



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, May 4, 2020

6:00 PM

Council Chambers, Courthouse

Final

The St. Charles Parish Council's virtual meeting will begin at 6:00 p.m. May 4, 2020. The meeting may be viewed live on Cox Cable Channel 6, AT&T U-Verse Channel 99, or <https://www.stcharlesparish-la.gov/interact/scp-tv>.

Public comments will be accepted until 4:00 pm the day of the meeting by:

- Telephone: 985-783-5000/Contact: Michelle Impastato
- Email: scpcouncil@stcharlesgov.net
- Ecomment: <https://stcharlesgov.granicusideas.com/meetings> (available after 4:00 pm on Thursday, April 30, 2020)

(These comments as well as your name and address will be read aloud during the Council meeting.)

Public comments will also be accepted real time. Join the meeting by dialing 1-888-788-0099 (Toll Free). When prompted, key the Meeting ID: 854 5164 8894 followed by the # key. When prompted to enter Participant ID, dial # (no Participant ID needed). Once on the line, should you wish to speak when public hearing/public comment has been opened, dial * 9 on your phone. Public comments will be taken in the order received. Listen for the prompt that your line has been unmuted - please state your name and address for the record. You will have 3 minutes to speak.

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

APPROVAL OF MINUTES

Regular Meeting – April 20, 2020

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2020-0117](#) New Orleans Aviation Board
- [2020-0118](#) Risk Management/Safety
- [2020-0119](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, May 18, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

PLANNING AND ZONING PETITIONS

- 1 [2020-0097](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to R-1M on a 23,958 square foot portion of a 1 by 30 arpent tract, River Park to Union Carbide Subdivision, municipal address 16279 River Road, Taft as requested by Bayou Fleet Partnership, LLP.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0097 Recommendation at a Glance \(Bayou Fleet RV Park\).pdf](#)

[2020-0097 Minutes Bayou Fleet](#)

[2020-0097 LUR 2020-2-R Bayou Fleet.pdf](#)

[2020-0097 Survey.pdf](#)

[2020-0097 2020-2-R AERIAL.PDF](#)

[2020-0097 2020-2-R ZONING.PDF](#)

[2020-0097FLUM.PDF](#)

[2020-0097 Application.1.pdf](#)

Legislative History

2/4/20	Department of Planning & Zoning	Received/Assigned PH
3/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/5/20	Planning Commission	Recommended Approval to the Parish Council
3/9/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus)	
	File No. 2020-0097 placed on the April 6, 2020 agenda for introduction.	
3/9/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus) File No. 2020-0097 placed on the April 20, 2020 agenda for introduction.	
4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 13 [2020-0096](#) An ordinance to approve and authorize the execution of a Construction Contract with Sealevel Construction, Inc. for Project No. P080905-10A, grant reference Project Numbers U.S. Department of the Treasury Project No. 1 RDCGR380093-01-00, CPRA Project No. BA-0209, and DRA Project No. LA-51112, Paradis Canal Flood Control Structure, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$5,036,169.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0096 Contract](#)
[2020-0096 Itemized Bid Tab](#)
[2020-0096 Agreement to hold bid](#)

Legislative History

3/9/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus) File No. 2020-0096 placed on the April 6, 2020 agenda for introduction.	
3/9/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/25/20	Council Secretary	Correspondence Received from Parish President's Office; a copy of a mutual agreement between Sealevel Construcion, Inc. and St. Charles Parish to hold the base bid price of \$5,036,169.00 for an additional 45 days until May 7, 2020
4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus) File No. 2020-0096 placed on the April 20, 2020 agenda for introduction.	
4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 22** [2020-0100](#) An ordinance to amend the 2019 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2020-0100 Revised FBA1 -Exhibits A B to Council](#)
[2020-0100 2019 FINAL BUDGET-Revised](#)

Legislative History

3/23/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus)	
	File No. 2020-0100 placed on the April 6, 2020 agenda for introduction.	
4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)	
	File No. 2020-0100 placed on the April 20, 2020 agenda for introduction.	
4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 25** [2020-0101](#) An ordinance approving and authorizing the execution of Change Order No. 2 for Parish Project No. P081102-8, Dunleith Canal Bank Stabilization - Phase 7, to increase the contract quantities for additional embankment materials and eliminate liquidated damages resulting in an increase of \$58,950.00 in contract price and an increase in the contract time by 13 days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0101 Change Order No. 2 Dunleith Phase 7.pdf](#)

Legislative History

3/23/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus)	
	File No. 2020-0101 placed on the April 6, 2020 agenda for introduction.	
4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)	
	File No. 2020-0101 placed on the April 20, 2020 agenda for introduction.	
4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 29 [2020-0104](#) An ordinance approving and authorizing the execution of Change Order No. 1 (Final) Parish Project No. #GB-KA-02-19, Killona Community Center Addition to decrease the contract amount by \$125.00.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2020-0104 C.O. No. 1 Killona Addition](#)
[2020-0104 C.O. No. 1 Work Directives](#)

Legislative History

4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)	
	File No. 2020-0104 placed on the April 20, 2020 agenda for introduction.	
4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 44 [2020-0110](#) An ordinance to approve and authorize the execution of a contract with Deep South Construction & Salvage, LLC for the West Bank River Intake Modifications (Project No. WWKS 98) in the amount of \$589,265.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2020-0110 contract - West Bank River Intake.pdf](#)
[2020-0110 bid tab - West Bank River Intake.pdf](#)

Legislative History

4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 52 [2020-0111](#) An ordinance to approve and authorize the execution of an Agreement between St. Charles Parish and Messina's Catering, Inc., to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2020-0111 EADCC Catering Contract Agreement_Messinas FINAL.pdf](#)

Legislative History

4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 60 [2020-0112](#) An ordinance to approve and authorize the execution of an Agreement between St. Charles Parish and ZoraChristina Catering, LLC, to provide Professional Catering Services at the Edward A. Dufresne Community Center.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2020-0112 EADCC Catering Contract Agreement_ZoraChristina llc FINAL.pdf](#)

Legislative History

4/20/20	Parish President	Introduced
4/20/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 68 [2020-0113](#) A resolution adopting the St. Charles Parish Hazard Mitigation Plan.

