



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

Tuesday, October 29, 2024

9:00 AM

Council Chambers, Courthouse

Budget Hearing

ATTENDANCE

- Present** 5 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Walter Pilié, and Michelle O'Daniels
- Absent** 4 - Heather Skiba, Willie Comardelle, Bob Fisher, and Michele deBruler

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Public Information Officer Francesca Holt Blanchard, Finance Director Grant Dussom, Emergency Preparedness Director Jason Tastet, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Interim Grants Officer Nicole Barraco, Waterworks Director Gregory Gorden, Community Services Director Joan Tonglet Diaz, Economic Development and Tourism Director Corey Fauchaux, Parks and Recreation Director Duane Foret, Animal Control Director Jena Troxler, Risk Management Officer Rechell Champagne, Dayna Parker, Personnel Officer, General Government Buildings Facilities Manager Bob Messerly, WIOA Director Tommy Scott, Luis Martinez, GIS Specialist, Justin Tassin, Contract Monitoring Specialist, Procurement Officer Brenda Campos, Donna Breaux, Finance Department, Eric Berteau, Public Works Department, Nicole Whitney, Public Works Department, Brad Berthelot, Wastewater Department, Kali Zammit, Parish Farm Agent, Judge Lauren Rogers, Judge Connie Aucoin, Judge Rochelle Fahrig, Cynthia Aucoin, District Attorney Accountant, Sheriff Greg Champagne, Nicole Henry, Sheriff's Office, Chief Barry Minnich, Jessica Naquin, Utility Billing Coordinator, Blaine Fauchaux, Public Information Office, Michelle Impastato, Council Secretary

CALL TO ORDER

Meeting called to order at 9:01 am.

PRAYER / PLEDGE

Father Paul Clark
Our Lady of the Holy Rosary Church, Hahnville

Budget Message – 2025 Consolidated Operating & Capital Budget (President Matthew Jewell)

Read

**ORDINANCE SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0201](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2025.

Sponsors: Mr. Jewell and Department of Finance

Public Hearing Requirements Satisfied

Enactment No: 24-11-2

General Fund:

- District Court - Reported
- Grand Jury - Reported
- District Court Div. C - Reported

- District Court Div. E - Reported
- District Court Div. D - Reported

District Attorney - Reported
 Cynthia Aucoin, Accountant, District Attorney's office, reported on behalf of Joel T. Chaisson.

Sheriff - Reported
 Parish President Matthew Jewell spoke on the matter.
 Sheriff Champagne spoke on that matter.

Parish Farm Agent - Reported

Special Revenue Funds:

- Retired Senior Volunteer Program (Federal, State, Local) - Reported
- Parks and Recreation Director Duane Foret, reported on behalf of Jeanie Arabie.
- Public Hearing Requirements Satisfied

General Fund:

- Council - Reported
- Council District I - Reported
- Council District II - Deferred until Thursday, October 31, 2024
- Council District III - Reported

Amendment No. 1

Reduce the following General Fund Accounts from District 3 (001-400113) 2024 budget

- 001-42200000 (2,900)
- 001-42410000 (5,600)
- 001-42420000 (3,400)
- 001-42500000 (700)
- 001-42700000 (1,600)
- 001-42800000 (2,000)
- 001-43050000 (6,000)
- 001-43100000 (1,500)
- (23,700)

to transfer the total \$23,700 from the General Fund to Fund 112-420260 Drainage for the following:

- \$13,700 for Improvements Other Than Buildings - to maintain banks of Cypress Lakes CC Golf Course Drainage Conveyance Ponds**
- \$5,000 for Improvements Other Than Buildings TB River Park Drainage Improvements**
- \$5,000 for Improvements Other Than Buildings Fairfield & Oakland Pump Station Discharge**

A motion was made by Councilmember Pilié, seconded by Councilmember

O'Daniels, to approve Amendment No. 1. The motion carried by the following vote:

Yea: 5

Nay: 0

Absent: Skiba, Comardelle, Fisher, deBruler

- Council District IV - Deferred until Thursday, October 31, 2024
- Council District V - Reported
- Council District VI - Deferred until Thursday, October 31, 2024
- Council District VII - Deferred until Thursday, October 31, 2024
- Council Division A - Reported

Amendment No. 2

Reduce the following General Fund Accounts from Division A (001-400118) 2024 Budget and transfer \$22,600 from the General Fund to Fund 116 (RSVP) - account 116-430270 for Participant Travel.

