



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, December 15, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Michelle Impastato, Council Secretary

CALL TO ORDER

PRAYER / PLEDGE

Pastor Alice Boutte
New Life Community Church, Luling

APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember O'Daniels, to approve the minutes from the regular meeting of December 1, 2025. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2025-0370](#)

In Memoriam: Terry Paul Authement

Sponsors: Ms. Fonseca

Read

2 [2025-0379](#)

In Recognition: Karly Estay Boudreaux, Festival of Charities Ms Queen VI

Sponsors: Mr. Comardelle

Read

3 [2025-0380](#)

In Recognition: Zoe Jolie' Labit, Festival of Charities Miss Queen XVII

Sponsors: Mr. Pilié

Read

4 [2025-0381](#)

In Recognition: Mayah La'Shae August, Festival of Charities Teen Queen XVII

Sponsors: Mr. Mobley

Read

5 [2025-0382](#)

In Recognition: Alysia "Lecy" Marie Cazalot, Festival of Charities Butterfly Queen

Sponsors: Ms. O'Daniels

Read

6 [2025-0383](#)

In Recognition: Alexis Marie O'Connor, Festival of Charities Ambassador Queen

Sponsors: Ms. Wilson

Read

7 [2025-0388](#)

Proclamation: "National Blood Donor Month"

Sponsors: Mr. Jewell

Read

8 [2025-0367](#)

An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in the amount of Three Million Seven Hundred Thirty-Five Thousand Dollars (\$3,735,000) and providing for other matters in connection therewith.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judell and LLP

Reported:

Bond Counsel Recommended: Approval
Mr. Jason Akers, representing Foley & Judell, L.L.P, spoke on the matter.

Public Hearing Requirements Satisfied

Yea: 0

Nay: 0

Enactment No: 25-12-4

Council Discussion
Mr. Akers spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-4

17 [2025-0387](#)

A resolution approving the holding of an election by Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana, on Saturday, May 16, 2026, to authorize the renewal of a special tax therein.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judell and LLP

Reported:

Bond Counsel Recommended: Approval
Mr. Jason Akers, representing Foley & Judell, L.L.P, spoke on the matter.

Public comment opened
St. Charles Parish Hospital Chief Executive Officer Keith Dacus spoke on the matter.

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6879

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0384](#)

St. Charles Council on Aging, Inc.

Ms. April Keller, Executive Director, reported.

Councilwoman O'Daniels spoke on the matter.

Ms. Keller spoke on the matter.

Councilwoman Wilson spoke on the matter.

Reported

[2025-0385](#)

Department of Finance

Chairman Fonseca introduced Ms. Amy Verberne, CPA with Carr, Riggs & Ingram, LLC to present audit report.

Ms. Amy Verberne, CPA with Carr, Riggs & Ingram, LLC spoke on the matter.

Councilman Fisher spoke on the matter.

Ms. Verberne spoke on the matter.

Chairman Fonseca spoke on the matter.

Reported

[2025-0386](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JANUARY 12, 2026, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0377](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), to decrease the contract amount by \$18,262.50.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0391](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Public Defenders Office (a/k/a 29TH Judicial District Indigent Defender) for funding from the settlement of the Louisiana State-Local Government Opioid Litigation in the amount of \$80,000.00 per year to the St. Charles Parish Public Defenders Office to pay the office to provide services for a Drug Court Attorney/Legal Representative for the Drug Court Program.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0392](#)

An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, LLC, for the Ormond Center Drainage Improvements (Project No. P190505), in the amount of \$3,097,730.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0393](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Barowka and Bonura Engineers & Consultants (BBEC), LLC, to perform engineering services for the Ormond CN Railway Culverts (Project No. P200801), in the not to exceed amount of \$1,097,231.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0394](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for East Bank Bridge Park Improvements (Project No. RECEBI23), to increase the contract amount by \$63,294.80 and increase the contract time by one hundred thirty-four (134) days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0395](#)

An ordinance approving and authorizing the execution of a Contract with Hard Rock Construction, LLC, for the Kinler Lift Station Replacement (Project No. S220801), in the amount of \$624,712.60.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0396](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with C. H. Fenstermaker & Associates, LLC, to perform engineering services for Primrose Canal Cleaning and Improvements - Phase 1B (Project No. P210202), in the amount not to exceed \$56,926.83.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0398](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance 25-2-13, which approved the Professional Services Agreement with Alpha Testing and Inspection, Inc., for testing and inspection services for Capital Project Testing and Inspection (Project No. P250107), in the amount not to exceed \$250,000.00, increasing the overall contract value to \$500,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0399](#)

An ordinance to approve and authorize the execution of a Consulting Agreement between Adams and Reese, LLP and St. Charles Parish for federal governmental affairs representation.

Sponsors: Mr. Jewell and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

[2025-0400](#)

An ordinance to approve and authorize the execution of a Consulting Agreement between Connick and Associates, LLC and St. Charles Parish for state governmental affairs representation.

Sponsors: Mr. Jewell and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on January 12, 2026

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

18 [2025-0356](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Edward A. Dufresne Community Center Chiller Replacement/Upgrade (Project No. GB240701), to decrease the contract amount by \$30,990.93.

Sponsors: Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval
Chief Operations Officer Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-5

27 [2025-0363](#)

An ordinance to amend the 2025 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-6

30 [2025-0369](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the East Bank Bridge Park Improvements, Lighting Rebid (Project No. RECEBI23), to increase the contract time by 161 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Chief Operations Officer Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-7

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-7

84 [2025-0371](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Ama Volunteer Fire Department, for the use as a polling place for District 2, Precinct 4, of St. Charles Parish.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Chairman Fonseca stated administration requested an amendment to several sections of the Ordinance and Lease Agreement revising Ama Volunteer Fire Department to Luling Volunteer Fire Department.

Amendment: This amendment updates several sections of the Ordinance and Lease Agreement.

Amendments to be made to the Ordinance in the Summary, First Whereas, Second Whereas, and Section I replacing "Ama" with "Luling"

Amendments to be made to the Lease Agreement on first page in two locations and third page on the signature line replacing "Ama" with "Luling"

Public Hearing Requirements Satisfied

Enactment No: 25-12-8

A motion was made by Councilmember Comardelle, seconded by Councilmember Skiba, to Amend File No. 2025-0371. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-8

[2025-0371](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Luling Volunteer Fire Department, for the use as a polling place for District 2, Precinct 4, of St. Charles Parish.

Sponsors: Mr. Jewell

Amended

Enactment No: 25-12-8

Public Hearing Requirements Satisfied

Enactment No: 25-12-8

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-8

88 [2025-0372](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Bayou Gauche Volunteer Fire Department, for the use as a polling place for District 4, Precinct 2, of St. Charles Parish.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-9

92 [2025-0373](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Killona Volunteer Fire Department, for the use as a polling place for District 1, Precinct 1, of St. Charles Parish.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-10

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-10

96 [2025-0374](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Luling Volunteer Fire Department, for the use as a polling place of Luling Central Fire Station, 1603 Paul Maillard Road, Luling, Louisiana, for District 1, Precinct 5, of St. Charles Parish.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-11

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-11

100 [2025-0375](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with Norco Volunteer Fire Department, for the use as a polling place of Zephirin L. Perrilloux Fire House, 17830 River Road, Montz, Louisiana, for District 6, Precinct 1, of St. Charles Parish.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-12

104 [2025-0376](#)

An ordinance approving and authorizing the Parish President to execute a Polling Place Lease Agreement with United Steel Workers Local 750, for the use as a polling place of 601 Goodhope Street, Norco, Louisiana, for District 6, Precinct 4, of St. Charles Parish.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-12-13

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-13

108 [2025-0359](#)

An ordinance to amend the St. Charles Parish Code of Ordinance, Chapter 2, Administration, Article I. In General, Section 2-2. Fees of copies of documents. (a), (b), and adding (d).

Sponsors: Ms. O'Daniels and Mr. Pilié

Reported:

Councilwoman O'Daniels Recommended: Approval
Councilman Pilié Recommended: Approval
Councilwoman O'Daniels spoke on the matter.

Speakers:

Mr. Joseph Coco, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 25-12-14

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-12-14

RESOLUTIONS

111 [2025-0378](#)

A resolution approving and authorizing the execution of an Entity/State Agreement between the Louisiana Department of Transportation and Development (DOTD) and St. Charles Parish for the LA 52 (PH2): US 90 - Blueberry Hill State Project No. H.013495, Federal Aid Project No. H013495.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6880

134 [2025-0390](#)

A resolution opting out of state-level regulation of solar farms under Act 279 of the 2025 Regular Session of the Louisiana legislature.

Sponsors: Ms. Fonseca, Mr. Pilié and Ms. O'Daniels

Reported:

Councilwoman Fonseca Recommended: Approval
Councilman Pilié Recommended: Approval
Councilwoman O'Daniels Recommended: Approval
Chairman Fonseca spoke on the matter.
Councilwoman O'Daniels spoke on the matter.
Councilman Pilié spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6881

135 [2025-0389](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, b. Width, as requested by John Winters.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6882

APPOINTMENTS

[2025-0329](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District II Representative.

Councilwoman Skiba requested File No. 2025-0329 be deferred.

Chairman Fonseca stated that File No. 2025-0329 will be deferred to the January 12, 2026 council meeting.

Deferred

[2025-0352](#)

Council Ex-Officio Appointment of Councilwoman Michele deBruler to the St. Charles Parish Housing Authority.

VOTE ON THE APPOINTMENT OF COUNCILWOMAN MICHELE DEBRULER

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Confirmed

[2025-0360](#)

A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

Nominee:

Chairman Fonseca nominated Ms. Barbara Fuselier

Nomination(s) Accepted

A motion was made by Councilmember Comardelle, seconded by Councilmember Wilson, to Close Nomination(s) for File No. 2025-0360. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember deBruler, seconded by Councilmember Fisher, to adjourn the meeting at approximately 7:34 pm. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary