



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

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Monday, June 20, 2022

6:00 PM

Council Chambers, Courthouse

Final

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Troy D. Smith, Sr.*  
*True Vine Baptist Church, Hahnville*

### APPROVAL OF MINUTES

*Regular Meeting – June 6, 2022*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2022-0183](#)     In Recognition: Bishop Otis Kenner, Regional Planning Commission  
**Sponsors:**     Ms. Billings  
**Attachments:**   [2022-0183 Bishop Otis Kenner.pdf](#)
  
- 2     [2022-0184](#)     In Recognition: Mrs. Gloria Miller, 2021 National 4-H Lifetime Volunteer  
                          of the Year  
**Sponsors:**     Mr. Fisher  
**Attachments:**   [2022-0184 Mrs. Gloria Miller.pdf](#)
  
- 3     [2022-0185](#)     In Recognition: Mrs. Trishan Charles, 2021 Louisiana 4-H Hall of Fame  
                          Inductee  
**Sponsors:**     Mr. Gibbs  
**Attachments:**   [2022-0185 Mrs. Trishan Charles.pdf](#)
  
- 4     [2022-0186](#)     Proclamation: “246th Anniversary of American Independence”  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2022-0186 American Independence.pdf](#)

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2022-0177](#) Department of Emergency Preparedness and Hurricane Preparedness

[2022-0178](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

**Tuesday, July 5, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 5 [2022-0176](#) An ordinance to levy an assessment on the 2022 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0176 Ad Valorem](#)

- 40 [2022-0180](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0180 Agreement Road Maintenance 2022-23.pdf](#)  
[2022-0180 Digital Engineering Corporate Resolution.pdf](#)

## PLANNING AND ZONING PETITIONS

- 64**    [2022-0154](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 8, Square 10, Village of Hahnville, 220 Hahn Street, Hahnville, as requested by Jonte Knight.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2022-0154 RECOMMENDATIONS AT A GLANCE](#)

[2022-0154 Minutes for 2022-6-R](#)

[2022-0154 LUR 2022-6-R](#)

[2022-0154 Survey](#)

[2022-0154 AERIAL](#)

[2022-0154 ZONING](#)

[2022-0154 FLUM](#)

[2022-0154 Application page1](#)

**Legislative History**

3/18/22	Department of Planning & Zoning	Received/Assigned PH
5/12/22	Department of Planning & Zoning	Recommended Denial to the Planning Commission
5/12/22	Planning Commission	Recommended Denial to the Parish Council
6/6/22	Parish President	Introduced
6/6/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 75**    [2022-0155](#)    An ordinance approving and authorizing the execution of Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for, Heather Oaks Subdivision - Luling, Phase 2 (Project No. P180807) in the amount not to exceed \$35,000.00.

**Sponsors:**    Mr. Jewell and Department of Public Works

**Attachments:**    [2022-0155 Contract for Alpha Heather Oaks 2](#)

[2022-0155 Corporate Resolution](#)

**Legislative History**

6/6/22	Parish President	Introduced
6/6/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 89**    [2022-0168](#)    An ordinance approving and authorizing the execution of Change Order No. 1 for the West Bank Yard Building, Project No. P190401, to decrease the contract amount by \$4,792.02.
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2022-0168 Final Change Order](#)
- Legislative History**
- |        |                  |  |
|--------|------------------|--|
| 6/6/22 | Parish President | Introduced   |
| 6/6/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 108**    [2022-0169](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with Terracon Consultants, Inc., to perform engineering services for Roadway Boring - 2022 (Project No. P220502) in the amount not to exceed \$85,000.00.
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2022-0169 Roadway Boring Professional Services Contract Terracon](#)  
[2022-0169 Roadway Boring Corporate Acknowledgement of Authority](#)
- Legislative History**
- |        |                  |  |
|--------|------------------|--|
| 6/6/22 | Parish President | Introduced   |
| 6/6/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 123**    [2022-0170](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for Lemoine Lane, Hirsch Street and St. Mark Street Drainage Improvements Project (Project No. P220201), in the amount not to exceed \$194,931.00.
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2022-0170 Lemoine Lane CORRECTED P220201 - Ama Ditch- MDP Improver](#)  
[2022-0170 Lemoine Lane 2022 HEI Rate Schedule C-1](#)  
[2022-0170 Lemoine Lane 2022 HEI Corporate Resolution](#)
- Legislative History**
- |        |                  |  |
|--------|------------------|--|
| 6/6/22 | Parish President | Introduced   |
| 6/6/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

