



St. Charles Parish

Meeting Minutes

Parish Council

Budget - Final

Council Chairman Wendy Benedetto
Councilmembers Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock,
Traci A. Fletcher, Julia Fisher-Perrier

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Tuesday, October 25, 2016

8:00 AM

Council Chambers, Courthouse

ATTENDANCE

- Present** 6 - Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, Traci A. Fletcher, and Julia Fisher-Perrier
- Absent** 3 - Wendy Benedetto, Paul J. Hogan, and Terrell D. Wilson

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Chief Administrative Officer Billy Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Fauchaux, Public Works Assistant Director and Contract Monitor Stephen Truitt, Wastewater Assistant Director L.J. Brady, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Public Information Officer Tristan Babin, Emergency Preparedness Director Joe Ganote, Interim Emergency Preparedness Director Jason Tastet, Community Services Director Joan Tonglet Diaz, Economic Development & Tourism Director Corey Fauchaux, Parks and Recreation Director Duane Foret, Animal Control Officer Jena Troxler, Risk Management Officer Rechelle Champagne, Personnel Officer Sandy Zimmer, R.S.V.P. Director Michelle Higgins, General Government Buildings Facilities Manager Philip Dufrene, WIOA Director Tommy Scott; Sam Scholle, Senior Projects Manager; Adrienne Bourgeois, Public Information Office; Procurement Agent Jill Schmill; Information Technology Coordinator Erik Dufrene; Jim Polk, Emergency Preparedness Department; Stacy Parker, Finance Department; Chandra Sampay, Contract Monitors Office; Brad Berthelot, Wastewater Department; Rachel Whitener, Public Works Department; Kevin Robicheaux, General Government Buildings Department; Kali Zammit, Parish Farm Agent; Brian J. Champagne, Registrar of Voters; Joel T. Chaisson, II, District Attorney; Cynthia Aucoin, District Attorney's Office; Judge Emile R. St. Pierre; Judge M. Lauren Lemmon; Judge Timothy S. Marcel; Lance Marino, Clerk of Court; Brian Fabre, Clerk of Court's Office; Chief Joe Cardella, Sheriff's Office; Maisy Robicheaux, Sheriff's Office; Nicole Henry, Sheriff's Office; Maurice Bostich, Sheriff's Office; Carmen Johnson, German Coast Farmers' Market; Ann Montgomery, German Coast Farmers' Market

CALL TO ORDER

Meeting called to order by Vice-Chairman Julia Fisher-Perrier at 8:02 am.

PRAYER / PLEDGE

Pastor Kenny Day
Covenant Church, Destrehan

Budget Message – 2017 Consolidated Operating & Capital Budget (President Larry Cochran)

Chairman Benedetto arrived in the meeting.

Read

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2016-0223](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2017.

Sponsors: Mr. Cochran and Department of Finance

Public Hearing Requirements Satisfied

General Fund:

District Attorney - Reported - Council Discussion
District Attorney Joel T. Chaisson, II, spoke on the matter.

Registrar of Voters - Deferred
District Court - Reported - Council Discussion
Judge Emile St. Pierre spoke on the matter.

Grand Jury - Reported
District Court Div. C - Reported - Council Discussion
Judge Emile St. Pierre spoke on the matter.

District Court Div. D - Reported - Council Discussion
Judge Lauren Lemmon spoke on the matter.

District Court Div. E - Reported
Registrar of Voters - Reported - Council Discussion
Registrar of Voters Brian Champagne spoke on the matter.

Councilman Wilson arrived in the meeting.

Clerk of Court - Reported - Council Discussion
Clerk of Court Lance Marino spoke on the matter.
Parish President Larry Cochran spoke on the matter.

Sheriff - Reported
Parish Farm Agent - Reported

Chairman Benedetto exited the meeting.

In Chairman Benedetto's absence, Vice-Chairman Fisher-Perrier assumed the meeting.

AMENDMENT NO. 1 - General Fund - Parish Farm Agent - Operating Services/Other Charges

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Fletcher, to amend the proposed budget to add \$650.00 to Operating Services - Property Insurance; add \$1,200.00 to Operating Services - Telephone; and to add \$900.00 to Other Charges - Training & Travel, under account 001-465220. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Chairman Benedetto assumed the meeting.

