



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darenbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

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Monday, June 21, 2021

6:00 PM

Council Chambers, Courthouse

Final

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### CALL TO ORDER

### PRAYER / PLEDGE

*Father Ray Hymel*  
*St. Gertrude Catholic Church, Des Allemands*

### APPROVAL OF MINUTES

*Regular Meeting – June 7, 2021*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2021-0177](#)     Proclamation: “Bayou Des Allemands Blessing of the Fleet Day”

**Sponsors:**     Mr. Dufrene

**Attachments:**     [2021-0177 Blessing of the Fleet](#)

- 2     [2021-0178](#)     Proclamation: “245th Anniversary of American Independence”

**Sponsors:**     Mr. Jewell

**Attachments:**     [2021-0178 American Independence](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0179](#)     Department of Community Services

[2021-0180](#)     Grants Office

[2021-0181](#)     Parish President Remarks/Report

**Sponsors:**     Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

### Monday, July 26, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 3     [2021-0173](#)     An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Appendix C, Subdivision Regulations of 1981, Section IV. Design standards. B. Sewer Systems. 3. Acceptance Test to include new language for testing of new wastewater infrastructure.

**Sponsors:**     Mr. Jewell and Department of Public Works/Wastewater

**Attachments:**     [2021-0173 Sewer Systems - Recommendation at a Glance](#)  
                               [2021-0173 Sewer Systems-Minutes 06.03.21](#)  
                               [2021-0173 Sewer Systems LUR 2021-03](#)

**Legislative History**

6/3/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/3/21	Planning Commission	Recommended Approval to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 9     [2021-0163](#)     An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs along both sides of Johnson Street and Beck Street in Ama.

**Sponsors:**     Ms. Clulee

**Legislative History**

6/7/21	Council Member(s)	Introduced
6/7/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 10    [2021-0164](#)     An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles West Bank River Intake Modification Project No. WWKS 98 to increase the contract amount by \$63,750.00, and to decrease the contract time by twenty (20) days.

**Sponsors:**     Mr. Jewell and Department of Waterworks

**Attachments:**     [2021-0164 West Bank River Intake Modification, WWKS 98, Change Order, 042](#)

**Legislative History**

6/7/21	Parish President	Introduced
6/7/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 38**    [2021-0169](#)    An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 5, to add revenues totaling \$5,157,026.50 for the American Rescue Plan Act relief and apply these funds to Fund 401 (Wastewater) improvements other than buildings for the following projects: New Sarpy Booster Lift Station totaling \$1,800,000, install ten generators and transfer switches at various lift stations totaling \$1,525,000, Architectural/Engineering for the New Sarpy Booster Lift Station totaling \$180,000, and pipe lining old sewer lines throughout the Parish totaling \$1,632,000.

**Sponsors:**    Mr. Jewell and Department of Finance

**Attachments:**    [2021-0169 5th Amendment.pdf](#)  
[2021-0169 revised to 3rd Amendment - Wastewater ARPA Grant 6.08.2021.pdf](#)

*Revised Version of Ordinance and Exhibit A – Page 45*

**Legislative History**

6/7/21	Parish President	Introduced
6/7/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 52**    [2021-0151](#)    An ordinance to approve and authorize the execution of a professional services agreement with Comite Resources, Inc. for Wetland Wastewater Assimilation Biological Monitoring Project (S060404) for a period of five years in the amount of \$220,500.00.

**Sponsors:**    Mr. Jewell and Department of Public Works

**Attachments:**    [2021-0151 Professional Services Comite Resources Contract S060404.pdf](#)  
[2021-0151 Revised Professional Services Comite Resources Contract S060404.pdf](#)  
[2021-0151 RESOLUTION.CORPORATE.pdf](#)  
[2021-0151 210517 St. Charles letter.pdf](#)

**Legislative History**

5/17/21	Parish President	Introduced
5/17/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
6/7/21	Parish Council	Public Hearing Requirements Not Satisfied Chairman Bellock stated that Administration requested that File No. 2021-0151 introduced on May 17, 2021, be postponed indefinitely and reintroduce with the revised version of the agreement for publication and public hearing on Monday, June 21, 2021.
6/7/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
6/7/21	Parish Council	Postponed Indefinitely and Reintroduced
6/7/21	Parish Council	Postponed Indefinitely and Reintroduced