Sponsors: Mr. Jewell, Ms. Benedetto, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier

Attachments: [2020-0113 St. Charles Parish All-Hazards Mitigation Plan 2020 04.15.20](#)
[2020-0113 FEMA-APA-StCharlesPa-LA Letter](#)
[2020-0113 St. CharlesParish Signed APA Letter 4.15.2020](#)

- 69 [2020-0114](#) A resolution approving and authorizing St. Charles Parish to submit a grant application for the United States Department of Agriculture's Rural Housing Service 2020 Housing Preservation Grant Program.

Sponsors: Mr. Jewell and Department of Community Services

- 70 [2020-0115](#) A resolution adopting the St. Charles Parish Residential Antidisplacement and Relocation Assistance Plan for usage in the implementation of the FY 2019 St. Charles Parish Louisiana Community Development Block Grant (LCDBG) Program Sewer Improvements project.

Sponsors: Mr. Jewell, Grants Office, Ms. Fonseca, Ms. Clulee and Ms. Fisher-Perrier

Attachments: [2020-0115 Residential Antidisplacement Plan](#)

- 72 [2020-0116](#) A resolution adopting the revised St. Charles Parish Section 504 and ADA Grievance Procedures providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973, as amended or the Americans with Disabilities Act of 1990 (ADA).

Sponsors: Mr. Jewell, Grants Office, Ms. Fonseca, Ms. Clulee and Ms. Fisher-Perrier

Attachments: [2020-0116 Section 504 ADA Grievance Policy](#)

Legislative History

4/28/20 Parish President Introduced

APPOINTMENTS

- 75 [2020-0102](#) A resolution to appoint a member to the River Parishes Transit Authority.

Sponsors: Ms. Benedetto, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier

Attachments: [2020-0102 nominee letters - Transit Authority .pdf](#)

Council will confirm nomination to fill the vacancy created by the expiration of the term of Mr. John Dias. (1 member appointed by the Parish Council and chosen from a list of 2 nominees: 1 submitted by the River Region Chamber of Commerce, and 1 submitted by the AFL-CIO). Term to begin Immediately and expire January 8, 2024. Term is concurrent with the Governing Authority.

Nominee: Mr. Emile Broussard, III

Legislative History

8/6/18	Parish Council	Enacted Legislation
	Mr. John Dias appointed to the River Parishes Transit Authority on August 6, 2018, per Resolution No. 6361	
	Term: August 6, 2018 - January 12, 2020	
12/2/19	Parish Council	Correspondence Received
	from Louis Reine, President, Louisiana AFL-CIO, submitting name for confirmation for the River Parishes Transit Authority: Steve Hernandez	
3/3/20	Parish Council	Correspondence Received
	from Chassity McComack, Executive Director, River Region Chamber of Commerce, submitting name for confirmation for the River Parishes Transit Authority: Emile Broussard, III	
4/20/20	Parish Council	Nomination(s) Accepted
	Nominee:	
	Chairman Gibbs nominated Mr. Emile Broussard, III	
4/20/20	Parish Council	Close Nomination(s) for
4/20/20	Parish Council	Nomination(s) Closed

[2020-0105](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District IV Representative.

Council Chairman will accept nominations from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Jason Richard. Four (4) year term to begin May 31, 2020 and expire May 31, 2024.

Legislative History

5/16/16	Parish Council	Enacted Legislation
	Mr. Jason Richard appointed to the Planning & Zoning Commission as the District IV Representative on May 16, 2016, per Resolution No. 6225	
	Term: May 31, 2016 - May 31, 2020	

4/20/20	Parish Council	Vacancy Announced
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[2020-0106](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District VI Representative.

Council Chairman will accept nominations from the District VI Councilmember to fill the vacancy created by the expiration of the term of Mr. Carmine Frangella. Four (4) year term to begin May 31, 2020 and expire May 31, 2024.

Legislative History

5/16/16	Parish Council	Enacted Legislation
	Mr. Carmine Frangella appointed to the Planning & Zoning Commission as the District VI Representative on May 16, 2016, per Resolution No. 6226	
	Term: May 31, 2016 - May 31, 2020	

4/20/20	Parish Council	Vacancy Announced
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MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

GIVEN THE CIRCUMSTANCES OF COVID-19 THE FOLLOWING MEETINGS ARE SUBJECT TO CHANGE:

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 5/6/20, 6PM, Teleconference

PLANNING & ZONING COMMISSION: Thursday, 5/7/20, 7PM, Teleconference

COMMUNICATIONS DISTRICT (911): Monday, 5/11/20, 5PM

PONTCHARTRAIN LEVEE DISTRICT: Monday, 5/18/20, 6PM

ST. CHARLES PARISH COUNCIL: Monday, 5/18/20, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.