



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

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Monday, May 16, 2022

6:00 PM

Council Chambers, Courthouse

Final

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### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend Marilyn Diggs*  
*Mount Zion Community Church, Boutte*

### APPROVAL OF MINUTES

*Regular Meeting - May 2, 2022*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2022-0140](#)     Proclamation: "Gospel Musical Festival Weekend"  
**Sponsors:**     Mr. Dufrene  
**Attachments:**     [2022-0140 Gospel Musical Fest.pdf](#)
  
- 2     [2022-0141](#)     Proclamation: "Alzheimer's and Brain Awareness Month"  
**Sponsors:**     Mr. Jewell  
**Attachments:**     [2022-0141 Alzheimer's](#)
  
- 3     [2022-0142](#)     Proclamation: "St. Charles Parish First Responders Crawfish Cook-Off Day"  
**Sponsors:**     Ms. Clulee  
**Attachments:**     [2022-0142 Crawfish cookoff.pdf](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2022-0144](#)     Information Technology
- [2022-0145](#)     Department of Planning & Zoning/CZM

[2022-0146](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, June 6, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 4 [2022-0143](#) An ordinance approving and authorizing the execution of a contract with Del-Con, LLC, for the St. Charles Parish Parks and Recreation IMTT Redesign project in the amount of \$223,940.00.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Attachments:** [2022-0143 contract IMTT Park](#)  
[2022-0143 Notice of Intent to Award IMTT Park](#)  
[Admin\\_contract\\_IMTT Park Renovation\\_2021](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 14 [2022-0131](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Danny J. Hebert, P.E., L.L.C., d.b.a. Civil & Environmental Consulting Engineers to perform engineering services for the Department of Recreation West Bank Bridge Park Improvements, in the amount not to exceed \$274,570.00.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Attachments:** [2022-0131 202005 03 UPDATE Professional Services Agreement - WB Bridge](#)  
[2022-0131 Corp Reso.pdf](#)

**Legislative History**

5/2/22	Parish President	Introduced
5/2/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 28 [2022-0134](#) An ordinance approving and authorizing the execution of a contract with Lakeview Construction & Development, LLC for the Ashton Park Development Restroom Facility in the amount of \$371,488.00.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Attachments:** [2022-0134 Contract Ashton Park Dev. Restroom Facility](#)  
[2022-0134 SCP Ashton Park Restroom Bid Tab 2021.03.10](#)  
[2022-0134 Notice of Intent to Award \(Ashton Park Restroom Facility\)](#)  
[2022-0134 Executed Transmittal 001](#)

**Legislative History**

5/2/22	Parish President	Introduced
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- |  |        |                |  |
|--|--------|----------------|--|
|  | 5/2/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
|--|--------|----------------|--|
- 39**    [2022-0136](#)    An ordinance to amend the 2021 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.
- Sponsors:**    Mr. Jewell and Department of Finance
- Attachments:**    [2022-0136 Exhibit A & B](#)  
[2022-0136 2021 FINAL BUDGET DOCUMENT](#)
- Legislative History**
- |  |        |                  |  |
|--|--------|------------------|--|
|  | 5/2/22 | Parish President | Introduced   |
|  | 5/2/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 42**    [2022-0137](#)    An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish Westbank Trailhead, Parish Project No. P180603, to increase the contract amount by \$1,767.00 and increase contract time by 168 days.
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2022-0137 Change Order No. 1 \(Final\)](#)
- Legislative History**
- |  |        |                  |  |
|--|--------|------------------|--|
|  | 5/2/22 | Parish President | Introduced   |
|  | 5/2/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 50**    [2022-0138](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with GeoEngineers, Inc., to perform engineering services for the Oxidation Pond Hwy. 3127 Project (Project No. S190902), in the amount not to exceed \$67,285.00.
- Sponsors:**    Mr. Jewell and Department of Wastewater
- Attachments:**    [2022-0138 Oxidation Pond - Agreement Reviewed](#)  
[2022-0138 Attachment C-1\\_Hourly Rates](#)  
[2022-0138 GeoEngineers Corporate Resolution](#)
- Legislative History**
- |  |        |                  |  |
|--|--------|------------------|--|
|  | 5/2/22 | Parish President | Introduced   |
|  | 5/2/22 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

- 68 [2022-0139](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section X. Exceptions and modifications, item H., to include manufactured homes as a temporary emergency housing unit type and revise the standards.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

*Revised Version of Ordinance - Page 70*

**Legislative History**

5/2/22	Parish President	Introduced
5/2/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## PERSONS TO ADDRESS THE COUNCIL

- 72 [2022-0148](#) Mr. Lewis Logan, III: Marylee Robinson and Police Brutality

**Attachments:** [2022-0148\\_Petition\\_Lewis Logan](#)

## APPOINTMENTS

- 73 [2022-0115](#) A resolution to appoint a member to the Hospital Service District No. 1, Parish of St. Charles.