**PERSONS TO ADDRESS THE COUNCIL**

68 [2021-0174](#) Ms. Sandra Peveler: Lack of Covenant/Ordinance enforcement

**Attachments:** [2021-0174 Petition - Sandra Peveler](#)

**RESOLUTIONS**

69 [2021-0158](#) A resolution in support of the Planning and Zoning Commission's approval of 2021-1-SPU for an R-3 use in a C-2 zoning district, Lot 2010, Ormond Country Club Estates Commercial Area, 15 Storehouse Lane, Destrehan as requested by S-One Properties, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2021-0158 Recommendation at a Glance \(S-One Properties\).pdf](#)

[2021-0158 Minutes 04.08.21 S-One Properties.pdf](#)

[2021-0158 LUR 2021-1-SPU - REVISED.pdf](#)

[2021-0158 Survey.pdf](#)

[2021-0158 revised \(6-7-2021\) - site plan Pages from Plan REVISED.pdf](#)

[2021-0158 Georeference.pdf](#)

[2021-0158 AERIAL.PDF](#)

[2021-0158 ZONING.PDF](#)

[2021-0158 FLUM.PDF](#)

[2021-0158 Council letter opposition.pdf](#)

[2021-0158 Site Plan \(revised\).pdf](#)

**Legislative History**

3/9/21	Department of Planning & Zoning	Received/Assigned PH
4/8/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/8/21	Planning Commission	Recommended Approval to the Parish Council
6/7/21	Parish President	Introduced
6/7/21	Parish Council	Postponed Indefinitely
	Chairman Bellock stated that it has come to the Council's attention that this item was submitted to the Council with the incorrect plan as voted upon by the Planning & Zoning Commission and requested that File No. 2021-0158, be postponed indefinitely and placed on the Monday, June 21, 2021 council meeting agenda.	
	Public comment not opened	
6/7/21	Parish Council	Postponed Indefinitely

- 87 [2021-0172](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Sunset Ridge Development, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2021-0172 Recommendation at a Glance \(Sumners\)](#)

[2021-0172 Minutes\\_05.06.21\\_Sumners](#)

[2021-0172 LUR\\_2021-6-MIN Sumners-Sunset Ridge](#)

[2021-0172 signed Plat.pdf](#)

[2021-0172 AERIAL](#)

[2021-0172 ZONING](#)

[2021-0172 FLUM](#)

[2021-0172 Traffic Scoping INformation Form-Sunset Ridge Farms-DRAFT](#)

[2021-0172 Permit Cert](#)

[2021-0172 SUNSET RANCHES - 5 LOTS PRELIMINARY 04-22-2021](#)

**Legislative History**

4/6/21	Department of Planning & Zoning	Received/Assigned PH
5/6/21	Department of Planning & Zoning	Recommended Denial to the Planning Commission
5/6/21	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council

Approval with a waiver from the required arrangement on a developed street.

- 110 [2021-0175](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Wise Properties, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2021-0175 Wise Properties Recommendation at a Glance](#)

[2021-0175 Wise Properties Minutes\\_06.03.21](#)

[2021-0175 Wise Properties LUR\\_2021-7-MIN](#)

[2021-0175 Wise Properties Plat with signature](#)

[2021-0175 Wise Properties Aerial](#)

[2021-0175 Wise Properties ZONING](#)

[2021-0175 Wise Properties FLUM](#)

[2021-0175 Wise Properties Waiver Request](#)

**Legislative History**

5/4/21	Department of Planning & Zoning	Received/Assigned PH
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6/3/21	Department of Planning & Zoning Approval with waiver from the required arrangement on a developed public street.	Rcmd'd Approval w/Stip. to the Planning Commission
6/3/21	Planning Commission Approval with waiver from the required arrangement on a developed public street.	Rcmd'd Approval w/Stip. to the Parish Council

**125** [2021-0176](#)

A resolution endorsing a waiver from Appendix A., Zoning Ordinance of 1981, Section VI. Zoning District Criteria and Regulations, C. Commercial Districts, IV. C-3. Highway Commercial District, 2. Spatial Requirements, a. minimum lot size, and Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement and C. Lots, 1. Size, b. Width as requested by Salvador Puglise, Joyce Puglise, and Amber Hospitality, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2021-0176 Puglise Recommendation at a Glance](#)

[2021-0176 Puglise Minutes\\_06.03.21](#)

[2021-0176 Puglise LUR 2021-5-MIN](#)

[2021-0176 Puglise Plat with signature](#)

[2021-0176 Puglise Survey 1, 2,3](#)

