



# St. Charles Parish

## Meeting Minutes

### Contract/Finance and Administrative Committee

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

#### Final

**Chairman: Michelle O'Daniels**  
**Committee Members: Council as a Whole**

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**Monday, September 22, 2025**

**5:00 PM**

**Council Chambers, Courthouse**

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#### ATTENDANCE

**Present** 8 - Michael A. Mobley, Holly Fonseca, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler  
**Absent** 1 - La Sandra D. Wilson

#### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Planning & Zoning Director Michael Albert, Michelle Impastato, Council Secretary

#### SILENT PRAYER / PLEDGE

Silent Prayer and Pledge were led by Chairman Michelle O'Daniels (Councilwoman District V)

Committee Chairman Michelle O'Daniels opened the meeting to discuss.

## MATTERS BEFORE COMMITTEE

### 2025-0294

Discussion of the Industrial Tax Exemption application for W.R. Grace & Co., Norco, LA.

Reported: Kyle Robichaux, Plant Manager, W.R. Grace & Co., Norco  
Jake Nickens, Incentive Program Manager, Summit Credits

Chairman O'Daniels spoke on the matter.  
Mr. Robichaux spoke on the matter.  
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Chairman O'Daniels spoke on the matter.

Public comment opened; no public comment

Councilman Fisher spoke on the matter.  
Mr. Robichaux spoke on the matter.  
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Mr. Robichaux spoke on the matter.  
Councilman Pilié spoke on the matter.  
Mr. Robichaux spoke on the matter.  
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Mr. Robichaux spoke on the matter.  
Councilman Pilié spoke on the matter.  
Councilman Comardelle spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.  
Mr. Robichaux spoke on the matter.  
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Mr. Robichaux spoke on the matter.

**Discussed.**

## ADJOURNMENT

A motion was made by Councilmember Skiba, seconded by Councilmember deBruler, to adjourn the meeting at approximately 5:15 pm. The motion carried by the following vote:

**Yea:** 8 - Mobley, Fonseca, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

**Nay:** 0

**Absent:** 1 - Wilson

ATTEST:

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Michelle O'Daniels  
Committee Chairman