1,959.00	\$ 3,038.00	\$ 4,935.00	\$ 3,310.67	\$ 1.40	\$ -	-	\$ 3,400.00	\$ 11,600.00	\$ 15,000.00	5.2791%	\$ 6.33
916.000 Office Expense	\$ 21,935.00	\$ 21,543.00	\$ 66,520.00	\$ 36,666.00	\$ 15.48	\$ -	-	\$ 36,700.00	\$ -	\$ 36,700.00	12.9162%	\$ 15.50
916.001 Telephone/Internet/Cable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.002 Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.003 Court Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.004 Membership Dues & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.006 Fee Accounting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.007 Contract Office Help	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.008 Alarm Monitoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.009 Service Agreements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.010 Computer Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.011 Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.013 Contract Labor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.014 Office Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.015 Answering Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
916.016 Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
917.000 Legal Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
918.000 Travel	\$ 400.00	\$ -	\$ -	\$ 133.33	\$ 0.06	\$ -	-	\$ 200.00	\$ 300.00	\$ 500.00	0.1760%	\$ 0.21
919.000 Misc. Expense	\$ 14,255.00	\$ 24,991.00	\$ 40,119.00	\$ 26,455.00	\$ 11.17	\$ -	-	\$ 26,500.00	\$ 500.00	\$ 27,000.00	9.5024%	\$ 11.40
919.020 Other Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
919.025 Background Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -

ST. CHARLES PARISH HOUSING AUTHORITY
Section 8 2025 OPERATING BUDGET

	2021 Amount Actual Per Audited REAC	2022 Actual Amount Per Audited REAC	2023 Actual Amount Per Audited REAC	2021 - 2023 Amount Average	2021 - 2023 PUM Average	2024 Budget Amount	Change from Average Amount & 2024 Budget	2025 Budgeted Amount	PHA/HA Est. 2025 Adjustments	2025 Adjusted Budget Amount	% of Income	2025 Adjusted PUM
PUM (Based on FDS or UMA)	3165	2368	2624									2368
919.030 Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL ADMINISTRATIVE	\$ 75,999.00	\$ 91,317.00	\$ 183,137.00	\$ 116,817.67	\$ 49.33	\$ 129,500.00	0.09793	\$ 147,300.00		\$ 290,800.00	102.3439%	\$ 122.80
MAINTENANCE & REPAIRS												
941.000 Maint. Operating-Labor	\$ -	\$ 21,237.00	\$ -	\$ 7,079.00	\$ 2.99	\$ 36,488.00	0.80599	\$ 12,800.00	\$ 8,900.00	\$ 21,700.00	7.6371%	\$ 9.16
942.000 Maint. Operating-Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
942.001 Maint. Operating-Materials (Fuel)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.000 Ordinary Maint. & Op. Contracts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.010 Garbage/Trash Removal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.020 Heating & Cooling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.030 Uniforms - Maint.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.040 Equipment Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.050 Landscaping/Grounds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.060 Unit Turnaround	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.070 Electrical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.080 Maint. Contract Plumbing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.090 Maint. Extermination	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.100 Janitorial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.110 Routine Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
943.120 Maint. Contract Misc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
945.000 Employee Benefit Cont.-Maint	\$ -	\$ 1,625.00	\$ -	\$ 541.67	\$ 0.23	\$ -	-	\$ 600.00	\$ 4,400.00	\$ 5,000.00	1.7597%	\$ 2.11
TOTAL MAINTENANCE & REPAIRS	\$ -	\$ 22,862.00	\$ -	\$ 7,620.67	\$ 3.22	\$ 36,488.00	0.79115	\$ 13,400.00		\$ 26,700.00	9.3968%	\$ 11.27
GENERAL EXPENDITURES												
INSURANCE PREMIUMS												
961.010 Property Insurance	\$ 2,690.00	\$ 897.00	\$ -	\$ 1,195.67	\$ 0.50	\$ -	-	\$ 1,200.00	\$ (1,200.00)	\$ -	0.0000%	\$ -
961.020 Liability Insurance	\$ 2,154.00	\$ 4,552.00	\$ -	\$ 2,235.33	\$ 0.94	\$ -	-	\$ 2,300.00	\$ 200.00	\$ 2,500.00	0.8798%	\$ 1.06
961.030 Workers Compensation Insurance	\$ 3,537.00	\$ 2,909.00	\$ 1,262.00	\$ 2,569.33	\$ 1.09	\$ -	-	\$ 2,600.00	\$ 400.00	\$ 3,000.00	1.0558%	\$ 1.27
961.040 Other Insurance Expense	\$ 2,318.00	\$ 3,816.00	\$ 1,388.00	\$ 2,507.33	\$ 1.06	\$ -	-	\$ 2,600.00	\$ 400.00	\$ 3,000.00	1.0558%	\$ 1.27
961.041 Bond Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
961.042 Auto Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL INSURANCE PREMIUMS	\$ 10,699.00	\$ 12,174.00	\$ 2,650.00	\$ 8,507.67	\$ 3.59	\$ -	-	\$ 8,700.00		\$ 8,500.00	2.9915%	\$ 3.60
OTHER GENERAL EXPENDITURES												
962.000 Other General Expenses	\$ 1,492.00	\$ 3,487.00	\$ 4,666.00	\$ 3,215.00	\$ 1.36	\$ -	-	\$ 3,300.00	\$ 200.00	\$ 3,500.00	1.2318%	\$ 1.48
962.002 Port Out Admin Fee's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
962.010 Compensated Absences	\$ 2,778.00	\$ 376.00	\$ 8,227.00	\$ 3,793.67	\$ 1.60	\$ -	-	\$ 3,800.00	\$ 2,100.00	\$ 5,900.00	2.0764%	\$ 2.49
963.000 Payment in Lieu of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
964.000 Collection Loss - Vacated Tenants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL OTHER GENERAL EXPENDITURES	\$ 4,270.00	\$ 3,863.00	\$ 12,893.00	\$ 7,008.67	\$ 2.96	\$ -	-	\$ 3,800.00		\$ 9,400.00	3.308%	\$ 3.97
TOTAL GENERAL EXPENDITURES	\$ 14,969.00	\$ 16,037.00	\$ 15,543.00	\$ 15,516.33	\$ 6.55	\$ -	-	\$ 12,500.00		\$ 17,900.00	6.300%	\$ 7.57
TOTAL OPERATING EXPENDITURES	\$ 90,968.00	\$ 130,216.00	\$ 198,680.00	\$ 139,954.67	\$ 59.10	\$ 165,988.00	0.15684	\$ 173,200.00		\$ 335,400.00	118.0404%	\$ 141.64

ST. CHARLES PARISH HOUSING AUTHORITY
Section 8 2025 OPERATING BUDGET

	2021 Amount Actual Per Audited REAC	2022 Actual Amount Per Audited REAC	2023 Actual Amount Per Audited REAC	2021 - 2023 Amount Average	2021 - 2023 PUM Average	2024 Budget Amount	Change from Average Amount & 2024 Budget	2025 Budgeted Amount	PHA/HA Est. 2025 Adjustments	2025 Adjusted Budget Amount	% of Income	2025 Adjusted PUM
PUM (Based on FDS or UMA)	3165	2368	2624									2368
OTHER EXPENDITURES												
EXTRAORDINARY MAINTENANCE												
971.000 Extraordinary Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
972.000 Casualty Loss Non-Capitalized	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL EXTRAORDINARY MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
OTHER EXPENDITURES												
973.050 Housing Assistance Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
973.051 Port-out Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
973.500 Port-in Payments	\$ 44,050.00	\$ 42,757.00	\$ 130,869.00	\$ 72,558.67	\$ 30.64	\$ -	\$ -	\$ 72,600.00	\$ -	\$ 72,600.00	25.5508%	\$ 30.66
974.000 Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
999.020 Replacement of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
999.040 Betterments & Additions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0000%	\$ -
TOTAL OTHER EXPENDITURES	\$ 44,050.00	\$ 42,757.00	\$ 130,869.00	\$ 72,558.67	\$ 30.64	\$ -	\$ -	\$ 72,600.00	\$ -	\$ 72,600.00	25.5508%	\$ 30.66
TOTAL EXPENSES	\$ 135,018.00	\$ 172,973.00	\$ 329,549.00	\$ 212,513.33	\$ 89.74	\$ 165,988.00	(0.28029)	\$ 245,800.00	\$ -	\$ 408,000.00	143.5912%	\$ 172.30
SURPLUS	\$ 113,936.00	\$ 72,377.00	\$ (57,039.00)	\$ 43,091.33	\$ 18.20	\$ 41,552.00	(0.03705)	\$ 23,900.00	\$ -	\$ (123,860.00)	-43.5912%	\$ (52.31)

