



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

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Monday, January 23, 2023

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 7 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Marilyn B. Bellock, and Bob Fisher

**Absent** 2 - Nicky Dufrene, and Julia Fisher-Cormier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Earl Matherne, Planning Administrator, Animal Control Director Jena Troxler, General Government Buildings Facilities Manager Bob Messerly, Alissa Cavaretta, Public Information Office, Blaine Fauchaux, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor D. B. Mollaire  
Good Hope Missionary Baptist Church, Norco

### APPROVAL OF MINUTES

**A motion was made by Councilmember Fisher, seconded by Councilmember Bellock, to approve the minutes from the regular meeting of December 19, 2022 and the regular meeting of January 9, 2023. The motion carried by the following vote:**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

1 [2023-0004](#)

In Recognition: Destrehan High School Football Team  
2022 5A District 7 State Champions

**Sponsors:** Mr. Gibbs

**Read**

2 [2023-0005](#)

Proclamation: "Wear Red Day for Women in St. Charles Parish"

**Sponsors:** Mr. Jewell

**Read**

[2023-0010](#)

Confirmation Hearing for Appointment of Director - Department of  
Wastewater - Mr. David deGeneres

**Sponsors:** Mr. Jewell

Reported:

Parish President Recommended: Approval

Public comment opened

Public Works/Wastewater Director Miles Bingham

**VOTE ON THE CONFIRMATION OF MR. DAVID DEGENERES**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

**Confirmed**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2023-0007](#)

Animal Control

Animal Control Director Jena Troxler reported.

Councilwoman Clulee spoke on the matter.

Ms. Troxler spoke on the matter.

**Reported**

[2023-0008](#)

German Coast Farmers' Market

Ms. Ann Montgomery, German Coast Farmers' Market, reported.

Councilwoman Clulee spoke on the matter.

Ms. Montgomery spoke on the matter.

**Reported**

[2023-0009](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, FEBRUARY 6, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0006](#)

An ordinance to approve and authorize the execution of a contract with Pedal Valves, Inc. for the Automated Water Meter Reading Installation Program (Project No. WWKS 106) in the amount of \$687,155.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

**Publish/Scheduled for Public Hearing to the Parish Council on February 6, 2023**

[2023-0011](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to M-2 on approximately 300 acres adjacent to the IMTT facility located at 11842 River Road, St. Rose, between the Canadian National Railroad and Airline Drive, as shown on the maps by BRIS Engineering, LLC dated December 1, 2022, as requested by International-Matex Tank Terminals, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on February 6, 2023**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

**3**     [2022-0355](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the Paradis Canal Flood Control Structure Project No. P080905-10A, grant reference Project Numbers U.S. Department of the Treasury Project No. 1 RDCGR380093-01-00, CPRA Project No. BA-0209, and DRA Project No. LA-51112, as part of the West Bank Hurricane Protection Levee Project, to decrease the contract amount by \$60,369.66 and increase the contract time by two hundred and thirty-six (236) days.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Senior Projects Manager Sam Scholle spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-1-4

Council Discussion  
Mr. Scholle spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

Enactment No: 23-1-4

**8**     [2022-0356](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the Ellington Structures-Kellogg Pump Station T-Wall Project No. P080905-5F, CPRA Project No. BA-0244, as part of the West Bank Hurricane Protection Levee Project, to increase the contract amount by \$113,705.00 and increase the contract time by ninety (90) days.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Senior Projects Manager Sam Scholle spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-1-5

Council Discussion  
Mr. Scholle spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

Enactment No: 23-1-5

**12** [2022-0357](#)

An ordinance to assign the name “Rainey Court” to a portion of the right-of-way dedicated pursuant to Ordinance No. 07-9-4, which authorized the execution of the Act of Dedication for Kings Estates Subdivision Phase 1.

**Sponsors:** Ms. Darensbourg Gordon

Reported:

Councilwoman Darensbourg Gordon Recommended: Approval  
Mr. Earl Matherne, Planning Administrator, spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-1-6

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

Enactment No: 23-1-6

**14** [2023-0001](#)

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2023 through 2025 in accordance with the Parish Transportation Act.

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Department of Finance Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-1-7

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

Enactment No: 23-1-7

**16** [2023-0002](#)

An ordinance approving and authorizing the execution of a contract with NFT Group LLC, for the SCP E. Dufresne Community Center Ida & Window Repairs, (Project No. EDCC 0322), in the amount of \$1,144,000.00.

**Sponsors:** Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval  
General Government Buildings Facilities Manager Bob Messerly spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-1-8

Council Discussion

Mr. Messerly spoke on the matter.  
Parish President Matthew Jewell spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

Enactment No: 23-1-8

**23** [2023-0003](#)

An ordinance to amend Ordinance No. 21-1-4 to approve an Act of Correction to remove Parcel 100 and redesignate Lots L-1, L-2, L-3, & 19-A of Fashion Plantation, Hahnville, St. Charles Parish, LA.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval  
Mr. Earl Matherne, Planning Administrator, spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-1-9

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

Enactment No: 23-1-9

## **ADJOURNMENT**

**A motion was made by Councilmember Fonseca, seconded by Councilmember Darensbourg Gordon, to adjourn the meeting at approximately 7:25 pm. The motion carried by the following vote:**

**Yea:** 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Bellock and Fisher

**Nay:** 0

**Absent:** 2 - Dufrene and Fisher-Cormier

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato**  
**Council Secretary**