



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Dick Gibbs**  
**Councilmembers Wendy Benedetto, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,**  
**Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

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Monday, April 20, 2020

6:00 PM

Council Chambers, Courthouse

Final

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The St. Charles Parish Council's virtual meeting will begin at 6:00 p.m. April 20, 2020. The meeting may be viewed live on Cox Cable Channel 6, AT&T U-Verse Channel 99, or <https://www.stcharlesparish-la.gov/interact/scp-tv>.

Public comments will be accepted until 4:00 pm the day of the meeting by:

- Telephone: 985-783-5000/Contact: Michelle Impastato
- Email: [scpcouncil@stcharlesgov.net](mailto:scpcouncil@stcharlesgov.net)
- Ecomment: <https://stcharlesgov.granicusideas.com/meetings> (available after 4:00 pm on Thursday, April 16, 2020, prior to meeting)

(These comments as well as your name and address will be read aloud during the Council meeting.)

Public comments will also be accepted real time. Join the meeting by dialing 1-888-788-0099 (Toll Free). When prompted, key the Meeting ID: 988 5787 2812 followed by the # key. When prompted to enter Participant ID, dial # (no Participant ID needed). Once on the line, should you wish to speak when public comment has been opened, dial \* 9 on your phone. Public comments will be taken in the order received. Listen for the prompt that your line has been unmuted - please state your name and address for the record. You will have 3 minutes to speak.

This notification is to certify that on April 20, 2020 at 6:00 pm, the St. Charles Parish Council meeting will be held via teleconference/video conference in accordance with Governor John Bel Edwards' Executive Proclamation Number JBE 2020-30 dated March 16, 2020 and Executive Proclamation Number JBE 2020-41 dated April 2, 2020. In accordance with Section 4 of Executive Proclamation Number JBE 2020-30 and Section 4(E) of Executive Proclamation Number JBE 2020-41, the St. Charles Parish Council certifies that it is unable to meet the quorum requirements for an in person public meeting. Accordingly, the April 20, 2020 St. Charles Parish Council meeting will be held by conducting a telephone/video conference meeting as authorized by Executive Department Proclamations JBE 2020-30 and JBE 2020-41, and as further confirmed by Attorney General Jeff Landry on March 19, 2020. The inability to meet the in person requirements in a public meeting is due to the restrictions in place in response to the COVID-19 virus pandemic, and to ensure compliance with Executive Proclamations JBE 2020-30 and JBE 2020-41.

#### CALL TO ORDER

#### PRAYER / PLEDGE

#### APPROVAL OF MINUTES

*Regular Meeting – March 9, 2020*

#### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2020-0107](#) A resolution confirming an election date change pursuant to proclamation of the Governor; establishing a new date to canvass the returns of the election (911 renewal, Road Lighting renewal, Library continuation); and providing for other matters in connection therewith.

**Sponsors:** Mr. Jewell and Bond Counsel

**Attachments:** [2020-0107 Certificate](#)

#### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0103](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, May 4, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 3     [2020-0096](#)     An ordinance to approve and authorize the execution of a Construction Contract with Sealevel Construction, Inc. for Project No. P080905-10A, grant reference Project Numbers U.S. Department of the Treasury Project No. 1 RDCGR380093-01-00, CPRA Project No. BA-0209, and DRA Project No. LA-51112, Paradis Canal Flood Control Structure, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$5,036,169.00.

**Sponsors:**     Mr. Jewell and Department of Public Works

**Attachments:**     [2020-0096 Contract](#)  
                               [2020-0096 Itemized Bid Tab](#)  
                               [2020-0096 Agreement to hold bid](#)

*[This proposed ordinance was introduced, published, and scheduled for public hearing on March 23, 2020. The regular meetings scheduled for March 23rd and April 6th were cancelled-COVID-19; therefore it must be re-introduced and re advertised for public hearing prior to consideration by the Parish Council.]*

**Legislative History**

3/9/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus) File No. 2020-0096 placed on the April 6, 2020 agenda for introduction.	
3/9/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/25/20	Council Secretary	Correspondence Received from Parish President's Office; a copy of a mutual agreement between Sealevel Construciton, Inc. and St. Charles Parish to hold the base bid price of \$5,036,169.00 for an additional 45 days until May 7, 2020
4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus) File No. 2020-0096 placed on the April 20, 2020 agenda for introduction.	

- 5 [2020-0097](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to R-1M on a 23,958 square foot portion of a 1 by 30 arpent tract, River Park to Union Carbide Subdivision, municipal address 16279 River Road, Taft as requested by Bayou Fleet Partnership, LLP.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2020-0097 Recommendation at a Glance \(Bayou Fleet RV Park\).pdf](#)  
[2020-0097 Minutes Bayou Fleet](#)  
[2020-0097 LUR 2020-2-R Bayou Fleet.pdf](#)  
[2020-0097 Survey.pdf](#)  
[2020-0097 2020-2-R AERIAL.PDF](#)  
[2020-0097 2020-2-R ZONING.PDF](#)  
[2020-0097FLUM.PDF](#)  
[2020-0097 Application.1.pdf](#)

*[This proposed ordinance was introduced, published, and scheduled for public hearing on March 23, 2020. The regular meetings scheduled for March 23rd and April 6th were cancelled-COVID-19; therefore it must be re-introduced and re advertised for public hearing prior to consideration by the Parish Council.]*

**Legislative History**

2/4/20	Department of Planning & Zoning	Received/Assigned PH
3/5/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/5/20	Planning Commission	Recommended Approval to the Parish Council
3/9/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus)	
	File No. 2020-0097 placed on the April 6, 2020 agenda for introduction.	
3/9/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)	
	File No. 2020-0097 placed on the April 20, 2020 agenda for introduction.	

- 17 [2020-0100](#) An ordinance to amend the 2019 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:** Mr. Jewell and Department of Finance

**Attachments:** [2020-0100 Revised FBA1 -Exhibits A B to Council](#)  
[2020-0100 2019 FINAL BUDGET-Revised](#)

**Legislative History**

3/23/20 Parish President Introduced  
The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus)  
File No. 2020-0100 placed on the April 6, 2020 agenda for introduction.

4/6/20 Parish President Introduced  
The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)  
File No. 2020-0100 placed on the April 20, 2020 agenda for introduction.

- 20**    [2020-0101](#)    An ordinance approving and authorizing the execution of Change Order No. 2 for Parish Project No. P081102-8, Dunleith Canal Bank Stabilization - Phase 7, to increase the contract quantities for additional embankment materials and eliminate liquidated damages resulting in an increase of \$58,950.00 in contract price and an increase in the contract time by 13 days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2020-0101 Change Order No. 2 Dunleith Phase 7.pdf](#)

**Legislative History**

3/23/20 Parish President Introduced  
The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus)  
File No. 2020-0101 placed on the April 6, 2020 agenda for introduction.

4/6/20 Parish President Introduced  
The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)  
File No. 2020-0101 placed on the April 20, 2020 agenda for introduction.

- 24**    [2020-0104](#)    An ordinance approving and authorizing the execution of Change Order No. 1 (Final) Parish Project No. #GB-KA-02-19, Killona Community Center Addition to decrease the contract amount by \$125.00.

**Sponsors:** Mr. Jewell and General Government Buildings

**Attachments:** [2020-0104 C.O. No. 1 Killona Addition](#)

[2020-0104 C.O. No. 1 Work Directives](#)

**Legislative History**

4/6/20 Parish President Introduced  
The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)  
File No. 2020-0104 placed on the April 20, 2020 agenda for introduction.

## RESOLUTIONS

- 39**    [2020-0098](#)    A resolution in support of construction services guidelines for Pecan Bayou Subdivision, Parish Project No. P191101.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2020-0098 SCP Construction Services for Pecan Bayou.pdf](#)

**Legislative History**

3/23/20 Parish President Introduced  
The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus)  
File No. 2020-0098 placed on the April 6, 2020 agenda.

4/6/20 Parish President Introduced  
The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus)  
File No. 2020-0098 placed on the April 20, 2020 agenda.

- 41**    [2020-0099](#)    A resolution endorsing a waiver from the Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Perry J. Lauve.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2020-0099 Recommendation at a Glance \(Lauve\).pdf](#)

[2020-0099 Lauve Minutes](#)

[2020-0099 LUR 2020-3-MIN Perry Lauve.pdf](#)

[2020-0099 2020-3-MIN Subitted Plat.pdf](#)

[2020-0099 2020 3 MIN AERIAL.PDF](#)

[2020-0099 ZONING.PDF](#)

[2020-0099 FLUM.PDF](#)

[2020-0099 2015 Resub plat 2.pdf](#)

[2020-0099 1955 Plat \(1\).pdf](#)

[2020-0099 Waiver Request.pdf](#)

**Legislative History**

2/3/20	Department of Planning & Zoning	Received/Assigned PH
3/5/20	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission
	Approval contingent on approval of the waiver by the Parish Council	
3/5/20	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council
	Approval contingent on approval of the waiver by the Parish Council	
3/23/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, March 23, 2020 at 6:00 pm was cancelled on March 17, 2020. (Coronavirus) File No. 2020-0099 placed on the April 6, 2020 agenda.	
4/6/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, April 6, 2020 at 6:00 pm was cancelled on March 25, 2020. (Coronavirus) File No. 2020-0099 placed on the April 20, 2020 agenda.	