Provision for and Estimated or Actual Operating Reserve at Fiscal Year End	
Operating reserve at End of previous fiscal year -2023 actual per Audited FDS	\$ 114,964.00
Provision for Operating Reserve - Previous Budget Year (Check One)	
<input checked="" type="checkbox"/> Estimated for FYE	
<input type="checkbox"/> Actual for FYE	41,552.00
Operating reserve at End of Previous Budget Year (Check one)	
<input checked="" type="checkbox"/> Estimated for FYE	\$ 156,516.00
<input type="checkbox"/> Actual for FYE	
Provision for Operating Reserve - Requested Budget Year Estimated for FYE	(123,860.00)
Operating Reserve at End of Requested Budget Year Estimated for FYE	\$ 32,656.00

Operating Budget
Schedule of All Positions and Salaries

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0026 (Exp. 10/31/2009)

See back page for instructions and Public Reporting Burden Statement

Name of Housing Authority		Locality				Fiscal Year End									
St. Charles Parish Housing Authority		200 Boutte Estates Dr., Boutte, LA 70039				9/30/2025									
Position Title and Name By Organization Unit and Function		Present Salary Rate Per Pay Period As of (date) 8/31/2024	Requested Budget Year			Allocation of Salaries By Program									
			Salary Rate Per Pay Period	Estimated Payment		Management	Mgmt. %	Section 8 Programs	HCV %	Capital Fund	CFP %	Other Programs (Pittston)	RD %	ROSS Program	ROSS %
(1)	(1a)	(2)		(3)	(4)										
EXECUTIVE DIRECTOR - Jedidiah Jackson	A-T	\$ 5,230.76	\$5,231.00	26	\$136,006.00	\$68,003.00	50%	\$68,003.00	50%	\$0.00	0%	\$0.00	0%	\$0.00	0%
HOUSING SPECIALIST - Youlondar Prevost	A-T	\$ 1,454.40	\$1,455.00	26	\$37,830.00	\$18,915.00	50%	\$18,915.00	50%	\$0.00	0%	\$0.00	0%	\$0.00	0%
HOUSING SPECIALIST - Beverly Borne	A-T	\$ 1,664.00	\$1,664.00	26	\$43,264.00	\$43,264.00	100%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
HOUSING SPECIALIST - Cindy Johnson	A-T	\$ 2,389.60	\$2,390.00	26	\$62,140.00	\$0.00	0%	\$62,140.00	100%	\$0.00	0%	\$0.00	0%	\$0.00	0%
MAINTENANCE SUPERVISOR - Chris Myles	M	\$ 1,821.60	\$1,822.00	26	\$47,372.00	\$47,372.00	100%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
MAINTENANCE REPAIRMAN - Charles Taylor	M	\$ 2,084.80	\$2,085.00	26	\$54,210.00	\$32,526.00	60%	\$21,684.00	40%	\$0.00	0%	\$0.00	0%	\$0.00	0%
FINANCE DIRECTOR - VACANT	A-T	\$ 4,038.46	\$4,039.00	26	\$105,014.00	\$52,507.00	50%	\$52,507.00	50%	\$0.00	0%	\$0.00	0%	\$0.00	0%
	M	\$ -	\$0.00	0	\$0.00	\$0.00	100%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
	M	\$ -	\$0.00	0	\$0.00	\$0.00	100%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
					\$0.00	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
Total Admin Salaries - Non Technical	0				\$0.00	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
Total Admin Salaries - Technical	6				\$384,254.00	\$182,689.00	48%	\$201,565.00	52%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Total Maintenance Salaries	7				\$101,582.00	\$79,898.00	79%	\$21,684.00	21%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Total Tenant Service Salaries	0				\$0.00	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!	\$0.00	#DIV/0!
Utilities Labor	0				\$0.00	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Other	0				\$0.00	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%	\$0.00	0%
Totals					\$485,836.00	\$262,587.00	54%	\$223,249.00	46%	\$0.00	0%	\$0.00	0%	\$0.00	0%
To the best of my knowledge, all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. WARNING: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012: 31 U.S.C. 3729, 3802)						Executive Director or Designated Official						Date			

Estimated Low Rent FASS Scoring

Local Housing Authority

St. Charles Parish Housing Authority

Locality

200 Boutte Estates Dr., Boutte, LA 70039

Fiscal Year Ending

9/30/2025

Quick Ratio (QR)	
Cash	\$ 1,032,686.00
Cash Equivalents	\$ -
Current Receivables	\$ 1,004,668.00
(CR)	\$ 2,037,354.00
Divided	
Current Liabilities (CL)	\$ 226,252.00
Quick Ratio 9.0	
Points This Year	12.0
Possible Points	12
Points Lost	0.0

