



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

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Monday, June 20, 2022

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 6 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene, and Bob Fisher

**Absent** 3 - Dick Gibbs, Marilyn B. Bellock, and Julia Fisher-Cormier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Emergency Preparedness Acting Director Jason Tastet, Public Works Assistant Director Brandon Bernard, Planning & Zoning Director Michael Albert, General Government Buildings Facilities Manager Bob Messerly, Alissa Cavaretta, Public Information Office, Blaine Fauchoux, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Troy D. Smith, Sr.  
True Vine Baptist Church, Hahnville

### APPROVAL OF MINUTES

**A motion was made by Councilmember Billings, seconded by Councilmember Darensbourg Gordon, to approve the minutes from the regular meeting of June 6, 2022. The motion carried by the following vote:**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2022-0183](#)

In Recognition: Bishop Otis Kenner, Regional Planning Commission

**Sponsors:** Ms. Billings

**Read**

[2022-0184](#)

In Recognition: Mrs. Gloria Miller, 2021 National 4-H Lifetime Volunteer of the Year

**Sponsors:** Mr. Fisher

**Read**

[2022-0185](#)

In Recognition: Mrs. Trishan Charles, 2021 Louisiana 4-H Hall of Fame Inductee

**Sponsors:** Mr. Gibbs

**Read**

[2022-0186](#)

Proclamation: "246th Anniversary of American Independence"

**Sponsors:** Mr. Jewell

**Read**

[2022-0190](#)

In Recognition: John Joseph “Joe” Ganote, Director of Homeland Security and Emergency Management

**Sponsors:** Mr. Jewell, Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Cormier

Public comment opened on the deviation; no public comment

**A motion was made by Councilmember Billings, seconded by Councilmember Fonseca, to deviate from the regular order of the agenda to take up File No. 2022-0190; a matter not on the agenda. The motion carried by the following vote:**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

**Deviated**

**Read**

**A motion was made by Councilmember Fonseca, seconded by Councilmember Dufrene, to return to the regular order of the agenda. The motion carried by the following vote:**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

**Returned**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2022-0177](#)

Department of Emergency Preparedness and Hurricane Preparedness

Emergency Preparedness Acting Director Jason Tastet

Councilwoman Clulee spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Mr. Tastet spoke on the matter.

**Reported**

[2022-0178](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Councilwoman Clulee spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, JULY 5, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2022-0176](#)

An ordinance to levy an assessment on the 2022 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on July 5, 2022**

[2022-0180](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on July 5, 2022**

[2022-0188](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Gaea Consultants, LLC, to perform engineering services for the Clayton's Pond Outfall Improvements (Project No. P220204), in the not to exceed amount of \$141,179.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on July 5, 2022**

[2022-0189](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for 5th Street Drainage Improvements (Project No. P190506), to decrease the contract amount by \$108,720.00 and increase contract time by 97 days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on July 5, 2022**

[2022-0191](#)

An ordinance to amend the 2022 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$144,692,633, a reduction of accumulated fund balance of \$814,083 and expenditures, including transfers, totaling \$132,142,332 for all Governmental Funds for the purpose of adjusting beginning 2022 fund balances across all funds to match ending 2021 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2021 for Parish projects that were not completed during 2021 and apply them to 2022.

**Sponsors:** Mr. Jewell and Department of Finance

**Publish/Scheduled for Public Hearing to the Parish Council on July 5, 2022**

[2022-0192](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with CSRS, LLC, to perform planning services for the Judge Edward Dufresne Parkway Extension Project (Project No. P210706), in the not to exceed amount of \$984,850.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on July 5, 2022**

**PLANNING AND ZONING PETITIONS**

[2022-0154](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 8, Square 10, Village of Hahnville, 220 Hahn Street, Hahnville, as requested by Jonte Knight.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

**Public Hearing Requirements Satisfied**

Council Discussion

**Proposed ordinance failed for lack of a majority by the following vote:**

**Yea:** 0

**Nay:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

**Failed**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2022-0155](#)

An ordinance approving and authorizing the execution of Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for, Heather Oaks Subdivision - Luling, Phase 2 (Project No. P180807) in the amount not to exceed \$35,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval

Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-3

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-3

[2022-0168](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the West Bank Yard Building, Project No. P190401, to decrease the contract amount by \$4,792.02.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-4