- 54 [2020-0108](#) A resolution requesting the Louisiana Department of Transportation & Development perform a review of the Canadian National Railroad Crossing and area on East Harding Street, New Sarpy, for a recommendation to determine the feasibility of adding gates at the existing crossing and further request the installation of gates if review determines gates are warranted.

**Sponsors:** Mr. Fisher and Ms. Benedetto

- 55 [2020-0109](#) A resolution requesting the Louisiana Department of Transportation & Development perform a traffic study to determine the feasibility of the installation of a signal light at the intersection of Airline Highway (LA 61) and East Harding Street, New Sarpy and further request the installation of a signal light if study determines light is warranted.

**Sponsors:** Mr. Fisher and Ms. Benedetto

## APPOINTMENTS

- 56 [2020-0074](#) A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District I Representative.

*Council will confirm nomination from the District I Councilmember to fill the vacancy created by the expiration of the term of Ms. Charlene Alexander-Armstrong. Term to begin Immediately and expire April 1, 2025.*

*Nominee: Ms. Charlene Alexander-Armstrong*

### Legislative History

1/9/17	Parish Council	Enacted Legislation
	Ms. Charlene Alexander-Armstrong appointed to the Library Service District Board of Control on January 9, 2017, per Resolution No. 6261 Term: January 9, 2017 - April 1, 2020	
2/17/20	Parish Council	Vacancy Announced
3/9/20	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Darensbourg Gordon nominated Ms. Charlene Alexander-Armstrong	
3/9/20	Parish Council	Close Nomination(s) for
3/9/20	Parish Council	Nomination(s) Closed

- 60 [2020-0102](#) A resolution to appoint a member to the River Parishes Transit Authority.

**Sponsors:** Ms. Benedetto, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier

**Attachments:** [2020-0102 nominee letters - Transit Authority .pdf](#)

*Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. John Dias. (1 member appointed by the Parish Council and chosen from a list of 2 nominees: 1 submitted by the River Region Chamber of Commerce, and 1 submitted by the AFL-CIO). Term to begin Immediately and expire January 8, 2024. Term is concurrent with the Governing Authority.*

### Legislative History

8/6/18	Parish Council	Enacted Legislation
	Mr. John Dias appointed to the River Parishes Transit Authority on August 6, 2018, per Resolution No. 6361 Term: August 6, 2018 - January 12, 2020	
12/2/19	Parish Council	Correspondence Received
	from Louis Reine, President, Louisiana AFL-CIO, submitting name for confirmation for the River Parishes Transit Authority: Steve Hernandez	
3/3/20	Parish Council	Correspondence Received
	from Chassity McComack, Executive Director, River Region Chamber of Commerce, submitting name for confirmation for the River Parishes Transit Authority: Emile Broussard, III	

[2020-0105](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District IV Representative.

*On May 4, 2020, Council Chairman will accept nominations from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Jason Richard. Four (4) year term to begin May 31, 2020 and expire May 31, 2024.*

**Legislative History**

5/16/16	Parish Council	Enacted Legislation
	Mr. Jason Richard appointed to the Planning & Zoning Commission as the District IV Representative on May 16, 2016, per Resolution No. 6225 Term: May 31, 2016 - May 31, 2020	

[2020-0106](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District VI Representative.

*On May 4, 2020, Council Chairman will accept nominations from the District VI Councilmember to fill the vacancy created by the expiration of the term of Mr. Carmine Frangella. Four (4) year term to begin May 31, 2020 and expire May 31, 2024.*

**Legislative History**

5/16/16	Parish Council	Enacted Legislation
	Mr. Carmine Frangella appointed to the Planning & Zoning Commission as the District VI Representative on May 16, 2016, per Resolution No. 6226 Term: May 31, 2016 - May 31, 2020	



**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*GIVEN THE CIRCUMSTANCES OF COVID-19 THE FOLLOWING MEETINGS ARE  
SUBJECT TO CHANGE:*

*BOARD OF ADJUSTMENT (ZBA): Thursday, 4/23/20, 7PM, Teleconference*

*HOUSING AUTHORITY: Tuesday, 4/28/20, 6PM, Teleconference*

*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 4/29/20, 10AM*

*ST. CHARLES PARISH COUNCIL: Monday, 5/4/20, 6PM*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**