



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

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May 17, 2018

Honorable Dr. Michael A. Fitts, President
Tulane University
218 Gibson Hall
6823 St. Charles Avenue
New Orleans, LA 70118

Re: St. Charles Parish
Civil Service Board

Dear President Fitts:

In accordance with Ordinance No. 81-6-7 which created and established a system of Classified Civil Service for St. Charles Parish, Section II.C.5. of said Ordinance provides that one member shall be filled by the appointment of the St. Charles Parish Council from a list of three persons submitted by the President of Tulane University in New Orleans.

The term of Ms. Sara Champion, the present appointee selected from your previous recommendation will expire August 1, 2018. We would appreciate you submitting a list of three persons to the Parish Council for the new term which will begin August 1, 2018, and expire August 1, 2021.

We sincerely appreciate your past and future cooperation in this regard.

Sincerely,

VALARIE BERTHELOT
INTERIM COUNCIL SECRETARY

VB/ag

cc: Parish Council
Ms. Sara Champion
Mr. Billy Raymond, Chief Administrative Officer
Ms. Dayna Parker, Personnel Officer
Mr. Daniel Sullivan, Executive Vice President
Louisiana Civil Service League

bcc: Ms. Marcia Taylor