



St. Charles Parish

Meeting Agenda

SCP Civil Service Board

St. Charles Parish Civil Service Board

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Tuesday, October 14, 2025

6:30 PM

Council Chambers, Courthouse

Final

Call to Order

Silent Prayer / Pledge of Allegiance

Reading of the Meeting Protocol

- By Personnel Officer

Personnel Updates

Consideration of Minutes

- Meeting held August 12, 2025

Request for consideration of new job description

- Deputy Public Information Officer

Request for consideration of new job description

- Inventory Specialist

Request for consideration to add Civil Service Rules and Regulations

- Section 4.05.1 Outstanding Achievement Merit Increase

Request for consideration of 2026 Holiday Schedule

- 5 Day a Week Holiday Schedule

Request for consideration of 2026 Holiday Schedule

- 4 Day a Week Holiday Schedule

Request for consideration of 2026 Civil Service Meeting Schedule

Consideration of a motion to recess/adjourn for Executive Session

Accommodations for the Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Personnel Office at (985) 783-5000 to discuss the particular accommodations needed.