



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Marilyn B. Bellock
Councilmembers Bobby Donaldson, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, January 11, 2021

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Marilyn Diggs
Mt. Zion Community Church, Boutte

APPROVAL OF MINUTES

Regular Meeting – December 21, 2020

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2021-0011](#) In Recognition: Councilman Dick Gibbs, 2020 Council Chairman
Sponsors: Ms. Bellock
Attachments: [2021-0011 Dick Gibbs-Chairman](#)

- 2 [2021-0012](#) In Recognition: Councilwoman Marilyn B. Bellock, 2020 Council Vice-Chairman
Sponsors: Mr. Fisher
Attachments: [2021-0012 Marilyn B. Bellock-VChairman](#)

- 3 [2021-0013](#) Proclamation: Martin Luther King, Jr. Day
Sponsors: Ms. Darensbourg Gordon
Attachments: [2021-0013 Martin Luther King Jr. Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2021-0001](#) Information Technology/GIS
- [2021-0002](#) Parish President Remarks/Report
- Sponsors:** Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, January 25, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 4 [2021-0003](#) An ordinance to provide for the installation of “**ALL-WAY STOP**” signs on Shaw Street at its intersection with Pine Street in Hahnville.

Sponsors: Ms. Darenbourg Gordon

PLANNING AND ZONING PETITIONS

- 5 [2020-0363](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to R-1M on approximately 7.2 acres of Parcel D-2AA, Fairview Plantation Subdivision, St. Rose, as requested by BMB Real Estate, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0363 Recommendation At a Glance \(BMB Real Estate\)](#)

[2020-0363 Minutes 11.05.2020 BMB Real Estate](#)

[2020-0363 LUR 2020-18-R BMB Real Estate LLC](#)

[2020-0363 Site Plan](#)

[2020-0363 Plat](#)

[2020-0363 AERIAL](#)

[2020-0363 ZONING](#)

[2020-0363 FLUM](#)

[2020-0363 FW 2020-18-R going forward to Council on Monday](#)

[2020-0363 Application](#)

Legislative History

10/6/20	Department of Planning & Zoning	Received/Assigned PH
11/5/20	Department of Planning & Zoning	Recommended Denial to the Planning Commission
11/5/20	Planning Commission	Recommended Denial to the Parish Council
12/21/20	Parish President	Introduced
12/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 21 [2020-0362](#) An ordinance to approve and authorize the execution of an Agreement with the Louisiana Department of Transportation and Development (DOTD), for Parish Project No. P190201 Lakewood Drive Reconstruction State Project No. H.014051, Federal Aid Project No. H014051.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2020-0362 Entity-State Agreement](#)

Legislative History

12/21/20	Parish President	Introduced
12/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 44 [2020-0364](#) An ordinance to approve and authorize the execution of a contract with BLD Services, LLC, for Parish Project No. S181201 Lone Star Sewer Rehabilitation, with a Bid in the amount of \$288,254.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2020-0364 Contract](#)
[2020-0364 Recommendation and bid tab](#)
[2020-0364 Notice of Intent to Award Executed](#)

Legislative History

12/21/20	Parish President	Introduced
12/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 47 [2020-0346](#) An ordinance to approve and authorize the execution of a Professional Services Agreement between The Center for Planning Excellence, Inc. and St. Charles Parish. The Professional Services Agreement for \$277,000.00 is to update the Parish Comprehensive Land Use Plan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0346 Agreement for Council Approval CPEX-SCP_CompPlanUpdate1110](#)
[2020-0346 Exhibits A and B](#)

Legislative History

12/7/20	Parish President	Introduced
12/7/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/21/20	Parish Council	Public Hearing Requirements Not Satisfied Mr. Earl Matherne, Planning Administrator requested that File No. 2020-0346 be removed and reintroduced.
12/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

12/21/20	Parish Council	Postponed Indefinitely and Reintroduced
12/21/20	Parish Council	Postponed Indefinitely and Reintroduced

- 59** [2020-0348](#) An ordinance approving and authorizing the execution of an Act of Dedication for River Place Estates Phase 1, Hahnville.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2020-0348 Revised Act of Dedication and Plat.pdf](#)

[2020-0348 attachments in agenda.pdf](#)

[2020-0348 Act of Dedication](#)

[2020-0348 Final Plat](#)

Revised Version of Dedication and Plat – Page 66

Legislative History

12/7/20	Parish President	Introduced
12/7/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/21/20	Parish Council	Public Hearing Requirements Not Satisfied Mr. Earl Matherne, Planning Administrator requested that File No. 2020-0348 be removed and reintroduced.
12/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/21/20	Parish Council	Postponed Indefinitely and Reintroduced
12/21/20	Parish Council	Postponed Indefinitely and Reintroduced

PERSONS TO ADDRESS THE COUNCIL

94 [2021-0014](#) Mr. Victor L. Buccola: Planning & Zoning Commissions Rules

Attachments: [2021-0014 Petition Victor Buccola.pdf](#)

RESOLUTIONS

123 [2021-0004](#) A resolution supporting the application to the Louisiana Office of Community Development Local Government Assistance Program for FY 2020-2021 funding in the amount of \$58,800 for the St. Charles Parish Public Works Director's Office Restroom Renovation project, located at 101 River Oaks Drive in Destrehan.

Sponsors: Mr. Jewell and Grants Office

124 [2021-0005](#) A resolution supporting the application for funding of the Water Meter Replacement Project through the Louisiana Office of Community Development's FY 2020-2021 Community Water Enrichment Fund.

Sponsors: Mr. Jewell and Grants Office

APPOINTMENTS

125 [2020-0293](#) A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District I Representative.

Council will confirm nomination from the District I Councilmember to fill the vacancy created by the expiration of the term of Ms. Olivia Tate. Four (4) year term to begin immediately and expire December 7, 2024.

Nominee: Ms. Olivia Tate

Legislative History

12/12/16	Parish Council	Enacted Legislation Ms. Olivia Tate appointed to the Board of Adjustment on December 12, 2016, per Resolution No. 6255 Term: December 7, 2016 - December 7, 2020
10/19/20	Parish Council	Vacancy Announced
11/2/20	Parish Council	Deferred
11/16/20	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Darensbourg Gordon nominated Ms. Olivia Tate
11/16/20	Parish Council	Close Nomination(s) for
11/16/20	Parish Council	Nomination(s) Closed
12/7/20	Parish Council	Deferred
12/21/20	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Darensbourg Gordon nominated Ms. Olivia Tate
12/21/20	Parish Council	Close Nomination(s) for
12/21/20	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 1/13/21, 5PM, Council Chambers

PLANNING & ZONING COMMISSION: Thursday, 1/14/21, 7PM, Council Chambers

LIBRARY BOARD OF CONTROL: Tuesday, 1/19/21, 6PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Tuesday, 1/19/21, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher

ZONING BOARD OF ADJUSTMENT: Thursday, 1/21/21, 7PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 1/25/21, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Monday, January 18, 2021 - Martin Luther King, Jr. Day

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2021-0006](#)

Appointment of Chairman to the Operations, Maintenance, and Construction Management Committee

Council Chairman shall name a Councilman to act as Chairman of the Operations, Maintenance, and Construction Management Committee [per Parish Council Rule 32]

[2021-0007](#)

Appointment of Chairman to the Legislative Committee

Council Chairman shall name a Councilman to act as Chairman of the Legislative Committee [per Parish Council Rule 32]

[2021-0008](#)

Appointment of Chairman to the Contract/Finance and Administrative Committee

Council Chairman shall name a Councilman to act as Chairman of the Contract/Finance and Administrative Committee [per Parish Council Rule 32]

[2021-0009](#)

Appointment of Chairman to the Special Projects/Public Safety, Health, and Environmental Committee

Council Chairman shall name a Councilman to act as Chairman of the Special Projects/Public Safety, Health, and Environmental Committee [per Parish Council Rule 32]

[2021-0010](#)

Appointment of Chairman to the Hurricane Protection Projects Committee

Council Chairman shall name a Councilman to act as Chairman of the Hurricane Protection Projects Committee [per Parish Council Rule 32]

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.