



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings

**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, October 23, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Deacon Donnie Hills
First Baptist Church, Paradis*

APPROVAL OF MINUTES

Regular Meeting – October 9, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2023-0283](#) Proclamation: "Arc Fall Fest and Trunk or Treat in St. Charles Parish"

Sponsors: Ms. Bellock

Attachments: [2023-0283 Arc Fall Fest and Trunk or Treat](#)

- 2 [2023-0284](#) Proclamation: "Green Light for Veterans Week"

Sponsors: Ms. Bellock

Attachments: [2023-0284 Green Light for Veterans](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0277](#) Department of Public Works

[2023-0278](#) Department of Wastewater

Attachments: [2023-0278 Wastewater 2023](#)

ORDINANCE INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Tuesday, October 31, 2023, 9:00 am; Thursday, November 2, 2023, 1:00 pm;
Monday, November 6, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 3** [2023-0121](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2024 Draft Data Budget Book](#)
 [2023-0121 CALENDAR OF OFFICIAL ACTION FOR 2024 BUDGET](#)
 [2023-0121 Exhibits](#)
 [2024 PROPOSED BUDGET DOCUMENT](#)
 [Hearing Date Schedule 2024](#)

Legislative History

5/22/23	Parish Council	Accepted
	Reported:	
	Finance Department Recommended:	Approval
	Finance Director Grant Dussom spoke on the matter.	
	Public Hearings scheduled for:	Tuesday, October 31, 2023 at 9 am; Thursday, November 2, 2023 at 1 pm; and Monday, November 6, 2023 at 6 pm
	Public comment opened; no public comment	
5/22/23	Parish Council	Accepted
9/25/23	Parish President	Introduced
9/25/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/9/23	Parish President	Introduced
10/9/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, November 6, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 7 [2023-0280](#) An ordinance to approve and authorize the execution of an Intergovernmental Agreement between St. Charles Parish and the River Parish Transit Authority (RPTA) to provide supplemental funding for the operation of a public transit system.

Sponsors: Mr. Jewell and Chief Administrative Officer

Attachments: [2023-0280 RPTA Agreement](#)

- 12 [2023-0281](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

Sponsors: Mr. Jewell

Attachments: [2023-0281 St Charles PG FY24](#)
 [2023-0281 St Charles PG Cover Letter](#)

- 20 [2023-0282](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-3-2, which approved the Professional Services Agreement with Bryant Hammett & Associates, LLC for providing all necessary surveying services for the Primrose Canal Cleaning and Improvements (Parish Project No. P210202).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0282 p210202 - Survey Amendment - Edits](#)
 [2023-0282 Resolution \(2\)](#)

- 24 [2023-0286](#) An ordinance to amend and/or supplement the Code of Ordinances, Chapter 3 Alcoholic Beverages, Article I. In General, Section 3-1(c) - Location restrictions; Section 3-4(c) - Consumption in public buildings prohibited; Section 3-6 - Consumption of alcoholic beverages in parking lots prohibited.

Sponsors: Ms. Darenbourg Gordon

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 25 [2023-0275](#) An ordinance approving and authorizing the execution of Change Order No. 2 for SCP E. Dufresne Community Center Ida & Window Repairs, (Project No. EDCC 0322), to increase the contract amount by \$138,567.00 and increase the contract time by 60 days.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2023-0275 Change Order & Directive #4](#)

Legislative History

10/9/23	Parish President	Introduced
10/9/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 39 [2023-0276](#) An ordinance approving and authorizing the execution of a Contract with Pintail Contracting Services, LLC, for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109) in the amount of \$2,300,000.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2023-0276 00500 East Bank Water Treatment Plant Hurricane Ida Repairs, WM](#)
[2023-0276 Notice of Intent to Award, East Bank Water Treatment Plant Hurricar](#)
[2023-0276 Corporate Resolution](#)
[2023-0276 Additional documents](#)

Legislative History

10/9/23	Parish President	Introduced
10/9/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 52** [2023-0279](#) A resolution to grant permission to the Knights of Columbus, Red Church Council No. 3634, 375 Spruce Street, Norco, LA 70079, to solicit contributions at the intersections of I-310 and River Road (Hwy 48) by the Eastbank Bridge Park, Ormond Boulevard and Airline Drive (U.S. 61), Ormond Boulevard and River Road, Norco Fresh Market on Apple Street, Winn Dixie at 12519 Airline Drive (U.S. 61), and River Road Market at 13572 River Road, on November 10th and 11th or November 17th and 18th, 2023, between the hours of 8:00 am and 7:00 pm.

Sponsors: Mr. Fisher

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 10/25/23, 2PM, Council Chambers
HOUSING AUTHORITY: Tuesday, 10/31/23, 6PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 11/1/23, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 11/2/23, 6PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 11/6/23, 6PM, Council Chambers

ANNOUNCEMENTS

Public Hearings to consider the Proposed 2024 Capital and Consolidated Operating Budget:

Tuesday, October 31, 2023, 9AM
Thursday, November 2, 2023, 1PM
Monday, November 6, 2023, 6PM

IMPORTANT DATES FOR THE NOVEMBER 18, 2023 ELECTION:

**Saturday, October 28, 2023 - Last Day to Register to Vote Online at geauxvote.com*

**Early Voting: 8:30 am – 6:00 pm*

Friday, November 3 and Saturday, November 4, 2023

Monday, November 6 – Thursday, November 9, 2023

CLOSED Friday, November 10, 2023

Saturday, November 11, 2023

Westbank – Courthouse, 15045 River Rd. Hahnville

Eastbank – Arterbury Building, 14564 River Rd. New Sarpy

**Tuesday, November 14, 2023 – Last Day to request Absentee by Mail Ballots*

**Friday, November 17, 2023 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday, November 18, 2023 - Election Day – 7:00 am – 8:00 pm*

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL[2023-0285](#)

Executive Session: USDC Eastern District of Louisiana-Case No.
2:22-CV-02220 - Parish of St. Charles vs. American River
Transportation Co., LLC

Sponsors:

Mr. Jewell and Department of Legal Services

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.