



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Dick Gibbs**  
**Councilmembers Bobby Donaldson, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,**  
**Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

Monday, October 5, 2020

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Thomas Hines*  
*Hope Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – September 8, 2020*  
*Special Meeting – September 17, 2020*  
*Regular Meeting – September 21, 2020*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2020-0284](#) Proclamation: "National 4-H Week"

**Sponsors:** Mr. Gibbs

**Attachments:** [2020-0284 National 4-H Week](#)

- 2 [2020-0285](#) Proclamation: "Fire Prevention Week"

**Sponsors:** Mr. Jewell

**Attachments:** [2020-0285 Fire Prevention Week](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0286](#) Housing Authority

[2020-0287](#) Department of Economic Development & Tourism

[2020-0288](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, October 19, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 3     [2020-0283](#)     An ordinance approving and authorizing the execution of a contract with LA Contracting Enterprise, LLC, for the Access Road and Parking Lot for Ed Reed Park (Project No. P171201) in the amount of \$221,785.00.

**Sponsors:**     Mr. Jewell and Department of Public Works

**Attachments:**     [2020-0283 Section 00500 Contract Ed Reed Park](#)  
                               [2020-0283 Bid Tab](#)

[2020-0283 Memo Access Road and Parking Lot Recommendation of Award 09:](#)

- 10    [2020-0289](#)     An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit on **River Oaks Drive in Destrehan to fifteen (15) miles per hour.**

**Sponsors:**     Ms. Darensbourg Gordon

**Attachments:**     [2020-0289 8-12-20 LDG letter to residents](#)  
                               [2020-0289 9-18-20 LG email outcome](#)

**Legislative History**

8/12/20	Council Member(s)	Correspondence Sent to the Residents of River Oaks Drive in Destrehan, from Councilwoman, District I, La Sandra Darensbourg Gordon, seeking feedback to determine the majority opinion of the residents, whether in favor or not in favor of reducing the speed limit from 25 miles per hour to 15 miles per hour on River Oaks Drive in Destrehan.
9/18/20	Council Member(s)	Correspondence Sent to Council Secretary Michelle Impastato, from Councilwoman, District I, La Sandra Darensbourg Gordon (email), with approval to move forward with the speed limit reduction on River Oaks Drive in Destrehan from 25 miles per hour to 15 miles per hour.

**ORDINANCE INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

**Tuesday, October 27, 2020, 9:00 am; Thursday, October 29, 2020, 6:00 pm; and Monday, November 2, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 11 [2020-0153](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2021.

**Sponsors:** Mr. Jewell and Department of Finance

**Attachments:** [2020-0153 Exhibits A & B for Council.pdf](#)  
[2020-0153 CALENDAR OF OFFICIAL ACTION FOR 2021 BUDGET.pdf](#)

**Legislative History**

6/1/20	Parish Council	Accepted
	Reported:	
	Finance Department Recommended:	Approval

Public Hearings scheduled for Tuesday, October 27, 2020 at 9 am, Thursday, October 29, 2020 at 6 pm, and Monday, November 2, 2020, at 6 pm

6/1/20	Parish Council	Accepted
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**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 15 [2020-0275](#) An ordinance to name a 30' wide access and utility servitude that is approximately 725 ft. long and serves five lots, 1A-G-1, 4A-H-1, 3A-H-1, and 2-H, servitude ends at the eastern boundary line of Lot 1-H, of a Subdivision of a portion of Tract No. 1 of Ormond Plantation Subdivision in Destrehan as "Cali Lane".

**Sponsors:** Mr. Gibbs

**Attachments:** [2020-0275 RPlat.pdf](#)

**Legislative History**

9/21/20	Council Member(s)	Introduced
9/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 17 [2020-0281](#) An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the Ellington Drainage Pump Station Project No. P080905-5D, Grant Reference Project No. H.013148, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$89,182.05 and increase the contract time by thirty (30) days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [Change Order No. 2 Final](#)  
[Ellington Drainage PS - WCD No. 8](#)  
[Ellington Drainage PS - Ordinance No. 18-11-1](#)  
[Ellington Drainage PS - Ordinance No. 19-6-3](#)

**Legislative History**

9/21/20	Parish President	Introduced
9/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 26 [2020-0259](#) An ordinance to approve and authorize the execution of a Master Equity Lease Agreement between Enterprise FM Trust (“LESSOR”) and St. Charles Parish (LESSEE”), a Maintenance Management and Fleet Rental Agreement between St. Charles Parish (“LESSEE”) and Enterprise Fleet Management Inc. (“LESSOR”), and a Maintenance Agreement between St. Charles Parish (“LESSEE”) and Enterprise Fleet Management, Inc. (“LESSOR”), for providing Vehicle Fleet Management Services.

**Sponsors:** Mr. Jewell

**Attachments:** [2020-0259 Master Equity Lease Agreement - Government](#)  
[2020-0259 Maintenance Management and Fleet Rental Agreement](#)  
[2020-0259 Maintenance Agreement](#)  
[St. Charles Fleet Proposal Synopsis Template.pdf](#)  
[St. Charles Parish PPT.pptx](#)

**Legislative History**

9/8/20	Contract/Finance and Administrative Committee Speakers: Parish President Matthew Jewell Mr. Grant Dussom, Finance Director Mr. Joey Nunn, Enterprise Fleet Management	Discussed.
9/21/20	Parish President	Introduced
9/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 36**    [2020-0253](#)    An ordinance to approve and authorize the execution of Amendment No. 1 to the Cooperative Endeavor Agreement by and between St. Charles Parish and St. Charles Community Health Center, Inc., Ordinance No. 10-11-17, to extend the Agreement for the term of the Millage for Public Health Unit facilities.

**Sponsors:**            Mr. Jewell

**Attachments:**        [2020-0253 Amended.Agreement.Community Health Center - Amend](#)

**Legislative History**

8/24/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, August 24, 2020 at 6:00 pm was cancelled on August 23, 2020. (Hurricane Storm Marco and Tropical Storm Laura)	
	File No. 2020-0253 placed on the September 8, 2020 agenda for introduction.	
8/24/20	Parish Council	Meeting Cancelled
	The regular St. Charles Parish Council Meeting scheduled for Monday, August 24, 2020 at 6:00 pm - cancelled due to inclement weather.	
9/8/20	Parish President	Introduced
9/8/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
9/21/20	Parish Council	Postponed Indefinitely and Reintroduced
9/21/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
9/21/20	Parish Council	Postponed Indefinitely and Reintroduced
9/21/20	Parish Council	Public Hearing Requirements Not Satisfied
	Parish President Matthew Jewell explained that Mr. Mark Keiser, Access Health Louisiana, could not attend the meeting and asked that File No. 2020-0253 be removed and reintroduced.	

**ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED**

- 38**    [2020-0243](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Sections III. and VI.A.[I].1.a., to add Historic Home Site Bed and Breakfast to permitted uses in the Open Land zoning district.

**Sponsors:**            Mr. Jewell and Department of Planning & Zoning

**Attachments:**        [2020-0243 Recommendation at a Glance \(BnB\).pdf](#)  
[2020-0243 Minutes 08.06.20 AddHistHomeBB](#)  
[2020-0243 LUR 2020-07-ORD Historic BnB](#)

*[This proposed ordinance was tabled on September 21, 2020; Public Hearing requirements were satisfied.]*

**Legislative History**

8/6/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
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8/6/20	Planning Commission	Recommended Approval to the Parish Council
8/10/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, August 24, 2020 at 6:00 pm was cancelled on August 23, 2020. (Hurricane Storm Marco and Tropical Storm Laura)	
	File No. 2020-0243 placed on the September 8, 2020 agenda for introduction.	
8/10/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
8/24/20	Parish Council	Meeting Cancelled
	The regular St. Charles Parish Council Meeting scheduled for Monday, August 24, 2020 at 6:00 pm - cancelled due to inclement weather.	
9/8/20	Parish President	Introduced
9/8/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
9/21/20	Parish Council	Public Hearing Requirements Satisfied
	Reported: P & Z Department Recommended: Approval Planning Commission Recommended: Approval	
9/21/20	Parish Council	Tabled.
	Council Discussion Planning & Zoning Director Michael Albert spoke on the matter. Legal Services Director Corey Oubre spoke on the matter.	
9/21/20	Parish Council	Tabled.

- 42**    [2020-0244](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section XV.D to rezoning requests to meet a minimum of two (2) rezoning guidelines and criteria in order to receive a recommendation for approval from Planning Staff.