Special Revenue Funds:

Retired Senior Volunteer Program - Reported - Council Discussion
RSVP Director Michelle Higgins spoke on the matter.

Federal - Reported
Federal - Volunteer - Reported
State - Reported - Council Discussion
RSVP Director Michelle Higgins spoke on the matter.
Ms. Stacy Parker, Finance Department, spoke on the matter.

State - Volunteer - Reported
Local - Reported
Local - Volunteer - Reported

Public Hearing Requirements Satisfied

General Fund:

Council - Reported - Council Discussion

Council Secretary Tiffany K. Clark spoke on the matter.

Council District I - Reported

AMENDMENT NO. 2 - General Fund - Council District I - Personal Services

Councilman Wilson motioned, seconded by Councilwoman Benedetto, to amend the proposed budget to add \$7,250.00 to Personal Services - Health/Life Insurance under account 001-400111. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Council District II - Reported

Council District III - Reported

Council District IV - Reported

Council District V - Reported

Council District VI - Reported

Council District VII - Reported

Council Division A - Reported

Council Division B - Deferred

Parish President - Reported

Recess

Special Revenue Funds:

Parish Transportation - Reported

Road Lighting District #1 - Reported - Council Discussion

Public Works Assistant Director and Contract Monitor Stephen Truitt spoke on the matter.

Road & Drainage - Reported - Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Parish President Larry Cochran spoke on the matter.

Ms. Rachel Whitener, Public Works Department spoke on the matter.

Flood Control - Reported

Paved Streets - Reported

Sidewalks & Crosswalks - Reported

Drainage - Reported - Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

AMENDMENT NO. 3 - Special Revenue Funds - Road & Drainage/Paved Streets - Operating Services

Councilwoman Fisher-Perrier motioned, seconded by Councilman Gibbs, to amend the proposed budget to add \$25,000.00 to Operating Services - Professional Services - Funding for Speed Study in Lakewood/Mimosa Park under account 112-420210. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Further Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Public Works Assistant Director and Contract Monitor Stephen Truitt spoke on the matter.

Parish President Larry Cochran spoke on the matter.

AMENDMENT NO. 4 - Special Revenue Funds - Road & Drainage/Paved Streets - Operating Services

Councilwoman Bellock motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add \$25,000.00 to Operating Services - Professional Services - Funding for Speed Study in District V under account 112-420210. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Further Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

AMENDMENT NO. 5 - Special Revenue Funds - Road & Drainage/Paved Streets - Capital Outlay

Councilwoman Benedetto motioned, seconded by Councilwoman Fletcher, to amend the proposed budget to add \$15,000.00 to Capital Outlay - Improvements other than Buildings - Electronic Speed Signs on Ormond Boulevard under account 112-420260. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Councilman Gibbs motioned to amend the proposed budget to transfer \$240,000.00 from the General Fund to Road & Drainage - Drainage - Capital Outlay - Improvements other than Buildings under account 112-420260 for Drainage Improvements in and around Ormond Lakes.

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Ms. Rachel Whitener, Public Works Department, spoke on the matter.

Motion withdrawn by Councilman Gibbs.

AMENDMENT NO. 6 - Special Revenue Funds - Road & Drainage/Drainage - Capital Outlay

Councilman Wilson motioned, seconded by Councilman Gibbs, to amend the proposed budget to add \$75,000.00 to Capital Outlay - Architectural/Engineering Fees - Hahn Street Improvements under account 112-420260. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Councilman Wilson motioned to amend the proposed budget to add \$55,000.00 to Road & Drainage - Paved Streets - Capital Outlay - Improvements other than Buildings under account 112-420210 for ADA Curb-crossing in the Red Church area.

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Ms. Rachel Whitener, Public Works Department, spoke on the matter.

Motion withdrawn by Councilman Wilson.