- 001-42200000 (2,800)
- 001-42410000 (5,600)
- 001-42420000 (2,200)
- 001-42500000 (700)
- 001-42700000 (2,000)
- 001-42800000 (1,700)
- 001-43050000 (6,000)
- 001-43100000 (1,600)
- (22,600)

A motion was made by Councilmember Mobley, seconded by Councilmember Wilson, to approve Amendment No. 2. The motion carried by the following vote:

Yea: 5

Nay: 0

Absent: Skiba, Comardelle, Fisher, deBruler

- Council Division B - Reported
- Parish President - Reported

Public Hearing Requirements Satisfied

Special Revenue Funds:

- Parish Transportation - Reported
- Road & Drainage (Flood Control, Paved Streets, Sidewalks & Crosswalks, Drainage) - Reported - Council Discussion
- Public Works Director Miles Bingham spoke on the matter.

Amendment No. 3

Transfer \$475,000 from the General Fund to Fund 112-420260 Drainage - for Architectural/Engineering - Improvements related to 4th Street, Diane Place Pump Station and Oak Street

A motion was made by Councilmember O'Daniels, seconded by Councilmember Wilson, to approve Amendment No. 3. The motion carried by the following vote:

Yea: 5

Nay: 0

Absent: Skiba, Comardelle, Fisher, deBruler

Amendment No. 4

Transfer \$450,000 from the General Fund to Fund 112-420260 Drainage - for Architectural/Engineering - Jack and Bore in Hahnville 2 Watershed

A motion was made by Councilmember Wilson, seconded by Councilmember Pilié, to approve Amendment No. 4. The motion carried by the following vote:

Yea: 5

Nay: 0

Absent: Skiba, Comardelle, Fisher, deBruler

Amendment No. 5

Transfer \$300,000 from the General Fund to Fund 112-420260 Drainage - for Improvements Other Than Buildings - Cleaning Cross culverts from Houmas Canal to Ormond Weir in Lake 1 and Bank Stabilization

Move \$100,000 from 112-420260 - Drainage - Architectural/Engineering - Carriage Canal Widening to 112-420260 - Drainage - Architectural/Engineering - Ormond Oaks Channel

Move \$300,000 from 112-420260 - Drainage - Architectural/Engineering - Carriage Canal Widening to 112-420260 - Drainage - Improvements Other Than Buildings - Ormond Oaks Channel

A motion was made by Councilmember Pilié, seconded by Councilmember Moble, to approve Amendment No. 5. The motion carried by the following vote:

Yea: 5

Nay: 0

Absent: Skiba, Comardelle, Fisher, deBruler

Amendment No. 6

Transfer \$750,000 from the General Fund to Fund 112-420260 Drainage - Improvements Other Than Buildings - Phase 2 Engineers Canal Bank Stabilization

A motion was made by Councilmember Fonseca (on behalf of Councilmember Fisher), seconded by Councilmember Pilié, to approve Amendment No. 6. The motion carried by the following vote:

Yea: 5

Nay: 0

Absent: Skiba, Comardelle, Fisher, deBruler

Capital Projects Funds:

GOMESA CONSTRUCTION FUND - Reported

Council Discussion

Public Works Director Miles Bingham spoke on the matter.

Special Revenue Funds:

Road Lighting District #1 - Reported

Mosquito Control - Reported

Enterprise Funds:

Solid Waste Collection & Disposal (Solid Waste Collection & Disposal, Recycling) - Reported

Council Discussion
Contract Monitoring Specialist Justin Tassin spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Special Revenue Funds:
Flood Protection - Reported
Council Discussion
Senior Projects Manager Sam Scholle spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Capital Projects Funds:
West Bank Hurricane Protection Levee - Reported
Council Discussion
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enterprise Funds:
Wastewater (Administration, Collection & Maintenance, Treatment) - Reported
Council Discussion

Consolidated Waterworks District No. 1 (Administration, Billing & Collection, Meter Readers, Distribution, Plant) - Reported
Parish President Matthew Jewell spoke on the matter.
Waterworks Director Gregory Gorden spoke on the matter.
Council Discussion

Special Revenue Funds:
Recreation (Recreation, Recreation-Explanation of Capital Outlay, Summer Camp) - Reported
Council Discussion

Amendment No. 7
Transfer \$250,000 from the General Fund to Fund 113-Recreation - Improvements Other Than Buildings - New Sarpy Park Repairs & Improvements at 9th Street Park

A motion was made by Councilmember Fonseca (on behalf of Councilmember Fisher), seconded by Councilmember O'Daniels, to approve Amendment No. 7. The motion carried by the following vote:

Yea: 5
Nay: 0
Absent: Skiba, Comardelle, Fisher, deBruler

Further Council Discussion
Parish President Matthew Jewell spoke on the matter.
Parks and Recreation Director Duane Foret spoke on the matter.
Finance Director Grant Dussom spoke on matter.