[2021-0176 Puglise AERIAL](#)

[2021-0176 Puglise ZONING](#)

[2021-0176 Puglise FLUM](#)

[2021-0176 Puglise Waiver Requests](#)

**Legislative History**

5/4/21	Department of Planning & Zoning	Received/Assigned PH
6/3/21	Department of Planning & Zoning Approval with waivers - 1. Proposed Lot F-5A, waiver from the arrangement requirement. 2. Proposed Lot F-6, waiver from the width requirement. 3. Entergy review and approval required for Lots F-6 and F-5B.	Rcmd'd Approval w/Stip. to the Planning Commission
6/3/21	Planning Commission Approval with waivers - 1. Proposed Lot F-5A, waiver from the arrangement requirement. 2. Proposed Lot F-6, waiver from the width requirement. 3. Entergy review and approval required for Lots F-6 and F-5B.	Rcmd'd Approval w/Stip. to the Parish Council

- 144 [2021-0170](#) A resolution to approve and authorize the execution of a Federally Funded Agreement with the State of Louisiana Governor's Office of Homeland Security and Emergency Preparedness and St. Charles Parish for funding in the amount of \$5,085,336.00 to elevate 31 residential flood prone structures to prevent further damages and reduce NFIP claims.

**Sponsors:** Mr. Jewell and Grants Office

**Attachments:** [2021-0170 Sub Recipient Agreement - FMA-PJ-06-LA-2019-007](#)

- 148 [2021-0171](#) A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service 2021 Housing Preservation Grant Program.

**Sponsors:** Mr. Jewell and Grants Office

## APPOINTMENTS

- 149 [2021-0183](#) A resolution to appoint a member to the St. Charles Parish Civil Service Board.

**Attachments:** [2021-0183 Corr. from CS.pdf](#)

*Council Chairman will accept nominations for appointment from a list of persons submitted by the President of Nicholls State University due to the expiration of the term of Mr. Brett Terrebonne (Home Rule Charter Article III, Section C.5.b.iii.(5)) Three (3) year term to begin August 1, 2021 and expire August 1, 2024.*

*Nominees: Mr. Brett Terrebonne (currently serving and interested in reappointment)  
Ms. Amelie Benoit Zeringue  
Ms. Darcey Wayment, Ph.D.*

### **Legislative History**

7/23/18	Parish Council	Enacted Legislation Mr. Brett Terrebonne appointed to the Civil Service Board on July 23, 2018, per Resolution No. 6359 Term: August 1, 2018 - August 1, 2021
5/21/21	Council Secretary	Correspondence Sent to President Jay Clune, Nicholls State University, asking for him to submit a list of three persons to the Parish Council due to the term of Mr. Brett Terrebonne expiring on August 1, 2021
6/8/21	Council Secretary	Correspondence Received from President Jay Clune, Nicholls State University, submitted the following names of individuals who expressed an interest in serving on the Civil Service Board: Brett Terrebonne (currently serving and interested in reappointment), Amelie Benoit Zeringue, and Darcey Wayment, Ph.D.

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*LEGISLATIVE AD-HOC SUBCOMMITTEE: Tuesday, 6/22/21, 6PM, Council Chambers, \*\*Discussion: Adjacent Lot Runoff Protection*

*HOUSING AUTHORITY: Tuesday, 6/29/21, 6PM, Council Chambers*

*HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 6/30/21, 2PM, Council Chambers*

*PLANNING & ZONING COMMISSION: Thursday, 7/1/21, 6PM, Council Chambers*

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 7/7/21, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*

*COMMUNICATIONS DISTRICT (911): Monday, 7/12/21, 5PM, Council Chambers*

*BOARD OF ADJUSTMENT (ZBA): Thursday, 7/15/21, 7PM, Council Chambers*

*PONTCHARTRAIN LEVEE DISTRICT: Monday, 7/19/21, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher*

*LIBRARY BOARD OF CONTROL: Tuesday, 7/20/21, 6PM, Council Chambers*

*ST. CHARLES PARISH COUNCIL: Monday, 7/26/21, 6PM, Council Chambers*



## ANNOUNCEMENTS

*Thirty-First Annual Independence Day Celebration: Saturday, 7/3/21, 6PM – 9PM, West Bank Bridge Park, Luling – Fireworks Display at Dark*

*PARISH HOLIDAY: Monday, 7/5/21 – Independence Day*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A FIVE (5) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JULY 26, 2021.*

## Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**