



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Terrell D. Wilson
Councilmembers Wendy Benedetto, Paul J. Hogan,
Mary K. Clulee, Dick Gibbs, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

Monday, November 27, 2017

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, Traci A. Fletcher, and Julia Fisher-Perrier

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Executive Director of Technology and Communications Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Faucheux, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, R.S.V.P. Director Michelle Higgins, Adrienne Bourgeois, Public Information Office

CALL TO ORDER

Meeting called to order at 6:01 p.m.

PRAYER / PLEDGE

Pastor Tim Buford
First Baptist Church of Luling

APPROVAL OF MINUTES

A motion was made by Councilmember Benedetto, seconded by Councilmember Fletcher, to approve the minutes from the special meeting of October 26, 2017, and the special meeting of October 30, 2017. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2017-0384](#)

In Recognition: 2017 St. Charles Parish Girls Babe Ruth 8U All-Star Team

Sponsors: Mr. Cochran

Chairman Wilson deferred File No. 2017-0384 until later in the meeting.

Deferred

[2017-0385](#)

In Recognition: 2017 St. Charles Parish Girls Babe Ruth 10U All-Star Team

Sponsors: Mr. Cochran

Chairman Wilson deferred File No. 2017-0385 until later in the meeting.

Deferred

[2017-0381](#)

Proclamation: Toy and Gift Fund Week

Sponsors: Mr. Cochran

Read

[2017-0382](#)

Proclamation: Christmas Celebration

Sponsors: Ms. Clulee

Read

[2017-0383](#)

Proclamation: "Brunch with Santa Day"

Sponsors: Mr. Gibbs

Read

[2017-0384](#)

In Recognition: 2017 St. Charles Parish Girls Babe Ruth 8U All-Star Team

Sponsors: Mr. Cochran

Read

[2017-0385](#)

In Recognition: 2017 St. Charles Parish Girls Babe Ruth 10U All-Star Team

Sponsors: Mr. Cochran

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2017-0392](#)

New Orleans Aviation Board

Mr. Gary Smith, Sr., New Orleans Aviation Board, St. Charles Parish Representative, introduced Mr, Kevin Dolliole, Director of Aviation.
Mr. Dolliole gave the report.

Councilman Hogan spoke on the matter.

Mr. Dolliole spoke on the matter.

Parish President Larry Cochran spoke on the matter.

Chief Administrative Officer Billy Raymond spoke on the matter.

Mr. Smith spoke on the matter.

Reported

[2017-0388](#)

Communications District (911)

Retired Major Sam Zinna, President

Reported

[2017-0389](#)

Parish President Remarks/Report

Sponsors: Mr. Cochran

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN WILSON AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 11, 2017, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2017-0386](#)

An ordinance to approve and authorize the Lafourche Basin Levee District to expropriate the necessary real estate interest to a portion of land designated as Parcel 26-2 for the Sunset Drainage District Levee in St. Charles Parish, Louisiana, and to authorize the transfer of the necessary funding thereof.

Sponsors: Mr. Cochran and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 11, 2017

[2017-0387](#)

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2018 through 2020 in accordance with the Parish Transportation Act.

Sponsors: Mr. Cochran and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on December 11, 2017

[2017-0393](#)

An ordinance to amend the 2017 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Cochran and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on December 11, 2017

[2017-0394](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P160502, implementing a Computerized Maintenance Management System for the Public Works Department, to increase the Contract Time by 63 days with no other changes to the Contract.

Sponsors: Mr. Cochran and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 11, 2017

[2017-0395](#)

An ordinance to approve and authorize the Parish President to execute a Quitclaim Deed in favor of Chevron U.S.A. Inc. covering property identified as S/2 of Lots 823, 824, 825 and 826, Lots 833 to 840 inclusive, and the S/2 of Lots 841, 842 and 843, all in Section 26, Township 14 South, Range 20 East, St. Charles Parish, Louisiana, and that portion of Lot 854 lying in Sec. 35, Township 14 South, Range 20 East, St. Charles Parish, Louisiana, as shown on map of the Sunset Drainage District, formerly the St. Charles Municipal Drainage District, prepared by James S. Webb and John A. Kruse, Civil Engineers, dated December 1, 1925 (hereinafter referred to as the "Subject Property"), a copy of said map being on file in the office of the Clerk of Court of St. Charles Parish, Louisiana which property is more particularly described in the Quitclaim Deed attached hereto and made a part hereof, from St. Charles Parish, agreed to and accepted by Chevron U.S.A. Inc. ("Chevron").

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on December 11, 2017

[2017-0396](#)

An ordinance approving a Special Permit Use for an off-track betting gaming establishment at 121 Ormond Center Court, Suite O, as requested by Ormond Center One.

Sponsors: Ms. Fletcher

Publish/Scheduled for Public Hearing to the Parish Council on December 11, 2017

PLANNING AND ZONING PETITIONS

[2017-0368](#)

An ordinance to amend the Zoning Ordinance of 1981, Ordinance No. 81-10-6, adopted October 19, 1981 to approve the change of zoning classification from AV-1 to M-1 at Lot 3, Square 13, Esperanza Business Park (579 Judge Edward Dufresne Parkway), Luling, as requested by 310 Investments, LLC.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 17-11-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-5

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

[2017-0353](#)

An ordinance to approve and authorize the execution of an Intergovernmental Agreement between St. Charles Parish and the River Parishes Transit Authority (RPTA) to provide supplemental funding for the operation of a public transit system.

Sponsors: Mr. Cochran and Chief Administrative Officer

Reported:

Chief Administrative Officer Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 17-11-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-6

[2017-0365](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of **“NO PARKING ON MEDIAN”** signs on the median on Bayou Estates Drive in Bayou Gauche.

Sponsors: Mr. Woodruff

Reported:

Councilman Woodruff Recommended: Approval

Amendment: to amend the proposed ordinance to change **“NO PARKING ON MEDIAN”** to read **“NO PARKING OVERNIGHT OR STORING OF OBJECTS ON THE MEDIAN BETWEEN THE HOURS OF 12 AM TO 5 AM”** in the “Summary” and in the “NOW, THEREFORE” Section, and to add “SECTION III. It shall be unlawful for any person to park or store any vehicle, watercraft, or other objects on the median of Bayou Estates Drive between the hours of 12 am to 5 am.”

A motion was made by Councilmember Woodruff, seconded by Councilmember Hogan, to Amend File No. 2017-0365. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-7

Amended

Enactment No: 17-11-7

[2017-0365](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of **“NO PARKING OVERNIGHT OR STORING OF OBJECTS ON THE MEDIAN BETWEEN THE HOURS OF 12 AM TO 5 AM”** signs on the median on Bayou Estates Drive in Bayou Gauche.

Sponsors: Mr. Woodruff

Speakers:

Ms. Patsy Doucet, Bayou Gauche

Mr. Raymond Bond, Bayou Gauche

Public Hearing Requirements Satisfied

Enactment No: 17-11-7

Council Discussion

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-7

[2017-0367](#)

An ordinance to approve and authorize the execution of a contract with Fleming Construction Company for the Mimosa Culvert Replacement Project (Project No. P090201-6) in the amount of \$341,000.00.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 17-11-8

Council Discussion

Public Works/Wastewater Director Clayton Faucheux spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-8

[2017-0370](#)

An ordinance to approve and authorize the Lafourche Basin Levee District to expropriate the necessary real estate interest to a portion of land designated as Parcel 26-1-R-1 for the Sunset Drainage District Levee in St. Charles Parish, Louisiana, and to authorize the transfer of the necessary funding thereof.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 17-11-9

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-9

[2017-0378](#)

An ordinance to approve and authorize the execution of a Construction Contract with Sealevel Construction, Inc. for Project No. P080905-6C, grant reference Project No. HMGP#4080-089-0002, FEMA-4080-DR-LA, Project #3, Magnolia Ridge Drainage Pump Station Project, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$10,199,228.00.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 17-11-10

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-10

[2017-0379](#)

An ordinance adopting an investment policy for the Parish of St. Charles.

Sponsors: Mr. Cochran and Department of Finance

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 17-11-11

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-11

[2017-0380](#)

An ordinance to approve and authorize the execution of a contract with Barriere Construction Co., LLC for the construction of Parish Project No. P160302-4, Road Maintenance 2017, with Base Bid and Alternate No. 1, in the amount of \$1,090,622.50.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 17-11-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 17-11-12

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2016-0360](#)

A resolution, being considered once again and for the ninth (9th) time, requesting that the Parish President and all Department heads respond within ten (10) business days to all Parish Council letters, memos, emails, and/or any other form of communication prepared by and/or on behalf of Council Members requesting information, production of documents, input when requested on proposed ordinances or resolutions, responses to letters, or anything else that may be asked of the administration, all referred to herein as items, with the initial response providing what was requested, or at a minimum, providing 1) acknowledgment that the communication was received, and 2) a date by which the requested items will be provided.

Sponsors: Mr. Hogan

File No. 2016-0360 Postponed Indefinitely per Parish Council Rule 8. #8. Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]

Postponed Indefinitely (Council Rule 8)

APPOINTMENTS

[2017-0242](#)

A resolution to appoint a member to the Library Service District Board of Control as the District III Representative.

Deferred

[2017-0336](#)

A resolution appointing Mr. Randy Lauve to the Zoning Board of Adjustment as the District II Representative.

VOTE ON THE APPOINTMENT OF MR. RANDY LAUVE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6318

[2017-0337](#)

A resolution appointing a member to the Zoning Board of Adjustment as the District IV Representative.

Nominee:

Councilman Woodruff nominated Mr. Robert Price

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Fisher-Perrier, to Close Nomination(s) for File No. 2017-0337. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2017-0338](#)

A resolution appointing Ms. Lori E. Brown to the Zoning Board of Adjustment as the District V Representative.

VOTE ON THE APPOINTMENT OF MS. LORI E. BROWN

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6319

[2017-0339](#)

A resolution appointing a member to the Zoning Board of Adjustment as the District VI Representative.

Nominee:

Councilwoman Fletcher nominated Mr. Robert G. Fisher, Jr.

Nomination(s) Accepted

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fletcher, to Close Nomination(s) for File No. 2017-0339. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2017-0362](#)

Council Appointment to the R.S.V.P. Advisory Council.

Nominee:

Councilwoman Benedetto nominated Councilwoman Traci A. Fletcher

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Fisher-Perrier, to Close Nomination(s) for File No. 2017-0362. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2017-0363](#)

Council Appointment to the R.S.V.P. Advisory Council.

Nominee:

Councilwoman Benedetto nominated Councilman William Billy Woodruff

Nomination(s) Accepted

A motion was made by Councilmember Gibbs, seconded by Councilmember Fletcher, to Close Nomination(s) for File No. 2017-0363. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2017-0364](#)

Council Ex-Officio Appointment to the Housing Authority.

Nominee:

Councilwoman Fisher-Perrier nominated Councilwoman Marilyn B. Bellock

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Hogan, to Close Nomination(s) for File No. 2017-0364. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2017-0375](#)

A resolution to appoint a member to the Hospital Service District Board of Commissioners.

Nominee:

Councilwoman Clulee nominated Mr. William J. Sirmon, III

Nomination(s) Accepted

A motion was made by Councilmember Benedetto, seconded by Councilmember Fisher-Perrier, to Close Nomination(s) for File No. 2017-0375. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2017-0377](#)

Adopt 2018 Parish Council Meeting Schedule

Amendment: to amend the proposed St. Charles Parish Council Meeting Schedule as follows: change July 2nd meeting to July 9th, remove September 4th meeting, change November 19th meeting to November 26th, remove December 3rd meeting, and change December 17th meeting to December 10th.

Chief Administrative Officer Billy Raymond spoke on the matter.

Council Discussion

A motion was made by Councilmember Fletcher, seconded by Councilmember Benedetto, to Amend File No. 2017-0377. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Amended

Adopted the 2018 Parish Council Meeting Schedule as Amended. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Adopted

[2017-0390](#)

Accept Nominations - Presiding Officer for 2018; Chairman, St. Charles Parish Council [Confirm December 11, 2017]

Nominee:

Councilman Woodruff nominated Councilman Gibbs

Nomination(s) Accepted

A motion was made by Councilmember Clulee, seconded by Councilmember Bellock, to Close Nomination(s) for File No. 2017-0390. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

[2017-0391](#)

Accept Nominations - Presiding Officer for 2018; Vice-Chairman, St. Charles Parish Council [Confirm December 11, 2017]

Nominee:

Councilwoman Fisher-Perrier nominated Councilwoman Wendy Benedetto

Nomination(s) Accepted

A motion was made by Councilmember Woodruff, seconded by Councilmember Clulee, to Close Nomination(s) for File No. 2017-0391. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Benedetto, seconded by Councilmember Fletcher, to adjourn the meeting at approximately 7:26 pm. The motion carried by the following vote:

- Yea:** 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier
- Nay:** 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Tiffany K. Clark
Council Secretary