AMENDMENT NO. 7 - Special Revenue Funds - Road & Drainage/Drainage - Capital Outlay

Councilwoman Clulee motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add \$50,000.00 to Capital Outlay - Architectural/Engineering Fees - Lone Star Engineering Grant Project under account 112-420260. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Mosquito Control - Reported
Flood Protection - Reported - Council Discussion
Chief Administrative Officer Billy Raymond spoke on the matter.

Public Hearing Requirements Satisfied

Capital Projects Funds:
West Bank Hurricane Protection Levee - Reported
LCDBG - Reported - Council Discussion
Grants Officer Carla Chiasson spoke on the matter.

Enterprise Funds:
Wastewater - Reported
Administration - Reported
Collection & Maintenance - Reported
Treatment - Reported - Council Discussion
Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.
Wastewater Assistant Director L.J. Brady spoke on the matter.
Parish President Larry Cochran spoke on the matter.

Solid Waste Collection & Disposal - Reported - Council Discussion
Public Works Assistant Director and Contract Monitor Stephen Truitt spoke on the matter.

Solid Waste Collection & Disposal - Reported
Recycling - Reported

Special Revenue Funds:
Recreation - Reported
Recreation - Reported
Summer Camp - Reported

AMENDMENT NO. 8 - Special Revenue Funds - Recreation - Capital Outlay

Councilman Woodruff motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to transfer from the General Fund \$60,000.00 to Capital Outlay - Buildings/Grounds - New Restroom Facility for Des Allemands Park (American Legion Hall) under account 113-450100. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Council Discussion
Parks & Recreation Director Duane Foret spoke on the matter.

AMENDMENT NO. 9 - Special Revenue Funds - Recreation - Capital Outlay

Councilman Wilson motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to transfer from the General Fund \$15,000.00 to Capital Outlay - Buildings/Grounds - New Pavilion for South Fashion Phase 2 & 3 in Hahnville under account 113-450100. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Further Council Discussion
Mr. Foret spoke on the matter.

Chairman Benedetto exited the meeting.

In Chairman Benedetto's absence, Vice-Chairman Fisher-Perrier assumed the meeting.

AMENDMENT NO. 10 - Special Revenue Funds - Recreation - Capital Outlay

Councilwoman Clulee motioned, seconded by Councilman Gibbs, to amend the proposed budget to transfer from the General Fund \$100,000.00 to Capital Outlay - Improvements other than Buildings - Riverfront Park on Eastbank & Westbank under account 113-450100. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Chairman Benedetto assumed the meeting.

AMENDMENT NO. 11 - Special Revenue Funds - Recreation - Capital Outlay

Councilwoman Bellock motioned, seconded by Councilman Woodruff, to amend the proposed budget to transfer from the General Fund \$50,000.00 to Capital Outlay - Improvements other than Buildings - IMTT Park under account 113-450100. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Capital Projects Funds:

Recreation Facilities Construction - Reported - Council Discussion

Parks & Recreation Director Duane Foret spoke on the matter.

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

AMENDMENT NO. 12 - Special Revenue Funds - Road & Drainage/Paved Streets - Personal Services

Councilwoman Fisher-Perrier motioned, seconded by Councilman Wilson, to amend the proposed budget to add \$53,000.00 to Personal Services - Grass Cutter II under account 112-420210. Motion carried 8 yeas, Councilman Hogan absent. PASSED

Public Hearing Requirements Satisfied

Recess

General Fund:

Public Information - Reported

Purchasing - Reported

Personnel - Reported - Council Discussion

Parish President Larry Cochran spoke on the matter.

Personnel Officer Sandy Zimmer spoke on the matter.

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Planning & Zoning - Reported - Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

Coastal Zone Management - Reported - Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

ICC Building Codes - Reported

Information Technology - Reported

GIS - Deferred

Cable TV Administration - Reported

General Gov't Buildings - Reported

Risk Management - Reported

Grants Administration - Reported

Emergency Preparedness - Reported

Emergency Prep. Subsid. - Reported

EOC 24 Hours Coverage - Reported - Council Discussion

Emergency Preparedness Director Joe Ganote spoke on the matter.

Interim Emergency Preparedness Director Jason Tastet spoke on the matter.

