



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Marilyn B. Bellock
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

Monday, June 21, 2021

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Gregory Gorden, Community Services Director Joan Tonglet Diaz, Justin Robert, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Father Ray Hymel
St. Gertrude Catholic Church, Des Allemands

APPROVAL OF MINUTES

A motion was made by Councilmember Fonseca, seconded by Councilmember Darensbourg Gordon, to approve the minutes from the regular meeting of June 7, 2021. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2021-0177](#)

Proclamation: "Bayou Des Allemands Blessing of the Fleet Day"

Sponsors: Mr. Dufrene

Read

[2021-0178](#)

Proclamation: "245th Anniversary of American Independence"

Sponsors: Mr. Jewell

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0179](#)

Department of Community Services

Community Services Director Joan Tonglet Diaz

Councilwoman Clulee spoke on the matter.

Ms. Diaz spoke on the matter.

Councilwoman Darensbourg Gordon spoke on the matter.

Councilman Dufrene spoke on the matter.

Chairman Bellock spoke on the matter.

Reported

[2021-0180](#)

Grants Office

Grants Officer Carla Chiasson

Reported

[2021-0181](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell called Mr. Buddy Boe, former River Region Tourist Commission Executive Director, to come up to the podium to speak.

Mr. Boe introduced Mr. Jay Robicheaux, the new River Region Tourist Commission Executive Director.

Mr. Robicheaux spoke on the matter.

Councilwoman Fisher-Perrier spoke on the matter.

Mr. Jewell continued with his report.

Councilwoman Fonseca spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JULY 26, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2021-0173](#)

An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Appendix C, Subdivision Regulations of 1981, Section IV. Design standards. B. Sewer Systems. 3. Acceptance Test to include new language for testing of new wastewater infrastructure.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

[2021-0182](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-8 which approved a contract for Engineering Services between Meyer Engineering, Ltd. and St. Charles Parish for Phase 2 for the 2020 West Bank Sewer Master Plan, Project No. S200603.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

[2021-0184](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-9 which approved a contract for Engineering Services between Kyle Associates, LLC and St. Charles Parish for Phase 2 for the 2020 East Bank Sewer Master Plan (Destrehan Plant System), Project No. S200601.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

[2021-0185](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-10 which approved a contract for Engineering Services between Linfield, Hunter & Junius, Inc. and St. Charles Parish for Phase 2 for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

[2021-0169](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 3, to add revenues totaling \$5,157,026 for the American Rescue Plan Act relief and apply these funds to Fund 401 (Wastewater) improvements other than buildings for the following projects: New Sarpy Booster Lift Station totaling \$1,800,000, install ten generators and transfer switches at various lift stations totaling \$1,525,000; Major repairs for pipe lining old sewer lines throughout the Parish totaling \$1,632,000, as well as \$200,000 for Architectural/Engineering for the New Sarpy Booster Lift Station.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

[2021-0167](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 4, to add revenues and transfers totaling \$27,792,982, accumulated fund balance of \$58,452,391 and expenditures, including transfers, totaling \$79,427,823 for all Governmental Funds for the purpose of adjusting beginning 2021 fund balances across all funds to match ending 2020 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2020 for Parish projects that were not completed during 2020 and apply them to 2021.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

[2021-0168](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 5, to recognize anticipated additional sales tax revenue based upon current receipts. The Parish is forecasting an additional 2% increase in collections over 2020 total collections thus this amendment will recognize \$2,763,544 Sales Tax Revenue for the General Fund and apply this total as follows: \$950,000 transferred to Roads and Drainage for capital improvements \$1,810,000 transferred to Recreation or Improvements other that buildings and architectural and engineering fees; and to allocate the additional sales tax collected in 2020 for the General Fund totaling \$937,216 (reflected in amendment #4), transfer this to Recreation via \$500,000 for the new Dog Park and \$400,000 for West Bank Bridge Park Upgrades. This amendment will also recognize the anticipated Gulf Restore Bill Grant for \$1,841,115, which is being applied to the West Bank Boat Launch as well as \$800,000 in grant revenue from the Louisiana Department of Treasury and applying \$500,000 of this amount to St. Charles Parish drainage improvements for Fund 112.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

[2021-0186](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the South Central Planning & Development Commission for Building Code Plan Review and Inspections.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on July 26, 2021

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2021-0163](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs along both sides of Johnson Street and Beck Street in Ama.

Sponsors: Ms. Clulee

Reported:

Councilwoman Clulee Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-6-14

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 21-6-14

[2021-0164](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles West Bank River Intake Modification Project No. WWKS 98 to increase the contract amount by \$63,750.00, and to decrease the contract time by twenty (20) days.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 21-6-15

Council Discussion

Waterworks Director Gregory Gordon spoke on the matter.

Mr. Danny Hebert, Civil & Environmental Consulting Engineers spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 21-6-15

[2021-0169](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 5, to add revenues totaling \$5,157,026.50 for the American Rescue Plan Act relief and apply these funds to Fund 401 (Wastewater) improvements other than buildings for the following projects: New Sarpy Booster Lift Station totaling \$1,800,000, install ten generators and transfer switches at various lift stations totaling \$1,525,000, Architectural/Engineering for the New Sarpy Booster Lift Station totaling \$180,000, and pipe lining old sewer lines throughout the Parish totaling \$1,632,000.

Sponsors: Mr. Jewell and Department of Finance

Chairman Bellock stated that the revised version of the proposed ordinance renames Amendment No. 5 to Amendment No. 3, language has been added/figures were revised in the summary, and Exhibit A has been revised. Legal Services has indicated these revisions are substantial changes and therefore requests the Council to Postpone Indefinitely and Reintroduce the revised version of the proposed ordinance with the revised version of Exhibit A for public hearing on July 26, 2021.

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Fisher, to Postpone Indefinitely and Reintroduce the revised version of the proposed ordinance along with the revised version of Exhibit A for public hearing on July 26, 2021. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

[2021-0169](#)

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 3, to add revenues totaling \$5,157,026 for the American Rescue Plan Act relief and apply these funds to Fund 401 (Wastewater) improvements other than buildings for the following projects: New Sarpy Booster Lift Station totaling \$1,800,000, install ten generators and transfer switches at various lift stations totaling \$1,525,000; Major repairs for pipe lining old sewer lines throughout the Parish totaling \$1,632,000, as well as \$200,000 for Architectural/Engineering for the New Sarpy Booster Lift Station.

Sponsors: Mr. Jewell and Department of Finance

Postponed Indefinitely and Reintroduced

[2021-0151](#)

An ordinance to approve and authorize the execution of a professional services agreement with Comite Resources, Inc. for Wetland Wastewater Assimilation Biological Monitoring Project (S060404) for a period of five years in the amount of \$220,500.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works/Wastewater Director Miles Bingham deferred to Assistant Wastewater Director David deGeneres to explain.
Mr. deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 21-6-16

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 21-6-16

PERSONS TO ADDRESS THE COUNCIL

[2021-0174](#)

Ms. Sandra Peveler: Lack of Covenant/Ordinance enforcement

Not Heard

RESOLUTIONS

[2021-0158](#)

A resolution in support of the Planning and Zoning Commission’s approval of 2021-1-SPU for an R-3 use in a C-2 zoning district, Lot 2010, Ormond Country Club Estates Commercial Area, 15 Storehouse Lane, Destrehan as requested by S-One Properties, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Chairman Bellock stated that the applicant requested that File No. 2021-0158 be Postponed Indefinitely.

Public comment not opened

A motion was made by Councilmember Fonseca, seconded by Councilmember Gibbs, to Postpone Indefinitely File No. 2021-0158. The motion carried by the following vote:

Yea: 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Dufrene

Postponed Indefinitely

[2021-0172](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Sunset Ridge Development, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval w/Stipulation Approval with a waiver from the required arrangement on a developed street.

Public comment opened

Mr. Cecil Sumners, Matthew, North Carolina

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

Mr. Sumners spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Billings, Clulee, Gibbs, Dufrene, Bellock and Fisher-Perrier

Nay: 3 - Fonseca, Darensbourg Gordon and Fisher

Enactment No: 6566

[2021-0175](#)

A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement as requested by Wise Properties, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval with waiver from the required arrangement on a developed public street.

Planning Commission Recommended: Approval w/Stipulation Approval with waiver from the required arrangement on a developed public street.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6567

[2021-0176](#)

A resolution endorsing a waiver from Appendix A., Zoning Ordinance of 1981, Section VI. Zoning District Criteria and Regulations, C. Commercial Districts, IV. C-3. Highway Commercial District, 2. Spatial Requirements, a. minimum lot size, and Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement and C. Lots, 1. Size, b. Width as requested by Salvador Puglise, Joyce Puglise, and Amber Hospitality, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval w/Stipulation Approval with waivers - 1. Proposed Lot F-5A, waiver from the arrangement requirement. 2. Proposed Lot F-6, waiver from the width requirement. 3. Entergy review and approval required for Lots F-6 and F-5B.

Planning Commission Recommended: Approval w/Stipulation Approval with waivers - 1. Proposed Lot F-5A, waiver from the arrangement requirement. 2. Proposed Lot F-6, waiver from the width requirement. 3. Entergy review and approval required for Lots F-6 and F-5B.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6568

[2021-0170](#)

A resolution to approve and authorize the execution of a Federally Funded Agreement with the State of Louisiana Governor’s Office of Homeland Security and Emergency Preparedness and St. Charles Parish for funding in the amount of \$5,085,336.00 to elevate 31 residential flood prone structures to prevent further damages and reduce NFIP claims.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Public comment opened; no public comment

Council Discussion

Grants Officer Carla Chiasson spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6569

[2021-0171](#)

A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture’s Rural Housing Service 2021 Housing Preservation Grant Program.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Enactment No: 6570

APPOINTMENTS

[2021-0183](#)

A resolution to appoint a member to the St. Charles Parish Civil Service Board.

Nominee:

Councilwoman Fonseca nominated Mr. Brett Terrebonne

Nomination(s) Accepted

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to Close Nomination(s) for File No. 2021-0183. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Nomination(s) Closed

ADJOURNMENT

A motion was made by Councilmember Billings, seconded by Councilmember Dufrene, to adjourn the meeting at approximately 7:31 pm. The motion carried by the following vote:

Yea: 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary