



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Bob Fisher
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier

Monday, May 2, 2022

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Assistant Director Brandon Bernard, Wastewater Assistant Director David deGeneres, Earl Matherne, Planning Administrator, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Parks and Recreation Director Duane Foret, General Government Buildings Facilities Manager Bob Messerly, Alissa Cavaretta, Public Information Office, Blaine Fauchoux, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Deacon Billy Raymond, Sr.
Mt. Airy Baptist Church, Boutte

APPROVAL OF MINUTES

A motion was made by Councilmember Bellock, seconded by Councilmember Billings, to approve the minutes from the regular meeting of April 18, 2022. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0132](#)

General Government Buildings

Facilities Manager Bob Messerly

Councilwoman Fonseca spoke on the matter.

Reported

[2022-0133](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Chief Administrative Officer Mike Palamone spoke on the matter.

Parish President Matthew Jewell continued with his report.

Councilwoman Darensbourg Gordon spoke on the matter.

President Jewell spoke on the matter.

Chairman Fisher spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 16, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2022-0131](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Danny J. Hebert, P.E., L.L.C., d.b.a. Civil & Environmental Consulting Engineers to perform engineering services for the Department of Recreation West Bank Bridge Park Improvements, in the amount not to exceed \$274,570.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 16, 2022

[2022-0134](#)

An ordinance approving and authorizing the execution of a contract with Lakeview Construction & Development, LLC for the Ashton Park Development Restroom Facility in the amount of \$371,488.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on May 16, 2022

[2022-0136](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on May 16, 2022

[2022-0137](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish Westbank Trailhead, Parish Project No. P180603, to increase the contract amount by \$1,767.00 and increase contract time by 168 days.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 16, 2022

[2022-0138](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with GeoEngineers, Inc., to perform engineering services for the Oxidation Pond Hwy. 3127 Project (Project No. S190902), in the amount not to exceed \$67,285.00.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on May 16, 2022

[2022-0139](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section X. Exceptions and modifications, item H., to include manufactured homes as a temporary emergency housing unit type and revise the standards.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on May 16, 2022

PLANNING AND ZONING PETITIONS

[2022-0123](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from W-1 to O-L on 3,000 sq. ft. located near the Bonnet Carre East Guide Levee Road and I-10, Norco, as requested by Glenn Gillen for the U.S. Army Corps of Engineers.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Mr. Earl Matherne, Planning Administrator spoke on the matter.

Speakers:

Mr. Glenn Gillen, representing U.S. Army Corps of Engineers, Luling

Public Hearing Requirements Satisfied

Enactment No: 22-5-1

Council Discussion

Mr. Gillen spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-1

[2022-0124](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1M to O-L on 0.64 acre within the lower half of Lot 23, Fashion Plantation, 185 Sanders Lane, Hahnville, as requested by Geraldine Sanders and Ruth Tassin.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Mr. Earl Matherne, Planning Administrator spoke on the matter.

Speakers:

Ms. Geraldine Sanders, Hahnville

Public Hearing Requirements Satisfied

Enactment No: 22-5-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-2

[2022-0125](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to M-1 on a 26.464 acre portion of Lot CM-2A, Fairview Plantation, St. Rose, as requested by M.H.I. Investments, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Mr. Earl Matherne, Planning Administrator spoke on the matter.

Speakers:

Mr. Steve Duvernay, representing Empire Truck, Slidell

Public Hearing Requirements Satisfied

Enactment No: 22-5-3

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-3

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2022-0112](#)

An ordinance to allow the Planning and Zoning Department to waive local permit fees and some plan review and inspection fees contained within Chapter 6. Buildings and Building Regulations, Article II. Building and Related Construction Codes, Section 6-15. Fees for repairs and renovations required as a result of damage sustained resulting from Hurricane Ida, effective immediately, retroactively from February 28, 2022, and lasting through August 29, 2022.

Sponsors: Ms. Clulee

Reported:

Councilwoman Clulee Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-5-4

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-4

[2022-0022](#)

An ordinance to establish and define the St. Charles Parish Visible Precinct Boundaries.

Sponsors: Mr. Fisher

Reported:

Councilman Fisher Recommended: Approval

Mr. Joshua Manning, South Central Planning & Development Commission, spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-5-5

Council Discussion

Mr. Manning spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-5

[2022-0116](#)

An ordinance to amend the Code of Ordinances to revise Chapter 15, Motor Vehicles and Traffic, Section 15-9. Speed Limits (a) to provide an exception to the Twenty-five (25) Miles Per Hour Speed Limit, to lower the speed limit on **Vidal Street, Amelia Street, and Triche Street, Ama, to ten (10) miles per hour.**

Sponsors: Ms. Clulee

Reported:

Councilwoman Clulee Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-5-6

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-6

[2022-0117](#)

An ordinance to amend Ordinance No. 83-5-3, to lower the speed limit on Allen Drive, Ama, to ten (10) miles per hour.

Sponsors: Ms. Clulee

Reported:

Councilwoman Clulee Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-5-7

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-7

[2022-0118](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Principal Engineering, Inc., to perform A/E Services for Department of Waterworks East and West Bank Generators and Structure Project (Project No. WWKS111), in the amount not to exceed \$217,350.00.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-5-8

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Waterworks Director Gregory Gorden spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-8

[2022-0121](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with McKim & Creed, Inc., to perform engineering services for the Luling Pond Lift Station and Upgrades Project (Project No. S211204), in the lump sum amount of \$29,565.71.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval

Wastewater Assistant Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-5-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-9

[2022-0126](#)

An ordinance approving and authorizing the execution of a contract with Hammill Construction, LLC, for the St. Charles Parish Parks and Recreation East Bank Trailhead Upgrade in the amount of \$170,350.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 22-5-10

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 1 - Fisher-Cormier

Enactment No: 22-5-10

[2022-0127](#)

An ordinance approving and authorizing the execution of an Act of Dedication for River Road Estates Subdivision Phase 2, Hahnville.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Mr. Earl Matherne, Planning Administrator spoke on the matter.

A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to accept the revised version of File No. 2022-0127. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-11

Amended

Enactment No: 22-5-11

[2022-0127](#)

An ordinance approving and authorizing the execution of an Act of Dedication for River Road Estates Subdivision Phase 2, Hahnville.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Speakers:

Mr. Robert Klare, Meyer Engineers, Ltd.

Public Hearing Requirements Satisfied

Enactment No: 22-5-11

Council Discussion

Mr. Matherne spoke on the matter.

Public Works Assistant Director Brandon Bernard spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Mr. Klare spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 22-5-11

RESOLUTIONS

[2022-0128](#)

A resolution supporting the application for funding of the Water Meter Replacement Project through the Louisiana Office of Community Development's FY 2021-2022 Community Water Enrichment Fund.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6631

[2022-0129](#)

A resolution supporting the application for funding of the Alan Arterbury Building HVAC Improvements through the Louisiana Office of Community Development's FY 2021-2022 Local Government Assistance Program.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6632

[2022-0130](#)

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the State of Louisiana, Division of Administration and St. Charles Parish for funding to complete the East Bank "C" Plant Filter Upgrade Project.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Public comment opened; no public comment

Council Discussion

Grants Officer Carla Chiasson spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Enactment No: 6633

APPOINTMENTS[2022-0115](#)

A resolution to appoint a member to the Hospital Service District No. 1, Parish of St. Charles.

Nominee:

Councilwoman Clulee nominated Mr. William J. Sirmon, III

Nomination(s) Accepted

A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Fonseca, to Close Nomination(s) for File No. 2022-0115. The motion carried by the following vote

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Nomination(s) Closed

[2022-0119](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District I Representative.

Nominee:

Councilwoman Darensbourg Gordon nominated Ms. Marilyn K. Ross

Nomination(s) Accepted

A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to Close Nomination(s) for File No. 2022-0119. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Nomination(s) Closed

[2022-0120](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District VII Representative.

Chairman Fisher stated that File No. 2022-0120 will be deferred to the May 16, 2022 council meeting.

Deferred

[2022-0135](#)

A resolution to designate Mr. Gary Smith, Sr., as a member to the New Orleans Aviation Board representing St. Charles Parish.

Sponsors: Mr. Fisher, Ms. Billings, Mr. Dufrene, Ms. Bellock and Mr. Jewell

A motion was made by Councilmember Fisher, seconded by Councilmember Billings, to Postpone Indefinitely File No. 2022-0135. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

Postponed Indefinitely

ADJOURNMENT

A motion was made by Councilmember Billings, seconded by Councilmember Darenbourg Gordon, to adjourn the meeting at approximately 7:15 pm. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary