



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Michael A. Mobley, Holly Fonseca,
La Sandra D. Wilson, Heather Skiba, Walter Pilié,
Willie Comardelle, Michelle O'Daniels, Michele deBruler

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, May 6, 2024

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Charles Johnson, Sr.
Mount Zion Community Church, Boutte

APPROVAL OF MINUTES

Regular Meeting – April 15, 2024

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0160](#) Department of Planning & Zoning/CZM

[2024-0161](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, May 20, 2024, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 1 [2024-0165](#) An ordinance to provide for the installation of “**ALL-WAY STOP**” signs at the intersection of Cove Pointe Drive and Cove Glen Lane, in Ashton Plantation Subdivision in Luling.

Sponsors: Ms. deBruler

- 2 [2024-0166](#) An ordinance to approve a purchase and/or expropriate a 10,275 square foot perpetual drainage servitude designated as P-100 and a 1,432 square foot temporary construction servitude designated as T-100 over property owned by Cristina & Lauricella, Inc., for the Montz Pump Station and Drainage Modification Project.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0166 Survey - Cristina & Lauricella Berm Ditch Servitude P-100 T-100](#)
- 4 [2024-0167](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Royal Engineers & Consultants, LLC, to create the St. Charles Parish Coastal Restoration Strategy (Parish Project No. N/A), in the not to exceed amount of \$250,000.00.
- Sponsors:** Mr. Jewell and Department of Planning & Zoning
- Attachments:** [2024-0167 04 18 Agreement Royal Engineering Coastal Program Strategy](#)
[2024-0167 Corporate Resolution 4.25.24](#)

PLANNING AND ZONING PETITIONS

- 26 [2024-0154](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to C-3 on Lots 3 and 4, Block 1A1, Good Hope Plantation Subdivision, 878 Marino Drive, Norco, as requested by Darryle Keith and Kristi Lott for Keith Lott's Plumbing, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0154 RECOMMENDATIONS AT A GLANCE](#)
[2024-0154 Minutes](#)
[2024-0154 Staff Report](#)
[2024-0154 Survey](#)
[2024-0154 AERIAL](#)
[2024-0154 ZONING](#)
[2024-0154 FLUM](#)
[2024-0154 Application1](#)

Legislative History

3/6/24	Department of Planning & Zoning	Received/Assigned PH
4/4/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/4/24	Planning Commission	Recommended Approval to the Parish Council
4/15/24	Parish President	Introduced
4/15/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 39 [2024-0155](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-2 on Lots 6A, 6B, 6C, and 6D, being a Resubdivision of Lot 6, Gassen Estate, Luling as requested by Richard D. Whitney Jr. for Whitney Properties XII, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0155 RECOMMENDATIONS AT A GLANCE](#)

[2024-0155 Minutes](#)

[2024-0155 Staff Report](#)

[2024-0155 Survey](#)

[2024-0155 AERIAL](#)

[2024-0155 ZONING](#)

[2024-0155 FLUM](#)

[2024-0155 Application1](#)

Legislative History

2/26/24	Department of Planning & Zoning	Received/Assigned PH
4/4/24	Department of Planning & Zoning	Recommended Approval to the Planning Commission
4/4/24	Planning Commission	Recommended Approval to the Parish Council
4/15/24	Parish President	Introduced
4/15/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 51 [2024-0137](#) An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for the Ellington Structures - Kellogg Pump Station T-Wall Project No. P080905-5F, CPRA Project No. BA-0244, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$76,103.06 and decrease the contract time by forty-one (41) days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2024-0137 Kellogg T-Wall Final Change Order](#)

[2024-0137 Letter](#)

Legislative History

4/15/24	Parish President	Introduced
4/15/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 71 [2024-0151](#) An ordinance approving and authorizing the execution of a Lease Agreement between the St. Charles Parish School Board and St. Charles Parish Department of Parks and Recreation for the use of various school sites for recreational purposes.
- Sponsors:** Mr. Jewell and Department of Parks and Recreation
- Attachments:** [2024-0151 Lease Agreement SCPPS and SCPG 031824 \(002\)](#)
[2024-0151 Exhibit 1 Recreation Sites Used 031824](#)
[2024-0151 Recreation Department Assigned Responsibilities 031824](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 4/15/24 | Parish President | Introduced |
| 4/15/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 78 [2024-0153](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Grace Hebert Curtis Architects, LLC, to perform architectural services for a St. Charles Parish Library Hahnville Branch, in the amount not to exceed \$387,941.00.
- Sponsors:** Mr. Jewell
- Attachments:** [2024-0153 SCP Hahnville Library Contract 03-18-2024](#)
[2024-0153 Consent of Authorized Signors 1.1.2024](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 4/15/24 | Parish President | Introduced |
| 4/15/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 100 [2024-0156](#) An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., L.L.C., for the Willowdale Turn Lane (Project No. P230804), in the amount of \$389,442.70.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2024-0156 P230804 Section 00500 Contract](#)
[2024-0156 Willowdale Turn Lane - Notice of Intent to Award](#)
[2024-0156 Corporate Resolution - Willowdale Turn lane](#)
[2024-0156 Itemized Bid Tab](#)
[2024-0156 Signed Bid Tab](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 4/15/24 | Parish President | Introduced |
| 4/15/24 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 113** [2024-0157](#) An ordinance approving and authorizing the execution of Change Order No. 2 for the St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), to decrease the contract amount by \$75,539.00.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2024-0157 Courthouse second floor final change order](#)

Legislative History

4/15/24	Parish President	Introduced
4/15/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 116** [2024-0158](#) An ordinance approving and authorizing the execution of Change Order No. 3 for the SCP E. Dufresne Community Center Ida & Window Repairs, (Project No. EDCC 0322), to increase the contract amount by \$17,178.00 and increase the contract time by 125 days.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2024-0158 EADCC Change Order number 3](#)

Legislative History

4/15/24	Parish President	Introduced
4/15/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 135** [2024-0159](#) An ordinance approving and authorizing the execution of a Contract with Battco Construction and Maintenance, Inc., for the St. Charles Parish 1st Floor Courthouse Renovation (Project No. NO-GBCH023), in the amount of \$1,965,000.00.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2024-0159 00500](#)
[2024-0159 Intent to Award](#)
[2024-0159 Corporate Resolution](#)
[2024-0159 Signed Bid Tab](#)
[2024-0159 Extension letter 4.11.2024](#)

Legislative History

4/15/24	Parish President	Introduced
4/15/24	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 149 [2024-0162](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, C. Lots, 1. Size, as requested by Tracy and Monica Trepagnier.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0162 RECOMMENDATIONS AT A GLANCE](#)

[2024-0162 Minutes](#)

[2024-0162 Staff Report](#)

[2024-0162 Executed Plat](#)

[2024-0162 AERIAL](#)

[2024-0162 ZONING](#)

[2024-0162 FLUM](#)

[2024-0162 Application1](#)

[2024-0162 Waiver Request](#)

Legislative History

8/31/23	Department of Planning & Zoning	Received/Assigned PH
10/12/23	Department of Planning & Zoning	Recommended Denial to the Planning Commission If the Planning Commission supports the waiver request and approves the resubdivision, the approval should be stipulated on the submittal of a follow-up administrative resubdivision for the consolidation of Lot 12A-2 into the adjacent property. Planning and Zoning could withhold forwarding the request for the Council's supporting resolution of the waivers until such application is submitted.
10/12/23	Planning Commission	Rcmnd'd Approval w/Stip. to the Parish Council Approval, with the stipulation from the Planning Department and contingent on this specific sale to the neighbor of the adjacent lot.

