



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, June 5, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Reverend Carvin Smith
Philadelphia Baptist Church, Hahnville

APPROVAL OF MINUTES

Regular Meeting – May 22, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2023-0131](#) Proclamation: “Alzheimer’s and Brain Awareness Month”
Sponsors: Mr. Jewell
Attachments: [2023-0131 Alzheimer’s and Brain Awareness Month](#)

- 2 [2023-0132](#) Proclamation: “World Elder Abuse Awareness Day”
Sponsors: Mr. Jewell
Attachments: [2023-0132 World Elder Abuse Awareness Day](#)

- 3 [2023-0133](#) Proclamation: “Juneteenth Day of Observance in St. Charles Parish”
Sponsors: Ms. Bellock and Ms. Darensbourg Gordon
Attachments: [2023-0133 Juneteenth Day of Observance](#)

- 4 [2023-0134](#) A resolution ordering and calling a special election to be held in the Parish of St. Charles, State of Louisiana, to authorize the renewal of a special tax (ARC) therein; making application to the State Bond Commission and providing for other matters in connection therewith.
Sponsors: Mr. Jewell and Bond Counsel
Attachments: [2023-0134 Exhibit A](#)
 [2023-0134 Certificate](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0135](#) Department of Emergency Preparedness and Hurricane Preparedness

[2023-0136](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, June 19, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 8 [2023-0115](#) An ordinance to provide for amendments of the St. Charles Parish Home Rule Charter, Article III, Sections A. 2. and B. 2., to adjust the annual salaries of the St. Charles Parish Council and Parish President as well as provide for submission of the proposed amendments to the qualified electors of the Parish of St. Charles.

Sponsors: Ms. Fonseca, Ms. Billings, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs and Mr. Fisher

Legislative History

5/22/23 Legislative Committee Discussed.
Presentation:
Councilwoman Holly Fonseca

Public Hearing open; seeing none
Public Hearing Closed

Council Discussion
Councilman Dick Gibbs spoke on the matter.
Councilwoman Julia Fisher-Cormier spoke on the matter.
Councilwoman Mary Clulee spoke on the matter.
Councilwoman Marilyn Bellock spoke on the matter.
Councilman Nicky Dufrene spoke on the matter.
Councilman Bob Fisher spoke on the matter.
Councilwoman Holly Fonseca spoke on the matter.
Legal Services Director, Corey Oubre spoke on the matter.
Councilwoman Beth Billings spoke on the matter.
Councilwoman Marilyn Bellock called for Point of Order.
Chairman Bob Fisher acknowledged Point of Order.

PLANNING AND ZONING PETITIONS

- 10 [2023-0126](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-2 to M-1 on Lots 12, 13, 14, 15, 16, 17, 18, & 19, Esperanza Business Park Phase 2, as shown on the Final Plan Esperanza Business Park Phase 2 by Stephen P. Flynn, PLS dated April 8, 2020, Deputy Jeff G. Watson Drive, Luling, as requested by Debra Dufresne Vial for Esperanza Land, LLC & Hank Tatje for T Times 4, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0126 RECOMMENDATIONS AT A GLANCE](#)

[2023-0126 Minutes](#)

[2023-0126 Staff Report](#)

[2023-0126 Survey](#)

[2023-0126 AERIAL](#)

[2023-0126 ZONING](#)

[2023-0126 FLUM](#)

[2023-0126 Application1](#)

Legislative History

| | | |
|---------|---------------------------------|--|
| 4/4/23 | Department of Planning & Zoning | Received/Assigned PH |
| 5/4/23 | Department of Planning & Zoning | Recommended Approval to the Planning Commission |
| 5/4/23 | Planning Commission | Recommended Approval to the Parish Council |
| 5/22/23 | Parish President | Introduced |
| 5/22/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 23 [2023-0122](#) An ordinance approving and authorizing the execution of Change Order No. 2 - Final for Parish Project No. S170601, Luling Oxidation Pond Rehabilitation and Upgrades, to increase the contract amount by \$261,760.15.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2023-0122 Change Order - Luling Oxidation](#)

Legislative History

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|---------|------------------|--|
| 5/22/23 | Parish President | Introduced |
| 5/22/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 45 [2023-0124](#) An ordinance approving and authorizing the execution of an Agreement by and between Diamond Green Diesel, LLC, St. Charles Parish, St. Charles Parish School Board, St. Charles Parish Law Enforcement District, St. Charles Parish Assessment District, Hospital Service District No. 1 of the Parish of St. Charles, Louisiana, and Pontchartrain Levee District to support the expansion of Foreign Trade Subzone 124 A to include Diamond Green Diesel operations at the IMTT Terminal in St. Rose, Louisiana.