*Council will confirm nomination to fill the vacancy caused by the expiration of the term of Mr. William J. Sirmon, III. Six (6) year term to begin May 22, 2022 and expire May 22, 2028.*

*Nominee: Mr. William J. Sirmon, III*

**Legislative History**

12/11/17	Parish Council	Enacted Legislation Mr. William J. Sirmon, III appointed to the Hospital Service District Board of Commissioners on December 11, 2017, per Resolution No. 6323 Term: Immediately (December 11, 2017) - May 22, 2022
4/18/22	Parish Council	Vacancy Announced
5/2/22	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Clulee nominated Mr. William J. Sirmon, III
5/2/22	Parish Council	Close Nomination(s) for
5/2/22	Parish Council	Nomination(s) Closed

- 77 [2022-0119](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District I Representative.

*Council will confirm nomination from the District I Councilmember to fill the vacancy caused by the expiration of the term of Ms. Marilyn K. Ross. Four (4) year term to begin May 31, 2022 and expire May 31, 2026.*

*Nominee: Ms. Marilyn K. Ross*

**Legislative History**

3/9/20	Parish Council	Enacted Legislation
	Ms Marilyn K. Ross appointed to the St. Charles Parish Planning & Zoning Commission as the District I Representative on March 9, 2020, per Resolution No. 6484	
	Term: Immediately (March 9, 2020) - May 31, 2022	
4/18/22	Parish Council	Vacancy Announced
5/2/22	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Darensbourg Gordon nominated Ms. Marilyn K. Ross	
5/2/22	Parish Council	Close Nomination(s) for
5/2/22	Parish Council	Nomination(s) Closed

- 81**    [2022-0120](#)    A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District VII Representative.

*Council Chairman will accept nomination from the District VII Councilmember to fill the vacancy caused by the expiration of the term of Mr. Scott M. Galliano. Four (4) year term to begin May 31, 2022 and expire May 31, 2026. [Deferred from the May 2, 2022 Parish Council Meeting]*

**Legislative History**

6/4/18	Parish Council	Enacted Legislation
	Mr. Scott M. Galliano appointed to the St. Charles Parish Planning & Zoning Commission as the District VII Representative on June 4, 2018, per Resolution No. 6347	
	Term: Immediately (June 4, 2018) - May 31, 2022	
4/18/22	Parish Council	Vacancy Announced
5/2/22	Parish Council	Deferred
	Chairman Fisher stated that File No. 2022-0120 will be deferred to the May 16, 2022 council meeting.	

- 82**    [2022-0147](#)    A resolution for the St. Charles Parish Council to commence the appointment process of a representative of the New Orleans Aviation Board by selecting three proposed appointees and requesting the Mayor of the City of New Orleans complete the process for approval of one appointee to fill one New Orleans Aviation Board position scheduled to expire on June 30, 2022.

**Sponsors:**    Mr. Fisher

**Attachments:**    [2015-0046 Final Ord 15-3-1 with Agreement](#)

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*LIBRARY BOARD OF CONTROL: Tuesday, 5/17/22, 6PM, Council Chambers*  
*BOARD OF ADJUSTMENT (ZBA): Thursday, 5/19/22, 6PM, Council Chambers*  
*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 5/25/22, 2PM, Council Chambers*  
*HOUSING AUTHORITY: Tuesday, 5/31/22, 6PM, Council Chambers*  
*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 6/1/22, 6PM, Lafourche Basin  
Levee District Office, 21380 Highway 20, Vacherie*  
*PLANNING & ZONING COMMISSION: Thursday, 6/2/22, 6PM, Council Chambers*  
*ST. CHARLES PARISH COUNCIL: Monday, 6/6/22, 6PM, Council Chambers*

### ANNOUNCEMENTS

*PARISH HOLIDAY: Monday, 5/30/22 – Memorial Day*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN  
COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON  
MONDAY, JUNE 6, 2022.*

### SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 83    [2022-0149](#)    A resolution appointing an Official Journal to serve the Parish Council of St. Charles Parish for the period June 2022 through June 2023.

Attachments:    [2022-0149 for Agenda Official Journal Selection Process.2022](#)  
[RS 43 141 - 43 149 Official Journal](#)

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**