Animal Control - Reported
Health & Safety Rehab. - Reported
Revitalization Fund Program - Reported
Community Services - Reported

AMENDMENT NO. 13 - General Fund - Community Services - Capital Outlay

Councilman Wilson motioned, seconded by Councilwoman Fletcher, to amend the proposed budget to add \$50,000.00 to Improvements other than Buildings; add \$25,000.00 to Architectural/Engineering Fees - Wing Addition to the Killona Community Center under account 001-430231. Motion carried 8 yeas, Councilman Hogan absent. **PASSED**

Council Discussion
Community Services Director Joan Diaz spoke on the matter.

Energy Assistance - Reported
Summer Feeding - Reported - Council Discussion
Community Services Director Joan Diaz spoke on the matter.

Community Service Center - Reported
Community Service Subgrants - Reported
CSBG - Administration - Reported - Council Discussion
Community Services Director Joan Diaz spoke on the matter.

CSBG - Program Activities - Reported
Home Program - Reported
Community Center - Reported - Council Discussion
Parks & Recreation Director Duane Foret spoke on the matter.
Ms. Stacy Parker, Finance Department, spoke on the matter.
Finance Director Grant Dussom spoke on the matter.

Economic Development - Reported - Council Discussion
Economic Development & Tourism Director Corey Faucheux spoke on the matter.

Tourist Information Center - Reported

Public Hearing Requirements Satisfied

Special Revenue Funds:
Workforce Investment Act - Reported

General Fund:
Ordinance & Proceedings - Reported
Police Jury Association - Reported
Ward Courts - Reported
Elections - Reported
Finance - Reported
Taxation - Assessor - Reported
Taxation - Collector - Reported - Council Discussion
Finance Director Grant Dussom spoke on the matter.

Data Processing - Reported
Research & Investigations - Reported
Retirement System Contributions - Reported
Retired Employees Group Insurance - Reported
Juvenile - Reported

Motor Vehicle - Reported
Veterans Administration - Reported - Council Discussion
Finance Director Grant Dussom spoke on the matter.

Public Housing - Reported
Debt Service - Reported
Transfers - Reported - Council Discussion
Finance Director Grant Dussom spoke on the matter.

Special Revenue Funds:
Criminal Court Fund - Reported - Council Discussion
Finance Director Grant Dussom spoke on the matter.

District Court - Reported
District Attorney - Reported
Sheriff - Reported
Transfers - Reported
Council on Aging - Reported
Fire Protection - Reported
Governmental Bldgs. M&O - Reported
Health Unit - Reported
ARC of St. Charles - Reported

Capital Projects Funds:
Front Foot Assessment Capital Projects - Reported - Council Discussion
Finance Director Grant Dussom spoke on the matter.
Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

Public Hearing Requirements Satisfied

RECAP OF AMENDMENTS

2016-0223

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2017.

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AMENDMENT NO. 1 - General Fund - Parish Farm Agent - Operating Services/Other Charges

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Councilwoman Bellock motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add \$25,000.00 to Operating Services - Professional Services - Funding for Speed Study in District V under account 112-420210. Motion carried 8 yeas, Councilman Hogan absent.

AMENDMENT NO. 5 - Special Revenue Funds - Road & Drainage/Paved Streets - Capital Outlay

Councilwoman Benedetto motioned, seconded by Councilwoman Fletcher, to amend the proposed budget to add \$15,000.00 to Capital Outlay - Improvements other than Buildings - Electronic Speed Signs on Ormond Boulevard under account 112-420260. Motion carried 8 yeas, Councilman Hogan absent.

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Amendments Recorded

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BENEDETTO AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON THURSDAY, OCTOBER 27, 2016, 6:00 P.M.; AND TUESDAY, NOVEMBER 1, 2016, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2016-0223](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2017.

Sponsors: Mr. Cochran and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on October 27, 2016

ADJOURNMENT

A motion was made by Councilmember Wilson, seconded by Councilmember Fletcher, to adjourn the meeting at approximately 1:04 pm. The motion carried by the following vote:

Yea: 8 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Absent: 1 - Hogan

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Tiffany K. Clark
Council Secretary