



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

### Final

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Bobby Donaldson, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

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Monday, February 22, 2021

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 9 - Bobby Donaldson, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Parks and Recreation Director Duane Foret, Justin Robert, Public Information Office, Eric Zurcher, Public Information Office, Alissa Cavaretta, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Reverend Earline Guidry (Retired Pastor)  
St. Charles United Methodist Church, Destrehan

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

#### [2021-0050](#)

Proclamation: "Disability Awareness Month in St. Charles Parish"

**Sponsors:** Ms. Bellock

**Read**

#### [2021-0051](#)

Proclamation: "Lions Month in St. Charles Parish"

**Sponsors:** Mr. Dufrene

**Read**

[2021-0052](#)

Proclamation: Trash Bash Cleanup and Recycling Awareness Day in St. Charles Parish

**Sponsors:** Mr. Jewell

**Read**

[2021-0049](#)

A RESOLUTION AUTHORIZING THE CONSOLIDATED WATERWORKS AND WASTEWATER DISTRICT NO. 1 OF THE PARISH OF ST. CHARLES, LOUISIANA TO MAKE APPLICATION TO THE STATE BOND COMMISSION FOR CONSENT AND AUTHORITY TO ISSUE NOT TO EXCEED \$16,000,000 TAXABLE WATER REVENUE REFUNDING BONDS, SERIES 2021, OF THE CONSOLIDATED WATERWORKS AND WASTEWATER DISTRICT NO. 1 OF THE PARISH OF ST. CHARLES, LOUISIANA (THE "ISSUER"), FOR THE PURPOSE OF PROVIDING SUFFICIENT FUNDS TO (I) ADVANCE REFUND A PORTION OF THE OUTSTANDING PRINCIPAL AMOUNT OF THE \$22,170,000 WATER REVENUE REFUNDING BONDS, SERIES 2015, OF THE ISSUER, (II) PROVIDE FOR A DEBT SERVICE RESERVE FUND, IF NECESSARY, AND (III) PAY THE COST OF ISSUANCE OF THE SERIES 2021 REFUNDING BONDS; AND PROVIDING FOR OTHER MATTERS RELATED THERETO.

**Sponsors:** Mr. Jewell and Bond Counsel

Reported:

Bond Counsel Recommended: Approval  
Parish President Matthew Jewell deferred to Finance Director Grant Dussom to explain.  
Mr. Dussom deferred to Mr. Marcus Lambert, Destrehan, Underwriter, representing D.A. Davidson & Co., to explain.  
Mr. Lambert spoke on the matter.  
President Jewell spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6543

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2021-0058](#)

Department of Wastewater

Wastewater Assistant Director David deGeneres

Councilwoman Fisher-Perrier spoke on the matter.

Mr. deGeneres spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Councilman Dufrene spoke on the matter.

**Reported**

[2021-0059](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MARCH 15, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2021-0056](#)

An ordinance to approve and authorize the execution of a professional services agreement with Bryant Hammett & Associates, LLC for providing all necessary surveying services for the Primrose Canal Cleaning and Improvements Project (P210202).

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on March 15, 2021**

[2021-0057](#)

An ordinance to approve and authorize the execution of an Engineering Services Agreement with H. Davis Cole & Associates, LLC for providing all necessary services for the Murray Hill Drive and Destrehan Drive Drainage Improvements, Project No. P201001.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on March 15, 2021**

[2021-0061](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to R-1B and the Future Land Use Designation from Business Park to Low Density Residential on 130,697 sq. ft., Lot J-2A, Plantation Business Campus, corner of River Road and Campus Drive East, Destrehan, as requested by Helm Developments, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on March 15, 2021**

[2021-0062](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and M-1 to R-1M on approximately 23,700 sq. ft. of Lots 89A-6-A1-A, 89A-6-B, and 89A-6-C, Coteau de France or Ranson Tract, 16459, 16479, and 16481 LA 631, Des Allemands, as requested by Donald and Annabel Hogan.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on March 15, 2021**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2021-0041](#)

An ordinance to approve and authorize the execution of an Agreement between Adams and Reese, LLP, and St. Charles Parish for governmental affairs representation.

**Sponsors:** Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval  
Parish President Matthew Jewell spoke on the matter.

Speakers:

Mr. Victor Buccola, Destrehan

**Public Hearing Requirements Satisfied**

Enactment No: 21-2-8

Council Discussion

President Jewell spoke on the matter.

Mr. Jeff Brooks, Alexandria, Virginia, representing Adams and Reese, LLP, spoke on the matter.

Mr. Dutch Connick, New Orleans, representing Connick & Associates, spoke on the matter.

Councilwoman Fisher-Perrier requested that a weekly report during Legislative Session be forwarded to Councilmembers and a quarterly report all other times be forwarded to Councilmembers.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-2-8

[2021-0045](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 2, to add revenues totaling \$1,349,007 (including \$250,000 in grant revenues, \$75,000 in donations, and \$1,024,007 in General Fund Transfers), and to add expenditures totaling \$1,605,007 for Fund 113 - Recreation for projects not completed in 2020.

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-2-9

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-2-9

[2021-0046](#)

An ordinance to approve and authorize the execution of a contract with Omega Foundation Services, Inc., for Parish Project No. P190902 Spillway Road Rehabilitation, with a Bid in the amount of \$1,157,156.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-2-10

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-2-10

[2021-0047](#)

An ordinance to approve and authorize the execution of a construction contract with TBT Contracting, Inc. for Project No. P190401, West Bank Yard Building, in the amount of \$788,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 21-2-11

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 21-2-11

**ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED**

[2021-0030](#)

An ordinance to approve and authorize the execution of an Act of Donation by Ashton Plantation Estates, L.L.C. to St. Charles Parish for a certain parcel of land situated on the corner of Ashton Boulevard and the Union Pacific Railroad to be used to extend Deputy Jeff G. Watson Drive.

**Sponsors:** Mr. Jewell and Department of Public Works

**Remained Tabled**

**RESOLUTIONS**

[2021-0063](#)

A resolution to add St. Charles Parish to a letter of support for the New Orleans East Landbridge project to be considered for funding by the Louisiana Trustee Implementation Group.

**Sponsors:** Ms. Fonseca, Mr. Donaldson, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher, Ms. Fisher-Perrier and Mr. Jewell

Public comment opened on the deviation; no public comment

**A motion was made by Councilmember Fonseca, seconded by Councilmember Fisher, to deviate from the regular order of the agenda to take up File No. 2021-0063; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6544

**Deviated**

Enactment No: 6544

Reported:

Councilwoman Fonseca Recommended: Approval  
Councilman Donaldson Recommended: Approval  
Councilwoman Darensbourg Gordon Recommended: Approval  
Councilwoman Clulee Recommended: Approval  
Councilman Gibbs Recommended: Approval  
Councilman Dufrene Recommended: Approval  
Councilwoman Bellock Recommended: Approval  
Councilman Fisher Recommended: Approval  
Councilwoman Fisher-Perrier Recommended: Approval  
Parish President Recommended: Approval  
Councilwoman Fonseca spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6544

**A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6544

**Returned**

Enactment No: 6544



[2021-0053](#)

A resolution to approve and authorize the execution of a letter by St. Charles Parish approving MB3, Inc. as the successor of GCR, Inc. regarding the Professional Services Agreement with GCR, Inc. to provide professional services regarding permitting and the acquisitions of various land rights for Public Works Project No. P080802 Montz Master Drainage Plan Implementation.

**Sponsors:** Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval  
Public comment opened; no public comment

Council Discussion

Legal Services Director Corey Oubre spoke on the matter.

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6545

[2021-0054](#)

A resolution to approve and authorize the execution of a letter by St. Charles Parish approving MB3, Inc. as the successor of GCR, Inc. regarding the Professional Services Agreement with GCR, Inc. for task order based land program management and right of way acquisition services for Public Works and Wastewater.

**Sponsors:** Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval  
Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6546

[2021-0055](#)

A resolution to approve and authorize the execution of a letter by St. Charles Parish approving MB3, Inc. as the successor of GCR, Inc. regarding the Professional Services Agreement with GCR, Inc. for the West Bank Hurricane Protection Levee.

**Sponsors:** Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval  
Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

Enactment No: 6547

**APPOINTMENTS**

[2021-0038](#)

A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District II Representative.

Nominee:

Councilwoman Clulee nominated Ms. Elizabeth Landry Hollingsworth

**Nomination(s) Accepted**

**A motion was made by Councilmember Fisher, seconded by Councilmember Dufrene, to Close Nomination(s) for File No. 2021-0038. The motion carried by the following vote:**

**Yea:** 9 - Donaldson, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

**Nay:** 0

**Nomination(s) Closed**

## ADJOURNMENT

A motion was made by Councilmember Fonseca, seconded by Councilmember Dufrene, to adjourn the meeting at approximately 7:20 pm. The motion carried by the following vote:

**Yea:** 9 - Donaldson, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier  
**Nay:** 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

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**Michelle Impastato**  
**Council Secretary**