



St. Charles Parish Clerk of Court
P.O. Box 424
Hahnville, LA 70057

Phone (985) 783-6632

Lance Marino
Clerk of Court
Parish of St. Charles

Instrument Number: 492583

Book/Index: MOB
Document Type: ACCEPTANCE
Recording Date: 11/13/2025 12:49 PM CST

Grantor 1: ARC MECHANICAL CONTRACTORS INC
Grantee 1:

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



Aubrey Waguespack
Aubrey Waguespack, Deputy Clerk

SECTION 00808

CERTIFICATE OF SUBSTANTIAL COMPLETION

DATE OF ISSUANCE: November 5, 2025

OWNER St. Charles Parish

CONTRACTOR ARC Mechanical Contractors, Inc.

Contract: GB240701

Project: Edward A. Dufresne Community Center Chiller Replacement/Upgrade

OWNER's Project No. GB240701

ENGINEER's Project No. H&A #2401502

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

To St. Charles Parish

OWNER

And To ARC Mechanical Contractors, Inc.

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

October 27, 2025

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 45 days of the above date of Substantial Completion.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: _____

CONTRACTOR: _____

The following documents are attached to and made a part of this Certificate:

- 2025-11-04 FIELD OBSERVATION REPORT – SUBSTANTIAL COMPLETION
- Meeting Sign-In Sheet

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. **Submit 6 (six) original documents signed and dated by the Engineer and Contractor to Dept of Government Buildings, 15045 River Road., Hahnville, La 70057 for processing.**

Executed by ENGINEER on 11-05-2025
Date

PEDRO GOMEZ, P.E.
ENGINEER

By: _____

(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 11/6/2025
Date

ARC Mechanical
CONTRACTOR

By: _____

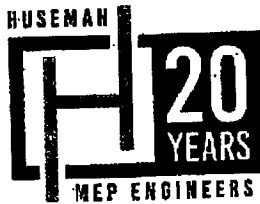
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 11/12/25
Date

St. Charles Parish
OWNER

By: _____

(Authorized Signature)



2025-11-04 FIELD OBSERVATION REPORT SUBSTANTIAL COMPLETION

DATE: 11/04/2025

TO: St. Charles Parish

ATTN: Bob Messerly

FROM: Pedro Gomez, P.E.

VIA: E-Mail

CC: ARC Mechanical, SEF Engineers

Project #: 2401502

Project Name: SCP - Edward Dufresne Community
Center Chiller Replacement

Client Project #: GB240701

Observation Date: November 4, 2025 **Time:** 8:00 am **Weather:** Clear **Outdoor Temp.:** 55°F
Participants: Pedro Gomez (H&A), Carlos Prens (H&A), Bob Messerly (SCP), Ryan (SCP), Glenn Wilson (ARC Mechanical), Jarred Henninger (ARC Mechanical).

On this date, the following field observations for the above referenced project were revealed:

General Notes:

Huseman & Associates (Design Professional of Record), St. Charles Parish (The Owner) and ARC Mechanical (the Contractor) met at the jobsite to perform field observations punch list for construction substantial completion in compliance with the contract documents. The pending punch list items are as follows:

GENERAL CONSTRUCTION:

1. Installation of mechanical yard perimeter fence - \$24,500
2. Contractor shall clean and remove all construction debris from job-site - \$1,500

MECHANICAL:

1. Test and balance of new HVAC system chillers and pumps - \$8,000
2. BAS controls interface and graphics for new chillers, new pumps, and existing HHW boiler - \$6,000
3. Install mechanical equipment, valves, and piping service identification tags - \$1,500
4. Owner / End User training for operation and maintenance of new equipment - \$5,000

ELECTRICAL:

1. Conduits holes in the wall shall be patched. - \$500
2. All conduit connectors shall be watertight. - \$500

MECHANICAL • ELECTRICAL • PLUMBING • FIRE PROTECTION • LIGHTING DESIGN
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WWW.HUSEMANLLC.COM

3. The conduit installation on the chiller does not include vibration isolation due to the location of the rigid and flexible conduits. Reconfigure the installation so that the anchor points have a flexible connection between the rigid conduit (wall/floor) and the vibrating equipment (chiller). - \$2,000

Refer to photos below for additional information.

Armaflex insulation coating is in progress.

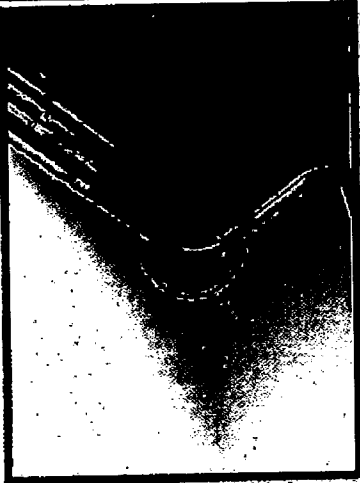



Provide equipment identification tags.



Contractor shall remove all construction debris from jobsite.



<p>Holes in the wall shall be patched</p>	
<p>Provide watertight connector.</p>	

Rigid conduit is supported by the
chiller.