Months Expendable Net Assets Ratio (MENAR)	
Unrestricted Resources (CR - CL)	\$ 1,811,102.00
Divided	
Avg. Monthly Operating & Other Expenses (total budgeted expenses / 12)	\$ 83,142.00
MENAR 21.8	
Points This Year	11.0
Possible Points	11
Points Lost	0.0

Debt Service Coverage Ratio (DSCR)	
Adjusted Operating Income	\$ -
Divided	
Annual Debt Svc. Excluding CFFP Debt	\$ -
DSCR (No Debt Service) 0	
Points This Year	2
Possible Points	2
Points Lost	0

Estimated Score	25.0
-----------------	------

How QR is Scored

Results	Points Awarded Under FASS
< 1.0	0 points
= 1.0	7.2 points
≥1.0 to ≤ 2.0	≥7.2 to ≤12 points
≥2.0	12 points

How MENAR is Scored

Results	Points Awarded under FASS
< 1.0	0 points
= 1.0	6.6 points
≥1.0 to ≤ 4.0	≥6.6 to ≤11 points
≥4.0	11 points

How DCSR is Scored

Results	Points Awarded under FASS
< 1.0	0 points
≥1.0 to ≤ 1.25	1 point
≥1.25	2 points
No Debt at All	2 points

BUDGET Checklist

PHA Name: St. Charles Parish Housing Authority

Fiscal Year End: 9/30

_____ HUD Form 52574 - Board Resolution

_____ Schedule of Public Housing Comparative Operating Budget

_____ Schedule of Housing Choice Voucher (HCV) Comparative Operating Budget

_____ HUD Form 52566 - Schedule of All Positions and Salaries

_____ Estimated FASS Score

_____ HUD Form 50070 - Drug Free Workplace

_____ HUD Form - 50071

_____ HUD Form SF-LLL

_____ Copy of Capitalization Policy

_____ Date of last Capitalization Policy Revision

Paul Rogers, Jr., CPA
800-513-8380



PHA Board Resolution
Approving Operating Budget

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing -
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026
(exp. 04/30/2016)

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: St. Charles Parish Housing Authority PHA Code: LA094

PHA Fiscal Year Beginning: 10/01/2024 Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

- Operating Budget approved by Board resolution on: _____
- Operating Budget submitted to HUD, if applicable, on: _____
- Operating Budget revision approved by Board resolution on: _____
- Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairperson's Name:	Signature:	Date:
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Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

St. Charles Parish Housing Authority

Program/Activity Receiving Federal Grant Funding

2025 Operating Budget

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.

(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official
Mr. Jedidiah Jackson

Title
Executive Director

Signature

Date

X

**Certification of Payments
to Influence Federal Transactions**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 11/30/2023)

Public reporting burden for this information collection is estimated to average 30 minutes. This includes the time for collecting, reviewing, and reporting data. The information requested is required to obtain a benefit. This form is used to ensure federal funds are not used to influence members of Congress. There are no assurances of confidentiality. HUD may not conduct or sponsor, and an applicant is not required to respond to a collection of information unless it displays a currently valid OMB control number.

Applicant Name

St. Charles Parish Housing Authority

Program/Activity Receiving Federal Grant Funding

2025 Operating Budget

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Mr. Jedidiah Jackson

Title

Executive Director

Signature

Date (mm/dd/yyyy)

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: <input checked="" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency: U.S. Department of Housing and Urban Development	7. Federal Program Name/Description: 2025 Operating Budget CFDA Number, if applicable: _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: <u>Mr. Jedidiah Jackson</u> Title: <u>Executive Director</u> Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Operating Budget

St. Charles Parish Housing Authority		Fiscal Year	9/30/2024	Client #	1647
Project Number	LA094	PHA Code	LA094	Original	X
Number of Units	129	PUM	1548	Revision	
Eligible Units	129	EUM	1548	Completed	10/3/2023
				Subsidy entered	