Capital Projects Funds:
Recreation Facilities Construction - Reported
Council Discussion
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

General Fund:

- Public Information - Reported
- Cable TV Administration - Reported
- Purchasing - Reported
- Personnel - Reported
- Legal Services - Reported
- Coastal Zone Management - Reported
- Planning & Zoning - Reported
- ICC Building Codes - Reported

Council Discussion

Planning & Zoning Director Michael Albert spoke on that matter.

- Information Technology - Reported
- GIS - Reported
- General Gov't Buildings - Reported
- Risk Management - Reported
- Grants Administration - Reported

Nicole Barraco, Interim Grants Officer, reported on behalf of Carla Chiasson.

Elevation Grant Program - Reported

Nicole Barraco, Interim Grants Officer, reported on behalf of Carla Chiasson.

Council Discussion

Nicole Barraco, Interim Grants Officer, spoke on the matter.

Capital Projects Funds:

LCDBG - Reported

Nicole Barraco, Interim Grants Officer, reported on behalf of Carla Chiasson.

Council Discussion

General Fund:

- Emergency Preparedness - Reported
- Emergency Prep. Subsid. - Reported

Council Discussion

Emergency Preparedness Director Jason Tastet spoke on the matter.

EOC - 24 Hours Coverage - Reported

Coroner - Reported

Chief Barry Minnich, Coroner's Office, reported on behalf of Dr. Brian Brogle.

Council Discussion

Chief Minnich spoke on the matter.

Animal Control - Reported

Council Discussion

- Health & Safety Rehab. - Reported
- Revitalization Fund Program - Reported
- Housing Preservation Grant - Reported
- HUD/HOME Rental Assistance - Reported
- Community Services - Reported
- Energy Assistance - Reported
- Summer Feeding - Reported
- Community Service Centers - Reported
- Community Services Subgrants

LIHEAP Weatherization - Reported
Council Discussion
Community Services Director Joan Tonglet Diaz spoke on the matter.

CSBG - Administration - Reported
CSBG - Program Activities - Reported
Home Program - Reported
LIHWAP - Low Income Water Asst - Reported
Council Discussion
Community Services Director Joan Tonglet Diaz spoke on the matter.

Economic Development - Reported
Tourist Information Center - Reported
Council Discussion
Economic Development & Tourism Director Corey Faucheux spoke on the matter.

Public Hearing Requirements Satisfied

Special Revenue Funds:
Workforce Investment Act - Reported

General Fund:
Ordinance & Proceedings - Reported
Police Jury Association - Reported
Ward Courts - Reported
Elections - Reported
Finance - Reported
Taxation - Assessor - Reported
Taxation - Collector - Reported
Data Processing - Reported
Research & Investigations - Reported
Retirement System Contributions - Reported
Retired Employees Group Insurance - Reported
Juvenile - Reported
Motor Vehicle - Reported
Veterans Administration - Reported
Council Discussion
Finance Director Grant Dussom spoke on the matter.

Public Housing - Reported
Council Discussion
Finance Director Grant Dussom spoke on the matter.

Debt Service - Reported
Transfers - Reported

Special Revenue Funds:
Criminal Court Fund (District Court, District Attorney, Sheriff, Transfers) - Reported
Governmental Bldgs M&O - Reported

Capital Projects Funds:
Front Foot Assessment Capital Projects - Reported

Public Hearing Requirements Satisfied
Parish President Matthew Jewell made statement.

[2024-0201](#)

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The motion carried by the following vote:

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Nay: 0

Absent: Skiba, Comardelle, Fisher, deBruler

Amendments Recorded

Enactment No: 24-11-2

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON THURSDAY, OCTOBER 31, 2024, 1:00 P.M.; MONDAY, NOVEMBER 4, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0201](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2025.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on October 31, 2024

Enactment No: 24-11-2

ADJOURNMENT

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary