



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

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**Monday, December 19, 2022**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Mark Joslin*  
*New Vision Baptist Church, St. Rose*

### APPROVAL OF MINUTES

*Regular Meeting – November 21, 2022*

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0353](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

### ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, January 9, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 1     [2022-0349](#)     An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-3 to O-L on Lot 89A-2, Coteau de France or Ranson Tract, as shown on a survey titled "Resubdivision of Lot 89A" by Lucien C. Gassen, PLS dated June 4, 1998, as requested by Stanley and Melinda Hebert.

**Sponsors:**     Mr. Jewell and Department of Planning & Zoning

**Attachments:**     [2022-0349 RECOMMENDATIONS AT A GLANCE](#)

[2022-0349 Minutes](#)

[2022-0349 LUR 2022-19-R](#)

[2022-0349 Survey PZS-98-61](#)

[2022-0349 AERIAL](#)

[2022-0349 ZONING](#)

[2022-0349 FLUM](#)

[2022-0349 Application.Pg1pdf](#)

**Legislative History**

10/17/22	Department of Planning & Zoning	Received/Assigned PH
12/1/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
12/1/22	Planning Commission	Recommended Approval to the Parish Council

- 13     [2022-0350](#)     An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-2 to R-1A(M) on Lot D-1, as shown on a survey titled "Resubdivision of a Portion of Property Abutting Gassen Subdivision" by Lucien C. Gassen, PLS dated March 24, 2015, revised June 3, 2015, as requested by Diahann L. Dufresne and Joseph Dufresne, Jr.

**Sponsors:**     Mr. Jewell and Department of Planning & Zoning

**Attachments:**     [2022-0350 RECOMMENDATIONS AT A GLANCE](#)

[2022-0350 Minutes](#)

[2022-0350 LUR 2022-20-R](#)

[2022-0350 Survey](#)

[2022-0350 AERIAL](#)

[2022-0350 ZONING](#)

[2022-0350 FLUM](#)

[2022-0350 Application.Pg1pdf](#)

**Legislative History**

10/27/22	Department of Planning & Zoning	Received/Assigned PH
12/1/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission

12/1/22 Planning Commission Recommended Denial to the Parish Council

- 27 [2022-0352](#) An ordinance to amend the Code of Ordinances, Chapter 17 Parks and Recreation, Article II. Special Events, Section 17-18 Procedure, and Section 17-19 Special provisions.

**Sponsors:** Mr. Jewell

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 29 [2022-0343](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15405 River Road, Hahnville, LA.

**Sponsors:** Mr. Jewell

**Attachments:** [2022-0343 St Charles PG FY23](#)  
[2022-0343 St Charles PG Cover Letter](#)

### **Legislative History**

12/5/22 Parish President Introduced  
12/5/22 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 37 [2022-0344](#) An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-1-4 which approved the Professional Services Agreement with Kyle Associates, LLC, to perform engineering services for the Norco Force Main Transfer Station (Project No. S211101).

**Sponsors:** Mr. Jewell and Department of Public Works/Wastewater

**Attachments:** [2022-0344 S211101 - Amendment](#)  
[2022-0344 Updated Corporate Resolution](#)

### **Legislative History**

12/5/22 Parish President Introduced  
12/5/22 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 42 [2022-0345](#) An ordinance to approve and authorize the Parish President to execute an Act of Sale from Percival Properties, LLC, for the purchase of property needed for additional departmental office space.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0345 Exe Purchase Agreement](#)  
[2022-0345 Appraisal 15058 and 15068](#)

### **Legislative History**

12/5/22 Parish President Introduced

12/5/22 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 113** [2022-0346](#) An ordinance to approve and authorize the Parish President to execute an Act of Sale from Mary Ann Vial Lemmon for the purchase of property needed for additional growth of the St. Charles Parish Courthouse Complex.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0346 Exe Purchase Agreement](#)  
[2022-0346 Appraisal Lot B](#)

**Legislative History**

12/5/22 Parish President Introduced

12/5/22 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 165** [2022-0193](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, Section 8-1 to reapportion the District Boundaries of the Governing Authority of the Parish of St. Charles, based on the 2020 United States Census in accordance with Federal, State and Local laws, said boundaries to also apply to Justice of the Peace Courts and Constable Districts.

**Sponsors:** Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

**Attachments:** [2022-0193 South Central Presentation.pdf](#)  
[2022-11-21 St Charles Council Meeting \(committee meeting item\)](#)  
[St. Charles Redistricting Notes](#)  
[Alternative 2B Amended](#)  
[Alternative 2B Amended - Series](#)  
[alt 2b amended district statistics - condensed wed dec 7 16-56-40 2022](#)

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**Legislative History**

7/5/22	Legislative Committee	Discussed. Reported: Mr. Joshua Manning, South Central Planning & Development Commission (Powerpoint and 3 oversized visual aids) Mr. Thomas Rhodes, South Central Planning & Development Commission
		Public Comments Opened, no public comments
		Council Discussion
		Councilwoman Fonseca spoke on the matter
		Parish President Jewell spoke on the matter
		Councilwoman Billings spoke on the matter
		Councilman Fisher spoke on the matter
		Councilwoman Cormier spoke on the matter
11/21/22	Legislative Committee	Discussed. Presentation: Mr. Joshua Manning, South Central Planning
		Councilwoman Mary Clulee spoke on the matter. Mr. Josh Manning spoke on the matter. Councilwoman Holly Fonseca spoke on the matter. Councilwoman Julia Fisher-Cormier spoke on the matter. Ms. Michelle Impastato spoke on the matter. Councilman Dick Gibbs spoke on the matter. Councilwoman LaSandra Darensbourg-Gordon spoke on the matter. Councilman Bob Fisher spoke on the matter.
12/5/22	Council Member(s)	Introduced
12/5/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**177**    [2022-0347](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, by adding Section 8-2 for Visible Voting Precinct Boundaries and Polling Places.

**Sponsors:**

Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

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**Legislative History**

12/5/22	Council Member(s)	Introduced
12/5/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**RESOLUTIONS**

- 205** [2022-0351](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, b. Width as requested by Esperanza Land, LLC, et al.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0351 RECOMMENDATIONS AT A GLANCE](#)

[2022-0351 Minutes](#)

[2022-0351 LUR\\_2022-29-MIN](#)

[2022-0351 Plat](#)

[2022-0351 AERIAL](#)

[2022-0351 ZONING](#)

[2022-0351 FLUM](#)

[2022-0351 Waiver-signed](#)

**Legislative History**

11/1/22	Department of Planning & Zoning	Received/Assigned PH
12/1/22	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission
	Approval with waiver from required lot width.	
12/1/22	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council
	Approval with waiver from required lot width.	

**APPOINTMENTS**

- [2022-0328](#) Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

*Council will confirm nomination to the St. Charles Parish Housing Authority to fill the vacancy created by the expiration of the term of Councilwoman Marilyn B. Bellock (Council Ex-Officio Appointment). One (1) year term to begin January 14, 2023 and expire January 8, 2024.*

*Nominee: Councilwoman Marilyn B. Bellock*

**Legislative History**

11/21/22	Parish Council	Vacancy Announced
12/5/22	Parish Council	Nomination(s) Accepted
	Nominees:	
	Councilwoman Darensbourg Gordon nominated Councilwoman Marilyn B. Bellock	
12/5/22	Parish Council	Close Nomination(s) for
12/5/22	Parish Council	Nomination(s) Closed

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 12/27/22, 6PM, Council Chambers*  
*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 1/4/23, 2PM, Council Chambers*  
*PLANNING & ZONING COMMISSION: Thursday, 1/5/23, 6PM, Council Chambers*  
*COMMUNICATIONS DISTRICT (911): Monday, 1/9/23, 5PM, 9-1-1 Communications Center - 222 Joe Louis Lane, Hahnville*  
*ST. CHARLES PARISH COUNCIL: Monday, 1/9/23, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*PARISH HOLIDAY: Friday, December 23, 2022 and Monday, December 26, 2022 - Christmas*

*PARISH HOLIDAY: Friday, December 30, 2022 and Monday, January 2, 2023 - New Year's*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JANUARY 9, 2023.*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**