



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057  
(985) 783-5000 • www.stcharlesparish.gov

### COUNCIL OFFICE MEMORANDUM

DATE: JANUARY 10, 2025

TO: MR. DUANE FORET  
PARKS AND RECREATION DIRECTOR

FROM: MICHELLE IMPASTATO  
COUNCIL SECRETARY 

RE: CHANGE ORDER NO. 1 (FINAL)  
ST. CHARLES PARISH WEST BANK SPRAY PARK  
(PROJECT NO. WBSP2112)

On January 6, 2025, the St. Charles Parish Council adopted Ordinance No. 25-1-2 approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish West Bank Spray Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center, to decrease the contract amount by \$48,348.60 and increase the contract time 148 days.

A fully executed ordinance and change order have been recorded. A copy of the recorded ordinance and two (2) original change orders are enclosed for your records.

MI/ag

Enclosures

cc: <sup>1</sup>Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure  
Mr. Grant Dussom w/enclosure  
Murray Architects, Inc. w/original enclosure  
Teh Enterprise, LLC w/original enclosure

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<sup>1</sup> Council Dept. retained 1 original for file; 1 original filed in COC (2)

**2024-0420**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF PARKS AND RECREATION)**

**ORDINANCE NO.** 25-1-2

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish West Bank Spray Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center, to decrease the contract amount by \$48,348.60 and increase the contract time 148 days.

**WHEREAS,** Ordinance No. 21-12-7 adopted on December 20, 2021, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Murray Architects, Inc, to perform all necessary professional Architectural services for a West Bank Splash Park and additional parking located at the Edward A. Dufresne Community Center; and,

**WHEREAS,** Ordinance No. 23-7-9 adopted on July 10, 2023, by the St. Charles Parish Council, approved and authorized the execution of a contract with TEH Enterprise, LLC, for construction services for the St. Charles Parish West Bank Spray Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center in the lump sum amount of \$2,200,000.00; and,

**WHEREAS,** it is necessary to amend the contract resulting in decreasing the contract amount by \$48,348.60 and increasing the contract time 148 days.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No.1 (Final) for the St. Charles Parish West Bank Splash Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center, to decrease the contract amount by \$48,348.60 and increase the contract time 148 days is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of the St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, FISHER, DEBRULER  
**NAYS:** NONE  
**ABSENT:** NONE

And the ordinance was declared adopted this 6<sup>th</sup> day of January, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Nelly Fonseca*  
SECRETARY: *Michelle Spadato*  
DLVD/PARISH PRESIDENT: January 7, 2025  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: *Matthew Jewell*  
RETD/SECRETARY: January 8, 2025  
AT: 9:25am RECD BY: *[Signature]*

RECORDED IN THE ST. CHARLES PARISH  
CLERK OF COURT OFFICE  
ON 1/8/25  
AS INSTRUMENT NO. 486226  
IN MORTGAGE/CONVEYANCE/OATH BOOK

**SECTION 00806**

**CHANGE ORDER**

No. One (1)

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DATE OF ISSUANCE November 13, 2024 EFFECTIVE DATE November 13, 2024

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OWNER ST. CHARLES PARISH  
CONTRACTOR TEH ENTERPRISE, LLC  
Contract: ST. CHARLES PARISH WEST BANK SPRAY PARK  
Project: ST. CHARLES PARISH WEST BANK SPRAY PARK  
OWNER's Contract No. WBSP2112 ARCHITECT's Contract No. \_\_\_\_\_  
ARCHITECT MURRAY ARCHITECTS, INC.

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You are directed to make the following changes in the Contract Documents:

**Description:** *See attached example on how to fill in this information*

1. Delete the Following Work Items:
  - a. Credit Relocation of Infrastructure.  
Delete of \$50,000.00 (L.S.)Total of Deducted Items = (\$50,000.00)
2. Add the Following Work Items:
  - a. Addition of a Pedestrian Gate on the Second Entrance to Splash Pad  
Addition of \$1,651.40 (L.S.)Total of Added Work Items = (\$1,651.40)
3. Revise the Following Work Item Quantities: Not Applicable

Total of Added Work Items = \$1,651.40

**Reason for Change Order:** List a reason for each Line Item listed above. *See attached example on how to fill in this information*

1. Deleted Work Items
  - a. Credit Relocation of Infrastructure.
2. Add Work Items
  - a. Fire Marshal requirement for second means egress