162 [2024-0163](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, B. Blocks, 3. Arrangement, as requested by Louis M. Andolsek for Ashton Plantation Estates, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2024-0163 RECOMMENDATIONS AT A GLANCE](#)

[2024-0163 Minutes](#)

[2024-0163 Staff Report](#)

[2024-0163 Plat Executed](#)

[2024-0163 AERIAL](#)

[2024-0163 ZONING](#)

[2024-0163 FLUM](#)

[2024-0163 Application1](#)

[2024-0163 Waiver Request](#)

Legislative History

11/15/23	Department of Planning & Zoning	Received/Assigned PH
4/4/24	Department of Planning & Zoning	Rcmnd'd Approval w/Stip. to the Planning Commission
	Approval, inclusive of the required Arrangement waiver as referenced under the Findings section of this report.	
4/4/24	Planning Commission	Rcmnd'd Approval w/Stip. to the Parish Council
	Approval, inclusive of the required Arrangement waiver as referenced under the Findings section of this report.	

APPOINTMENTS

181 [2024-0147](#) A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Council Chairman will accept nominations to the Hospital Service District No. 1, Parish of St. Charles to fill the vacancy created by the expiration of the term of Mr. James "Jake" Lemmon. Six (6) year term to begin May 22, 2024 and expire May 22, 2030.

Legislative History

5/7/18	Parish Council	Enacted Legislation
	Mr. James "Jake" Lemmon appointed to the St. Charles Parish Hospital Service District Board of Commissioners on May 7, 2018, per Resolution No. 6341	
	Term: May 22, 2018 - May 22, 2024	
4/15/24	Parish Council	Vacancy Announced

- 182** [2024-0148](#) A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Council Chairman will accept nominations to the Hospital Service District No. 1, Parish of St. Charles to fill the vacancy created by the expiration of the term of Mr. Timothy J. Vial. Six (6) year term to begin May 22, 2024 and expire May 22, 2030.

Legislative History

5/7/18 Parish Council Enacted Legislation
Mr. Timothy J. Vial appointed to the St. Charles Parish Hospital Service District Board of Commissioners on May 7, 2018, per Resolution No. 6342
Term: May 22, 2018 - May 22, 2024

4/15/24 Parish Council Vacancy Announced

- 183** [2024-0149](#) A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District IV Representative.

Council Chairman will accept nominations to the St. Charles Parish Planning & Zoning Commission from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Jack Keen. Four (4) year term to begin May 31, 2024 and expire May 31, 2028.

Legislative History

5/18/20 Parish Council Enacted Legislation
Mr. Jack Keen appointed to the St. Charles Parish Planning & Zoning Commission as the District IV Representative on May 18, 2020, per Resolution No. 6499
Term: May 31, 2020 - May 31, 2024

4/15/24 Parish Council Vacancy Announced

- 184** [2024-0150](#) A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District VI Representative.

Council Chairman will accept nominations to the St. Charles Parish Planning & Zoning Commission from the District VI Councilmember to fill the vacancy created by the expiration of the term of Mr. Carmine Frangella. Four (4) year term to begin May 31, 2024 and expire May 31, 2028.

Legislative History

5/18/20 Parish Council Enacted Legislation
Mr. Carmine Frangella appointed to the St. Charles Parish Planning & Zoning Commission as the District VI Representative on May 18, 2020, per Resolution No. 6500
Term: May 31, 2020 - May 31, 2024

4/15/24 Parish Council Vacancy Announced

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 5/8/24, 5PM, Council Chambers

PUBLIC HEARING: HUD Application - Preservation & Reinvestment Initiative for Community Enhancement (PRICE): Thursday, 5/9/24, 5:30PM, Council Chambers

COMMUNICATIONS DISTRICT (911): Monday, 5/13/24, 5PM, Council Chambers

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 5/15/24, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie

BOARD OF ADJUSTMENT (ZBA): Thursday, 5/16/24, 6PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 5/20/24, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher

*LEGISLATIVE COMMITTEE: Monday, 5/20/24, 5PM, Council Chambers, **Discussion regarding Corridor Overlay Zone (COZ)*

ST. CHARLES PARISH COUNCIL: Monday, 5/20/24, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.