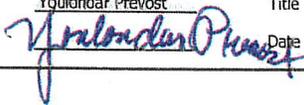
	9/30/2024 Budgeted		9/30/2023 Projected		9/30/2022 Actual			
	PUM	Amount	PUM	Amount	PUM	Amount		
INCOME								
OPERATING REVENUES								
3110.0000.0001		Dwelling Rental	113.05	175,000	111.32	172,330	133.41	206,521
3422.0000.0001		Tenant Revenue - Other	0.32	500	0.32	500	0.23	350
TOTAL OPERATING REVENUES			113.37	175,500	111.65	172,830	133.64	206,871
OPERATING SUBSIDY								
3401.0000.0001		HUD Operating Subsidy - Current	370.37	573,333	347.69	538,230	348.22	539,041
3402.0000.0001		Hud Operating Subsidy - Prior	-	-	-	-	-	-
TOTAL OPERATING SUBSIDY			370.37	573,333	347.69	538,230	348.22	539,041
OTHER REVENUES								
3691.0000.XXXX		CFP (1406) to Operations	-	-	-	-	-	-
3699.0000.0001		Other Revenue	4.84	7,500	1.55	2,407	1,495.13	2,314,463
TOTAL OTHER REVENUES			4.84	7,500	1.55	2,407	1,495.13	2,314,463
TOTAL INCOME			489	756,333	461	713,467	1,977	3,060,375
ADMINISTRATION								
4110.0000.0001		Administrative Salaries	64.78	100,280	89.15	138,000	85.51	132,362
4130.0000.0001		Legal Expense	3.23	5,000	2.26	3,500	0.28	435
4140.0000.0001		Advertising/Marketing	0.48	750	0.48	750	0.11	173
4150.0000.0001		Admin Travel	3.23	5,000	3.23	5,000	-	-
4171.0000.0001		Audit Fees	9.69	15,000	9.69	15,000	8.20	12,700
4180.0000.0001		Employee Benefits - ADM	13.38	20,718	22.61	35,000	24.71	38,251
4190.1000.0001		Phone/Internet	4.20	6,500	3.94	6,099	6.02	9,311
4190.4000.0001		Training	3.23	5,000	2.58	4,000	1.27	1,965
4190.9000.0001		Other Office Expenses	22.61	35,000	20.67	32,000	29.54	45,728
4199.0000.0001		Other Admin Expenses	38.57	59,701	40.80	63,161	38.32	59,317
TOTAL ADMINISTRATION			163.40	252,948	195.42	302,509	193.95	300,242
TENANT SERVICES								
4212.0000.0001		Tenant Relocation	0.32	500	0.32	500	0.14	213
TOTAL TENANT SERVICES			0.32	500	0.32	500	0.14	213
PROTECTIVE SERVICES								
4252.0000.0001		Protective Services Contract	-	-	-	-	0.07	105
TOTAL PROTECTIVE SERVICES			-	-	-	-	0.07	105
UTILITIES								
4310.0000.0001		Water	45.87	71,000	45.22	70,000	58.43	90,448
4320.0000.0001		Electricity	8.07	12,500	11.70	18,118	6.72	10,404
4330.0000.0001		Gas	40.05	62,000	39.34	60,897	40.72	63,042
4360.0000.0001		Sewer	51.68	80,000	50.39	78,000	66.12	102,346
TOTAL UTILITIES			145.67	225,500	146.65	227,015	171.99	266,240
SALARY & MAINTENANCE								
4410.0000.0001		Maintenance - Salaries	39.51	61,168	60.93	94,319	54.75	84,751
4420.0000.0001		Maintenance Materials	7.75	12,000	6.93	10,729	19.31	29,885
4430.0010.0001		Garbage & Trash Removal	20.67	32,000	20.30	31,432	15.47	23,953
4430.0020.0001		Heating and Cooling	0.65	1,000	0.78	1,200	-	-
4430.0050.0001		Landscape & Grounds	27.13	42,000	27.20	42,100	26.21	40,580
4430.0070.0001		Electrical	4.84	7,500	7.75	12,000	3.04	4,705
4430.0080.0001		Plumbing	12.92	20,000	15.18	23,500	7.63	11,814
4430.0090.0001		Extermination	7.75	12,000	7.11	11,000	8.00	12,388
4430.0110.0001		Routine Maintenance	4.20	6,500	3.88	6,000	4.98	7,714
4430.0120.0001		Miscellaneous	6.78	10,500	6.78	10,500	6.62	10,251
4480.0000.0001		Employee Benefits - MTN	9.28	14,362	18.79	29,080	17.36	26,872
TOTAL CONTRACT COSTS			132.21	219,031	156.83	271,860	146.02	252,912

Operating Budget

St. Charles Parish Housing Authority		Fiscal Year	9/30/2024	Client #	1647
Project Number	LA094	PHA Code	LA094	Original	X
Number of Units	129	PUM	1548	Revision	
Eligible Units	129	EUM	1548	Completed	10/3/2023
				Subsidy entered	

