



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier

Monday, November 21, 2022

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Bob Fisher, and Julia Fisher-Cormier

Absent 2 - Nicky Dufrene, and Marilyn B. Bellock

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, WIOA Director Tommy Scott, Alissa Cavaretta, Public Information Office, Eric Zurcher, Marny Stein, Planning & Zoning Department

CALL TO ORDER

PRAYER / PLEDGE

Pastor Troy D. Smith, Sr.
True Vine Baptist Church, Hahnville

Councilwoman Bellock arrived in the meeting.

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2022-0332](#)

Proclamation: "Norco Christmas Parade Day"

Sponsors: Mr. Fisher

Read

[2022-0333](#)

Proclamation: Christmas Celebration

Sponsors: Ms. Clulee

Read

[2022-0334](#)

Proclamation: "Fresh Faith Worship Center Pop-Up Shop Day"

Sponsors: Mr. Fisher

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0319](#)

Workforce Innovations and Opportunity Act (WIOA)

WIOA Director Tommy Scott

Councilwoman Clulee spoke on the matter.

Mr. Scott spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

[2022-0320](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 5, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2022-0321](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Community C.A.R.E. Center Foundation, Inc. (d/b/a St. Charles CARE Center) for the provision of services.

Sponsors: Mr. Jewell, Ms. Billings, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

Enactment No: 22-12-2

[2022-0322](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to C-3 on Lots A, B2, C2, D, E, F, G, H, J, K, L, M, N, O, P, Q, & 24, Square 2, Destrehan Park Subdivision, as shown on the survey by Michael Blanchard, PLS dated October 4, 2022, as requested by Bunge North America, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

Enactment No: 22-12-1

[2022-0323](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 to change the zoning classification from R-1A to R-1A(M) on a lot designated a Portion of Lot 1, Block 5, Town of Hahnville, municipal address 106 Durr Street, Hahnville, as requested by Kendall Bossier.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

[2022-0326](#)

An ordinance to amend Ordinance No. 22-5-5, as previously amended, to provide for the change of Polling Places for Precincts 1-2, 1-2A, 2-3, 4-1, and 4-1A.

Sponsors: Mr. Fisher

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

Enactment No: 22-12-3

[2022-0327](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Ashton Park Development Restroom Facility Project, to increase the contract time by 23 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

Enactment No: 22-12-4

[2022-0335](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-4-7 which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station (Parish Project No. P210301).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

Enactment No: 22-12-5

[2022-0336](#)

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 21-11-4 which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station No. 2 (Parish Project Number P210806).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

[2022-0337](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with AIMS Group, Inc., to perform engineering services for Ormond Oaks Channel (Project No. P210203), in the not to exceed amount of \$29,900.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

Enactment No: 22-12-6

[2022-0338](#)

An ordinance approving and authorizing the execution of a contract with Cycle Construction Company, LLC, for the Hydraulic Bottleneck Near Destrehan P.S. No. 2, (Project No. P190507) in the amount of \$2,264,960.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 5, 2022

Enactment No: 22-12-7

PLANNING AND ZONING PETITIONS

[2022-0303](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from O-L to C-3 on approximately 82,000 sq. ft. of a property designated as Lot 13-M-1, portion of Lot 13, Coteau De France, as shown on the survey by David L. Patterson, PLS dated June 16, 2022, as requested by RaceTrac, Inc. for Lloyd Dufrene.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Ms. Marny Stein, Planning & Zoning Department, spoke on the matter.

Speakers:

Mr. John Thompson, Duplantis Design Group, Baton Rouge, project applicant on behalf of RaceTrac, Inc.

Public Hearing Requirements Satisfied

Enactment No: 22-11-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 22-11-2

[2022-0305](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from C-2 to R-1A(M) on approximately 4,500 sq. ft. of a lot designated as a portion of Parcel A, and approximately 700 sq. ft. of a lot designated a portion of Parcel C, as shown on a Survey of a Portion of Parcels "A" and "C", Carolyn Drive Subdivision, by Lucien C. Gassen, PLS dated May 6, 1974, as requested by Kenneth Martin, Jr.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Ms. Marny Stein, Planning & Zoning Department, spoke on the matter.

Speakers:

Ms. Diandray Martin, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 22-11-3

Council Discussion

Ms. Stein spoke on the matter.

Chairman Fisher invited Ms. Martin to the podium to answer questions.

Ms. Martin spoke on the matter.

Mr. Kenneth Martin, Jr., spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 22-11-3

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2022-0302](#)

An ordinance approving and authorizing the execution of Change Order No. 2 for Asphalt Pavement Maintenance, Parish Project No. P210302, to decrease the contract amount by \$396,163.17.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works/Wastewater Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-11-4

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 22-11-4

[2022-0304](#)

An ordinance to revoke and abandon unimproved Wood Court, Square H, Luling Heights Subdivision Section B, as shown on the map by Adloe Orr, Jr., CE, dated September 13, 1956, revised June 1, 1957.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Ms. Marny Stein, Planning & Zoning Department, spoke on the matter.

Speakers:

Mr. Louis Authement, Luling, representing the applicants

Public Hearing Requirements Satisfied

Enactment No: 22-11-5

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 22-11-5

[2022-0306](#)

An ordinance to approve and authorize the execution of an Act of Donation by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for a certain parcel of land comprising of approximately 0.9 acres adjacent to property already donated for the Boat Launch and Park along Bayou Des Allemands.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-11-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 22-11-6

RESOLUTIONS

[2022-0324](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Elvin J. Dufrene and Jason M. Adams.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Ms. Marny Stein, Planning & Zoning Department, spoke on the matter.

Public comment opened

Mr. Louis Authement, Luling, representing the applicants

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6677

[2022-0325](#)

A resolution in support of the Planning and Zoning Commission’s approval of 2022-17-SPU for an accessory dwelling unit in an R-1A zoning district, Lot 354, Fashion Plantation Estates Phase 3, 808 S. Fashion Boulevard, Hahnville, as requested by Shane McCully.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval w/Stipulation Approval with a waiver from the requirement restricting the overall size of ADU's (Appendix A, Section VII., item 1. Accessory Buildings.b.ix).

Ms. Marny Stein, Planning & Zoning Department, spoke on the matter.

Public comment opened

Mr. Shane McCully, Hahnville

Council Discussion

Ms. Stein spoke on the matter.

Mr. McCully spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6678

APPOINTMENTS

[2022-0316](#)

A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

Nominee:

Councilwoman Fonseca nominated Ms. Barbara Fuselier

Nomination(s) Accepted

Enactment No: 6680

A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher-Cormier, to Close Nomination(s) for File No. 2022-0316. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6680

Nomination(s) Closed

Enactment No: 6680

[2022-0317](#)

A resolution appointing a member to the Regional Planning Commission.

Nominee:

Councilwoman Fonseca nominated Mr. Garrett C. Monti

Nomination(s) Accepted

Enactment No: 6681

A motion was made by Councilmember Clulee, seconded by Councilmember Fonseca, to Close Nomination(s) for File No. 2022-0317. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6681

Nomination(s) Closed

Enactment No: 6681

[2022-0318](#)

A resolution appointing a member to the Regional Planning Commission.

Nominee:

Councilwoman Clulee nominated Pastor Thomas Hines

Nomination(s) Accepted

Enactment No: 6682

A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Billings, to Close Nomination(s) for File No. 2022-0318. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Enactment No: 6682

Nomination(s) Closed

Enactment No: 6682

[2022-0328](#)

Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

Vacancy Announced

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2022-0329](#)

Review 2023 Parish Council Meeting Schedule [Adopt December 5, 2022]

Review

[2022-0330](#)

Accept Nominations - Presiding Officer for 2023; Chairman, St. Charles Parish Council [Confirm December 5, 2022]

Nominees:

Councilman Gibbs nominated Councilwoman Fisher-Cormier

Councilwoman Fonseca nominated Councilwoman Billings

Nomination(s) Accepted

A motion was made by Councilmember Bellock, seconded by Councilmember Darensbourg Gordon, to Close Nomination(s) for File No. 2022-0330. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Nomination(s) Closed

[2022-0331](#)

Accept Nominations - Presiding Officer for 2023; Vice-Chairman, St. Charles Parish Council [Confirm December 5, 2022]

Nominee:

Councilwoman Fisher-Cormier nominated Councilman Gibbs

Nomination(s) Accepted

A motion was made by Councilmember Bellock, seconded by Councilmember Fisher-Cormier, to Close Nomination(s) for File No. 2022-0331. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Fonseca, seconded by Councilmember Gibbs, to adjourn the meeting at approximately 7:11 pm. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 1 - Dufrene

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary