



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

Monday, May 6, 2024

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works Director Miles Bingham, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, General Government Buildings Facilities Manager Bob Messerly, Eric Zurcher, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Charles Johnson, Sr.
Mount Zion Community Church, Boutte

APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember Comardelle, to approve the minutes from the regular meeting of April 15, 2024. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)[2024-0160](#)

Department of Planning & Zoning/CZM

Planning & Zoning Director Michael Albert reported on the Planning & Zoning Department and Coastal Zone Management.

Councilwoman Fonseca spoke on the matter.

Mr. Albert spoke on the matter.

Councilman Pilié spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Chairman Fisher spoke on the matter.

Reported[2024-0161](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 20, 2024, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0165](#)

An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Cove Pointe Drive and Cove Glen Lane, in Ashton Plantation Subdivision in Luling.

Sponsors: Ms. deBruler

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0166](#)

An ordinance to approve a purchase and/or expropriate a 10,275 square foot perpetual drainage servitude designated as P-100 and a 1,432 square foot temporary construction servitude designated as T-100 over property owned by Cristina & Lauricella, Inc., for the Montz Pump Station and Drainage Modification Project.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0167](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Royal Engineers & Consultants, LLC, to create the St. Charles Parish Coastal Restoration Strategy (Parish Project No. N/A), in the not to exceed amount of \$250,000.00.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0168](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with DRC Emergency Services, LLC and Lemoine Disaster Recovery, L.L.C. for Disaster Recovery Services for St. Charles Parish.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0169](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the West Bank Bridge Park Improvements, Phase I, (Project No. RECWB122) to increase the contract time by 11 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0170](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the West Bank Bridge Park Improvements, Phase I Lighting, (Project No. RECWB122), to increase the contract time by 12 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0171](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the West Bank Bridge Park Tennis and Pickleball Courts (Project No. RECWB122) to increase the contract time by 106 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0172](#)

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement with the St. Charles Parish Law Enforcement District and St. Charles Parish to remove and replace the New Sarpy Substation with a new facility which will be located on the same property.

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

[2024-0173](#)

An ordinance to amend the 2023 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on May 20, 2024

PLANNING AND ZONING PETITIONS

[2024-0154](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to C-3 on Lots 3 and 4, Block 1A1, Good Hope Plantation Subdivision, 878 Marino Drive, Norco, as requested by Darryle Keith and Kristi Lott for Keith Lott's Plumbing, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-5-1

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 23-5-1

[2024-0155](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-2 on Lots 6A, 6B, 6C, and 6D, being a Resubdivision of Lot 6, Gassen Estate, Luling as requested by Richard D. Whitney Jr. for Whitney Properties XII, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Richard Whitney, Hahnville

Mr. Blake Comardelle, Luling

Ms. Gwen Doherty, Luling

Mr. Emmet Johnson, Luling

Mr. Sidney Gassen, Luling

Mr. Sidney Simmons, Luling

Ms. Trisha Parr, Luling

Mr. Jeffrey Johnson, Luling

Ms. Sandy Johnson, Luling

Public Hearing Requirements Satisfied

Council Discussion

Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 2 - Mobley and O'Daniels

Nay: 7 - Fonseca, Wilson, Skiba, Pilié, Comardelle, Fisher and deBruler

Failed

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**[2024-0137](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the Ellington Structures - Kellogg Pump Station T-Wall Project No. P080905-5F, CPRA Project No. BA-0244, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$76,103.06 and decrease the contract time by forty-one (41) days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Senior Projects Manager Sam Scholle spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-5-2

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Mr. Scholle spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-5-2

[2024-0151](#)

An ordinance approving and authorizing the execution of a Lease Agreement between the St. Charles Parish School Board and St. Charles Parish Department of Parks and Recreation for the use of various school sites for recreational purposes.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-5-3

Council Discussion

Mr. Foret spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-5-3

[2024-0153](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Grace Hebert Curtis Architects, LLC, to perform architectural services for a St. Charles Parish Library Hahnville Branch, in the amount not to exceed \$387,941.00.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
St. Charles Parish Library Assistant Director Amy Duke spoke on the matter.

Council Discussion

Public Hearing Requirements Satisfied

Enactment No: 24-5-4

Further Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-5-4

[2024-0156](#)

An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., L.L.C., for the Willowdale Turn Lane (Project No. P230804), in the amount of \$389,442.70.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-5-5

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-5-5

[2024-0157](#)

An ordinance approving and authorizing the execution of Change Order No. 2 for the St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), to decrease the contract amount by \$75,539.00.

Sponsors: Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval
Chief Operations Officer Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-5-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-5-6

[2024-0158](#)

An ordinance approving and authorizing the execution of Change Order No. 3 for the SCP E. Dufresne Community Center Ida & Window Repairs, (Project No. EDCC 0322), to increase the contract amount by \$17,178.00 and increase the contract time by 125 days.

Sponsors: Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval
Chief Operations Officer Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-5-7

Council Discussion
Mr. Duhe spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-5-7

[2024-0159](#)

An ordinance approving and authorizing the execution of a Contract with Battco Construction and Maintenance, Inc., for the St. Charles Parish 1st Floor Courthouse Renovation (Project No. NO-GBCH023), in the amount of \$1,965,000.00.

Sponsors: Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval
Chief Operations Officer Darrin Duhe spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 24-5-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 24-5-8

RESOLUTIONS

[2024-0162](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, as requested by Tracy and Monica Trepagnier.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial: If the Planning Commission supports the waiver request and approves the resubdivision, the approval should be stipulated on the submittal of a follow-up administrative resubdivision for the consolidation of Lot 12A-2 into the adjacent property. Planning and Zoning could withhold forwarding the request for the Council's supporting resolution of the waivers until such application is submitted.

Planning Commission Recommended: Approval w/Stip: Approval, with the stipulation from the Planning Department and contingent on this specific sale to the neighbor of the adjacent lot.

Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened; no public comment

Council Discussion

Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6767

[2024-0163](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement, as requested by Louis M. Andolsek for Ashton Plantation Estates, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stip: Approval, inclusive of the required Arrangement waiver as referenced under the Findings section of this report.

Planning Commission Recommended: Approval w/Stip: Approval, inclusive of the required Arrangement waiver as referenced under the Findings section of this report. Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Troy Bellanger, Thibodaux

Council Discussion

Mr. Bellanger spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6768

APPOINTMENTS

[2024-0147](#)

A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Nominee:

Councilwoman Fonseca nominated Mr. James "Jake" Lemmon

Nomination(s) Accepted

A motion was made by Councilmember Fonseca, seconded by Councilmember Wilson, to Close Nomination(s) for File No. 2024-0147. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2024-0148](#)

A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Nominee:

Councilwoman Fonseca nominated Mr. Timothy J. Vial

Nomination(s) Accepted

A motion was made by Councilmember deBruler, seconded by Councilmember Comardelle, to Close Nomination(s) for File No. 2024-0148. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2024-0149](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District IV Representative.

Nominee:

Councilman Comardelle nominated Mr. Jack Keen

Nomination(s) Accepted

A motion was made by Councilmember Fonseca, seconded by Councilmember Wilson, to Close Nomination(s) for File No. 2024-0149. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2024-0150](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District VI Representative.

Nominee:

Councilman Fisher nominated Mr. Carmine Frangella

Nomination(s) Accepted

A motion was made by Councilmember Fonseca, seconded by Councilmember deBruler, to Close Nomination(s) for File No. 2024-0150. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Skiba, seconded by Councilmember deBruler, to adjourn the meeting at approximately 7:29 pm. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary