



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Holly Fonseca**

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,  
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,  
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

**Monday, December 15, 2025**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Alice Boutte  
New Life Community Church, Luling*

### APPROVAL OF MINUTES

*Regular Meeting – December 1, 2025*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2025-0370](#)     In Memoriam: Terry Paul Authement  
  
      Sponsors:     Ms. Fonseca  
      Attachments: [2025-0370 In Memoriam Terry Paul Authement](#)
  
- 2     [2025-0379](#)     In Recognition: Karly Estay Boudreaux, Festival of Charities Ms  
                              Queen VI  
  
      Sponsors:     Mr. Comardelle  
      Attachments: [2025-0379 Karly Estay Boudreaux](#)
  
- 3     [2025-0380](#)     In Recognition: Zoe Jolie' Labit, Festival of Charities Miss Queen  
                              XVII  
  
      Sponsors:     Mr. Pilié  
      Attachments: [2025-0380 Zoe Jolie' Labit](#)
  
- 4     [2025-0381](#)     In Recognition: Mayah La'Shae August, Festival of Charities Teen  
                              Queen XVII  
  
      Sponsors:     Mr. Mobley  
      Attachments: [2025-0381 Mayah La'Shae August](#)

- 5      [2025-0382](#)      In Recognition: Alysia “Lecy” Marie Cazalot, Festival of Charities Butterfly Queen
- Sponsors:      Ms. O'Daniels
- Attachments:      [2025-0382 Alysia Lecy Marie Cazalot](#)
- 6      [2025-0383](#)      In Recognition: Alexis Marie O'Connor, Festival of Charities Ambassador Queen
- Sponsors:      Ms. Wilson
- Attachments:      [2025-0383 Alexis Maire O'Connor](#)
- 7      [2025-0388](#)      Proclamation: “National Blood Donor Month”
- Sponsors:      Mr. Jewell
- Attachments:      [2025-0388 National Blood Donor Month](#)
- 8      [2025-0367](#)      An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.
- Sponsors:      Mr. Jewell, Bond Counsel, Foley & Judell and LLP
- Attachments:      [2025-0367 Exhibit A and B and Form of Paying Agent Certificate of Registration](#)
- [2025-0367 CEA \(ARC\) v2](#)
- [2025-0367 Certificate](#)
- [2025-0367 Submitted by Department](#)
- Legislative History
- |         |                  |  |
|---------|------------------|--|
| 12/1/25 | Parish President | Introduced   |
| 12/1/25 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 34      [2025-0387](#)      A resolution approving the holding of an election by Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana, on Saturday, May 16, 2026, to authorize the renewal of a special tax therein.
- Sponsors:      Mr. Jewell, Bond Counsel, Foley & Judell and LLP
- Attachments:      [2025-0387 Certificate](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0384](#)      St. Charles Council on Aging, Inc.

[2025-0385](#)      Department of Finance

[2025-0386](#)      Parish President Remarks/Report

Sponsors:      Mr. Jewell

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING****Monday, January 12, 2026, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 36     [2025-0377](#)     An ordinance approving and authorizing the execution of Change Order No. 1 for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), to decrease the contract amount by \$18,262.50.

**Sponsors:**     Mr. Jewell and Department of Public Works

**Attachments:**     [P190102 Dep. Watson Ext. CO 1](#)

- 59     [2025-0391](#)     An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Public Defenders Office (a/k/a 29TH Judicial District Indigent Defender) for funding from the settlement of the Louisiana State-Local Government Opioid Litigation in the amount of \$80,000.00 per year to the St. Charles Parish Public Defenders Office to pay the office to provide services for a Drug Court Attorney/Legal Representative for the Drug Court Program.

**Sponsors:**     Mr. Jewell

**Attachments:**     [CEA - SCP and Public Defenders Office - Updated 12. 5 .2025](#)

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 64     [2025-0356](#)     An ordinance approving and authorizing the execution of Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93.

**Sponsors:**     Mr. Jewell and General Government Buildings

**Attachments:**     [EDCC Change Order-Chillers](#)

**Legislative History**

12/1/25	Parish President	Introduced
12/1/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 73     [2025-0363](#)     An ordinance to amend the 2025 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:**     Mr. Jewell and Department of Finance

**Attachments:**     [FBA2025 -Exhibits A & B](#)

**Legislative History**

12/1/25	Parish President	Introduced
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12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 76 [2025-0369](#) An ordinance approving and authorizing the execution of Change Order No. 1 for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEBI23), to increase the contract time by 161 days.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Attachments:** [2025-0369 Change Order1.pdf](#)  
[2025-0369 Complete Change Order received from Department](#)

**Legislative History**

12/1/25 Parish President Introduced

12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 80 [2025-0371](#) An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Ama Volunteer Fire Department, for the use as a polling place for District 2, Precinct 4, of St. Charles Parish.

**Sponsors:** Mr. Jewell

**Attachments:** [2025-0371 2025 11 20 Lease AMA](#)

**Legislative History**

12/1/25 Parish President Introduced

12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 84 [2025-0372](#) An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Bayou Gauche Volunteer Fire Department, for the use as a polling place for District 4, Precinct 2, of St. Charles Parish.

**Sponsors:** Mr. Jewell

**Attachments:** [2025-0372 2025 11 20 Lease BAYOU GAUCHE](#)

**Legislative History**

12/1/25 Parish President Introduced

12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 88 [2025-0373](#) An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Killona Volunteer Fire Department, for the use as a polling place for District 1, Precinct 1, of St. Charles Parish.

**Sponsors:** Mr. Jewell

**Attachments:** [2025-0373 2025 11 20 Lease KILLONA](#)

**Legislative History**

12/1/25 Parish President Introduced

12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 92 [2025-0374](#) An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Luling Volunteer Fire Department, for the use as a polling place of Luling Central Fire Station, 1603 Paul Maillard Road, Luling, Louisiana, for District 1, Precinct 5, of St. Charles Parish.

**Sponsors:** Mr. Jewell

**Attachments:** [2025-0374 2025 11 20 Lease LULING .PAUL MAILLARD](#)

**Legislative History**

12/1/25 Parish President Introduced

12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 96 [2025-0375](#) An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Norco Volunteer Fire Department, for the use as a polling place of Zephirin L. Perrilloux Fire House, 17830 River Road, Montz, Louisiana, for District 6, Precinct 1, of St. Charles Parish.

**Sponsors:** Mr. Jewell

**Attachments:** [2025-0375 2025 11 20 Lease NORCO.ZEPHIRIN L PERRILLOUX FIRE HOUS](#)

**Legislative History**

12/1/25 Parish President Introduced

12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 100 [2025-0376](#) An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with United Steel Workers Local 750, for the use as a polling place of 601 Goodhope Street, Norco, Louisiana, for District 6, Precinct 4, of St. Charles Parish.

**Sponsors:** Mr. Jewell

**Attachments:** [2025-0376 2025 11 20 Lease United Steel Workers](#)

**Legislative History**

12/1/25 Parish President Introduced

12/1/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 104**   [2025-0359](#)   An ordinance to amend the St. Charles Parish Code of Ordinance, Chapter 2, Administration, Article I. In General, Section 2-2. Fees of copies of documents. (a), (b), and adding (d).

**Sponsors:**

Ms. O'Daniels and Mr. Pilié

**Attachments:**

2025-0359 2025-0305 PPR Ordinance Update

2025-0359 PPR Ordinance\_REVISED

[2025-0359 32 Duty to permit examination prevention of alteration payment for o](#)[2025-0359 Louisiana Laws - Louisiana State Legislature](#)[2025-0359 Parish of Ascension v Wesley](#)[2025-0359 Opinion15-0056 \(1\)](#)[2025-0359 Jefferson Parish](#)[2025-0359 Ascension Parish](#)[2025-0359 Caddo Parish](#)[2025-0359 East Baton Rouge](#)[2025-0359 Lafayette City-Parish](#)[2025-0359 Lafourche Parish](#)[2025-0359 Lake Charles](#)[2025-0359 Plaquemines Parish](#)[2025-0359 St. Tammany Parish](#)[2025-0359 Terrebonne Parish](#)**Legislative History**

11/17/25   Legislative Committee   Discussed.  
 Reported: Councilwoman O'Daniels spoke on the matter.  
 Chairman Fisher spoke on the matter.

Public comment opened; no public comment

Parish President Matthew Jewell spoke on the matter.  
 Councilman Pilié spoke on the matter.  
 Councilman Comardelle spoke on the matter.  
 Parish President Matthew Jewell spoke on the matter.  
 Councilman Pilié spoke on the matter.  
 Parish President Matthew Jewell spoke on the matter.  
 Councilman Pilié spoke on the matter.  
 Councilwoman O'Daniels spoke on the matter.  
 Chairman Fisher spoke on the matter.

12/1/25   Council Member(s)   Introduced

12/1/25   Parish Council   Publish/Scheduled for Public Hearing to the  
 Parish Council

**RESOLUTIONS**

- 107    [2025-0378](#)    A resolution approving and authorizing the execution of an Entity/State Agreement between the Louisiana Department of Transportation and Development (DOTD) and St. Charles Parish for the LA 52 (PH2): US 90 - Blueberry Hill State Project No. H.013495, Federal Aid Project No. H013495.

**Sponsors:**    Mr. Jewell and Grants Office

**Attachments:**    [H.013495 - LetterAgrmt.Orig.HB](#)

- 131    [2025-0390](#)    A resolution opting out of state-level regulation of solar farms under Act 279 of the 2025 Regular Session of the Louisiana legislature.

**Sponsors:**    Ms. Fonseca, Mr. Pilié and Ms. O'Daniels

- 132    [2025-0389](#)    A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, b. Width, as requested by John Winters.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2025-0389 RECOMMENDATIONS AT A GLANCE](#)

[2025-0389 Minutes](#)

[2025-0389 Staff Report](#)

[2025-0389 Updated unsigned survey](#)

[2025-0389 AERIAL](#)

[2025-0389 ZONING](#)

[2025-0389 FLUM](#)

[2025-0389 Application\\_Redacted](#)

[2025-0389 Application](#)

[2025-0389 Waiver Request \(signed\)](#)

[2025-0389 survey with signature](#)

**Legislative History**

12/4/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
12/4/25	Planning Commission	Recommended Approval to the Parish Council

**APPOINTMENTS**

- 145    [2025-0329](#)    A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District II Representative.

*Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District II Councilmember to fill the vacancy created by the expiration of the term of Ms. Vicki Carter. Four (4) year term to begin December 7, 2025 and expire December 7, 2029. [Deferred from the December 1, 2025 Parish Council Meeting]*

**Legislative History**

11/15/21	Parish Council	Enacted Legislation Ms. Vicki Carter appointed to the St. Charles Parish Board of Adjustment as the District II Representative on November 15, 2021, per Resolution No. 6594 Term: December 7, 2021 - December 7, 2025
11/3/25	Parish Council	Vacancy Announced
11/17/25	Parish Council	Deferred Councilwoman Skiba requested File No. 2025-0329 be deferred. Chairman Fonseca stated that File No. 2025-0329 will be deferred to the December 1, 2025 council meeting.
12/1/25	Parish Council	Deferred Chairman Fonseca stated that File No. 2025-0329 will be deferred to the December 15, 2025 council meeting.

[2025-0352](#) Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

*Council will confirm nomination to the St. Charles Parish Housing Authority to fill the vacancy created by the expiration of the term of Councilwoman Michele deBruler (Council Ex-Officio Appointment). One (1) year term to begin January 9, 2026 and expire January 9, 2027.*

*Nominee: Councilwoman Michele deBruler*

**Legislative History**

11/17/25	Parish Council	Vacancy Announced
12/1/25	Parish Council	Nomination(s) Accepted Nominee: Councilman Comardelle nominated Councilwoman Michele deBruler
12/1/25	Parish Council	Close Nomination(s) for
12/1/25	Parish Council	Nomination(s) Closed

**146** [2025-0360](#) A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

*Council Chairman will accept nominations to the South Central Louisiana Human Services Authority Board to fill the vacancy created by the expiration of the term of Ms. Barbara Fuselier in accordance with Louisiana Revised Statute 28:913.4. The Board shall be comprised of nine (9) members; one (1) resident from the Parish of St. Charles to be appointed by the Parish Council. Three (3) year term to begin immediately and expire January 1, 2029.*

**Legislative History**

12/5/22	Parish Council	Enacted Legislation Barbara M. Fuselier appointed to the South Central Louisiana Human Services Authority Board on December 5, 2022 per Resolution No. 6680 Term: January 1, 2023 - January 1, 2026
12/1/25	Parish Council	Vacancy Announced

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 12/16/25, 6PM, Council Chambers*  
*BOARD OF ADJUSTMENT (ZBA): Thursday, 12/18/25, 6PM, Council Chambers*  
*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 1/7/26, 2PM, Council Chambers*  
*PLANNING & ZONING COMMISSION: Thursday, 1/8/26, 6PM, Council Chambers*  
*COMMUNICATIONS DISTRICT (911): Monday, 1/12/26, 5PM, 9-1-1 Communications*  
*Center - 222 Joe Louis Lane, Hahnville*  
*ST. CHARLES PARISH COUNCIL: Monday, 1/12/26, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*PARISH HOLIDAY: Wednesday, December 24, 2025 and Thursday, December 25, 2025 - Christmas*

*PARISH HOLIDAY: Wednesday, December 31, 2025 and Thursday, January 1, 2026 - New Year's*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JANUARY 12, 2026.*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.**