Sponsors: Mr. Jewell

Attachments: [2023-0124 Agreement - Foreign Trade Subzone 124 A](#)
[2023-0124 Foreign Trade Subzone - Letter of Support](#)

Legislative History

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|---------|------------------|--|
| 5/22/23 | Parish President | Introduced |
| 5/22/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 50 [2023-0127](#) An ordinance approving and authorizing the execution of Change Order No. 1 for SCP E. Dufresne Community Center Ida & Window Repairs, (Project No. EDCC 0322), to increase the contract amount by \$82,465.00 and increase the contract time by 9 days.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2023-0127 Change Order Window Repairs-IDA](#)

Legislative History

| | | |
|---------|------------------|--|
| 5/22/23 | Parish President | Introduced |
| 5/22/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 81 [2023-0128](#) An ordinance approving and authorizing the execution of Change Order No. 1 for St. Charles Parish West Bank Library Hurricane IDA Repairs, (Project No. LR211105), to increase the contract amount by \$41,721.00 and increase the contract time by 76 days.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2023-0128 Change Order](#)

Legislative History

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|---------|------------------|--|
| 5/22/23 | Parish President | Introduced |
| 5/22/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 119 [2023-0129](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 8, Elections, Section 8-2. Visible Voting Precinct Boundaries and Polling Places, to merge voting precincts.

Sponsors: Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Attachments: [2023-0129 Summary of changes - Precinct Mergers](#)

Legislative History

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|---------|-------------------|--|
| 5/22/23 | Council Member(s) | Introduced |
| 5/22/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 124 [2023-0130](#) An ordinance approving and authorizing the execution of a Contract with Command Construction, LLC, for Barber Road Bank Stabilization (Project No. P210702) in the amount of \$2,880,543.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0130 Section 00500 Contract](#)
[2023-0130 Notice of Intent to Award P210702](#)
[2023-0130 Corporate Resolution](#)
[2023-0130 BID TABULATION TRANSMITTAL LETTER Barber Road Bank Sta](#)
[2023-0130 bid tabulation Barber Road Bank Stabilization](#)
[2023-0130 Bid Tab](#)

Legislative History

| | | |
|---------|------------------|--|
| 5/22/23 | Parish President | Introduced |
| 5/22/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

PERSONS TO ADDRESS THE COUNCIL

- 139 [2023-0139](#) Mr. Russell Diggs, Sr.: Planning and Zoning Code Enforcement

Attachments: [2023-0139 Petition to Address the Council Diggs 6.5.2023 Council Meeting](#)

RESOLUTIONS

- 140 [2023-0137](#) A resolution approving and authorizing the execution of a Federally Funded Agreement with the State of Louisiana Governor's Office of Homeland Security and Emergency Preparedness for funding in the amount of \$5,350,985.16 to elevate 30 residential flood prone structures to prevent further damages and reduce NFIP claims.

Sponsors: Mr. Jewell and Grants Office

Attachments: [2023-0137 FMA FY-20-0006 St. Charles Parish Non-Disaster Subgrantee Agree](#)

- 144 [2023-0138](#) A resolution approving and authorizing the execution of a Cooperative Endeavor Agreement between the State of Louisiana Division of Administration Office of Community Development and St. Charles Parish regarding the allocation of Community Development Block Grant Disaster Recovery Program funding as a result of Year 2021 Ida & May Storms.

Sponsors: Mr. Jewell and Grants Office

Attachments: [2023-0138 St. Charles Parish HRP and RCIP Recovery Programs CEA Ida Ma](#)

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

CIVIL SERVICE BOARD: Tuesday, 6/6/23, 6:30PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 6/7/23, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
COMMUNICATIONS DISTRICT (911): Monday, 6/12/23, 5PM, Council Chambers
COMMUNITY ACTION ADVISORY BOARD: Wednesday, 6/14/23, 5PM, Council Chambers
BOARD OF ADJUSTMENT (ZBA): Thursday, 6/15/23, 6PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 6/19/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher
ST. CHARLES PARISH COUNCIL: Monday, 6/19/23, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Friday, 6/16/23 – Juneteenth

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 181 [2023-0120](#) A resolution appointing an Official Journal to serve the Parish Council of St. Charles Parish for the period June 2023 through June 2024.

Attachments: [2023-0120 Official Journal Selection Process.2023](#)

[RS 43 141 - 43 149 Official Journal](#)

Legislative History

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|---------|----------------|------------|
| 5/22/23 | Parish Council | Authorized |
| 5/22/23 | Parish Council | Authorized |

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.