



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, October 6, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 1 - Willie Comardelle

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Economic Development & Tourism Director Patrick Beard, Michelle Impastato, Council Secretary

CALL TO ORDER

PRAYER / PLEDGE

Pastor Tommy Hogan
Calvary Baptist Church, Luling

APPROVAL OF MINUTES

A motion was made by Councilmember deBruler, seconded by Councilmember Skiba, to approve the minutes from the regular meeting of September 22, 2025. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)[2025-0280](#)**Board of Review****Sponsors:** Ms. Fonseca

As advertised by the Assessor in the official journal, the assessment list has been exposed daily for inspection by the taxpayers and other interested persons for a period of fifteen calendar days. The assessor has certified the assessment list to the council, acting as the board of review, to receive any written or oral complaints from taxpayers desiring to protest their assessment, prior to 4:00 pm on Monday, September 29, 2025.

Chairman Fonseca announced receipt of the following Assessment appeals:

*Monsanto Company, 12501 River Road, Luling, LA

Mr. Richard Griffin, DuCharme, McMillen & Associates representing Monsanto Company, spoke on the matter.

Mr. Tab Troxler, Assessor, addressed the Board of Review regarding the appeal.

Council Discussion

Mr. Troxler spoke on the matter.

Mr. Griffin spoke on the matter.

*Certifit, Inc., 115 Canvasback Drive, Suite 115, St. Rose, LA

No one was present to address the Board regarding the aforementioned appeals for the 2025 property tax assessment.

Mr. Tab Troxler, Assessor, addressed the Board of Review regarding the appeal.

A motion was made by Councilmember deBruler, seconded by Councilmember Fisher, to accept and certify the 2025 Assessment Roll as submitted by the Assessor to the Louisiana Tax Commission. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Certified Assessment List

1 [2025-0300](#)

Proclamation: "National Night Out"

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0302](#)

River Parishes Tourist Commission

Executive Director Denise Burrell reported.

Reported

[2025-0303](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Councilman Fisher made statement.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, OCTOBER 20, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0305](#)

An ordinance of the Parish of St. Charles to amend the Code of Ordinances, Parish of St. Charles, Chapter 2, Article I. In General, Section 2-2. Fees of copies of documents (a), (b), and adding (d).

Sponsors: Mr. Jewell

Publish/Scheduled for Public Hearing to the Parish Council on October 20, 2025

[2025-0308](#)

An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, LLC, for the Des Allemands Boat Launch (Project No. P210705), in the amount of \$4,989,859.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on October 20, 2025

[2025-0309](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the East Bank Bridge Park Improvements (Project No. RECB123), to increase the contract amount by \$87,294.80 and increase the contract time by one hundred thirty-four (134) days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on October 20, 2025

[2025-0310](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Eastbank Lift Station Rehabilitation (Project No. S211203), to increase the contract amount by \$35,386.60 and to increase the contract time by one hundred seventy-three (173) calendar days.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on October 20, 2025

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, OCTOBER 28, 2025, 9:00 A.M.; THURSDAY, OCTOBER 30, 2025, 1:00 P.M.; MONDAY, NOVEMBER 3, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0161](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2026.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on October 28, 2025

PLANNING AND ZONING PETITIONS

2 [2025-0286](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to C-2 on Lot 4-II-A-5, Plantation Business Campus, 13080 River Road, Destrehan, as requested by Edward Hymel, III for TKENQ, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Edward Hymel, Destrehan

Public Hearing Requirements Satisfied

Enactment No: 25-10-1

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-1

3 [2025-0287](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lots 1B-1 and 1B-2, Block J, Ellington Gardens, 207 and 211 Angus Drive, Luling, as requested by Richard D. Whitney Jr. for Whitney Properties VII, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Richard Whitney, Hahnville

Public Hearing Requirements Satisfied

Enactment No: 25-10-2

Council Discussion

Mr. Albert spoke on the matter.

Mr. Whitney spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 1 - Fonseca

Absent: 1 - Comardelle

Enactment No: 25-10-2

4 [2025-0288](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on Lot 46, Block E, Oak Ridge Park Section One, 1017 Paul Frederick Drive, Luling, as requested by Dana Davis.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-3

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-3

5 [2025-0289](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1M to R-1A(M) on Lot 16, Block 1, Lone Star Park Subdivision, between 116 and 118 Louis the First Street, Luling, as requested by Edith Esmeralda Perez Zapata.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Ms. Edith Perez Zapata, Luling

Mr. Richard Whitney, Hahnville

Public Hearing Requirements Satisfied

Enactment No: 25-10-4

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-4

6 [2025-0284](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-2 on Lot 29-B-1, Flagville, 475 Courthouse Lane, Hahnville, as requested by Micah Colly.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-5

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-5

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

7 [2025-0203](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix A - St. Charles Parish Zoning Ordinance of 1981, Section VIII. Site plan review and design requirements., F. Off-street parking in general:, 2., to exempt off-street parking for manufactured and mobile homes in R-1A(M) zoning districts from permanent dust-free paving.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-6

Council Discussion

Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-6

8 [2025-0291](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix A - St. Charles Parish Zoning Ordinance of 1981, Section VI. Zoning district criteria and regulations., B. Residential districts, [I.] R-1A, 2. Spatial Requirements:, items c.(3) and d.(1), and [II.] R-1A(M), 2. Spatial Requirements, items c.(2) and d.(1), and Section VII. Supplemental use and performance regulations., Accessory buildings., to increase the minimum setback for accessory buildings from 3 feet to 5 feet.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-7

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-7

10 [2025-0293](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix C - St. Charles Parish Subdivision Regulations of 1981, Section II. Subdivision procedure., E. Preliminary Plat Requirements., item 3.e. and Section IV. Design standards., B. Sewerage Systems., 1. Design Criteria., to establish a waiver process for use of private sewer facilities.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-8

Council Discussion

Legal Services Director Corey Oubre spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-8

12 [2025-0296](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Burk-Kleinpeter, Inc., to perform engineering services for the Ellington Structures - Cousins Pump Station T-Wall (Project No. P080905-5H), in an amount not to exceed \$1,583,635.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-9

53 [2025-0297](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Burk-Kleinpeter, Inc., to perform engineering services for the Sunset Drainage Pump Station Rehabilitation (Project No. P080905-11D), in the not to exceed amount of \$1,095,840.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-10

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-10

103 [2025-0298](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Eustis Engineering, LLC, to perform geotechnical services for the Ellington Structures - Cousins Pump Station T-Wall (Project No. P080905-5H), in the lump sum of \$118,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-11

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-11

118 [2025-0299](#)

An ordinance approving and authorizing the execution of Change Order No. 1 with Barriere Construction Co., L.L.C. for Road Maintenance 2024-25 (Project No. P220501), to increase the contract amount by \$626,929.15, bringing the total construction cost to \$3,350,185.15, and to increase the contract time by twenty (20) calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-10-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 25-10-12

RESOLUTIONS

166 [2025-0301](#)

A resolution to grant permission to the Knights of Columbus, Red Church Council No. 3634, 375 Spruce Street, Norco, LA 70079, to solicit contributions at the intersections of I-310 and River Road (Hwy 48) by the Eastbank Bridge Park, Ormond Boulevard and Airline Drive (U.S. 61), Ormond Boulevard and River Road, Norco Fresh Market on Apple Street, Winn Dixie at 12519 Airline Drive (U.S. 61), River Road Market at 13572 River Road, and Majoria's Supermarket at 13413 Highway 90, Boute on October 17th, 18th, and 19th or November 7th, 8th, and 9th, 2025, between the hours of 8:00 am and 7:00 pm.

Sponsors: Mr. Fisher

Reported:

Councilman Fisher Recommended: Approval
Councilman Fisher spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 6866

167 [2025-0307](#)

A resolution authorizing the St. Charles Parish Council to approve the Industrial Tax Exemption application for W.R. Grace & Co. Project ID: 20230486-ITE for participation in the Industrial Tax Exemption Program for expansion and safety improvements at W.R. Grace in Norco, Louisiana.

Sponsors: Mr. Jewell and Department of Economic Development and Tourism

Reported:

Economic Development & Tourism Department Recommended: Approval
Economic Development and Tourism Director Patrick Beard spoke on the matter.

Public comment opened; no public comment

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 6867

APPOINTMENTS**168** [2025-0261](#)

A resolution appointing Mr. Patrick Beard to the River Parishes Transit Authority.

VOTE ON THE APPOINTMENT OF MR. PATRICK BEARD

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Enactment No: 6868

[2025-0304](#)

Accept resignation of Ms. Frances (Annie) F. Harmon - St. Charles Parish Library Board of Control District II Representative

Resignation Accepted. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

Resignation Accepted

[2025-0306](#)

A resolution appointing a member to the St. Charles Parish Library Board of Control as the District II Representative.

Vacancy Announced

ADJOURNMENT

A motion was made by Councilmember Skiba, seconded by Councilmember deBruler, to adjourn the meeting at approximately 7:45 pm. The motion carried by the following vote:

Yea: 8 - Mobley, Fonseca, Wilson, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 1 - Comardelle

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**