- 163** [2022-0171](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for U.P. Railroad Drainage Ditch & Outfall Improvements Project (Project No. P220205), in the amount not to exceed \$194,931.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0171 UP Railroad CORRECTED P220205 - Ama UP MDP Improvements](#)  
[2022-0171 UP Railroad 2022 HEI Rate Schedule C-1](#)  
[2022-0171 UP Railroad 2022 HEI Corporate Resolution](#)

**Legislative History**

6/6/22	Parish President	Introduced
6/6/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 203** [2022-0172](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Linfield, Hunter & Junius, Inc., to perform engineering services for the New Sarpy Pump Station Improvements Project (Project No. P220203), in the lump sum amount of \$113,215.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0172 New Sarpy CORRECTED P220203 - New Sarpy Professional Service](#)  
[2022-0172 New Sarpy P220203 - New Sarpy - Rate Sheet \(C-1\) & Corporate R](#)

**Legislative History**

6/6/22	Parish President	Introduced
6/6/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 243** [2022-0173](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Volkert, Inc., to perform planning services for the Engineers Canal Pump Station Improvements Project (Project No. P220206), in the lump sum amount of \$57,266.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0173 Engineers Canal CORRECTED P220206 - Engineers Canal Professional](#)  
[2022-0173 Engineers Canal P220206 - Engineers Canal - 2020 rate sheet \(C-1\)](#)  
[2022-0173 Engineers Canal 2021.06.23 WEST GULF Corp. Secretary's Certificate](#)

**Legislative History**

6/6/22	Parish President	Introduced
6/6/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 284** [2022-0174](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Professional Engineering Consultants Corporation, to perform engineering services for the Schexnaydre Pump Station Improvements Project (Project No. P220207), in the lump sum amount of \$20,500.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0174 Schexnaydre P220207 - Schexnaydre Pump Station Improvements](#) ,  
[2022-0174 Schexnaydre PEC Rate Sheet \(C-1\)](#)  
[2022-0174 Schexnaydre PEC Corporate Resolution](#)

**Legislative History**

6/6/22	Parish President	Introduced
6/6/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 323** [2022-0175](#) An ordinance approving and authorizing the execution of a contract with NFT Group LLC, for St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), in the amount of \$6,179,000.00.

**Sponsors:** Mr. Jewell and General Government Buildings

**Attachments:** [2022-0175 Courthouse 2nd Floor Form 500.pdf](#)  
[2022-0175 Courthouse 2nd Floor Renovation \(Rebid\) Intent to Award 5.16.2022](#)  
[2022-0175 Bid Opening Bid Tab Rebid- Proj No GBCH0518.pdf](#)

**Legislative History**

6/6/22	Parish President	Introduced
6/6/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## PERSONS TO ADDRESS THE COUNCIL

- 334 [2022-0187](#) Ms. Reanda Pierre: Community Programs to address the needs - Paul Maillard Revitalization Plan

**Attachments:** [2022-0187 updated Petition Pierre](#)

## RESOLUTIONS

- 335 [2022-0181](#) A resolution in support of the Planning and Zoning Commission's approval of 2022-9-SPU for an accessory dwelling unit in an R-1A zoning district, 15999 River Road, Hahnville as requested by Mary & Corey Breaux.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2022-0181 RECOMMENDATIONS AT A GLANCE.pdf](#)

[2022-0181 MINUTES FOR COUNCIL.pdf](#)

[2022-0181 LUR.pdf](#)

[2022-0181 Survey.pdf](#)

[2022-0181 AERIAL.pdf](#)

[2022-0181 ZONING.pdf](#)

[2022-0181 FLUM.pdf](#)

[2022-0181 Plans.pdf](#)

### **Legislative History**

5/3/22	Department of Planning & Zoning	Received/Assigned PH
6/2/22	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/2/22	Planning Commission	Recommended Approval to the Parish Council

- 359 [2022-0182](#) A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service Fiscal Year (FY) 2022 Housing Preservation Grant Program.

**Sponsors:** Mr. Jewell and Grants Office

## APPOINTMENTS

- 360 [2022-0120](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District VII Representative.

*Council will confirm nomination from the District VII Councilmember to the Planning & Zoning Commission to fill the vacancy caused by the expiration of the term of Mr. Scott M. Galliano. Four (4) year term to begin immediately and expire May 31, 2026.*

*Nominee: Ms. Michele deBruler*

### **Legislative History**

6/4/18	Parish Council	Enacted Legislation Mr. Scott M. Galliano appointed to the St. Charles Parish Planning & Zoning Commission as the District VII Representative on June 4, 2018, per Resolution No. 6347 Term: Immediately (June 4, 2018) - May 31, 2022
4/18/22	Parish Council	Vacancy Announced
5/2/22	Parish Council	Deferred Chairman Fisher stated that File No. 2022-0120 will be deferred to the May 16, 2022 council meeting.
5/16/22	Parish Council	Deferred Councilwoman Fisher-Cormier requested File No. 2022-0120 be deferred. Chairman Fisher stated that File No. 2022-0120 will be deferred to the June 6, 2022 council meeting.
6/6/22	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Fisher-Cormier nominated Ms. Michele deBruler
6/6/22	Parish Council	Close Nomination(s) for
6/6/22	Parish Council	Nomination(s) Closed

**367** [2022-0160](#) A resolution to appoint a member to the Regional Planning Commission.

*Council Chairman will accept nominations to the Regional Planning Commission to fill the vacancy caused by the resignation of Bishop Otis Kenner in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Unexpired term to begin immediately and expire January 8, 2023.*

**Legislative History**

1/8/18	Parish Council	Enacted Legislation Bishop Otis Kenner appointed to the Regional Planning Commission on January 8, 2018, per Resolution No. 6325 Term: Immediately (January 8, 2018) - January 9, 2023
6/6/22	Parish Council	Vacancy Announced

**368** [2022-0161](#) A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

**Attachments:** [2022-0161 Letter from ARC of St. Charles BOD #2.pdf](#)

*Council will confirm nomination to the Board of Directors of the Arc of St. Charles, Ad Hoc member with a health professional background to fill the vacancy caused by the expiration of the term of Dr. Jeffrey S. Kuo, M.D.. Two (2) year term to begin July 1, 2022 and expire June 30, 2024. [Dr. Kuo has served two consecutive terms and cannot be re-appointed according to Arc of St. Charles By-Laws; however, on May 5, 2022 the Arc Board Members approved for any 2021-2022 Board Members whose term of office is due to expire June 30, 2022 be extended for up to one, additional two (2) year term.]*

Nominee: Dr. Jeffrey S. Kuo, M.D.

**Legislative History**



7/27/20	Parish Council	Enacted Legislation
	Dr. Jeffrey S. Kuo, M.D. appointed to the Board of Directors of the Arc of St. Charles, Ad-Hoc member with a health professional background, on July 27, 2020, per Resolution No. 6508	
	Term: Immediately (July 27, 2020) - June 30, 2022	
5/5/22	Parish Council	Correspondence Received
	from Mr. Dale Seal, Secretary, Arc of St. Charles Board of Directors, the Board approved a motion by all of the voting Arc Board Members present at the May 3, 2022 meeting, regarding Dr. Jeffrey Kuo, whose term of office is due to expire June 30, 2022, term has been extended for up to one additional two (2) year term, beginning July 1, 2022 through June 30, 2024.	
6/6/22	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Fisher-Cormier nominated Dr. Jeffrey S. Kuo, M.D.	
6/6/22	Parish Council	Close Nomination(s) for
6/6/22	Parish Council	Nomination(s) Closed

**374** [2022-0164](#)

A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

*Council Chairman will accept nominations to the St. Charles Parish Communications District to fill the vacancy created by the expiration of the term of Mr. Thomas Barreca, Jr. Four (4) year term to begin August 19, 2022 and expire August 19, 2026.*

**Legislative History**

8/6/18	Parish Council	Enacted Legislation
	Mr. Thomas Barreca, Jr. appointed to the St. Charles Parish Communications District on August 6, 2018, per Resolution No. 6360	
	Term: August 19, 2018 - August 19, 2022	
6/6/22	Parish Council	Vacancy Announced

[2022-0179](#)

A resolution to appoint a member to the St. Charles Parish Civil Service Board.

*On Tuesday, July 5, 2022, Council Chairman will accept nominations to the Civil Service Board to fill the vacancy created by the expiration of the term of Mr. Ralph Wilderson. Three (3) year term to begin August 1, 2022 and expire August 1, 2025.*

**Legislative History**

7/22/19	Parish Council	Enacted Legislation
	Mr. Ralph Wilderson appointed to the St. Charles Parish Civil Service Board on July 22, 2019 per Resolution No. 6423	
	Term: August 1, 2019 - August 1, 2022	

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 6/28/22, 6PM, Council Chambers*

*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 6/29/22, 2PM, Council Chambers*

*ST. CHARLES PARISH COUNCIL: Tuesday, 7/5/22, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*Thirty-Second Annual Independence Day Celebration: Sunday, 7/3/22, 6PM – 9PM,  
West Bank Bridge Park, Luling – Fireworks Display at Dark*

*PARISH HOLIDAY: Monday, 7/4/22 – Independence Day*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**