	9/30/2024 Budgeted		9/30/2023 Projected		9/30/2022 Actual		
	PUM	Amount	PUM	Amount	PUM	Amount	
GENERAL INSURANCE EXPENSE							
4510.0010.0001	Property Insurance	59.43	92,000	59.38	91,925	52.37	81,062
4510.0020.0001	Liability Insurance	6.78	10,500	6.57	10,165	6.80	10,531
4510.0030.0001	Workman's Comp Insurance	3.23	5,000	3.31	5,119	2.15	3,336
4510.0091.0001	Auto Insurance	2.45	3,800	2.41	3,731	2.61	4,044
4510.0092.0001	Bond Insurance	0.16	250	0.14	219	0.14	219
4510.0099.0001	Other Insurance					0.20	304
TOTAL INSURANCE		72.06	111,550	71.81	111,159	64.27	99,495
OTHER GENERAL EXPENSES							
4520.0000.0001	Payment in Lieu of Taxes						
4550.0000.0001	Compensated Absences					1.36	2,109
4572.0000.0001	Collection Loss - Vacated Tenants					17.45	27,014
4599.0000.0001	Other General Expense	32.30	50,000	32.52	50,344	30.33	46,957
TOTAL OTHER GENERAL		32.30	50,000	32.52	50,344	49.15	76,080
TOTAL ROUTINE EXPENSES		545.97	859,529	603.56	963,387	625.59	995,288
NON-ROUTINE EXPENSES							
4610.0000.0001	Extraordinary Maintenance					93.97	145,471
TOTAL EXPENSES						93.97	145,471
CAPITAL EXPENSES							
7540.000	Property Betterments and Additions			201.66	312,164		
				201.66	312,164		
TOTAL NON-ROUTINE EXPENSES				201.66	312,164	93.97	145,471
TOTAL EXPENSES		545.97	859,529	805.21	1,275,551	719.57	1,140,759
SURPLUS		(57.39)	(103,196)	(344.32)	(562,084)	1,257.42	1,919,617

PROVISION FOR ESTIMATED OR ACTUAL OPERATING RESERVES AT FISCAL YEAR END

Actual Operating Reserve at End of Previous Fiscal Year	9/30/2022	1,718,980.64
Provision for Operating Reserve - Current Budget Year Estimated for FYE	9/30/2023	(562,084.05)
Operating Reserve at End of Current Budget Year Estimated for FYE	9/30/2023	1,156,896.59
Provision for Operating Reserve - Requested Budget Year Estimated for FYE	9/29/2024	(103,195.80)
Operating Reserve at End of Requested Budget Year Estimated for FYE	9/29/2024	1,053,700.79
Estimated FASPHA points (out of 11)	11.0	Estimated MENAR
		15.43
Name	Youlondar Prevost	Title
		Interim Executive Director
Signature		Date
		10/17/23

BUDGET DETAIL - ACCESS HEALTH LOUISIANA (LULING AND NORCO ONLY)

	CY 2024 Actuals	CY 2025 Budget	\$ Variance	% Variance
Millage Revenue				
Revenue	\$ 1,135,000.00	\$ 1,235,000.00	\$ 100,000.00	8.81%
Total Revenue	\$ 1,135,000.00	\$ 1,235,000.00	\$ 100,000.00	8.81%
Employee Costs				
403b Retirement Company Match	\$ 11,519.86	\$ 12,096.00	\$ 576.14	5.00%
Employer FICA/Medicare Tax	\$ 35,441.56	\$ 37,214.00	\$ 1,772.44	5.00%
Health Insurance	\$ 43,523.54	\$ 56,580.00	\$ 13,056.46	30.00%
Salaries & Wages	\$ 464,191.17	\$ 487,401.00	\$ 23,209.83	5.00%
Taxes & Licenses	\$ 3,585.70	\$ 3,765.00	\$ 179.30	5.00%
Vac/Sick/PTO	\$ 57,593.38	\$ 60,473.00	\$ 2,879.62	5.00%
Workmen's Comp. Insurance	\$ 2,142.27	\$ 2,249.38	\$ 107.11	5.00%
Physician Contract Expense	\$ 7,552.00	\$ 7,929.60	\$ 377.60	5.00%
Total Employee Costs	\$ 625,549.48	\$ 667,707.98	\$ 42,158.50	6.74%
Facility Costs				
Building Repairs & Maintenance	\$ 15,736.75	\$ 18,792.02	\$ 3,055.27	19.41%
General Liability Insurance	\$ 8,812.98	\$ 10,000.00	\$ 1,187.02	13.47%
Janitorial Contract	\$ 41,079.50	\$ 44,000.00	\$ 2,920.50	7.11%
Janitorial Services & Supplies	\$ 10,406.99	\$ 11,550.00	\$ 1,143.01	10.98%
Lawn Service	\$ 13,990.24	\$ 15,000.00	\$ 1,009.76	7.22%
Property Insurance	\$ 18,095.88	\$ 20,000.00	\$ 1,904.12	10.52%
Repairs & Maintenance	\$ 20,062.82	\$ 22,000.00	\$ 1,937.18	9.66%
Security Expense	\$ 451.71	\$ 600.00	\$ 148.29	32.83%
Utilities	\$ 43,706.97	\$ 47,000.00	\$ 3,293.03	7.53%
Total Facility Costs	\$ 172,343.84	\$ 188,942.02	\$ 16,598.18	9.63%

RECEIVED

OCT 04 2024

PARISH COUNCIL

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

B U D G E T D E T A I L - A C C E S S H E A L T H L O U I S I A N A (L U L I N G A N D N O R C O O N L Y)

	CY 2024 Actuals	CY 2025 Budget	\$ Variance	% Variance
Patient and IT Expenses				
Infectious Waste Disposal	\$ 2,383.26	\$ 2,800.00	\$ 416.74	17.49%
Instruments & Equip Non Capital	\$ 515.41	\$ 800.00	\$ 284.59	55.22%
Laboratory	\$ 32,924.92	\$ 40,000.00	\$ 7,075.08	21.49%
Patient Supplies	\$ 49,269.88	\$ 60,000.00	\$ 10,730.12	21.78%
Pharmaceuticals	\$ 35,344.06	\$ 43,000.00	\$ 7,655.94	21.66%
Professional Services Expense	\$ 36,733.30	\$ 38,750.00	\$ 2,016.70	5.49%
Cable & Internet	\$ 14,639.16	\$ 15,500.00	\$ 860.84	5.88%
Computer Services	\$ 23,021.76	\$ 25,000.00	\$ 1,978.24	8.59%
Copier Leases	\$ 13,933.63	\$ 14,500.00	\$ 566.37	4.06%
Electronic Medical Record	\$ 115,734.14	\$ 125,000.00	\$ 9,265.86	8.01%
Telephone Expense	\$ 12,607.16	\$ 13,000.00	\$ 392.84	3.12%
Total Patient and IT Costs	\$ 337,106.68	\$ 378,350.00	\$ 41,243.32	12.23%
Total Expenses	\$ 1,135,000.00	\$ 1,235,000.00	\$ 100,000.00	8.81%
Total Variance	\$ -	\$ 0.00	\$ 0.00	

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.

Melissa Bartholomew

From: Michelle Impastato
Sent: Friday, October 4, 2024 9:29 AM
To: Melissa Bartholomew
Subject: FW: 2024 Budget Hearing Process
Attachments: BUDGET-DETAIL-2025 FOR ACCESS HEALTH LOUISIANA.pdf

Please include email with his explanation. Thank you

Michelle Impastato

Council Secretary
St. Charles Parish Council

Ph: 985-783-5125
P.O. Box 302 / 15045 River Road Hahnville, LA 70057
Email: mimpastato@stcharlesgov.net

Note: Please be aware that receipt of and/or response to this email may be considered a public record.

From: Michelle Impastato
Sent: Friday, October 4, 2024 9:28 AM
To: 'Peter Torsch' <PTorsch@accesshealthla.org>
Subject: FW: 2024 Budget Hearing Process

Thank you Mr. Torsch

Michelle Impastato

Council Secretary
St. Charles Parish Council

Ph: 985-783-5125
P.O. Box 302 / 15045 River Road Hahnville, LA 70057
Email: mimpastato@stcharlesgov.net

Note: Please be aware that receipt of and/or response to this email may be considered a public record.

From: Peter Torsch <PTorsch@accesshealthla.org>
Sent: Thursday, October 3, 2024 5:10 PM
To: Michelle Impastato <mimpastato@stcharlesgov.net>
Cc: Chastity Brown <CBrown@accesshealthla.org>
Subject: RE: 2024 Budget Hearing Process

Michelle:

The budget report for Access Health Louisiana is attached. Please note this report reflects the millage revenue received from St. Charles Parish and the expenses covered by this revenue at our Luling and Norco locations only.

Peter

From: Michelle Impastato <mimpastato@stcharlesgov.net>

Sent: Thursday, June 27, 2024 2:01 PM

To: Keiser Mark <keiser.mark@accesshealthla.org>

Cc: Melissa Bartholomew <mbartholomew@stcharlesgov.net>; Nicole Breaux <nbreaux@stcharlesgov.net>; Peter Torsch <PTorsch@accesshealthla.org>; Chastity Brown <CBrown@accesshealthla.org>

Subject: 2024 Budget Hearing Process

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you

Good afternoon,

Please see attached correspondence regarding the 2024 Budget Hearing Process. Please confirm your attendance on Thursday, October 31, 2024 at 1:00 pm.

Thank you,

Michelle Impastato

Council Secretary
St. Charles Parish Council

Ph: 985-783-5125

P.O. Box 302 / 15045 River Road Hahnville, LA 70057

Email: mimpastato@stcharlesgov.net

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BUDGET DETAIL -OUTSIDE AGENCIES -2020 FOR ARC OF ST. CHARLES

Statement of Net Position Accounts	2024	2025	\$ Variance	% Variance
New Vehicles	\$ 243,540.43	\$ 80,000.00	\$ (163,540.43)	-67.15%
Repairs and maintenance	\$ 40,338.19	\$ 40,338.19	\$ -	0.00%
CV Mortgage, 13771 Property, trailers for lawn care, metal building for supplies, rental homes, paving parking lot, another pavilion, etc.	\$ 165,826.81	\$ 362,367.24	\$ 196,540.43	118.52%
Investments	\$ 150,000.00	\$ 150,000.00	\$ -	0.00%
Total	\$ 599,705.43	\$ 632,705.43	\$ 33,000.00	5.50%
Statement of Activity Accounts				
Payroll - Vocational	\$ 298,672.00	\$ 298,672.00	\$ -	0.00%
Lease	\$ 11,850.00	\$ 11,850.00	\$ -	0.00%
Rent/Storage Unit	\$ 5,013.00	\$ 5,013.00	\$ -	0.00%
Utilities (Programs)	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%
Utilities (General)	\$ 7,444.57	\$ 7,444.57	\$ -	0.00%
Bank Interest	\$ 11,500.00	\$ 11,500.00	\$ -	0.00%
Insurance - Liability and Property (Programs)	\$ 135,000.00	\$ 135,000.00	\$ -	0.00%
Insurance - Liability and Property (General)	\$ 34,500.00	\$ 34,500.00	\$ -	0.00%
Insurance - Workers' Compensation (Programs)	\$ 60,000.00	\$ 60,000.00	\$ -	0.00%
Insurance - Workers' Compensation (General)	\$ 4,500.00	\$ 4,500.00	\$ -	0.00%
Fuel (Programs)	\$ 46,200.00	\$ 46,200.00	\$ -	0.00%
Fuel (General)	\$ 8,015.00	\$ 8,015.00	\$ -	0.00%
Supplies - Day Hab	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
Supplies - Pre Voc	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
Supplies - Lawn Care	\$ 5,500.00	\$ 5,500.00	\$ -	0.00%
Supplies - Cajun Village	\$ 1,500.00	\$ 1,500.00	\$ -	0.00%
Supplies - Jani Day	\$ 5,000.00	\$ -	\$ (5,000.00)	-100.00%
Supplies - Jani Schools	\$ 28,000.00	\$ -	\$ (28,000.00)	-100.00%
Office Supplies - Day Hab	\$ 1,800.00	\$ 1,800.00	\$ -	0.00%
Office Supplies - Cajun Village	\$ 200.00	\$ 200.00	\$ -	0.00%
Repairs and Maintenance - Transportation	\$ 35,000.00	\$ 35,000.00	\$ -	0.00%
Repairs and Maintenance - Lawn Care	\$ 23,400.00	\$ 23,400.00	\$ -	0.00%
Repairs and Maintenance - Cajun Village	\$ 20,200.00	\$ 20,200.00	\$ -	0.00%
Total	\$ 774,294.57	\$ 741,294.57	\$ (33,000.00)	95.74%
Total	\$ 1,374,000.00	\$ 1,374,000.00	\$ -	100.00%

RECEIVED

OCT 15 2024

CADIZ COUNCIL

NOTE: If there is not enough room in one section for the detail, just continue on to the next sections until you complete the detail, then total.