



St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

Phone (985) 783-6632

ord. 24-12-7  
2024-0399

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

**Instrument Number: 485804**

**Book/Index:** MOB  
**Document Type:** CONTRACT CHANGE ORDER  
**Recording Date:** 12/18/2024 12:28 PM CST

**Grantor 1:** ST CHARLES PARISH DEPARTMENT OF WATERWORKS  
**Grantee 1:** PEDAL VALVES INC

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND  
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS  
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



*Aubrey Waguespack*  
Aubrey Waguespack, Deputy Clerk

**SECTION 00806**

**CHANGE ORDER**

No. 1

DATE OF ISSUANCE 11/8/2024

EFFECTIVE DATE 11/8/2024

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OWNER	St. Charles Parish Waterworks Department
CONTRACTOR	Pedal Valves, INC
Contract:	Ordinance No. 22-3-1; Automated Water Meter Reading Installation Program
Project:	Automated Water Meter Reading Installation Program
OWNER's Contract No.	WWKS 106
ENGINEER's Contract No.	012-009-01
ENGINEER	All South Consulting Engineers, LLC

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You are directed to make the following changes in the Contract Documents:  
**Description:**

1. Delete the Following Work Items:
  - a. Contract Item: 3.0 *Driveway Removal & Replacement*  
Delete item in its entirety. (-\$ 30,000.00)Total of Deducted Items = (-\$30,000.00)
  
2. Add the Following Work Items:

N/A
  
3. Revise the Following Work Item Quantities:
  - a. Contract Item #: 1.0 *Remove & Install 5/8" X 3/4" Meter*  
The quantity is to be changed to 8,303 EA (-\$ 84,796.00).
  - b. Contract Item #: 2.0 *Remove & Install 1" Meter*  
The quantity is to be changed to 611 EA (-\$ 2,726.00).
  - c. Contract Item #: 4.0 *Meter Box Removal & Installation (include Lid)*  
The quantity is to be changed to 1,069 EA (+\$ 1,080.00).
  - d. Contract Item #: 5.0 *Meter Lid Replacement Only*  
The quantity is to be changed to 409 EA (-\$ 8,078.00).Total of Change in Work Items Quantity = (-\$ 124,520.00)

**Reason for Change Order:** List a reason for each Line Item listed above. *See attached example on how to fill in this information*

1. Deleted Work Items
  - a. Item 3.0, *Driveway Removal & Replacement*, was removed from the project because the contractor did not need to replace any driveways while they were replacing water meters.
2. Add Work Items
  - a. N/A
3. Revise Work Item Quantities
  - a. Item 1.0, *Remove & Install 5/8" X 3/4" Meter*, was revised to subtract the remaining quantity from the project. The contractor had remaining quantity for this item when they reached the end of their scoped 5/8" X 3/4" meter replacements.
  - b. Item 2.0, *Remove & Install 1" Meter*, was revised to subtract the remaining quantity from the project. The contractor had remaining quantity for this item when they reached the end of their scoped 1" meter replacements.

- c. Item 4.0, *Meter Box Removal & Installation (include Lid)*, was revised to add quantity to pay for the number of removal and installed meter boxes. The contractor came across more broken water meter boxes than originally expected.
- d. Item 5.0, *Meter Box Lid Replacement Only*, was revised to subtract the remaining quantity from the project. The contractor had remaining quantity for this item when they reached the end of their scoped all scoped meter replacements.

**Attachments:**  
N/A

CHANGE IN CONTRACT PRICE:	
Original Contract Price	\$ 687,155.00
Net Increase (Decrease) from previous Change Orders No. ___ to ___:	\$ 0.00
Contract Price prior to this Change Order:	\$ 687,155.00
Net increase (decrease) of this Change Order:	\$ -124,520.00
Contract Price with all approved Change Orders:	\$ 562,635.00

CHANGE IN CONTRACT TIMES:	
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)	
Net change from previous Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for final payment: _____ (days)	
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)	
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)	
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)	

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RECOMMENDED:

By: [Signature]  
ENGINEER (Authorized Signature)

Date: 11/8/2024

APPROVED:

By: Math Jewell  
OWNER (Authorized Signature)

Date: 12/17/24

ACCEPTED:

By: [Signature]  
CONTRACTOR (Authorized Signature)

Date: 11/8/24

2024-0399

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF WATERWORKS)

ORDINANCE NO. 24-12-7

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Automated Water Meter Reading Installation Program (Project No. WWKS 106), to decrease the contract amount by \$124,520.00.

WHEREAS, Ordinance No. 22-3-1 adopted on March 7, 2022, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Automated Meter Reading Installation Program (Project No. WWKS 106), not to exceed \$414,093.00.; and,

WHEREAS, Ordinance No. 23-2-2 adopted on February 6, 2023, by the St. Charles Parish Council, approved and authorized the execution of a contract with Pedal Valves, Inc. for the Automated Water Meter Reading Installation Program (Project No. WWKS 106) in the amount of \$687,155.00; and,

WHEREAS, it is necessary to delete, deduct, and revise work item quantities to match the final work completed; and,

WHEREAS, the revised work items results in a decrease in the Construction Contract amount of \$124,520.00.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No. 1 (Final) for the Automated Water Meter Reading Installation Program (Project WWKS 106), to decrease to the contract amount of \$124,520.00 is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
          DANIELS, FISHER, DEBRULER  
NAYS: NONE  
ABSENT: NONE.

And the ordinance was declared adopted this 16th day of December, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher  
SECRETARY: Michelle Dupontats  
DLVD/PARISH PRESIDENT: December 17, 2024  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_  
PARISH PRESIDENT: Math Jewell  
RETD/SECRETARY: December 17, 2024  
AT: 3:29 pm RECD BY: [Signature]

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED 12/16/2024  
Michelle Dupontats  
SECRETARY  
ST. CHARLES PARISH COUNCIL

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