**Attachments:** (List documents supporting change)

Change Order Request No. 2 by TEH Enterprise, LLC attached

Change Order Request No. 3 by TEH Enterprise, LLC attached

CHANGE IN CONTRACT PRICE:
Original Contract Price \$2,200,000.00
Net Increase (Decrease) from previous Change Orders No. ___ to ___: \$0.00
Contract Price prior to this Change Order: \$2,200,000.00
Net <b>decrease</b> of this Change Order: \$48,348.60
Contract Price with all approved Change Orders: \$2,151,651.40

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>March 11, 2024</u> Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>210 days</u> Ready for final payment: _____ (days or dates)
Net increase this Change Order: Substantial Completion: <u>148 Days</u> Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>August 6, 2024</u> Ready for final payment: _____ (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: [Signature]  
ARCHITECT (Authorized Signature)

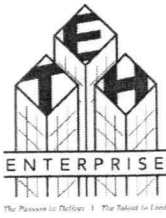
By: Math Jewell  
OWNER (Authorized Signature)

By: [Signature]  
CONTRACTOR (Authorized Signature)

Date: 11/25/2024

Date: 1/7/25

Date: 11/25/24

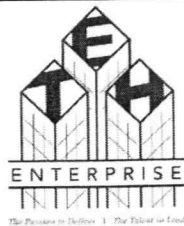


**St. Charles Parish West Bank Spray Park**  
**Change Order 2**

St. Charles Parish Government  
15045 River Rd.  
Hahnville, LA 70057  
RE: Michael Tabb

TEH Enterprise is pleased to offer, for your consideration, a lump sum price of **\$1,651.40** to furnish all labor, equipment, and materials for the addition of a pedestrian gate on the second entrance to the splash pad.

Thanks,  
Hunter Rodriguez  
5/23/2024



St. Charles Parish West Bank Spray Park - Additional pedestrian gate on splash pad

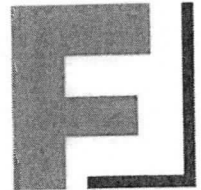
Equipment					
#		QTY	UNIT	\$/UNIT	TOTAL \$
					\$ -
Labor					
#		QTY	UNIT	\$/UNIT	TOTAL \$
					\$ -
Materials					
		QTY	UNIT	\$/UNIT	TOTAL \$
					\$ -
Subcontract					
		QTY	UNIT	\$/UNIT	TOTAL \$
	Forsythe Fence	1	LS	\$ 1,797.00	\$ 1,797.00
	Forsythe Fence Credit	1	LS	\$ (361.00)	\$ (361.00)
	<b>Total Equipment</b>				\$ -
	<b>Total Labor</b>				\$ -
	<b>Labor Burden (50%)</b>				\$ -
	<b>Total Materials</b>				\$ -
	<b>Tax (9.45%)</b>				\$ -
	<b>Total Subcontract</b>				\$ 1,436.00
	<b>Bond (NA)</b>				\$ -
	<b>Markup (15%)</b>				\$ 215.40
	<b>TOTAL</b>				\$ 1,651.40

Original Contract Amount	\$2,200,000.00
New Contract Amount	\$2,201,651.40

TEH Enterprise, LLC. | 504-733-9141 | LA License #56590  
 757 Central Avenue Metairie, LA 70001

# Forsythe Fence Co LLP

376 Almedia Road  
Saint Rose, Louisiana 70087  
504-738-5060  
Office@ForsytheFence.com | www.ForsytheFence.com



## RECIPIENT:

### TEH Enterprises - St Charles Parish Splash Park change order quote #1

274 Judge Edward Dufresne Parkway  
Luling, Louisiana 70070  
Phone: 504-256-6017

## Quote #1347

Sent on	May 13, 2024
Terms	Upon Completion
Sales	Kevin Forsythe
Lead Time	2 - 4 Weeks
LA1Call	# _____

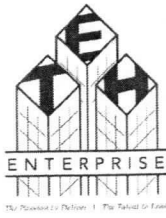
<b>Total</b>	<b>\$1,797.00</b>
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Product/Service	Description	Qty.
Installation of Ornamental	Install additional (6') wide x (4') high black ornamental aluminum double swing gate, 3 rail flat top style, 3/4" pickets, 2 1/2" heavy duty gate hinge posts, tru close hinges, top pull pool latch, includes drop rods	1
Installation	Quote includes all material and labor  ****MATERIALS - \$1,085.00 ****LABOR - \$712.00  ****CREDIT OF \$361.00 WILL BE DEDUCTED OFF THIS QUOTE**** BREAKDOWN AS FOLLOWS: MATERIALS: \$289.00 LABOR: \$72.00	1

<b>Total</b>	<b>\$1,797.00</b>
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\* Non-taxable

ACCEPTANCE: The above proposal when accepted by the company becomes a contract between two parties & is not subject to cancellation. Silence on the part of the company shall not be construed as an acceptance of this proposal. In case Payment is not made as specified in (50% Deposit, 50% Upon Completion) the company reserves legal right to repossess all materials used on this job without recourse. Should it become necessary for the vendor to place the contract in the hands of an attorney, the vendee shall agree to pay all principal and interest & all attorney's fees. Please be advised that a DEPOSIT means that Forsythe Fence & the customer or customers' representative is "UNDER CONTRACT FOR THE PROJECT." In the event a project is cancelled or postponed 10% OF THE PROJECT TOTAL will be DEDUCTED from the deposit refund regardless of the



**St. Charles Parish West Bank Spray Park**  
**Change Order 3**

St. Charles Parish Government  
15045 River Rd.  
Hahnville, LA 70057  
RE: Michael Tabb

TEH Enterprise is requesting an additional 148 days for the delays caused by significant and prolonged rain events that delayed all of the site work which pushed the whole schedule because no concrete work could be done until the fill material was able to be installed and graded properly. Please see attached breakdown of all the weather days that we had on this project. All of this rain had a serious impact on our ability to raise the jobsite to the new elevations. After each rain event, we were prevented from bringing trucks onto the site to dump sand for 4-5 days until the ground dried up. We built a temporary road out of 610 stone to help alleviate this issue, but were still unable to use it while the ground was saturated. The delay in bringing in material is ultimately what caused us to go over the contract time on this project. Additionally, after the site was filled and the concrete was all poured, we were delayed several times over the course of three weeks in July getting the epoxy flooring down in the restrooms due to the weather conditions. The epoxy flooring required a dry substrate and dry conditions since this is an indoor/outdoor facility. This delayed all of the fixtures and finishes from being installed in the bathrooms.

The data included in this attachment was pulled from The National Weather Service at <https://www.weather.gov/wrh/Climate?wfo=lix>

Please let me know if there is anymore information I can provide for this.

Thanks,  
Hunter Rodriguez  
11/13/2024



Rainfall (Inches)

Year	Month	Normal Rain	Normal		Act.		Over/	Over/	% Cumm.
			Cumm.	Actual	Cumm.	(Under) / Month	(Under) / Cumm.		
2023	September	5.11	5.11	4.12	4.12	(0.99)	(0.99)	-19%	-24%
2023	October	3.70	8.81	1.06	5.18	(2.64)	(3.63)	-71%	-70%
2023	November	3.87	12.68	3.15	8.33	(0.72)	(4.35)	-19%	-52%
2023	December	4.82	17.50	9.45	17.78	4.63	0.28	96%	2%
2024	January	5.18	22.68	8.56	26.34	3.38	3.66	65%	14%
2024	February	4.13	26.81	3.74	30.08	(0.39)	3.27	-9%	11%
2024	March	4.36	31.17	8.69	38.77	4.33	7.60	99%	20%
2024	April	5.22	36.39	7.16	45.93	1.94	9.54	37%	21%
2024	May	5.64	42.03	6.66	52.59	1.02	10.56	18%	20%
2024	June	7.62	49.65	6.67	59.26	(0.95)	9.61	-12%	16%
2024	July	6.79	56.44	10.84	70.10	4.05	13.66	60%	19%
		56.44		70.10		13.66			

Year	Month	# Rain Days
2023	September	7
2023	October	2
2023	November	11
2023	December	6
2024	January	13
2024	February	7
2024	March	11
2024	April	5
2024	May	11
2024	June	11
2024	July	19
		103

Source: National Weather Service, NOAA  
<https://www.weather.gov/wrh/Climate?wfo=lix>

