



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

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COUNCIL OFFICE MEMORANDUM

DATE: AUGUST 8, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: PROFESSIONAL SERVICES AGREEMENT
JCJR OUTFALL DITCHES
(PROJECT NO. P250701)

On August 4, 2025, the St. Charles Parish Council adopted Ordinance No. 25-8-6 approving and authorizing the execution of the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the JCJR Outfall Ditches (Project No. P250701), in the lump sum amount of \$70,248.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on August 7, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure

2025-0204

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 25-8-6

An ordinance approving and authorizing the execution of the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the JCJR Outfall Ditches (Project No. P250701), in the lump sum amount of \$70,248.00.

WHEREAS, St. Charles Parish desires to have Crescent Engineering & Mapping, LLC, perform a survey to establish the JCJR Outfall ditches; and,

WHEREAS, the JCJR Outfall ditches, will improve the Hahnville drainage system by channelizing flow from Union Pacific Railroad to the Vial Canal through the JCJR property; and,

WHEREAS, the topographic survey and ditch cross-sections will allow St. Charles Parish to establish these much needed ditches and improve the drainage at this location; and,

WHEREAS, St. Charles Parish and Crescent Engineering & Mapping, LLC, have mutually agreed upon a lump sum amount of \$70,248.00 to complete the JCJR Outfall Ditches (Project No. P250701).

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Crescent Engineering & Mapping, LLC, for the JCJR Outfall Ditches (Project No. P250701), in the lump sum amount of \$70,248.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS, FISHER

NAYS: NONE

ABSENT: COMARDELLE, DEBRULER

And the ordinance was declared adopted this 4th day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Nelly Fonseca

SECRETARY: Michelle Spontato

DLVD/PARISH PRESIDENT: August 5, 2025

APPROVED: ✓ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: August 7, 2025

AT: 3:16 pm RECD BY: [Signature]