



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, July 23, 2018

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Edward Lauden
St. Mark Catholic Church, Ama

APPROVAL OF MINUTES

Regular Meeting – June 18, 2018

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2018-0194](#) In Recognition: Audrey Breaux, St. Charles Parish Library

Sponsors: Mr. Cochran

Attachments: [2018-0194 Audrey Breaux](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0195](#) Department of Finance

[2018-0196](#) Civil Service Board/Personnel Office

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, August 6, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 2 [2018-0200](#) An ordinance to approve and authorize the execution of a Lease between St. Charles Parish and The United States of America, Department of Transportation, Federal Aviation Administration, for the Terminal Doppler Weather Radar in Norco.

Sponsors: Mr. Cochran

Attachments: [2018-0200 Fed Aviation Admin Agreement](#)

PLANNING AND ZONING PETITIONS

- 15 [2018-0192](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to R-1B on Lot UDP-1 and Parcel A of Tract C of Plantation Business Campus (16.7 acres) as requested by JCJR Enterprises, LLC.

Sponsors: Ms. Clulee

Attachments: [2018-0192 Recommendation at a Glance \(2\)](#)

[2018-0192 LUR PZR 2018-05](#)

[2018-0192 App 1st page](#)

[2018-0192 AERIAL](#)

[2018-0192 FLUM](#)

[2018-0192 ZONING](#)

[2018-0192 Wetland Determination](#)

Revised Version – Page 16

Legislative History

| | | |
|---------|---------------------------------|--|
| 6/7/18 | Department of Planning & Zoning | Received/Assigned PH |
| 7/9/18 | Council Member(s) | Introduced |
| 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| 7/12/18 | Department of Planning & Zoning | Recommended Approval to the Planning Commission |
| 7/12/18 | Planning Commission | Recommended Approval to the Parish Council |

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 32** [2018-0179](#) An ordinance to approve and authorize the Parish President to purchase and/or expropriate a 0.389 acre perpetual drainage servitude over property identified as Parcel No. DS4-1, in Section 7, Township 12 South - Range 7 East in the Town of MONTZ, St. Charles Parish, Louisiana MARTHA MOORE MALONEY, LOVENIA MALONEY THOMAS, LEONCE MALONEY, MORRIS MALONEY, GEORGE MALONEY, ROSA MALONEY RILEY, MARY MALONEY MAJOR, OCTAVE EUGENE, ORELIA EUGUENE MAISON, HERBERT EUGENE, LEO EUGENE, VIOLA WATERS MALONE, FLORA MALONE DENNIS, RAYMOND MALONE, HERMAN MALONE, JR., DOROTHEA MALONE SMITH, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802 Coulee Canal Access for Maintenance - Phase I, as shown on the attached drawing by GEC dated April 21, 2015 and revised on August 25, 2015.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0179 Malone Pages from Coulee Phase I ROW Map FINAL 8.25.15](#)

Legislative History

| | | |
|--------|------------------|--|
| 7/9/18 | Parish President | Introduced |
| 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 35** [2018-0180](#) An ordinance to approve and authorize the Parish President to purchase and/or expropriate a 0.515 acre perpetual drainage servitude over property identified as Parcel No. 1-3, in Section 15, Township 12 South - Range 7 East and a 0.081 acre perpetual drainage servitude over property identified as Parcel No. 9-1, in Sections 50 and 51, Township 12 South - Range 8 East both in the Town of MONTZ, St. Charles Parish, Louisiana ESTATE OF NOE KELLER, ESTATE OF GUY KELLER, ESTATE OF WILLIAM KELLER, ESTATE OF JULES KELLER, JR., CYNTHIA JACOB WHITE, RICHARD THOMAS JACOB, ESTATE OF GLENN JOSEPH JACOB, MARY LEE JACOB BLANCHARD, JULIE ANN JACOB MONTEGUT, FRANCIS LESLIE JACOB, JR., JOSEPH KENNETH MONTZ, ESTATE OF GLORIA KELLER, HELEN KELLER, LUCRES KELLER, ESTATE OF ANNA MAE KELLER, ETIENNE P. MILLET, JR., LINDA MILLET TERRIO, JAMES WILLIAM KELLER, TERESA ANN KELLER COLANTONI, MICHAEL GERARD KELLER, MARIAN M. KELLER MIRE, JOHN JOSEPH KELLER, JR., GRACE MARIE KELLER READ, RICHARD GREGORY KELLER, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802-5 Coulee Canal Access for Maintenance - Phase II, as shown on the attached drawing by Riverlands Surveying Co., LLC dated July 24, 2017.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0180 Keller Pages from Coulee Phase II_ROW Map_FINAL_7.24.17](#)

Legislative History

| | | |
|--------|------------------|--|
| 7/9/18 | Parish President | Introduced |
| 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 39** [2018-0181](#) An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for Parish Project No. P090201-6, Mimosa Avenue Culvert Replacement, to increase the contract amount by \$6,045.44 and increase the contract time by seven days.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0181 Change Order](#)

Legislative History

| | | |
|--------|------------------|--|
| 7/9/18 | Parish President | Introduced |
| 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 53** [2018-0182](#) An ordinance to approve and authorize the execution of a twelve (12) month Lease Contract Renewal between Satellite Shelters (LESSOR) and St. Charles Parish Public Works (LESSEE) for Contract number RO319076. The lease of a fifty foot (50') by fifty-six foot (56') modular building used as the office at the West Bank Public Works Yard, 166 Scorpio Ln, Hahnville, LA 70057. Public Works is seeking to have a permanent structure constructed that would allow for our staff to safely stay during storm events, and this renewal is necessary in the interim.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0182 Lease - satellite shelters 2018](#)
[2018-0182 Executed Satellite Shelters Lease Renewal dec 2016-june2018](#)
[2018-0182 RO319076 - 2011 AGREEMENT-Rental Order](#)

Legislative History

| | | |
|--------|------------------|--|
| 7/9/18 | Parish President | Introduced |
| 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 64** [2018-0183](#) An ordinance to approve and authorize the execution of a Professional Services Agreement between GCR Inc. and St. Charles Parish for land program management and right-of-way acquisition services for various West Bank Projects, Parish Project No. P150301 (West Bank Real Estate and Permitting Services).

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0183 Agreement GCR PROF SERVICES](#)

Legislative History

| | | |
|--------|------------------|--|
| 7/9/18 | Parish President | Introduced |
| 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 69** [2018-0187](#) An ordinance approving and authorizing the execution of an Act of Dedication for Ashton Plantation Phase 2-A, Luling.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2018-0187 Dedication and plats](#)
[2018-0187 checklist-submitted documents](#)
[2018-0187 Recreation Memo](#)
[2018-0187 Development Agreement](#)
[2018-0187 Warranty bond](#)

Legislative History

| | | |
|--------|------------------|------------|
| 7/9/18 | Parish President | Introduced |
|--------|------------------|------------|

| | | | |
|------------|----------------------------|---|--|
| | 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| 159 | 2018-0189 | An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 16-7-7, a Professional Services Agreement with GCR, Inc., for land program management and right-of-way acquisition services for Project No. P080802-5 Coulee Canal Access for Maintenance Phase 2, to allow for term extensions in one (1) year increments for a maximum of three (3) years and to increase the compensation limitation by \$15,000.00 due to the significant increase in the services required due to landowner succession complications discovered during title research. | |
| | <u>Sponsors:</u> | Mr. Cochran and Department of Public Works | |
| | <u>Attachments:</u> | 2018-0189 Amendment No. 1 GCR 2018-0189 Back-up | |
| | | <u>Legislative History</u> | |
| | 7/9/18 | Parish President | Introduced |
| | 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| 166 | 2018-0191 | An ordinance to approve and authorize the execution of an agreement to purchase the property at 202 East Oakland Drive to be used to expand and upgrade the Oakland Pump Station. | |
| | <u>Sponsors:</u> | Mr. Cochran and Department of Public Works | |
| | <u>Attachments:</u> | 2018-0191 202 East Oakland purchase agreement original 2018-0191 A.R.E. Real Estate Invoice No. 180301 Appraisal Report for 202 Oa | |
| | | <u>Legislative History</u> | |
| | 7/9/18 | Parish President | Introduced |
| | 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| 193 | 2018-0193 | An ordinance to approve and authorize the execution of an Agreement between Tauzin Consultants, LLC and St. Charles Parish for governmental affairs representation. | |
| | <u>Sponsors:</u> | Ms. Benedetto | |
| | <u>Attachments:</u> | 2018-0193 Tauzin Agreement | |
| | | <u>Legislative History</u> | |
| | 7/9/18 | Council Member(s) | Introduced |
| | 7/9/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

RESOLUTIONS

- 197** [2018-0197](#) A resolution to approve a waiver of the required five hundred foot (500') distance from Firehouse Bistro to protected churches and playgrounds in order to allow the restaurant to apply for a Class A-"R" restaurant permit for alcoholic beverage sales at 1950 Ormond Boulevard Suite B, Destrehan as requested by Paul Hymel.

Sponsors: Mr. Gibbs

Attachments: [2018-0197 Waiver of Opposition Letters \(Firehouse Bistro\)](#)
[2018-0197 Application \(Firehouse Bistro\)](#)

- 202** [2018-0198](#) A resolution approving and authorizing the Parish President to submit a grant application for the United States Department of Agriculture Rural Development 2018 Housing Preservation Program.

Sponsors: Mr. Cochran and Grants Office

- 203** [2018-0199](#) A resolution providing supporting authorization to endorse the Preliminary Plat approval for St. Paul Place with waivers from the geometric standards regarding lots and streets.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2018-0199 Recommendation at a Glance \(2\)](#)
[2018-0199 LUR Preliminary and Construction PZS 2018-30](#)
[2018-0199 Preliminary Plat PZS-2018-30](#)
[2018-0199 AERIAL](#)
[2018-0199 ZONING](#)
[2018-0199 FLUM](#)
[2018-0199 GEOREFERENCE 2](#)
[2018-0199 Waiver Request](#)

Legislative History

| | | |
|---------|---------------------------------|--|
| 6/7/18 | Department of Planning & Zoning | Received/Assigned PH |
| 7/12/18 | Department of Planning & Zoning | Rcmd'd Approval w/Stip. to the Planning Commission Approval with waivers from geometric standards for lots and streets. |
| 7/12/18 | Planning Commission | Rcmd'd Approval w/Stip. to the Parish Council Approval with waivers from geometric standards for lots and streets. |

APPOINTMENTS[2018-0167](#)

Council appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Terrell D. Wilson. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the July 9, 2018 Parish Council Meeting]

Legislative History

| | | |
|---------|----------------|-------------------|
| 6/18/18 | Parish Council | Vacancy Announced |
| 7/9/18 | Parish Council | Deferred |
| 7/9/18 | Parish Council | Deferred |

[2018-0168](#)

Council appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Traci A. Fletcher. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the July 9, 2018 Parish Council Meeting]

Legislative History

| | | |
|---------|----------------|-------------------|
| 6/18/18 | Parish Council | Vacancy Announced |
| 7/9/18 | Parish Council | Deferred |
| 7/9/18 | Parish Council | Deferred |

[2018-0169](#)

Council Alternate Appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Marilyn B. Bellock - Alternate. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the July 9, 2018 Parish Council Meeting]

Legislative History

| | | |
|---------|----------------|-------------------|
| 6/18/18 | Parish Council | Vacancy Announced |
| 7/9/18 | Parish Council | Deferred |
| 7/9/18 | Parish Council | Deferred |

[2018-0170](#)

Council Alternate Appointment to the River Region Caucus

Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Paul J. Hogan, PE - Alternate. Term to begin July 31, 2018 and expire July 31, 2019. [Deferred from the July 9, 2018 Parish Council Meeting]

Legislative History

| | | |
|---------|----------------|-------------------|
| 6/18/18 | Parish Council | Vacancy Announced |
| 7/9/18 | Parish Council | Deferred |
| 7/9/18 | Parish Council | Deferred |

217 [2018-0185](#) A resolution to appoint a member to the Civil Service Board.

Attachments: [2018-0185 Corr. from Tulane](#)
[2018-0185 Corr. from CS](#)

Council will confirm nomination for appointment submitted by the President of Tulane University due to the expiration of the term of Ms. Sara Champion. (Home Rule Charter Article III, Section C.5.b.iii.(5)) Three (3) year term to begin August 1, 2018 and expire August 1, 2021.

Nominee: Ms. Sara Champion

Legislative History

| | | |
|---------|--|-------------------------|
| 9/8/15 | Parish Council | Enacted Legislation |
| | Ms. Sara Champion appointed to the Civil Service Board on September 8, 2015, per Resolution No. 6181 | |
| | Term: September 8, 2015 - August 1, 2018 | |
| 5/17/18 | Council Secretary | Correspondence Sent |
| | to President Michael A. Fitts, Tulane University, asking him to submit a list of three persons to the Parish Council due to the term of Ms. Sara Champion expiring on August 1, 2018 | |
| 6/14/18 | Parish Council | Correspondence Received |
| | from President Michael A. Fitts, Tulane University, recommended Ms. Sara Champion for reappointment to the Civil Service Board | |
| 7/9/18 | Parish Council | Nomination(s) Accepted |
| | Nominee: | |
| | Councilwoman Benedetto nominated Ms. Sara Champion | |
| 7/9/18 | Parish Council | Close Nomination(s) for |
| 7/9/18 | Parish Council | Nomination(s) Closed |

221 [2018-0186](#) A resolution to appoint a member to the Civil Service Board.

