



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5000 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: NOVEMBER 25, 2024

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: AMENDMENT NO. 1 TO ORDINANCE NO. 21-8-16
DES ALLEMANDS BOAT LAUNCH
(PROJECT NO. P210705)

On October 21, 2024, the St. Charles Parish Council adopted Ordinance No. 24-10-3 approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for the Des Allemands Boat Launch (Project No. P210705), to reallocate funds for the current and future boat launch project phases.

A copy of the ordinance along with a fully executed amendment are enclosed for your records.

MI/ag

Enclosure

cc: 1Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Grant Dussom w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Duplantis Design Group (DDG), w/enclosure

¹ Council Dept. retained 1 original for file

2024-0329

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 24-10-3

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 21-8-16, which approved the Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for the Des Allemands Boat Launch (Project No. P210705), to reallocate funds for the current and future boat launch project phases.

WHEREAS, Ordinance No. 21-4-2 adopted on April 5, 2021, by the St. Charles Parish Council, approving and authorizing the execution of an Act of Donation by and between Chevron U.S.A., Inc. and St. Charles Parish, for a certain parcel of land comprising of approximately 109.8 acres, for the purpose of a boat launch and park along Bayou Des Allemands; and,

WHEREAS, Ordinance No. 21-8-16 adopted on August 23, 2021, by the St. Charles Parish Council, approving and authorizing the execution of a Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for a Des Allemands Boat Launch (Project No. P210705); and,

WHEREAS, Ordinance No. 23-7-16 adopted on July 31, 2023, by the St. Charles Parish Council, approving and authorizing the execution of a Cooperative Endeavor Agreement between St. Charles Parish and the Lafourche Basin Levee District relative to a levee lift for the Sunset Drainage District within the West Bank Hurricane Protection Levee System (Project A) and access roadway and surcharge area for a future boat ramp located on property known as Des Allemands Boat Launch (Project B); and,

WHEREAS, Duplantis Design Group created a separate set of drawings for the access roadway and surcharge area to be bid with the levee lift project, as well as completing bid and construction administration services for said installation of the access roadway and surcharge area, and therefore fees from the original contract were allocated to compensate Duplantis Design Group for these services; and,

WHEREAS, an amendment is required to reallocate funds for the design, bid and construction administration of the finalized roadway and boat launch project, and a future amendment will be necessary to include residential inspection and any additional construction administration funds once the construction duration is determined; and,

WHEREAS, St. Charles Parish and Duplantis Design Group have mutually agreed to reallocate the funds as shown in the amended Attachment C to complete the work.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Duplantis Design Group (DDG), for the Des Allemands Boat Launch (Project No. P210705) to reallocate funds is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute Amendment No. 1 on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS,
FISHER, DEBRULER
NAYS: NONE
ABSENT: COMARDELLE

And the ordinance was declared adopted this 21st day of October, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Bob Fisher
SECRETARY: Michelle Duplantis
DLVD/PARISH PRESIDENT: October 22, 2024
APPROVED: ✓ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: October 23, 2024
AT: 10:47 am RECD BY: (Signature)

**AMENDMENT NO. 1
TO
PROFESSIONAL SERVICES AGREEMENT
FOR DES ALLEMANDS BOAT LAUNCH**

THIS AMENDMENT NO. 1 is made and entered into on this 21st day of November, 2024;

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as “OWNER”), and

DUPLANTIS DESIGN GROUP (DDG), represented herein by Thomas H. Buckel, P.E., duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as “ENGINEER”):

WHEREAS, On April 5, 2021, the St. Charles Parish Council adopted Ordinance No. 21-4-2 approving and authorizing the execution of an Act of Donation by and between Chevron U.S.A., Inc. and St. Charles Parish, for a certain parcel of land comprising of approximately 109.8 acres, for the purpose of a boat launch and park along Bayou Des Allemands; and,

WHEREAS, On August 23, 2021, the St. Charles Parish Council adopted Ordinance No. 21-8-16 approving and authorizing an Agreement between St. Charles Parish and Duplantis Design Group, for the design of the Des Allemands Boat Launch (Project No. P210705); and,

WHEREAS, On July 31, 2023, the St. Charles Parish Council adopted Ordinance No. 23-7-16 approving and authorizing the execution of a Cooperative Endeavor Agreement between St. Charles Parish and the Lafourche Basin Levee District relative to a levee lift for the Sunset Drainage District within the West Bank Hurricane Protection Levee System (Project A) and access roadway and surcharge area for a future boat ramp located on property known as Des Allemands Boat Launch (Project B); and,

WHEREAS, Duplantis Design Group created a separate set of drawings for the access roadway and surcharge area to be bid with the levee lift project, as well as completing bid and construction administration services for said installation of the access roadway and surcharge area, and therefore fees from the original contract were allocated to compensate DDG for these services; and,

WHEREAS, An amendment is required to reallocate funds for the design, bid and construction administration of the finalized roadway and boat launch project, and a future amendment will be necessary to include residential inspection and any additional construction administration funds once the construction duration is determined; and,

WHEREAS, St. Charles Parish and Duplantis Design Group have mutually agreed to reallocate the funds as shown in the amended Attachment C to complete the work.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 21st day of November, 2024.

Witnesses:

Kay Morgan

APURBanda

Alex R 11/11/2024

JA 11/11/2024

ST. CHARLES PARISH

By: Matthew Jewell
Matthew Jewell
Parish President

Date: 11/21/24

DUPLANTIS DESIGN GROUP (DDG)

By: Thomas H. Buckel
Thomas H. Buckel, P.E.

Date: 11/11/2024

ATTACHMENT "C" PROJECT COMPENSATION

Delete entire Attachment "C" and replace with the attached.

**ATTACHMENT "C" (AMENDMENT NO. 1)
PROJECT COMPENSATION**

DES ALLEMANS BOAT LAUNCH
Project No. (P210705)

OWNER shall pay ENGINEER on a Not to Exceed basis for Basic Services set forth in Attachment A as follows:

Project Phase	Original Contract	Fee Reallocation per Amendment No. 1
Preliminary Design Phase (30%)	\$82,604.10	No change
Final Design Phase (40%)	\$110,138.80	\$37,638.80 (Access roadway and surcharge area)
		\$72,500.00 (Final boat launch and roadway)
Bidding Phase (5%)	\$13,767.35	\$6,267.35 (Access roadway and surcharge area)
		\$7,500.00 (Final boat launch and roadway)
Construction Phase (25%)	\$68,836.75	\$45,392.75 (Access roadway and surcharge area)
		\$23,444.00 (Final boat launch and roadway)
Total Design Fee	\$275,347.00	\$275,347.00
Topographic Survey (Shread-Kuyrkendall)	\$109,065.00	No change
Geotechnical Engineering (Eustis)	\$34,500.00	No change

Permitting and Environmental (ELOS)	\$80,000.00	No change
Bathymetric and Magnetometer Survey	\$8,000.00	No change
Resident Inspection	\$103,444.00	No change
Total Project Cost	\$610,356.00	\$610,356.00

- a. CONSULTANT may, with OWNER's consent, alter the distribution of compensation between individual phases of the Work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.
- b. The amounts billed for CONSULTANT's services under this Agreement will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class, plus CONSULTANT's SUBCONSULTANT's charges.
- c. The Standard Hourly Rates charged by CONSULTANT constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include CONSULTANT's SUBCONSULTANT's charges.
- d. CONSULTANT's Standard Hourly Rates are attached to this Agreement as Attachment C-1.