



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

### Final

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Bobby Donaldson, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

---

Monday, January 11, 2021

6:00 PM

Council Chambers, Courthouse

---

### ATTENDANCE

**Present** 9 - Bobby Donaldson, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Planning & Zoning Director Michael Albert, Grants Officer Stephanie Bruning, Luis Martinez, GIS Specialist, Justin Robert, Public Information Office, Alissa Cavaretta, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Reverend Marilyn Diggs  
Mt. Zion Community Church, Boutte

### APPROVAL OF MINUTES

**A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Donaldson, to approve the minutes from the regular meeting of December 21, 2020. The motion carried by the following vote:**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2021-0011](#)

In Recognition: Councilman Dick Gibbs, 2020 Council Chairman

**Sponsors:** Ms. Bellock

**Read**

[2021-0012](#)

In Recognition: Councilwoman Marilyn B. Bellock, 2020 Council Vice-Chairman

**Sponsors:** Mr. Fisher

**Read**

[2021-0013](#)

Proclamation: Martin Luther King, Jr. Day

**Sponsors:** Ms. Darensbourg Gordon

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2021-0001](#)

Information Technology/GIS

Discussion: to defer Information Technology report until a later date

**Report Deferred**

Mr. Luis Martinez, Geographic Information System Specialist, reported on GIS.

- Councilwoman Fonseca spoke on the matter.
- Mr. Martinez spoke on the matter.
- Councilwoman Clulee spoke on the matter.
- Councilman Fisher spoke on the matter.
- Parish President Matthew Jewell spoke on the matter.
- Councilwoman Fisher-Perrier spoke on the matter.
- Councilwoman Darensbourg Gordon spoke on the matter.
- Councilman Donaldson spoke on the matter.

**Reported**

[2021-0002](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Councilman Fisher spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.  
Public Works/Wastewater Director Miles Bingham spoke on the matter.  
Councilwoman Darensbourg Gordon spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JANUARY 25, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2021-0003](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs on Shaw Street at its intersection with Pine Street in Hahnville.

**Sponsors:** Ms. Darensbourg Gordon

**Publish/Scheduled for Public Hearing to the Parish Council on January 25, 2021**

[2021-0016](#)

An ordinance to approve and authorize the execution of an Intergovernmental Agreement with the Coastal Protection and Restoration Authority Board for the Operation, Maintenance, Repair, Replacement, and Rehabilitation (OMRR&R) of the Davis Pond Freshwater Diversion Project (State Project No. BA-0001).

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on January 25, 2021**

[2021-0017](#)

An ordinance to approve and authorize the purchase of the property at 110 Ducayet Drive, Destrehan, Louisiana, for drainage improvements.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on January 25, 2021**

[2021-0018](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 1, to add expenditures totaling \$180,000.00 for the General Fund Account 001-400610 Planning and Zoning - unspent in 2020 and apply this amount to professional services for the update to the Parish Comprehensive Land Use Plan.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on January 25, 2021**

**PLANNING AND ZONING PETITIONS**

[2020-0363](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to R-1M on approximately 7.2 acres of Parcel D-2AA, Fairview Plantation Subdivision, St. Rose, as requested by BMB Real Estate, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

**Public Hearing Requirements Satisfied**

Council Discussion

**Proposed ordinance failed for lack of a majority by the following vote:**

**Yea:** 0

**Nay:** 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Failed**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2020-0362](#)

An ordinance to approve and authorize the execution of an Agreement with the Louisiana Department of Transportation and Development (DOTD), for Parish Project No. P190201 Lakewood Drive Reconstruction State Project No. H.014051, Federal Aid Project No. H014051.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-1-1

**Council Discussion**

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Chief Administrative Officer Mike Palamone spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-1-1

[2020-0364](#)

An ordinance to approve and authorize the execution of a contract with BLD Services, LLC, for Parish Project No. S181201 Lone Star Sewer Rehabilitation, with a Bid in the amount of \$288,254.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-1-2

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-1-2

[2020-0346](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement between The Center for Planning Excellence, Inc. and St. Charles Parish. The Professional Services Agreement for \$277,000.00 is to update the Parish Comprehensive Land Use Plan.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-1-3

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

Finance Director Grant Dussom spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

**Nay:** 3 - Donaldson, Fonseca and Fisher

Enactment No: 21-1-3

[2020-0348](#)

An ordinance approving and authorizing the execution of an Act of Dedication for River Place Estates Phase 1, Hahnville.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Chairman Bellock gave a brief explanation regarding the revisions to the Act of Dedication and plat; servitude shown for drain pipe between Lots 40 and 41, servitude for the sewer force main in the rear south of the T to the RRX has been eliminated as there is no force main there, servitude of drain south of T to RRX is shown where the ditch actually is, and cross street name was changed.

**A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Fisher-Perrier, to accept the revised version of the Act of Dedication and the revised plat. The motion carried by the following vote:**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-1-4

**Amended**

Enactment No: 21-1-4

Reported:

P & Z Department Recommended: Approval

Speakers:

Mr. Joel Chaisson, JCJR St. Charles, LLC, Destrehan  
Mr. Walter Pilie', Destrehan

**Public Hearing Requirements Satisfied**

Enactment No: 21-1-4

Council Discussion

Mr. Chaisson spoke on the matter.  
Public Works/Wastewater Director Miles Bingham spoke on the matter.  
Planning & Zoning Director Michael Albert spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-1-4

**PERSONS TO ADDRESS THE COUNCIL**

[2021-0014](#)

Mr. Victor L. Buccola: Planning & Zoning Commissions Rules

**A motion was made by Councilmember Donaldson, seconded by Councilmember Dufrene, to extend Mr. Buccola's time an additional three minutes. The motion carried by the following vote:**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

**Time Extended**

**Heard**

**RESOLUTIONS**

[2021-0004](#)

A resolution supporting the application to the Louisiana Office of Community Development Local Government Assistance Program for FY 2020-2021 funding in the amount of \$58,800 for the St. Charles Parish Public Works Director's Office Restroom Renovation project, located at 101 River Oaks Drive in Destrehan.

**Sponsors:** Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval  
Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6533



[2021-0005](#)

A resolution supporting the application for funding of the Water Meter Replacement Project through the Louisiana Office of Community Development's FY 2020-2021 Community Water Enrichment Fund.

**Sponsors:** Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval  
Public comment opened; no public comment

Council Discussion

Grants Officer Stephanie Bruning spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6534

**APPOINTMENTS**

[2020-0293](#)

A resolution appointing Ms. Olivia Tate to the St. Charles Parish Board of Adjustment as the District I Representative.

**VOTE ON THE APPOINTMENT OF MS. OLIVIA TATE**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6535

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

[2021-0006](#)

Appointment of Councilman Bob Fisher as Chairman to the Operations, Maintenance, and Construction Management Committee

Council Chairman named Councilman Bob Fisher to act as Chairman.

**Confirmed**

[2021-0007](#)

Appointment of Councilman Dick Gibbs as Chairman to the Legislative Committee

Council Chairman named Councilman Dick Gibbs to act as Chairman.

**Confirmed**

[2021-0008](#)

Appointment of Councilman Dick Gibbs as Chairman to the Contract/Finance and Administrative Committee

Council Chairman named Councilman Dick Gibbs to act as Chairman.

**Confirmed**

[2021-0009](#)

Appointment of Councilman Nicky Dufrene as Chairman to the Special Projects/Public Safety, Health, and Environmental Committee

Council Chairman named Councilman Nicky Dufrene to act as Chairman.

**Confirmed**

[2021-0010](#)

Appointment of Councilwoman Julia Fisher-Perrier as Chairman to the Hurricane Protection Projects Committee

Council Chairman named Councilwoman Julia Fisher-Perrier to act as Chairman.

**Confirmed**

**ADJOURNMENT**

**A motion was made by Councilmember Donaldson, seconded by Councilmember Darensbourg Gordon, to adjourn the meeting at approximately 8:06 pm. The motion carried by the following vote:**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

---

**Michelle Impastato**  
**Council Secretary**