**Sponsors:**

Mr. Jewell and Department of Planning &amp; Zoning

**Attachments:**[2020-0244 Recommendation at a Glance \(Rezoned meet 2 criteria\).pdf](#)[2020-0244 Minutes\\_08.06.20\\_PZRmeet2Cri](#)[2020-0244 LUR\\_2020-08\\_Rezoning Criteria](#)

*[This proposed ordinance was tabled on September 21, 2020; Public Hearing requirements were satisfied.]*

**Legislative History**

8/6/20	Department of Planning & Zoning	Recommended Approval to the Planning Commission
8/6/20	Planning Commission	Recommended Approval to the Parish Council

8/10/20	Parish President	Introduced
	The regular parish council meeting scheduled for Monday, August 24, 2020 at 6:00 pm was cancelled on August 23, 2020. (Hurricane Storm Marco and Tropical Storm Laura)	
	File No. 2020-0244 placed on the September 8, 2020 agenda for introduction.	
8/10/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
8/24/20	Parish Council	Meeting Cancelled
	The regular St. Charles Parish Council Meeting scheduled for Monday, August 24, 2020 at 6:00 pm - cancelled due to inclement weather.	
9/8/20	Parish President	Introduced
9/8/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
9/21/20	Parish Council	Public Hearing Requirements Satisfied
	Reported: P & Z Department Recommended: Approval Planning Commission Recommended: Approval	
9/21/20	Parish Council	Tabled.
	Council Discussion Planning & Zoning Director Michael Albert spoke on the matter.	
9/21/20	Parish Council	Tabled.

- 47**    [2020-0266](#)    An ordinance to approve and authorize the Parish President to execute a Lease agreement with Raven Land, LLC for the County Agent's Office in St. Charles Parish.

**Sponsors:**    Mr. Jewell and General Government Buildings

**Attachments:**    [2020-0266 Raven Land FINAL 2020.pdf](#)

*[This proposed ordinance was tabled on September 21, 2020 prior to the Public Hearing requirements being satisfied; therefore it must be re-introduced and re advertised for Public Hearing prior to consideration by the Parish Council.]*

**Legislative History**

9/8/20	Parish President	Introduced
9/8/20	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
9/21/20	Parish Council	Public Hearing Requirements Not Satisfied
9/21/20	Parish Council	Tabled.
9/21/20	Parish Council	Tabled.

## PERSONS TO ADDRESS THE COUNCIL

60 [2020-0282](#) Ms. Agnes Baloney: Drainage issues in Homeplace, Hahnville

Attachments: [2020-0282 Agnes Baloney petition.pdf](#)

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 10/7/20, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*  
*PLANNING & ZONING COMMISSION: Thursday, 10/8/20, 7PM, Council Chambers*  
*COMMUNICATIONS DISTRICT (911): Monday, 10/12/20, 5PM, Sheriff's Office - 260 Judge Edward Dufresne Parkway, Luling*  
*LEGISLATIVE COMMITTEE: Monday, 10/12/20, 6PM, Council Chambers, \*\*Discussion: Parish Code-Subdivision & Commercial Development*  
*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 10/14/20, 5PM, Council Chambers*  
*BOARD OF ADJUSTMENT (ZBA): Thursday, 10/15/20, 7PM, Council Chambers*  
*PONTCHARTRAIN LEVEE DISTRICT: Monday, 10/19/20, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher*  
*ST. CHARLES PARISH COUNCIL: Monday, 10/19/20, 6PM, Council Chambers*

### ANNOUNCEMENTS

*IMPORTANT DATES FOR THE NOVEMBER 3, 2020 PRESIDENTIAL / CONGRESSIONAL PRIMARY ELECTION:*  
*\*Tuesday October 13, 2020 - Last Day to Register to Vote Online at [geauxvote.com](http://geauxvote.com)*  
*\*Friday October 30, 2020 - Last day to Request Absentee by Mail Ballots*  
*\*Early Voting: Friday October 16 & Saturday October 17, Monday October 19th - Saturday October 24th, Monday October 26th, & Tuesday October 27th: At The Registrar of Voters Office (8:00 am - 7:00 pm; Hours extended for Presidential / Congressional Election only): Westbank - Courthouse, 15045 River Rd. Hahnville; Eastbank - Arterbury Building, 14564 River Rd. New Sarpy*  
*\*Monday November 2, 2020 - Last Day for Registrar to receive Voted Absentee Ballot by 4:30 pm*  
*\*Tuesday November 3, 2020 - Election Day – Polls open 6:00 am – 8:00 pm*

*Public Hearings to consider the Proposed 2021 Capital and Consolidated Operating Budget:*

*Tuesday, October 27, 2020, 9AM*  
*Thursday, October 29, 2020, 6PM*  
*Monday, November 2, 2020, 6PM*

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**