



25-2-8  
2025-0025  
Certified Copy

St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

Phone (985) 783-6632

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

**Instrument Number: 487135**

**Book/Index:** MOB  
**Document Type:** CONTRACT CHANGE ORDER  
**Recording Date:** 02/27/2025 11:39 AM CST

**Grantor 1:** PINTAIL CONTRACTING SERVICES LLC  
**Grantee 1:**

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND  
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS  
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



*Aubrey Waguespack*  
Aubrey Waguespack, Deputy Clerk

**2025-0025**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF WATERWORKS)**

**ORDINANCE NO. 25-2-8**

An ordinance approving and authorizing the execution of a Change Order No. 1 for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109), to increase the contract amount by \$134,919.00 and to increase contract time by 50 days.

**WHEREAS,** the Parish undertook the necessary Hurricane Ida related repairs and reconstruction of the Department of Waterworks' East Bank facilities; and,

**WHEREAS,** Ordinance No. 23-10-7 adopted on October 23, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Pintail Contracting Services, LLC, for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109) in the amount of \$2,300,000.00; and,

**WHEREAS,** it is necessary to amend the construction contract by increasing the contract time by fifty (50) days because of the labor associated with the additional work items; and,

**WHEREAS,** the amended items now reflect the final contract price as \$2,434,919.00 and the final contract time as 290 days; and,

**WHEREAS,** St. Charles Parish and Pintail Contracting Services, LLC, have mutually agreed to increase the contract amount by 134,919.00 and increase the contract time by 50 days.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That the Change Order No. 1 for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109), to increase the contract amount by \$134,919.00 and to increase contract time by 50 days is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER

**NAYS:** NONE

**ABSENT:** NONE

And the ordinance was declared adopted this 24th day of February, 2025, to become effective five (5) days after publication in the Official Journal.

**CHAIRMAN:** Nelly Fonseca  
**SECRETARY:** Michelle Dupont  
**DLVD/PARISH PRESIDENT:** February 25, 2025  
**APPROVED:** \_\_\_\_\_ **DISAPPROVED:** \_\_\_\_\_

**PARISH PRESIDENT:** Matthew Jewell  
**RETD/SECRETARY:** February 26, 2025  
**AT: 10:42am RECD BY:** [Signature]

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED 2/24/2024  
Michelle Dupont  
SECRETARY  
ST. CHARLES PARISH COUNCIL

MOB: 487135; Page: 4; Filed: 2/27/2025 11:39:23 AM [scharies: AW]

**SECTION 00806**

**CHANGE ORDER**

No. 1

DATE OF ISSUANCE 1/27/2025

EFFECTIVE DATE 12/18/2024

OWNER St. Charles Parish

CONTRACTOR Pintail Contracting Services, LLC

Contract: SECTION 00500 CONTRACT (12/14/2023)

Project: St. Charles Parish East Bank Water Treatment Plant Hurricane IDA Repairs

OWNER's Contract No. WWKS 109

ENGINEER's Contract No. 22-001

ENGINEER Linfield, Hunter & Junius, Inc.

You are directed to make the following changes in the Contract Documents:

Description: *See attached example on how to fill in this information*

1. Delete the Following Work Items:

- a. Work Change Directive 05 #: *Credit for not installing 13 sheets of 4'x12' fire-rated gypsum board in the MCC room.*

Delete item in its entirety. *(-\$1,588.00)*

Total of Deducted Items = *(-\$1,588.00)*

2. Add the Following Work Items:

- a. Work Change Directive 01 #: *All primary framing to be Hot-Dipped Galvanized*

Addition of \$21,016.00 *(\*See attached for details\*)*

- b. Work Change Directive 02 #: *All insulation above the Acoustical Ceiling Tiles were found to have mold/ mildew. Remove and replace R-30, 10" unfaced insulation.*

Addition of \$16,774.00 *(\*See attached for details\*)*

- c. Work Change Directive 03 #: *Remove & replace 41' x 38' remaining roof sheets on Plant Control Building. Remove & replace foil faced insulation. Remove & replace related flashings. Includes Berridge Water tight Warranty & Contractors 2 year Warranty. Requesting 35 days for lead time of roof sheets & time to perform of work.*

Addition of \$74,627.00 (35 Days)  
*(\*See attached for details\*)*

- d. Work Change Directive 04 #: *Fabrication and installation of new gutters and downspouts on the Plant Control Building.*

Addition of \$24,090 (15 Days)  
*(\*See attached for details\*)*

Total of Added Work Items = *(+\$136,507.00)*

3. Revise the Following Work Item Quantities:

\*\*\* No Quantities Revised \*\*\*

Total of Change in Work Items Quantity = (+/- \$ 0.00)

**Reason for Change Order:** List a reason for each Line Item listed above. See attached example on how to fill in this information

1. Deleted Work Items

- a. *Credit for not installing 13 sheets of 4'x12' fire-rated gypsum board in the MCC room.*

2. Add Work Items

- a. *All primary framing to be Hot-Dipped Galvanized*  
b. *All insulation above the Acoustical Ceiling Tiles were found to have mold/ mildew. Remove and replace R-30, 10" unfaced insulation.*  
c. *Remove & replace 41' x 38' remaining roof sheets on Plant Control Building. Remove & replace foil faced insulation. Remove & replace related flashings. Includes Berridge Water tight Warranty & Contractors 2 year Warranty. Requesting 35 days for lead time of roof sheets & time to perform of work.*  
d. *Fabrication and installation of new gutters and downspouts on the Plant Control Building.*

3. Revise Work Item Quantities

- a. \*\*\* No Quantities Revised \*\*\*

**Attachments:** (List documents supporting change)

See attached Work Change Directive's #1 - #5

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>2,300,000.00</u>
Net Increase (Decrease) from previous Change Orders No. <u>-</u> to <u>-</u> : \$ <u>0.00</u>
Contract Price prior to this Change Order: \$ <u>2,300,000.00</u>
Net increase of this Change Order: \$ <u>134,919.00</u>
Contract Price with all approved Change Orders: \$ <u>2,434,919.00</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: 240 days Substantial Completion: <u>October 18<sup>th</sup> 2024</u> Ready for final payment: _____ (days or dates)
Net change from previous Change Orders: Substantial Completion: <u>N/A</u> Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>October 18<sup>th</sup> 2024</u> Ready for final payment: _____ (days or dates)
Net increase (decrease) this Change Order: 50 Days Substantial Completion: <u>50 days</u> Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: 290 days Substantial Completion: <u>December 7<sup>th</sup> 2024</u> Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: Michael D. Hills  
ENGINEER (Authorized Signature)

APPROVED:

By: Mark J. Ford  
OWNER (Authorized Signature)

ACCEPTED:

By: Christopher Mathews  
CONTRACTOR (Authorized Signature)

Date: 20 Jan 2025

Date: 2/26/25

Date: 02/03/25

**\*\*Remainder of the attachments (5 pages) to this Change Order are on file and may be viewed at the St. Charles Parish Council Office, Courthouse, 15045 River Road, Hahnville.**

MOB: 487135; Page: 3; Filed: 2/27/2025 11:39:23 AM [stcharles: AW]