



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
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COUNCIL OFFICE MEMORANDUM

DATE: APRIL 28, 2025

TO: MR. DAVID DEGENERES
WASTEWATER DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: AMENDMENT NO. 1 TO ORDINANCE 24-3-7
HAHNVILLE WWTP CAPACITY UPGRADES
(PROJECT NO. S240201)

On April 21, 2025, the St. Charles Parish Council adopted Ordinance No. 25-4-14 approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-3-7, which approved the Professional Services Agreement with G.E.C., Inc., to perform engineering services for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the amount not to exceed \$908,457.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on April 25, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure

2025-0109

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF WASTEWATER)

ORDINANCE NO. 25-4-14

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-3-7, which approved the Professional Services Agreement with G.E.C., Inc., to perform engineering services for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the amount not to exceed \$908,457.00.

WHEREAS, Ordinance No. 24-3-7 adopted on March 4, 2024, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with G.E.C., Inc., to perform engineering services for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the amount not to exceed \$107,500.00; and,

WHEREAS, this Conceptual Report analyzed the existing plant process and what effects the implementation of a proposed process would do to the existing infrastructure within the plant such as structures, piping and electrical components; and,

WHEREAS, St. Charles Parish has reviewed the Conceptual Report and recommends G.E.C., Inc., complete the full design of the plant upgrades, and have mutually agreed to an overall not to exceed fee of \$908,457.00 to complete the work; and,

WHEREAS, upon completion of full design and Louisiana Department of Environmental Quality (LDEQ) permit approval, St. Charles Parish may amend this Agreement to include Resident Project Representative Services during the Construction Phase; and,

WHEREAS, Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and G.E.C., Inc., described the details of the proposed service sand compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and G.E.C., Inc., for the Hahnville WWTP Capacity Upgrades (Project No. S240201), in the not to exceed amount of \$908,457.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS,
FISHER, DEBRULER
NAYS: NONE
ABSENT: COMARDELLE

And the ordinance was declared adopted the 21st day of April, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: [Signature]
DLVD/PARISH PRESIDENT: April 22, 2025
APPROVED: [Signature] DISAPPROVED: _____

PARISH PRESIDENT: [Signature]
RETD/SECRETARY: April 24, 2025
AT: 9:50am RECD BY: [Signature]

**AMENDMENT NO. 1
TO
ENGINEERING SERVICES FOR
HAHNVILLE WWTP CAPACITY
UPGRADES (PARISH PROJECT NO.
S240201)**

THIS AMENDMENT NO. 1 is made and entered into on this

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

G.E.C., Inc. represented herein by Many Heymann, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "CONSULTANT"):

WHEREAS, On March 4, 2024, the St. Charles Parish Council adopted Ordinance No. 24-3-7 to authorize an Agreement between St. Charles Parish and G.E.C., Inc., for completion of a Conceptual Report regarding the upgrades to the Hahnville Wastewater Treatment Plant; and,

WHEREAS, This Conceptual Report analyzed the existing plant process and what effects the implementation of a proposed process would do to the existing infrastructure within the plant such as structures, piping and electrical components; and,

WHEREAS, St. Charles Parish has reviewed the Conceptual Report and recommends G.E.C., Inc., complete the full design of the plant upgrades, and have mutually agreed to an overall not to exceed fee of \$908,457.00 to complete the work; and,

WHEREAS, Upon completion of full design and Louisiana Department of Environmental Quality (LDEQ) permit approval, St. Charles Parish may amend this Contract to include Resident Project Representative Services during the Construction Phase; and,

WHEREAS, Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and G.E.C., Inc., described the details of the proposed service and compensation.

Changes to the Contract Attachments are as follows:

ATTACHMENT "A"

The CONSULTANT shall complete Preliminary and Final Design, Bidding and Construction Administration as described in the original Contract Attachment "A".

The scope of design includes the retrofit of a Membrane Bioreactor (MBR) system within the existing Hahnville Wastewater Treatment Plant, more specifically within one train of the system (one Aeration Basin and one Secondary Clarifier), and all associated design for, but not limited to, civil (piping), structural (divider walls within basins), mechanical (support equipment) and electrical upgrades to facilitate the retrofit.

ATTACHMENT "B"

Due to the complexity of the project, the schedule from the original Contract has been revised to the following time limits:

	<u>Number of Days to Complete</u>
Preliminary Design Phase	90
Final Design Phase	120
Bid Phase	60
Construction Phase	TBD

ATTACHMENT "C"

OWNER shall pay CONSULTANT on a Not to Exceed basis for Basic Services set forth in Attachment "A" as follows:

- a. The total compensation for basic services as described in Attachment A is estimated to be \$908,457.00 based on the following estimated distribution of compensation:

1. Preliminary Design Phase (30%)	\$272,537.10
2. Final Design Phase (40%)	\$363,382.80
3. Bid Phase (5%)	\$45,422.85
4. Construction Phase (25%)	\$227,114.25

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this

G.E.C., INC.

ST. CHARLES PARISH

By:

By:

Name: Many Heymann

Name:

Title:

Title:

Date:

Date:

WITNESS

WITNESS

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

-RESOLUTION-

BE IT RESOLVED by the Board of Directors of G.E.C., Inc., a corporation organized and existing under the laws of the State of Louisiana, and domiciled in the City of Baton Rouge, Louisiana, Parish of East Baton Rouge, that Many Heymann, Vice-President of Operations of the Corporation be, and is hereby authorized and empowered to execute any and all documents in regard to proposals and contracts on behalf of the Corporation.

-CERTIFICATE-

I, James S. Mitchell, Corporate Secretary of G.E.C., Inc. do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said Corporation at a meeting hereof legally held on the 10th Day of January 2025, that said resolution is duly entered into the records of said Corporation; that it has not been rescinded or modified; and that it is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand of said Corporation this 10th day of January, 2025.


James S. Mitchell, Corporate Secretary