



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

**Monday, October 23, 2023**

**6:00 PM**

**Council Chambers, Courthouse**

### ATTENDANCE

**Present** 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Julia Fisher-Cormier

**Absent** 1 - Bob Fisher

### Also Present

Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Public Works Assistant Director Brandon Bernard, Wastewater Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Eric Zurcher, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Deacon Donnie Hills  
First Baptist Church, Paradis

### APPROVAL OF MINUTES

**A motion was made by Councilmember Fonseca, seconded by Councilmember Gibbs, to approve the minutes from the regular meeting of October 9, 2023. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Fisher

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**[2023-0283](#)

Proclamation: "Arc Fall Fest and Trunk or Treat in St. Charles Parish"

**Sponsors:** Ms. Bellock

Councilwoman Bellock spoke on the matter.

Ms. Victoria Bryant spoke on the matter.

**Read**

[2023-0284](#)

Proclamation: "Green Light for Veterans Week"

**Sponsors:** Ms. Bellock

Chairman Billings spoke on the matter.

Councilwoman Bellock spoke on the matter.

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**[2023-0277](#)

Department of Public Works

Public Works Director Miles Bingham reported.

Councilwoman Fonseca spoke on the matter.

Mr. Bingham spoke on the matter.

Councilwoman Darensbourg Gordon spoke on the matter.

Mr. Bingham invited Public Works Assistant Director Brandon Bernard to the podium to speak on the matter.

Mr. Bernard spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Chief Administrative Officer Mike Palamone spoke on the matter.

Councilman Dufrene spoke on the matter.

**Reported**

[2023-0278](#)

## Department of Wastewater

Wastewater Director David deGeneres reported.

Councilwoman Darensbourg Gordon spoke on the matter.

Mr. deGeneres spoke on the matter.

Councilwoman Fonseca spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Councilwoman Bellock spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, OCTOBER 31, 2023, 9:00 A.M.; THURSDAY, NOVEMBER 2, 2023, 1:00 P.M.; MONDAY, NOVEMBER 6, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0121](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on October 31, 2023**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 6, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0280](#)

An ordinance to approve and authorize the execution of an Intergovernmental Agreement between St. Charles Parish and the River Parish Transit Authority (RPTA) to provide supplemental funding for the operation of a public transit system.

**Sponsors:** Mr. Jewell and Chief Administrative Officer

**Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023**

[2023-0281](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

**Sponsors:** Mr. Jewell

**Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023**

[2023-0282](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-3-2, which approved the Professional Services Agreement with Bryant Hammett & Associates, LLC for providing all necessary surveying services for the Primrose Canal Cleaning and Improvements (Parish Project No. P210202).

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023**

[2023-0286](#)

An ordinance to amend and/or supplement the Code of Ordinances, Chapter 3 Alcoholic Beverages, Article I. In General, Section 3-1(c) - Location restrictions; Section 3-4(c) - Consumption in public buildings prohibited; Section 3-6 - Consumption of alcoholic beverages in parking lots prohibited.

**Sponsors:** Ms. Darensbourg Gordon

**Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023**

[2023-0287](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed \$149,707.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023**

[2023-0288](#)

An ordinance approving and authorizing the execution of an Act of Dedication for Heather Oaks, Phase 2, Luling.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023**

[2023-0289](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-12-6 which approved the Professional Services Agreement with AIMS Group, Inc., for the Ormond Oaks Channel (Project No. P210203), in the amount not to exceed \$67,403.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on November 6, 2023**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**[2023-0275](#)

An ordinance approving and authorizing the execution of Change Order No. 2 for SCP E. Dufresne Community Center Ida & Window Repairs, (Project No. EDCC 0322), to increase the contract amount by \$138,567.00 and increase the contract time by 60 days.

**Sponsors:** Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval  
Chief Operations Officer Darrin Duhe spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-10-6

Council Discussion

Mr. Duhe spoke on the matter.

Mr. Duhe asked Elena Anderson, Meyer Engineers, Ltd., a question.

Mr. Duhe spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher-Cormier

**Nay:** 1 - Dufrene

**Absent:** 1 - Fisher

Enactment No: 23-10-6

[2023-0276](#)

An ordinance approving and authorizing the execution of a Contract with Pintail Contracting Services, LLC, for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109) in the amount of \$2,300,000.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval  
Waterworks Director Gregory Gorden spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-10-7

## Council Discussion

Mr. Gorden spoke on the matter.

Mr. Gorden invited Benjamin Chadwick, Linfield, Hunter & Junius Inc., to the podium to speak on the matter.

Mr. Chadwick spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 23-10-7

**RESOLUTIONS**[2023-0279](#)

A resolution to grant permission to the Knights of Columbus, Red Church Council No. 3634, 375 Spruce Street, Norco, LA 70079, to solicit contributions at the intersections of I-310 and River Road (Hwy 48) by the Eastbank Bridge Park, Ormond Boulevard and Airline Drive (U.S. 61), Ormond Boulevard and River Road, Norco Fresh Market on Apple Street, Winn Dixie at 12519 Airline Drive (U.S. 61), and River Road Market at 13572 River Road, on November 10th and 11th or November 17th and 18th, 2023, between the hours of 8:00 am and 7:00 pm.

**Sponsors:** Mr. Fisher

Reported:

Councilman Fisher Recommended: Approval  
Chairman Billings spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Fisher

Enactment No: 6723

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**[2023-0285](#)

Executive Session: USDC Eastern District of Louisiana-Case No. 2:22-CV-02220 - Parish of St. Charles vs. American River Transportation Co., LLC

**Sponsors:** Mr. Jewell and Department of Legal Services

**A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Darenbourg Gordon, to go into Executive Session. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Fisher

Chairman Billings announced that all Councilmembers present, Legal Services Director Corey Oubre, and Legal Services Assistant Director Robert Raymond will be in Executive Session.

Also Present: Dominick Impastato

**Heard in Executive Session**

Chairman Billings explained that Executive Session was regarding File No. 2023-0285 USDC Eastern District of Louisiana-Case No. 2:22-CV-02220 - Parish of St. Charles vs. American River Transportation Co., LLC.

**A motion was made by Councilmember Fonseca, seconded by Councilmember Darenbourg Gordon, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Fisher

**Returned**



**ADJOURNMENT**

**A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Bellock, to adjourn the meeting at approximately 7:21 pm. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Fisher

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato**  
**Council Secretary**