



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

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COUNCIL OFFICE MEMORANDUM

DATE: OCTOBER 9, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: PROFESSIONAL SERVICES AGREEMENT
ELLINGTON STRUCTURES – COUSINS PUMP STATION T-WALL
(PROJECT NO. P080905-H5)

On October 6, 2025, the St. Charles Parish Council adopted Ordinance No. 25-10-11 approving and authorizing the execution of a Professional Services Agreement with Eustis Engineering, LLC, to perform geotechnical services for the Ellington Structures - Cousins Pump Station T-Wall (Project No. P080905-5H), in the lump sum of \$118,000.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on October 7, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/mr

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Eustis Engineering, LLC w/enclosure

2025-0298

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 25-10-11

An ordinance approving and authorizing the execution of a Professional Services Agreement with Eustis Engineering, LLC, to perform geotechnical services for the Ellington Structures - Cousins Pump Station T-Wall (Project No. P080905-5H), in the lump sum of \$118,000.00.

- WHEREAS, Eustis Engineering, LLC previously completed a geotechnical report for the construction of the Non-Federal Ring Levee in the Ellington Area; and,
- WHEREAS, St. Charles Parish desires for Eustis Engineering, LLC to expand the geotechnical investigation to include an additional 5-inch, 172 foot boring on the eastern side of the existing Cousins Drainage Pump Station; and,
- WHEREAS, the need for this boring came from the increase in floodwall height and still water level as changed by the United States Army Corps of Engineers (USACE), as well as the Cousins T-Wall alignment and extents having changed significantly since the original geotechnical report was completed in 2014; and,
- WHEREAS, St. Charles Parish and Eustis Engineering, LLC have mutually agreed upon a price of \$118,000.00 to complete the work of the additional boring, analysis and report; and,
- WHEREAS, the Professional Services Agreement between St. Charles Parish and Eustis Engineering, LLC, describes the details of the proposed scope, schedule and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Eustis Engineering LLC, to perform geotechnical services as required by the Department of Public Works, for the Ellington Structures – Cousins Pump Station T-Wall (Project No. P080905-5H), in the lump sum of \$118,000.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS,
FISHER, DEBRULER
NAYS: NONE
ABSENT: COMARDELLE

And the ordinance was declared adopted this 6th day of October, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN:

SECRETARY:

DLVD/PARISH PRESIDENT:

APPROVED:

DISAPPROVED:

PARISH PRESIDENT:

RETD/SECRETARY:

AT: 3:19 PM REC'D BY: