



# ST. CHARLES PARISH


## OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057  
(985) 783-5125 • [www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### COUNCIL OFFICE MEMORANDUM

DATE: AUGUST 8, 2025

TO: MR. DAVID DEGENERES  
WASTEWATER DIRECTOR

FROM: MICHELLE IMPASTATO   
COUNCIL SECRETARY

RE: PROFESSIONAL SERVICES AGREEMENT  
CIRCLE K SEWER FORCE MAIN EXTENSION FEASIBILITY STUDY  
(PROJECT NO. S250601)

On August 4, 2025, the St. Charles Parish Council adopted Ordinance No. 25-8-1 approving and authorizing the execution of a Professional Services Agreement with Fairway Consulting and Engineering, LLC, for the Circle K Sewer Force Main Extension Feasibility Study (Project No. S250601), in the lump sum of \$100,000.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on August 7, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council  
Ms. Samantha de Castro w/enclosure  
Mr. Corey Oubre w/enclosure

2025-0197

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(DEPARTMENT OF WASTEWATER)**

**ORDINANCE NO.** 25-8-1

An ordinance approving and authorizing the execution of a Professional Services Agreement with Fairway Consulting and Engineering, LLC, for the Circle K Sewer Force Main Extension Feasibility Study (Project No. S250601), in the lump sum of \$100,000.00.

**WHEREAS,** St. Charles Parish Department of Wastewater desires to evaluate the feasibility of extending the existing force main from the Circle K Sewer Lift Station to the proposed site for the Turtle Pond Sewer Lift Station; and,

**WHEREAS,** St. Charles Parish Department of Wastewater currently experiences overflow/backup issues due to the existing Circle K force main discharging to a manhole upstream of the railroad tracks along Almedia Road in St. Rose; and,

**WHEREAS,** on June 5, 2025, St. Charles Parish entered into a Certified Memorandum of Agreement with the Regional Economic Development Organization of Greater New Orleans, Inc. under the Louisiana Competes Regional Economic Development Program (LACRED) which awarded St. Charles Parish with \$100,000.00 in funds to complete said project described above, with \$10,000.00 of those funds being contributed by St. Charles Parish as a match; and,

**WHEREAS,** St. Charles Parish and Fairway Consulting and Engineering, LLC, have mutually agreed to a lump sum price of \$100,000.00 to complete the work; and,

**WHEREAS,** the details regarding scope, schedule and compensation are described in the Agreement.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That the Professional Services Agreement between St. Charles Parish and Fairway Consulting and Engineering, LLC, for the Circle K Sewer Force Main Feasibility Study (Project No. S250601), in the lump sum of \$100,000.00, is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS, FISHER  
NAYS: NONE  
ABSENT: COMARDELLE, DEBRULER

And the ordinance was declared adopted this 4th day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Nelly Fonseca  
SECRETARY: Michelle Spadaro  
DLVD/PARISH PRESIDENT: August 5, 2025  
APPROVED: ✓ DISAPPROVED: \_\_\_\_\_

PARISH PRESIDENT: Matthew Jewell  
RETD/SECRETARY: August 7, 2025  
AT: 3:16 pm RECD BY: [Signature]