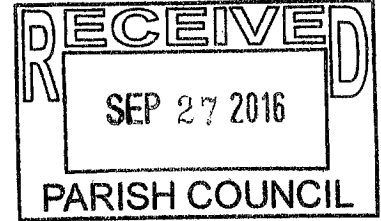


PETITION TO ADDRESS THE COUNCIL

St. Charles Parish Council Chairman
P. O. Box 302
Hahnville, LA 70057
(985) 783-5000

Today's Date:



Dear Chairman:

Please place my name to address the Council on:

DATE: Oct. 17, 2016

SPECIFIC TOPIC: A Library for Killoway

(*See specific guidelines on the reverse side and refer to Parish Charter Article VII Sec. I)

DOCUMENTS, IF ANY: YES / NO
DOCUMENTS MUST BE ATTACHED AT THE TIME OF SUBMISSION

NAME: Ellis Alexander

COMPANY / ORGANIZATION: _____

MAILING ADDRESS: 256 Lincoln St.

PHONE: 985 783-2641 EMAIL ADDRESS: ealexander@stcharles.k12.la.us

SIGNATURE: Ellis Alexander

Dear Constituent:

Thank you for your active participation. Your views and comments will be considered by the Council in making our decisions. The Council has a considerable amount of business to conduct in a limited amount of time, therefore, please note the following items that are expected of you:

- The Home Rule Charter provides for citizens to address the Council. **All requests and pertinent information must be received in writing by the Council Secretary at least one (1) week prior to the scheduled meeting; request may be hand-delivered, mailed, emailed, or faxed to be received by 4:00 pm. It makes no provision for initiating debate, discussion, or question and answer sessions with Councilmembers or Administration Officials.** Your right is also guaranteed to examine public documents as you prepare your presentation. Should you have any questions for Councilmembers and/or Department Heads as you prepare, please forward such inquiries to the Council Office to insure a timely response. Should you wish to speak to any Official or Department personally; a complete list of contact information will be furnished at your request.
- Please be brief and limit your comments to the specific subject matter on which you have requested to address the Council. Please reference the Council guidelines for time limit specifications.
- **Please forward supporting documents to the Council Secretary for distribution to the Parish Council BEFORE your scheduled appearance in order for the Council to prepare themselves, if necessary.**
- Upon completion of your allotted time to address the Council, please respect the time given to Councilmembers to respond to your comments by not interrupting or interjecting remarks.
- **Slanderous remarks and comments will not be tolerated.** If slanderous remarks or comments are made, your opportunity to address the Council will end, regardless of the remaining time left to address the Council.
- **Repetitious comments and subject matter will be strictly limited.**

A confirmation letter will follow when your name is placed on the agenda.

Sincerely,

WENDY BENEDETTO
COUNCIL CHAIRMAN

(OVER)