Attachments: [2018-0186 Corr. from CS](#)

Council will confirm nomination for appointment from a list of persons submitted by the President of Nicholls State University due to the expiration of the term of Mr. Brett Terrebonne (Home Rule Charter Article III, Section C.5.b.iii.(5)) Three (3) year term to begin August 1, 2018 and expire August 1, 2021.

Nominee: Mr. Brett Terrebonne

Legislative History

| | | |
|---------|--|---------------------|
| 9/8/15 | Parish Council | Enacted Legislation |
| | Mr. Brett Terrebonne appointed to the Civil Service Board on September 8, 2015, per Resolution No. 6180 | |
| | Term: September 8, 2015 - August 1, 2018 | |
| 5/17/18 | Council Secretary | Correspondence Sent |
| | to President Jay Clune, Nicholls State University, asking for him to submit a list of three persons to the Parish Council due to the term of Mr. Brett Terrebonne expiring on August 1, 2018 | |

| | | |
|--------|----------------|--|
| 7/3/18 | Parish Council | Correspondence Received from President Jay Clune, Nicholls State University, submitted the following names of individuals who expressed an interest in serving on the Civil Service Board: Amelie Benoit Zeringue, Laura Lott Valenti, Darcey Wayment, Lynette Tamplain, and Brett Terrebonne (reappointment) |
| 7/9/18 | Parish Council | Nomination(s) Accepted Nominee: Councilwoman Clulee nominated Mr. Brett Terrebonne |
| 7/9/18 | Parish Council | Close Nomination(s) for |
| 7/9/18 | Parish Council | Nomination(s) Closed |

[2018-0184](#)

A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. Thomas Barreca, Jr. Four (4) year term to begin August 19, 2018 and expire August 19, 2022.

Legislative History

| | | |
|--------|----------------|--|
| 8/4/14 | Parish Council | Enacted Legislation Mr. Thomas Barreca, Jr. appointed to the St. Charles Parish Communications District on August 4, 2014, per Resoluiton No. 6094 Term: August 19, 2014 - August 19, 2018 |
| 7/9/18 | Parish Council | Vacancy Announced |

225 [2018-0201](#)

A resolution to appoint a member to the River Parishes Transit Authority.

Attachments:[2018-0201 Nominee Letters](#)

Council Chairman will accept nominations to fill the vacancy created by the unexpired term for the late Mr. Brent Petit. (1 member appointed by the Parish Council and chosen from a list of 2 nominees: 1 submitted by the River Region Chamber of Commerce, and 1 submitted by the AFL-CIO). Term is concurrent with the Governing Authority (1/11/2016 – 1/12/2020). Term to begin immediately and expire January 12, 2020.

Legislative History

| | | |
|----------|----------------|---|
| 3/7/16 | Parish Council | Enacted Legislation Mr. Brent Petit appointed to the River Parishes Transit Authority on March 7, 2016, per Resolution No. 6208 Term: January 11, 2016 - January 12, 2020 |
| 12/27/17 | Board Member | Deceased On December 27, 2017, Brent Petit passed away. |
| 7/1/18 | Parish Council | Correspondence Received from Chassity McComack, Executive Director, River Region Chamber of Commerce, submitting name for confirmation for the River Parishes Transit Authority: John Dias |
| 7/5/18 | Parish Council | Correspondence Received from Louis Reine, President, Louisiana AFL-CIO, submitting name for confirmation for the River Parishes Transit Authority: Steve Hernandez |

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

HOSPITAL BOARD: Thursday, 7/26/18, 10AM, Council Chambers, Courthouse
HOUSING AUTHORITY: Tuesday, 7/31/18, 6PM, Council Chambers, Courthouse
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 8/1/18, 6PM, Lafourche Basin
Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 8/2/18, 7PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 8/6/18, 6PM, Council Chambers

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL[2018-0034](#)

Executive Session: Council Personnel

Sponsors:

Ms. Benedetto, Mr. Hogan, Mr. Wilson, Ms. Clulee, Mr. Gibbs, Mr. Woodruff, Ms. Bellock, Ms. Fletcher and Ms. Fisher-Perrier

Legislative History

| | | |
|---------|----------------|--|
| 2/9/18 | Parish Council | to go into Executive Session |
| 2/9/18 | Parish Council | Motion |
| 2/9/18 | Parish Council | Motion Carried |
| 2/9/18 | Parish Council | Heard in Executive Session |
| 2/9/18 | Parish Council | to return to the regular order of the agenda |
| 2/9/18 | Parish Council | Returned |
| 2/26/18 | Parish Council | to go into Executive Session |
| 2/26/18 | Parish Council | Heard in Executive Session |
| 2/26/18 | Parish Council | to return to the regular order of the agenda |
| 2/26/18 | Parish Council | Returned |

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.