

2000-0195

INTRODUCED BY: BARRY MINNICH, COUNCILMAN, DISTRICT VII

RESOLUTION NO. 4847

A resolution to amend Resolution No. 3147 establishing specific policies to be used in the Department Head Confirmation Process to inquire about any pending or past Litigation against St. Charles Parish and/or any Political Subdivision thereof.

- WHEREAS,** Resolution No. 3147 adopted March 7, 1988, established specific policies to be used in the Department Head Confirmation Process; and,
- WHEREAS,** the St. Charles Parish Home Rule Charter, Article III, Section B.3.a., states that all Department Head appointments must be submitted to the St. Charles Parish Council for confirmation by a majority vote of the Council within thirty (30) days of appointment; and,
- WHEREAS,** Resolution No. 3147 established a procedure for a confirmation questionnaire to be completed by the appointee and submitted to the Council Secretary no less than five (5) business days before the confirmation hearing date; and,
- WHEREAS,** the Parish Council will use the data contained in the confirmation questionnaire as a basis for determining the qualifications of the appointee; and,
- WHEREAS,** on September 25, 2000, the Legislative Committee unanimously agreed to amend the confirmation questionnaire for Department Head appointees to request information regarding any pending or past Litigation against the Parish.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby amend Resolution No. 3147, "Exhibit A" confirmation questionnaire by adding: 26). Are you involved in any pending or past Litigation against St. Charles Parish and/or any Political Subdivision thereof?

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: RAMCHANDRAN, FAUCHEUX, HILAIRE, FABRE, ABADIE, AUTHEMENT, BLACK, MINNICH
NAYS: NONE
ABSENT: MARINO

And the resolution was declared adopted this 9th day of October, 2000, to become effective five (5) days after publication in the Official Journal.

AmendRes3147Confirmation Questionnaire

CHAIRMAN: 

Acting

SECRETARY: 

DLVD/PARISH PRESIDENT: 10-10-00

APPROVED:  DISAPPROVED: _____

PARISH PRESIDENT: 

RETD/SECRETARY: 10-11-00

AT: 5:30 PM

RECD BY: MB

EXHIBIT "A"

ST. CHARLES PARISH COUNCIL

CONFIRMATION QUESTIONNAIRE

IN CONSIDERATION FOR
APPOINTMENT TO

1. Name: _____

Social Security #: _____ Drivers License #: _____

Home Phone: _____ Business Phone: _____
(PHONE NUMBERS WILL NOT BE PUBLIC IF YOU SPECIFY)

2. Address: Current resident address: _____

Mailing address: _____

3. Date of birth: _____ Place of birth: _____

*Race: _____ *Sex: _____

4. Marital Status: Single _____ Married _____ Separated _____ Divorced _____

Spouse's Social Security #: _____

5. Are you a registered voter? Yes _____ No _____

If yes, Parish _____, District _____, Precinct _____,
where you are registered.

State Senate District _____ Party affiliation _____

6. Education: List institutions, dates attended, degree received, and date granted:

7. Employment record: List all positions held since High School or College, including the title or description of job, name of employer, location of work, and dates of inclusive employment:

*FOR STATISTICAL PURPOSES ONLY

8. Government experiences: List any experience in or association with federal, state, or local governments, including advisory, consultative, honorary, or part-time service or positions:

9. Current offices/employment:

Complete the following chart for all current elective or appointive, full-time or part-time offices or employment. O/E (office/employment); G.N. (governmental entity); E/A (elective/appointive); F/P (full-time/part-time). If part-time office or employment, please give number of hours worked per week.

O/E	G.N.	E/A	F/P
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<hr/>	<hr/>	<hr/>	<hr/>
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10. Political Activities: List all financial contributions and services rendered to political candidates and/or election committees for the past four years in excess of the following amounts for the following classes of candidates: (a) \$2,000 for major office candidates (governor, lieutenant governor, secretary of state, attorney general, state treasurer, commissioner of agriculture, commissioner of insurance, commissioner of elections, superintendent of education, public service commissioner, justice of the supreme court); (b) \$100 for district office candidates (member of the legislature, public offices elected parishwide, public offices elected in more than one parish or portions of more than one parish).

11. Are you willing to come before the Parish Council to testify and to bring any pertinent documents under your supervision before that body?

12. Honors and Awards: List all scholarships, fellowships, honorary society, memberships, and any other special recognitions for outstanding service or achievement:

13. State what, in your opinion, qualifies you to serve in the particular position to which you have been appointed.

14. Have you read this state's governmental ethics law?

15. Are you aware of a law requiring your confirmation?

16. Are you in any way related to any member of the Council or the Parish President?
If so, state the relationship.

17. Explain in writing how you will resolve any present or potential conflict of interest.

18. If you or your spouse, personally, or any business enterprise which you have an interest of 10% or greater, has received income in excess of \$250.00 from the State of Louisiana or any political subdivision thereof, please list the sources and the amounts:

19. What will be your connections with your present employer, business firm, associations, or organizations if you are appointed to this position?

20. Has anybody made a commitment to employ your services in any capacity after you leave government service?

21. Have you ever been arrested or convicted of a felony? (If yes, explain in detail.)

22. List all arrests and convictions for violation of any City, Parish, State or Federal laws.

23. Have you ever been arrested or convicted or paid a fine for reckless driving, driving while intoxicated, or speeding? When and where?

24. Are there any charges pending against you at present? (If yes, explain in detail.)

25. Are you presently in compliance with federal and state income tax regulations?
(If not, explain briefly.)

26. Are you involved in any pending or past Litigation against St. Charles Parish and/or any Political Subdivision thereof?

Sworn to and subscribed before me, undersigned Notary, and the undersigned competent witnesses,
this _____ day of _____, 20____.

Appointee's Signature

Witness

Witness

Notary Public

Please return by mail to: Council Secretary
St. Charles Parish
P. O. Box 302
Hahnville, LA 70057

or

Hand deliver to: Council Secretary
St. Charles Parish Courthouse
15045 River Road
Hahnville, LA 70057