**Rain Days by Month**

Sept. 2023		Oct. 2023		Nov. 2023		Dec. 2023		Jan. 2024		Feb. 2024	
09/02/23	0.70	10/11/23	1.05	11/09/23	0.18	12/01/23	2.53	01/03/24	0.47	02/03/24	2.03
09/03/23	0.01	10/31/23	0.01	11/10/23	0.06	12/02/23	2.76	01/05/24	1.06	02/04/24	0.01
09/04/23	0.41			11/11/23	0.13	12/08/23	0.01	01/08/24	0.81	02/05/24	0.03
09/07/23	0.46			11/13/23	0.45	12/10/23	0.49	01/09/24	1.18	02/12/24	1.25
09/13/23	0.02			11/14/23	0.37	12/16/23	1.61	01/12/24	0.09	02/16/24	0.14
09/24/23	0.07			11/15/23	0.03	12/24/23	2.05	01/16/24	0.07	02/17/24	0.19
09/25/23	2.45			11/21/23	0.73			01/18/24	0.28	02/29/24	0.09
				11/23/23	0.01			01/22/24	0.02		
				11/25/23	0.16			01/23/24	0.04		
				11/26/23	0.98			01/24/24	2.21		
				11/30/23	0.05			01/25/24	0.65		
								01/26/24	0.11		
								01/27/24	1.57		
<b>Total</b>	<b>4.12</b>	<b>Total</b>	<b>1.06</b>	<b>Total</b>	<b>3.15</b>	<b>Total</b>	<b>9.45</b>	<b>Total</b>	<b>8.56</b>	<b>Total</b>	<b>3.74</b>
<b>Count</b>	<b>7</b>	<b>Count</b>	<b>2</b>	<b>Count</b>	<b>11</b>	<b>Count</b>	<b>6</b>	<b>Count</b>	<b>13</b>	<b>Count</b>	<b>7</b>
Mar. 2024		Apr. 2024		May. 2024		Jun. 2024		Jul. 2024			
03/01/24	1.07	04/02/24	0.01	05/03/24	0.16	06/01/24	0.05	07/03/24	0.05		
03/02/24	0.04	04/08/24	0.04	05/10/24	0.04	06/02/24	0.30	07/05/24	0.87		
03/04/24	1.93	04/10/24	6.24	05/11/24	0.01	06/04/24	0.10	07/08/24	0.05		
03/05/24	0.75	04/21/24	0.04	05/13/24	1.76	06/06/24	0.31	07/09/24	0.29		
03/08/24	1.20	04/29/24	0.83	05/14/24	0.01	06/16/24	0.43	07/10/24	0.04		
03/15/24	0.35			05/16/24	1.47	06/17/24	1.36	07/11/24	1.01		
03/17/24	1.35			05/17/24	0.08	06/18/24	0.65	07/12/24	0.66		
03/21/24	0.17			05/18/24	0.34	06/19/24	0.07	07/16/24	0.64		
03/22/24	0.68			05/28/24	0.17	06/24/24	0.59	07/17/24	1.50		
03/25/24	0.01			05/30/24	1.91	06/27/24	2.33	07/18/24	0.27		
03/26/24	1.14			05/31/24	0.71	06/28/24	0.48	07/19/24	0.15		
								07/21/24	0.15		
								07/22/24	3.05		
								07/23/24	0.16		
								07/24/24	0.35		
								07/25/24	0.01		
								07/26/24	1.22		
								07/27/24	0.01		
								07/28/24	0.36		
<b>Total</b>	<b>8.69</b>	<b>Total</b>	<b>7.16</b>	<b>Total</b>	<b>6.66</b>	<b>Total</b>	<b>6.67</b>	<b>Total</b>	<b>10.84</b>		
<b>Count</b>	<b>11</b>	<b>Count</b>	<b>5</b>	<b>Count</b>	<b>11</b>	<b>Count</b>	<b>11</b>	<b>Count</b>	<b>19</b>		

Additional days of no dirt work due to saturated ground (unable to bring in fill)

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11/12/2023	12/14/2024	1/17/2024	2/15/2024
11/16/2024	12/15/2024	1/19/2024	2/18/2024
11/17/2024	12/17/2024	1/20/2024	2/19/2024
11/18/2024	12/18/2024	1/21/2024	2/20/2024
11/19/2024	12/19/2024	1/28/2024	2/21/2024
11/20/2024	12/20/2024	1/29/2024	3/3/2024
11/22/2024	12/21/2024	1/30/2024	3/6/2024
11/24/2024	12/22/2024	1/31/2024	3/7/2024
11/27/2024	12/23/2024	2/1/2024	3/9/2024
12/3/2024	1/4/2024	2/2/2024	3/10/2024
12/4/2024	1/5/2024	2/6/2024	3/11/2024
12/5/2024	1/6/2024	2/7/2024	3/16/2024
12/6/2024	1/7/2024	2/8/2024	3/27/2024
12/7/2024	1/10/2024	2/9/2024	3/28/2024
12/9/2024	1/11/2024	2/1/2024	4/11/2024
12/11/2024	1/13/2024	2/11/2024	4/12/2024
12/12/2024	1/14/2024	2/13/2024	4/13/2024
12/13/2024	1/15/2024	2/14/2024	4/14/2024

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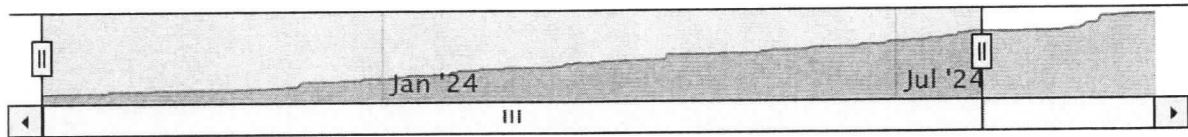
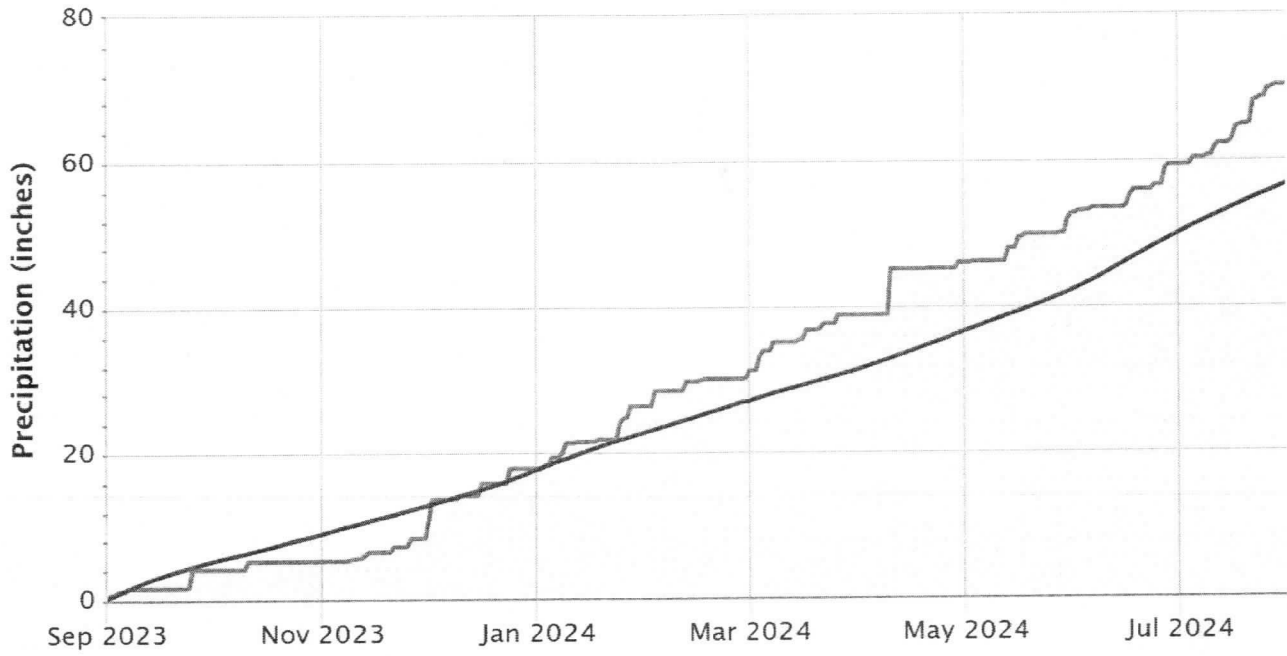
72 days

# Accumulated Precipitation – New Orleans Area, LA (ThreadEx)

Use navigation tools above and below chart to change displayed range; green/black diamonds represent subsequent/missing values

Zoom

From  To



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