Council Discussion

Mr. Palamone spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-4

[2022-0169](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Terracon Consultants, Inc., to perform engineering services for Roadway Boring - 2022 (Project No. P220502) in the amount not to exceed \$85,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-5

Council Discussion

Mr. Palamone spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-5

[2022-0170](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for Lemoine Lane, Hirsch Street and St. Mark Street Drainage Improvements Project (Project No. P220201), in the amount not to exceed \$194,931.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

Speakers:

Ms. Melanie Callender, Ama

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-6

Council Discussion

Mr. Palamone spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-6

[2022-0171](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for U.P. Railroad Drainage Ditch & Outfall Improvements Project (Project No. P220205), in the amount not to exceed \$194,931.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**



Enactment No: 22-6-7

Council Discussion

Mr. Palamone spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-7

[2022-0172](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Linfield, Hunter & Junius, Inc., to perform engineering services for the New Sarpy Pump Station Improvements Project (Project No. P220203), in the lump sum amount of \$113,215.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval

Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-8

Council Discussion

Mr. Palamone spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-8

[2022-0173](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Volkert, Inc., to perform planning services for the Engineers Canal Pump Station Improvements Project (Project No. P220206), in the lump sum amount of \$57,266.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-9

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-9

[2022-0174](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Professional Engineering Consultants Corporation, to perform engineering services for the Schexnaydre Pump Station Improvements Project (Project No. P220207), in the lump sum amount of \$20,500.00.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-10

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-10

[2022-0175](#)

An ordinance approving and authorizing the execution of a contract with NFT Group LLC, for St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), in the amount of \$6,179,000.00.

**Sponsors:** Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval  
Facilities Manager Bob Messerly spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-11

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 22-6-11

**PERSONS TO ADDRESS THE COUNCIL**

[2022-0187](#)

Ms. Reanda Pierre: Community Programs to address the needs - Paul Maillard Revitalization Plan

**A motion was made by Councilmember Dufrene, seconded by Councilmember Billings, to extend Ms. Pierre's time an additional three minutes. The motion carried by the following vote:**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

**Time Extended**

Parish President Matthew Jewell spoke on the matter.

**Heard**

**RESOLUTIONS**

[2022-0181](#)

A resolution in support of the Planning and Zoning Commission’s approval of 2022-9-SPU for an accessory dwelling unit in an R-1A zoning district, 15999 River Road, Hahnville as requested by Mary & Corey Breaux.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public comment opened; no public comment

Council Discussion

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 6643

[2022-0182](#)

A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture’s Rural Housing Service Fiscal Year (FY) 2022 Housing Preservation Grant Program.

**Sponsors:** Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval

Finance Director Grant Dussom

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 6644

## APPOINTMENTS

### [2022-0120](#)

A resolution to appoint Ms. Michele deBruler to the St. Charles Parish Planning & Zoning Commission as the District VII Representative.

#### **VOTE ON THE APPOINTMENT OF MS. MICHELE DEBRULER**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 6645

### [2022-0160](#)

A resolution to appoint a member to the Regional Planning Commission.

Nominee:

Councilman Fisher nominated Pastor Thomas Hines

#### **Nomination(s) Accepted**

**A motion was made by Councilmember Clulee, seconded by Councilmember Fonseca, to Close Nomination(s) for File No. 2022-0160. The motion carried by the following vote:**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

#### **Nomination(s) Closed**

### [2022-0161](#)

A resolution to appoint Dr. Jeffrey S. Kuo, M.D. as Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

#### **VOTE ON THE APPOINTMENT OF DR. JEFFREY S. KUO, M.D.**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

Enactment No: 6646

[2022-0164](#)

A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

Nominee:

Councilman Fisher nominated Chief Kenny Wenning, Jr.

**Nomination(s) Accepted**

**A motion was made by Councilmember Clulee, seconded by Councilmember Darensbourg Gordon, to Close Nomination(s) for File No. 2022-0164. The motion carried by the following vote:**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

**Nomination(s) Closed**

[2022-0179](#)

A resolution to appoint a member to the St. Charles Parish Civil Service Board.

**Vacancy Announced**

**ADJOURNMENT**

**A motion was made by Councilmember Billings, seconded by Councilmember Darensbourg Gordon, to adjourn the meeting at approximately 7:50 pm. The motion carried by the following vote:**

**Yea:** 6 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene and Fisher

**Nay:** 0

**Absent:** 3 - Gibbs, Bellock and Fisher-Cormier

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato  
Council Secretary**